

Flemington-Raritan Regional School District
50 Court Street
Flemington, NJ 08822
www.frsd.k12.nj.us

Code of Conduct

2011-2012 School Year



This document is intended for all students of FRSD and will be applied to all students without regard to race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.

Table of Contents

I.	District Mission Statement	pg. 4
II.	District Goals	pg. 4
III.	School Contact Information	pg. 5
IV.	Academics	pg. 6-7
	a. Grading System	pg. 6
	b. Promotion and Retention	pg. 6
	c. Academic Suspension	pg. 7
	d. Standardized Testing	pg. 7
V.	Homework	pg. 8-11
	a. Objective	pg. 8
	b. Time Allotments	pg. 8
	c. Student Responsibilities	pg. 9
	d. Structure of Homework	pg. 9
	e. Parent/Guardian Responsibilities	pg. 9
	f. Teacher Responsibilities	pg. 10
	g. Homework for Classified Students	pg. 10
	h. Homework during an Absence	pg. 10
VI.	Attendance	pg. 11-13
	a. School Absentee Hotline Numbers	pg. 11
	b. Days Absent	pg. 12
	c. Late Arrival/Early Dismissal Procedures	pg. 12
	d. Student Dismissal Changes	pg. 12
	e. Eligibility, Extracurricular Activities	pg. 12
VII.	School Procedures	pg. 13-15
	a. Cafeteria	pg. 13
	b. School Security/Fire Drills	pg. 13
	c. Extracurricular Activities/Sports	pg. 13
	d. Lockers (Grades 5-8)	pg. 14
	e. Change of Address/Phone	pg. 14
	f. Transfers	pg. 14
VIII.	Student Services	pg. 14-19
	a. Health Services	pg. 14
	b. Communicable Disease	pg. 15
	c. Medication Policy	pg. 15
	d. Wellness Policy	pg. 16
	e. Physical Education Excuses	pg. 17
	f. Insurance (Students Only)	pg. 17
	g. Learning Lab (Grades 5-8 only)	pg. 17
	h. Library Media Center	pg. 18
	i. Copyright and Students	pg. 18
	j. Acceptable Use Policy	pg. 18
IX.	Supportive Interventions & Referral Services	pg. 19-22

	a. Remedial Measures	pg. 19
	b. Interventions	pg. 19
	c. Conferences	pg. 20
	d. English as a Second Language	pg. 20
	e. School Counselors	pg. 20
	f. Special Services	pg. 21
	g. Child Find	pg. 21
	h. Student Support	pg. 22
X.	Student Conduct	pg. 22-30
	a. Rules of Conduct	pg. 23
	b. Civility	pg. 24
	c. Dress Code	pg. 24
	d. Electronics	pg. 25
	e. Student Information on the Internet	pg. 25
	f. Student Photographs	pg. 25
	g. Hallway/Bathroom	pg. 26
	h. Cafeteria/Lunch	pg. 26
	i. School Security/Fire Drills	pg. 27
	j. Transportation	pg. 27
	k. Assembly Program Expectations	pg. 28
	l. After-School Activity Expectations	pg. 28
	m. Spectator Sports Expectations	pg. 28
	n. Field Trips	pg. 29
	o. Dismissal Expectations	pg. 29
XI.	Discipline	pg. 30-36
	a. Disciplinary Procedures	pg. 30
	b. Disciplinary Measures	pg. 30
	c. Suspension and Expulsion	pg. 31
	d. Pupils with Disabilities	pg. 32
	e. Possession and/or Prohibited Substances	pg. 32
	f. Violence, Vandalism & Drug Abuse	pg. 33
	g. Weapons/Firearms Violations	pg. 33
	h. Terroristic Threats and Violence	pg. 34
	i. Harassment, Intimidation and Bullying	pg. 35
	j. Student Search	pg. 36
XII.	School Records	pg. 36
XIII.	Court Action/New Jersey Law	pg. 37-38
	a. Affirmative Action	pg. 37
	b. Section 504/Americans with Disabilities Act	pg. 38
	c. Child Abuse Reporting	pg. 38
	d. No Child Left Behind	pg. 38
XIV.	Health & Social Services Agencies	pg. 38-39
	a. Youth Service Program	pg. 38
XV.	Legal Resources	pg. 39-40

District Mission Statement

The Flemington-Raritan Regional School District provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society.

It is the expectation of the Flemington-Raritan School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

District Goals

As part of the district's five-year Strategic Plan, the following goals provide a framework for decision-making in the district.

1. The district will seek to develop and establish a rigorous and engaging curriculum with content-rich learning.
2. The district will seek to provide all learners with effective instruction that utilizes current, research-based best practices.
3. The district will seek to improve student learning by continually monitoring and adjusting instruction for each student through the use of a variety of assessments.
4. The district will seek to provide and support professional growth and development to enhance instruction and learning.
5. The district will provide a continuum of programs and services that address varied learning styles and abilities to enable students to achieve their full potential.
6. The district will seek to identify, recruit, evaluate and retain the best qualified professionals.
7. The district will provide well-maintained, energy-efficient, environmentally-friendly and safe facilities.
8. The district will seek to craft a fiscally responsible budget that is effective and efficient.
9. The district will seek to communicate openly with students, parents, community members and employees.

Flemington-Raritan Student Code-of-Conduct

This document is intended for all students of FRSD and will be applied to all students without regard to race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.

Should you have any questions concerning this document please contact your child's school.

Barley Sheaf Elementary School

Phone: 284-7586

Fax: 285-7587

Copper Hill Elementary School

Phone: 284-7660

Fax: 284-7671

Francis A. Desmares Elementary School

Phone: 284-7540

Fax: 284-7548

Robert Hunter Elementary School

Phone: 284-7620

Fax: 284-7630

Reading-Fleming Intermediate School

Phone: 284-7650

Fax: 284-7518

J.P. Case Middle School

Phone: 284-5100

Fax: 284-5144

Academics

Grades K-3 Grading System

B/3= Beginning	D/2=Developing	S/1=Secure
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*Note:

- Kindergarten & Grade 1 receive two report cards each year.
(2nd & 4th marking periods)
- Grade 2 receives three reports cards each year.
(2nd, 3rd, & 4th marking periods)
- Grade 3 receives four report cards each year.
(1st, 2nd, 3rd, & 4th marking periods)

Grades 4-8 Grading System

A = 90–100	B = 80–89	C = 70–79
	D = 65– 69	F = Below 65
	P = Pass	I = Incomplete

*Note:

- Grades 4, 5, & 6 receive four report cards each year.
(1st, 2nd, 3rd, & 4th marking periods)
- Grades 7 & 8 receive three report cards each year.
(1st, 2nd, & 3rd trimesters)

Promotion and Retention

“The Board of Education recognizes that each child develops and grows in a unique pattern and that pupils should be placed in the educational setting most appropriate to their social, physical, and educational needs. Each pupil enrolled in this district shall be moved forward in a continuous program of learning in harmony with his/her own development.

Standards for pupils shall be related to the New Jersey Core Curriculum Content Standards and district goals and objectives and to the

accomplishments of pupils. A pupil in Flemington Raritan Schools will be promoted to the next succeeding grade level when he/she has completed the course requirements at the presently assigned grade; has achieved the instructional objectives set for the present grade; has demonstrated the proficiencies required for movement into the educational program of the next grade; and has demonstrated the degree of social, emotional, and physical maturation necessary for a successful learning experience in the next grade.” For further information, refer to Board Policy No. 5410.

Academic Suspension (Grades 7-8)

Participation in extracurricular activities is considered a privilege and can be restricted if a student's grade(s) decline. Students who participate in these activities must maintain good academic standing. Report cards will be reviewed prior to each issue date to identify students who receive an "F" and/or two or more "D" grades. Students falling into this category will not be eligible to participate in extracurricular activities until their grades improve. These activities include clubs and sports.

Standardized Testing

The district's standardized testing program provides parents and teachers with information about student standardized achievement and program effectiveness. The rigorous standards, achievement and aptitude tests administered each spring to all students at various grade levels include:

- New Jersey Proficiency Assessment of State Standards (NJ PASS), Grade 2
- New Jersey Assessment of Skills and Knowledge (NJ ASK), Grades 3-8
- Cognitive Abilities Test (CogAt), Grades 2-3

The NJ PASS is a commercially prepared achievement test. It is published by Riverside Publishing. The results of the test are sent home to each second grade student in June. The NJ ASK is a state rigorous standards assessment tool that measures language arts literacy (grades 3-8), mathematics (grades 3-8) and science (grades 4 and 8 only). The CogAt is an ability test. Results are available for review. Contact your child's school counselor for more information.

Elementary students take locally developed reading, language, and math assessments.

Homework

Our Board of Education believes that homework has a positive influence on learning and achievement. It is an integral part of, and has significance in, the educational experiences of our students. Homework is defined as the work that the pupils complete independently outside of school. Board Policy No. 2330 states, "Homework should be included in the computation of student grades and failure to complete homework may result in a lower course grade." The policy encompasses objectives and time allotments as well as student, teacher, and parent/guardian responsibilities.

Objective

Homework assignments may:

1. Provide drill or practice on a concept or skills already taught;
2. Provide real life application of material studied in class;
3. Provide data gathering and integration of knowledge experiences;
4. Enhance the cultural growth of the student; and
5. Provide diagnostic information to guide future instruction.

Time Allotments

Time allotments for homework are gradually increased in grades K-8. It is difficult to present a precise daily time allotment since children work at varying rates. The following guidelines are based on the average pupil and work toward the maximum time allotment by mid-year. It is realized that the middle school is departmentalized and guidelines actually show a weekly average. These are as follows:

Grade K:	Discretion of the teacher
Grade 1:	10-20 minutes daily
Grade 2:	15-30 minutes daily
Grade 3:	30-40 minutes daily
Grade 4:	40-50 minutes daily
Grade 5-6:	50-70 minutes daily
Grade 7-8:	70-120 minutes daily

In addition to these homework times, all children in the district are expected to read at home for 20 minutes daily. Research has shown that children who read for 20 minutes daily outperform those who do not. Experience has shown us that this amount of daily reading practice allows our students to become strong readers. Younger children should

read to or with their parents/guardians. Older children are encouraged to read independently.

Student Responsibilities

1. All students are expected to record their assignments by Grade 3.
2. Students are responsible for completing all homework.
3. Students should submit homework at a quality level that is comparable to normal class work. It should be handed in on time; legible, neat and accurate; and completed according to the teacher's directions.
4. Students are responsible for completing assignments they missed. Students with long-term excused absences will be given the same number of days absent to make up missed work.
5. Students must communicate with the teacher problems encountered with homework assignments.
6. Students are expected to have materials required for the completion of homework such as textbook, worksheets, workbooks, etc.
7. Students in block-scheduling are encouraged to complete homework the day it is assigned. (A-day/B-day)

Structure of Homework

Homework will take various forms depending upon its purpose.

Homework may include the following:

1. Assignments to reinforce new skills.
2. Preparation assignments designed to give pupils background information before topics appear in the classroom.
3. Extension assignments that take the pupil beyond class work. They differ from drills by emphasizing the application of knowledge gained in class and may involve skills over and above the topic.

Parent/Guardian Responsibilities

1. Parent/Guardian is encouraged to provide an environment that is conducive to proper concentration.
2. Parent/Guardian should assist, support, and monitor the child's homework without doing the work for the child.
3. Parent/Guardian should notify the school with reasons for missed assignments, including religious observances.
4. Parent/Guardian should request assigned work after the second consecutive day of absence.
5. Parent/Guardian should contact the teacher if homework takes significantly longer, on a regular basis, than the policy provides.

Teacher Responsibility

1. Assignments must be curriculum related and instructionally sound.
2. Expectations should be clear to the pupils.
3. Assignments should be checked carefully for accuracy.
4. Assignments will be returned to the student or kept in a folder/notebook/binder for future parent-teacher conferences.
5. Teachers involved in a departmentalized situation or team will communicate with other staff members to coordinate amount of homework and due dates.
6. Teacher will differentiate assignments for students who receive additional services (student support, ESL, 504 Plans).
7. Assignments should require imagination and creativity (higher-order thinking skills) whenever possible.
8. Teachers will consider religious observances when assigning homework and scheduling tests.
9. Upon a student's return from an unexcused absence, the teacher will provide the student with missed assignments to be completed.
10. Assignments should be communicated to students in writing and orally and available to students until the due date (Learning Line, hand out, websites, etc.).

Homework for Classified Students

Classified pupils in special education or mainstreamed classes will receive homework based upon their Individualized Education Plans (IEP). The special and individual needs of classified pupils will dictate the amount and structure of their homework assignments.

Homework during an Absence

Students are required to make up homework assigned when they are absent from school. Daily assignments can be obtained, by calling the child's teacher (Grades 1-5) or by calling the school Learning Line (Grades 6-8). In some cases, assignments may also be available on a teacher's website. Please note the following guidelines concerning homework and absences:

- After a two-day absence, parents may request assignments by contacting teachers by voice mail or e-mail. Teachers are given 24 hours to respond to parent requests for homework. Materials will be available the following day in the main office after 3:00 p.m.
- Students who do not complete homework during an excused absence will be allowed the number of days absent to complete all work.

- Students who are absent with parent permission for unexcused reasons (family vacations) will be given the number of days absent to make up their work.
- Students who are present in school, but absent from class (i.e. field trip, assembly, nurse, guidance, etc.) are required to complete and submit assignments on the next class day.
- In the case of an expected absence, students should make arrangements with their teacher to turn in assignments prior to the known absence. Teachers are not required to provide long-term assignments for students who are going on vacation prior to departure. Parents are requested to avoid scheduling vacations during the time that school is in session.

Attendance

New Jersey State Law requires all students to attend school each day that school is in session. The law allows excused absences only for illness or religious holidays. Parents are requested to help the district comply with the law and are asked not to schedule vacations during the time that school is in session. In order for a student to participate in an after-school activity or evening function, the student must be in attendance during the day. For more information please refer to Board Policy No. 5210.

Parents are required to call the Attendance Line on each school’s Voice Mail System as soon as you are aware that your child will be absent or arriving late to school. This is a safety measure for the child’s protection to ensure that both home and school know the child’s whereabouts. The Attendance Line is a 24-hour a day system; it is never too early to call and notify the school that your child will be absent or arriving late. The recording will prompt you for the information you need to leave to report your child’s absence. It is especially important that you leave the first and last name of the child as well as your name and relation to the child when calling the line. Please do not leave requests for homework on the attendance line. If a call is not received on the attendance line, a school official will attempt to contact a parent/guardian to determine the reason for the child’s absence.

School Absentee Hotline Numbers

Barley Sheaf	284-7590, opt. 1	Robert Hunter	284-7636, opt. 1
Copper Hill	284-7665, opt. 1	Reading-Fleming	284-7650, opt. 1
Desmares	284-7551, opt. 1	J.P. Case	284-5100, opt. 1

Upon the child’s return to school, a note must be brought to the homeroom teacher indicating the dates of and reason for the absence. Parents are asked to present a doctor’s note. For more information on homework assignments missed due to absences, please refer to the “Homework” section.

Days Absent	Action Taken
10-14	Letter sent home from Administration
15-19	2 nd letter sent; a meeting with Administration may be requested
20-29	Letter sent outlining possibility of retention
30+	Student will be retained unless extenuating circumstances exist

Late Arrival/Early Dismissal Procedures

Students arriving late to school should present a note from a parent indicating the reason for being tardy and sign in upon arrival. Parents are requested to escort elementary students to the main office to sign in when arriving late to school. Excessive tardiness may result in disciplinary action. Three tardies/early dismissals are counted as one absence in computing a student’s attendance record. Parents are requested to schedule their children’s medical appointments after school hours.

Students will be dismissed early from school upon written request and must be signed out by a parent or guardian in the main office. Should a student have a scheduled after-school activity, it is required that he/she immediately report to their bus or assigned destination.

Student Dismissal Changes

If a child’s dismissal procedure is altered from their daily routine, parent notification is required at the beginning of the school day and is to be sent to the student’s homeroom teacher.

Eligibility to Attend Extracurricular Activities

Participation in extracurricular activities is considered a privilege and can be restricted if grades decline. All students must attend school the

day of any school-sponsored extracurricular activity in order to participate. Refer to Board Policy No. 5200.

School Procedures

Cafeteria

Lunch is available to all students. Each student has use of his or her own lunch account. Only the intended student will access this account by using a computer generated PIN number at the time of the lunch purchase. Payment to the lunch account is made by cash, check, or money order made payable to: Flemington-Raritan Board of Education. The child's first and last name must be on the check. Parents wishing to learn more about their child's purchased lunches may contact the school's cafeteria.

School Security/Fire Drills

To further enhance the district's preparedness to deal with unlikely and unpredictable situations, including violence or intrusions, the district has adopted school security drills. These procedures are in place at local school districts and are endorsed by the Hunterdon County Prosecutor's Office and the police chiefs of Flemington Borough and Raritan Township. The school security drills are practiced throughout the year and are explained to the students in order to reduce fear and ensure safety. The school security and fire drills procedures are designed to ensure the safety of students and staff within the school building and designed to ensure their safety upon evacuation of the school building.

Extracurricular Activities/Sports

Students are encouraged to participate in a variety of staff-supervised clubs, intramural and interscholastic sports teams, as well as other activities throughout the school year. Parent permission and student attendance on the day for each event is required for any students to stay after school for any activity. A permission form must be signed and turned in prior to participation. Prior to participation in any interscholastic sports practice or game, a student must have complied with the policy on physical examinations and turned in a 'blue card' to the Health Office. Students must satisfy and submit all applicable documents prior to participating in the extracurricular activity.

Lockers (Grades 5-8 Only)

All students in Grades 5-8 are issued a locker for use during the year. Lockers are the property of the Board of Education and are issued to the student on a loan basis. Legislation allows the principal or designated Board of Education official to search lockers provided that said officials, based upon all of the circumstances known to them, have reasonable grounds to suspect that the search will reveal evidence that the student has or is currently violating law, school rule or regulation, and further provided that the search is reasonable in its scope. Student lockers are issued only for the storage of books and coats; valuable items should not be brought to school. Book bags, backpacks or gym bags may not be used to transport books to classes. The security of items in lockers can only be guaranteed by the proper use of the built-in lock. Students should never pre-set locks or give their combination to another student.

Change of Address/Phone

All students must provide the school with accurate contact information. Parents also should contact Transportation at 284-7154 to update home and emergency phone numbers, if necessary.

Transfers

Students leaving the District must give advance notice, providing the name, address, and phone number of their future school and home.

Student Services

Health Services

The school nurses provide care for illness and accidents. Only First Aid is administered at school. Further treatment is the responsibility of the parent/guardian. When a student must take prescription or over the counter medication during school hours, the medication must be left with the school nurse. A form (available in the health office or on the health office web page) must accompany the medication, stating the type of medication, dosage and the time it is to be given. The medication must be in the bottle provided by the pharmacist and must have the label stating the student's name, doctor's name and signature, the name of the medication, dosage and date of purchase.

In order for any student to participate in the sports program, a physical examination must be on file in the health office. During the school year, the nurses or Board-appointed medical professional will check the following:

Pre-K: Height/Weight, Vision, Hearing

Kindergarten: Height/Weight, Blood Pressure, Vision, Hearing

Grade 1 : Height/Weight, Blood Pressure, Hearing, Dental
(if form from own dentist is not returned), BMI

Grade 2: Height/Weight, Blood Pressure, Vision/Color, Hearing

Grade 3: Height/Weight, Blood Pressure, Hearing

Grade 4: Height/Weight, Blood Pressure, Vision, BMI

Grade 5: Height/Weight, Blood Pressure and Scoliosis

Grade 6: Height/Weight, Blood Pressure, Dental
(if form from own dentist is not returned), Vision

Grade 7: Height/Weight, Blood Pressure, Hearing, BMI, Scoliosis

Grade 8: Height/Weight, Blood Pressure, Vision

Communicable Disease

Students with symptoms of a communicable disease are to be excluded from school pending a physician or school nurse's approval to return. Students with a fever of 100 degrees or greater (uninfluenced by medication), vomiting or diarrhea should remain home until they are 24- hour symptom free.

Additional requirements for exclusion may be implemented based on current recommendations of the County Health Department. Parents will be notified of these changes by letter or through the district list serve.

Medication Policy

A school nurse can only give prescription and non-prescription medications in school when your child's doctor has signed a medication dispensing form. All medications are kept in the health office unless

otherwise approved by the school nurse. This form is available on the district web site.

Wellness Policy

It is our Board of Education's goal to promote the consumption of nutritious foods in school, provide opportunities for students to engage in physical activities and provide health and wellness education, in accordance with the Child Nutrition and WIC Reauthorization Act of 2004 and New Jersey Title 18A: Chapter 36-1.7.

Goal 1: To support and promote proper dietary habits contributing to students' health status and academic performance.

All snack and beverage items sold or served anywhere on school property during the school day, including items sold in a la carte lines, vending machines, snack bars, and school stores shall meet the following standards:

1. Based on manufacturers' nutritional data or nutrient facts labels: No more than eight grams of total fat per serving, with the exception of nuts and seeds. No more than two grams of saturated fat per serving.
2. All beverages shall not exceed 12 ounces, with the following exceptions: water; milk containing two percent or less fat
3. In the elementary, intermediate and middle schools: beverages offered shall be milk, water, or 100 percent fruit or vegetable juices.

Goal 2: To provide opportunities for every student to develop the knowledge and skills for specific physical activities, maintain physical fitness, regularly participate in physical activity, and understand the short and long-term benefits of a physically active and healthful lifestyle.

A quality physical education program is an essential component for all students to learn about and participate in physical activity. Physical education should be designed to build interest and proficiency in the skills, knowledge and attitudes essential to a lifelong physically active lifestyle. Physical activity will include regular instructional physical education, co-curricular activities, and recess. Regular physical activity will also be included in a school's daily education program for grades K-8. The school district's curriculum shall incorporate physical activity

consistent with the New Jersey Department of Education Core Curriculum Standards.

Goal 3: To influence students' eating behaviors.

The school district's curriculum shall incorporate nutrition education consistent with the New Jersey Department of Education Core Curriculum Standards.

Goal 4: To promote lifelong health and wellness by supporting other wellness related school-based activities.

The involvement of staff, families and the community as leaders, educators, and models of wellness improves the effectiveness of student health and wellness education. The District will work toward expanding awareness about this policy among students, parents, teachers and the community.

Physical Education Excuses

To be excused from physical education and outside recess, a student must present a note from a parent. A doctor's note is required for three consecutive excuses. This note must include the length of time and reason for the excuse.

Insurance (Students Only)

Accident insurance may be purchased for the student by the parent/guardian. This insurance is available for school-day coverage and/or coverage on a 24-hour basis. Forms are sent home in September, are available during the school year and can be obtained at the main office. The school does not provide insurance for students involved in athletics or other school activities; therefore, students who participate in athletics are strongly urged to purchase this insurance.

Learning Lab (Grades 5-8 only)

Learning Lab is available for students at the Reading-Fleming Intermediate School and the J.P. Case Middle School. The purpose of Learning Lab, located in the library, is to provide a quiet structured time for students to complete work, research, review and study. Certified teaching staff is present to facilitate this time to provide academic assistance to students. Students should arrive prepared with enough

schoolwork/homework to sustain the entire Learning Lab time frame. Failure to come prepared may result in the removal from the program.

A signed permission slip is mandatory for participation. Forms may be obtained from the main office, or your child's School Counselor. The Learning Lab is open on full school days only. It is not open in the afternoon on early dismissal or staff in-service days, the afternoon before a holiday, or in the morning on delayed opening days.

Library Media Center

The Library Media Center (LMC) provides a wide variety of materials for students and teachers. In addition to books, reference materials and magazines, students can access many informational resources online from home on the LMC's website.

Students are encouraged to visit the LMC for school-related assignments, as well as for recreational reading. They can also use the many resources on the LMC's website to help with school assignments.

Copyright and Students

All print resources in the LMC are protected by copyright laws as are most resources online. Students should use web resources with the same care they do printed works. Images, video, and sound clips must be cited, as well informational material.

Our District uses the Modern Language Association's (MLA) style of bibliographic citation. When preparing your Works Cited, refer to the LMC website for tips and related web resources. Helpful graphic organizers, referred to as "bib forms" are available on the LMC website. These can be printed and used as guides when preparing the Works' Cited page for any research paper.

Acceptable Use Policy

All users of school computers are to act responsibly when accessing the district network. General school rules for behavior and communications apply. Therefore, students wishing to use the school's network must sign an Acceptable Use Policy (AUP) agreement at the start of the school year. Violations of the AUP may result in the loss of computer access, as well as, disciplinary or legal actions.

Supportive Interventions and Referral Services

FRSD Policy No. 2417

“The Board of Education directs the establishment and implementation of a coordinated system in each school building in which general education pupils are served, for the planning and delivery of intervention and referral services that are designed to assist pupils who are experiencing learning, behavior, or health difficulties and to assist staff who have difficulties in addressing pupils’ learning, behavior, or health needs in accordance with the requirements of N.J.A.C. 6A:16-8.1.

The intervention and referral services shall be provided to aid pupils in the general education program and, pursuant to N.J.S.A. 18A:46-18.1 et seq. and N.J.A.C. 6A:16-8.1 et seq., may be provided for pupils who have been determined to be in need of special education programs and services. The intervention and referral services provided for pupils who have been determined to be in need of special education programs and services shall be coordinated with the pupil’s Individualized Education Program team, as appropriate.”

Remedial Measures

The following remedial measures may be taken to aid in correcting student conduct and to ensure that the student is properly placed in an appropriate educational environment and is not in need of special education and/or related services.

- Restitution and Restoration
- Counseling
- Parent Conferences

Interventions

The following are possible interventions which may be implemented in order to encourage success and promote student safety:

- Conference with the teacher between classes, before or after school.
- Staff contact with parents/guardians to discuss situation.
- Consultation with team members and/or grade level school counselor and/or special services.
- Involvement of administrators.

Conferences

Our district welcomes and encourages two-way communication between home and school. Scheduled parent-teacher conferences are held in November for Grades 2-8. Kindergarten and Grade 1 parents attend conferences in the fall and spring. Parents are encouraged to initiate contact directly with classroom teachers when a concern arises.

English as a Second Language (ESL)

The ESL program provides a daily English language experience to students with limited English language proficiency. ESL lessons incorporate natural language in meaningful situations. Attention is placed upon specific structures and forms of language. Concepts, themes, and skills are aligned to district content. A free summer ESL camp is available annually for all district ESL students. In addition, an ESL Parent Information Night is held in the fall. Translators are available during the session to help non-English speaking families complete forms, understand procedures and policies and make valuable connections with their child's school.

School Counselors

School counselors at the elementary, intermediate, and middle school levels deliver a program of services that is comprehensive in scope, preventative in design, and development in nature. School counselors focus on what all students should know, understand, and be able to do in the "academic," "career," and "personal/social domains." Services are currently delivered in numerous formats, including:

- School-wide programming
- Parent education
- Student advocacy
- Classroom lessons
- Staff education
- Individual and group counseling

Flemington-Raritan School Counselors are student advocates who believe that the school counseling program is central to the education of each student.

Special Services

Parents who feel their child is evidencing signs of a disability that impacts upon learning are encouraged to speak first with their child's classroom teacher. Parents or school staff may request that a child study team consider the need for an evaluation. If the district initiates the process to consider a potential evaluation, parental consent must be obtained. The team will review the request and either accept or deny it based upon information gathered.

A child study team evaluation is conducted in compliance with New Jersey State regulations. If a child is found to have a disability, s/he becomes eligible for special education services. An Individual Educational Program (IEP) is written annually by the parents and child study team. This IEP specifies the unique plans, including goals and objectives, which will provide the child with an appropriate educational program.

The district provides a full range of programs and services to children identified as educationally disabled. There are self-contained classes for children with autism and multiple educational disabilities, as well as Learning/Language Disabilities. Many are able to spend a part of their day with non-disabled peers in a regular education class.

Children who are able to handle the regular curriculum but require help in particular subjects or skills spend the greater part of the school day in a regular classroom but receive individual or small group instruction in a resource center. The District also provides speech/language services, and occupational and physical therapy as needed.

Full-time child study teams consisting of a psychologist, social worker, and learning disability teacher consultant evaluate students, serve as case managers, and consult with staff members.

Additional information regarding screening and referral procedures, programs and services, parent and student rights, and confidentiality of information is available from the Special Services department at Copper Hill School.

Child Find

The "Project Child Find" program seeks to locate resident children, ages 3 to 21 years old, who might have significant physical, cognitive,

neurological, speech and language, or medical needs or other developmental delays of varying degrees of severity, who are not currently receiving services. Proof of residency is required. The district offers free evaluation and programs that provide eligible children the services they need. Programs are also available to qualified children ages 3-5 to meet these needs and are staffed by caring professionals. These programs are also available to migrant and homeless children. For information, call Special Services at (908) 284-7680.

Student Support

The district provides a student support program for students who need additional assistance in meeting the NJ Core Curriculum Standards in reading and mathematics. These students are identified for support using multiple measures including standardized and state test scores, teacher recommendation, and classroom performance indicators. Highly-trained teachers provide instruction on a small group basis and in a one-on-one Reading Recovery program.

Student Conduct

The Flemington-Raritan School District believes that an effective instructional program requires an orderly school environment and that the effectiveness of the educational program is, in part, reflected in the behavior of pupils.

The Flemington-Raritan School District expects pupils to conduct themselves in keeping with their level of maturity, with a proper regard for the rights and welfare of other pupils, school personnel, for the educational purpose underlying all school activities, and for the care of school facilities and equipment.

Acceptable student behavior is extremely important in creating the kind of educational environment in which students will be able to realize their greatest opportunities for growth. Appropriate behavior assumes that students will embody the following character traits:

- caring/compassion
- cooperation/good sportsmanship
- courage
- diligence/perseverance
- honesty/fairness

- loyalty/citizenship
- respect/courtesy
- responsibility
- self esteem/pride
- tolerance/patience.

An important part of the mission of the Flemington Raritan School District is to have the students behave ethically and lawfully. To this end, FRSD establishes and enforces a code of conduct appropriate for each child. Students will be held responsible for following the Code of Conduct as well as all Board of Education policies, New Jersey State laws, and local laws that apply to student actions. Students who abuse this behavior code can expect disciplinary action.

The core of the Code of Conduct is based on four principles:

1. Respect of Self
2. Respect of Others
3. Respect of Property
4. Following Directions.

Rules of Conduct

All students are bound by law, policies of the Board of Education, and the administrative regulations of the Flemington Raritan School District. Discipline is necessary if teachers are to teach and students are to learn. The school has a responsibility of providing for the health and safety of its students, as well as, providing an environment that allows learning to take place. Students who break school rules and regulations can expect to have disciplinary action taken against them. Teachers will maintain and control a system of classroom management and discipline. The teacher will handle initial breaches of classroom rules and regulations through parent contact and/or assignment of teacher detention. Students persisting in violation of rules may be referred to a school administrator. The following behaviors are examples of appropriate student conduct:

- Following directions of all school staff
- Keeping the schools clean
- Refraining from yelling, screaming, or whistling
- Refraining from running, pushing, or inappropriate physical contact (i.e. hitting, punching, kicking, public displays of affection, etc.)

- Eating food in the cafeteria and/or during designated times during the school day as determined by the teacher
- Refraining from gum chewing.

Civility

Our Board believes a safe, civil environment is essential to student and staff achievement and that the free exchange of ideas is central to providing a quality educational process. The Board refuses to condone uncivil conduct on school grounds or at school-sponsored activities, whether by staff, students, parents, volunteers, or other visitors. “Uncivil conduct” includes using obscene or profane gestures or words; taunting, jeering, or inciting others; raising one’s voice; repeatedly interrupting another; imposing personal demands; using personal epithets; invading the personal space of another; blocking a person’s exit and violating a person’s privacy.

Dress Code

Students’ dress must be sanitary and should not distract from the learning environment nor create safety hazards. Specifically, the following clothing/styles are prohibited at all school functions:

- Hats, visors, or any other headwear are not to be worn in the building, unless required by religious practice, a current medical condition, or for school spirit days.
- Clothing must cover the upper torso. Shirts cannot expose bare midriff. Shirts that expose the midriff, tube tops, spaghetti straps, halter tops, narrow tank tops, and low cut necklines are not permitted.
- Short shorts, short skirts, very low riding shorts, pants, dresses, and skirts that do not properly cover the students when sitting are not permitted.
- Shoes must be worn at all times and should be safe, practical, and age appropriate. Beachwear is not permitted. Footwear that is considered not safe as determined by the teacher will be prohibited (i.e. sneakers must be worn in P.E. classes, no open-toed shoes may be worn in a science lab, etc.)
- Clothing with offensive or suggestive messages will not be permitted. For example, clothing that advertises drugs, alcohol, or directly or indirectly uses profanity, insults, or sexual innuendos will not be permitted.

Students who are wearing questionable attire will be sent to an administrator or nurse, where a determination will be made. If necessary, the student will be given clothes to wear via the nurse, or the student's parent/guardians will be contacted to provide appropriate attire.

Telephones, Cell Phones, Camera Phones, Cameras & Electronic Devices

Students are permitted to use school telephones in the case of an emergency or if they miss the bus. Students must make after-school plans prior to the school day. Cell phones must remain turned off at all times and should remain in the student's locker throughout the school day and at all school-sponsored events. Also prohibited is the use of all cell phone functions, including text messaging or use of photographic features (such as camera phones). Additionally, the use of any camera during school hours without administrative permission is a violation of privacy and is not permitted. School administrators reserve the right to confiscate any such device (whether or not it is in use) if it interferes with the educational program. The school is not responsible for any lost, stolen or damaged devices.

Student Information on the Internet

State law prohibits the dissemination of personal student information, including student photos, on the Internet without parental consent. All parents are required to complete an official state form to grant or deny permission to post a child's name/photo on the Internet. Forms are sent home when the child enrolls in the district and the information is rolled over each year. To obtain a form, please call 284-7566.

Student Photographs

Teachers, administrators, and district officials may photograph children participating in activities. Photos may be used in district publications, such as the newsletter. Classroom activities may be videotaped and shown during special presentations. Captions describing a photo or video will not identify students by name, but may include the school and teacher's name.

All parents must complete and return a district form to grant or deny permission to use a child's photograph in publications or in a video.

Forms are sent home when the child enrolls in the district and the information is rolled over each year. To obtain a copy of the photo permission form or to ask questions about the use of photos, please call 284-7566.

Reporters and photographers from local newspapers also visit the schools. Although the District works with the papers to abide by parents' wishes, the District is not responsible for photographs used by these papers either in print or online.

Hallway/Bathroom

All students have the right to learn without interruptions caused by other students. Therefore, there is a responsibility to refrain from:

- Disturbing any class while in session
- Running and pushing
- Blocking hallways or stairways by staying to the right side
- Being in the hallway or bathroom without having a pass or a staff member's verbal permission
- Misusing the bathroom or defacing school property.

Cafeteria/Lunch

Cafeteria services are provided for all students. A menu is published monthly and sent home with all students. It is also posted on the district's web site. An application for free or reduced price meals is sent home with students on the first day of school. Children of families who receive Food Stamps, or Aid to Families with Dependent Children, or who are homeless qualify for this assistance. Please review application for information and approved criteria. If you have questions, please call the Director of Dining Services at 284-7517.

Every student has the right to eat in a relaxed and comfortable atmosphere; therefore, while at lunch, students are expected to:

- Use good table manners and never throw food
- Remain seated in the cafeteria
- Line up in an orderly fashion as directed and have money ready
- Follow line procedures—no skipping or saving places for other students
- Leave tables and eating areas clean before being dismissed
- Move to and from lunch without running

- Leave food, drinks, straws, and eating utensils in the cafeteria
- Bring only beverages that are not in glass containers or carbonated into the cafeteria
- Students are encouraged to bring their lunch from home or purchase one in the cafeteria. (Food from outside restaurants delivered or brought to school to be shared is prohibited).

School Security/Fire Drills

During emergency drills, students are expected to:

- Follow the designated fire drill route as indicated in classrooms or school security procedures as directed by staff
- Remain quiet
- Follow directions from staff members.

Activating a false alarm of any type that disrupts the school day or potentially endangers the safety of others will not be tolerated. Students involved may be subject to automatic suspension, police notification, the filing of a criminal complaint, and when applicable, will be documented in the monthly Electronic Violence and Vandalism Report System.

Transportation

Our District shares a joint transportation system with Hunterdon Central Regional High School (HCRHS). Drivers are employees of HCRHS. A booklet with rules and regulations for bus transportation is available from your child's school office as well as on the district web site.

Children may not ride buses other than the one to which they are assigned. Riders are expected to conduct themselves in an orderly manner both to and from school. Students who misbehave on the school bus may lose their bus privilege. For questions about transportation, please call 284-7154.

In order to ensure the safety of all students during their ride to and from school, the bus driver has authority over students on the bus. Infractions will be reported to the office and may result in disciplinary action, which may include suspension from the bus. While using district transportation, students are expected to:

- Ride only the bus to which they are assigned - students shall board and leave the bus only at their assigned stop
- Occupy the seat assigned by the bus driver and remain seated until the bus arrives at its destination
- Fasten seatbelt
- Be courteous to the bus driver and fellow passengers
- Keep all parts of their bodies inside the bus at all times
- Refrain from loud talking and other behaviors that may distract the driver
- Use appropriate language; profanity, verbal abuse, and/or racial slurs will not be tolerated
- Not deface the bus in any way and should promptly report to the bus driver any damage to the bus
- Not smoke, light matches, use lighters, lasers, or other items that may create a distraction to other students and/or the bus driver – these items are not permitted on the bus
- Not consume any food or drinks of any kind on the bus
- Keep the bus clean.

Assembly Program Expectations

During an assembly program, students are expected to demonstrate:

- Good listening behaviors
- Appropriate audience participation.

After-School Activity Expectations

These activities include, but are not limited to activity nights, music and drama presentations, Student Council and other club-sponsored events, and spectator sports. All persons attending an activity must remain in the immediate area of the activity. All other areas of the school property remain off-limits.

Spectator Sports Expectations

Students who are participants in or spectators at school sporting events are expected to demonstrate good sportsmanship. Students' habits and reactions determine the quality of sportsmanship, which in turn reflects upon the reputation of the school. Therefore, it is important that the students attending school sports activities know and demonstrate the fundamentals of sportsmanship as follows:

- All students should adhere to the Code of Conduct and Dress Code policy at all times while attending home or away events
- Respect, at all times, officials, coaches, cheerleaders, and players as guests in our school community
- Respect the property of the school and the authority of school officials.
- Refrain from heckling, jeering, or distracting members of the opposing team
- Refrain from criticizing the players, coaches, or referees
- Refrain from associating with fellow students whose behavior is unacceptable
- Refrain from interfering with play; for example, no throwing objects of any kind on the court or field
- All spectators should remain off the court or field at all times—this includes half time and time between games.

Field Trips

The Board of Education recognizes that field trips, when used as a device for teaching and learning, are integral to the curriculum and are educationally sound. They are planned by appropriate staff and coordinated with curriculum to extend, enrich, and add meaning to units of study. Each child attending a field trip needs a parental permission slip. Each school's PTO graciously pays for field trips.

Field trips are scheduled at the discretion of the principal and organizing teachers. In order for students to participate, the school must receive a permission slip signed by the parent/guardian. Field trips are a privilege that may be denied for consistent poor decision-making and failure to demonstrate appropriate self-control. All school rules apply for all school sponsored events occurring off school grounds.

Dismissal Expectations

At the end of the school day, students are expected to:

- Follow the bus run schedule
- Board the bus promptly
- Refrain from loitering on school premises.

Discipline

Disciplinary Procedures

1. Students and parents will be given notice of the rules of conduct and disciplinary procedures and any other school rules binding on student conduct.
2. Teachers and administrators in charge of student discipline shall make every effort to administer these rules consistently and fairly.
3. The staff member who disciplines a student for conduct shall, however minimal the offense or the discipline,
 - a. Orally inform the student of the conduct for which he/she is being disciplined; and
 - b. Offer the student an opportunity to deny the charge or to present extenuating circumstances.

Disciplinary Measures

The following disciplinary measures may be applied as appropriate to the student's violation of school rules. The options are incremental and are organized in order of severity:

<ul style="list-style-type: none">• Warning• Contact parent/guardian• Temporary Removal from Classroom• Deprivation of Privileges	<ul style="list-style-type: none">• Detention• Grading (Academic Dishonesty)• Suspension• Expulsion
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Pursuant to FRSD Policy 5512, “The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for pupils and staff members who commit one or more acts of harassment, intimidation, or bullying, consistent with the code of pupil conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by pupils. Appropriate consequences and remedial actions are those that are graded according to the severity of the offense(s), and consider the developmental ages of the pupil offenders and pupils’ histories of inappropriate behaviors, per the code of pupil conduct.”

Suspension and Expulsion

FRSD Policy No. 5610 and 5610.1

Suspension from school means the temporary denial of a student's right to attend class. In most cases, suspension is determined after a pattern of misbehavior is evident. However, an administrator may suspend a student after the first offense depending on the severity of the misbehavior. In most cases, a student may be suspended for good cause after an informal hearing involving the student, teacher, principal, and possibly the parent/guardian.

Expulsion from school means the permanent denial of a student's right to attend school. A student may be expelled for good cause after official notification by the school and a due process hearing. The student has specific rights under case law and New Jersey Statute. The Board of Education's decision to suspend may be appealed to the Commissioner of Education.

“Conduct which shall constitute good cause for suspension or expulsion of a pupil guilty of such conduct shall include, but not be limited, to any following” (N.J.S.A 18A:37-2):

- Continued and willful disobedience
- Open defiance of the authority of any teacher or person having authority over a student
- Habitual use of profanity
- Conduct which constitutes a continuing danger to the physical well-being of other pupils
- Physical assault upon another pupil
- Taking or attempting to take, personal property or money from another person
- Willfully causing, or attempting to cause, substantial damage to school property
- Knowing possession or knowing consumption of alcoholic beverages or controlled dangerous substances on school premises.

N.J.S.A 18A:37-2.1 and N.J.S.A 2C:12-1 demands immediate suspension of any student responsible for an assault against a staff member or board member.

N.J.S.A. 6A:16-7.2, 16-7.3, 16-7.5 explains the processes of appeal regarding short-term suspension, long-term suspension, and expulsion.

Pupils with a Disability

Pupils with a disability are expected to conduct themselves in the same manner as their non-disabled peers. Therefore, pupils with a disability are accountable to the same student code of conduct and discipline standards. However, when disciplining a pupil with disabilities, it must be determined that:

1. The pupils behavior is not primarily caused by his/her disability
2. The program that is being provided meets the pupil's needs
3. The principal shall forward written notification and a description of the reasons for such action to the Child Study Team case manager and the pupil's parent(s).

Possession/Under the Influence of Prohibited Substances

FRSD Policy No. 5530

“The Board of Education recognizes that a pupil's abuse of harmful substances seriously impedes that pupil's education and threatens the welfare of the entire school community.”

Under no circumstances are students permitted to have alcohol (or products known to contain alcohol), drugs, or tobacco products in their possession. Students found to be in possession of illegal substances as defined by the New Jersey Statutes (N.J.S.A. 18A: 40A-9) will be suspended and the police will be notified.

Any staff member who suspects that a student may be under the influence of prohibited substances is required by N.J.S.A. 18A:40-12 to report the matter to the principal or school nurse. The principal is then required by law to notify the parents/guardians, the superintendent of schools, and to insure an examination of the pupil by a doctor. If the student is found to be under the influence of a substance, the student is to be suspended and referred to our school counselor.

Violence, Vandalism, Alcohol or Other Drug Abuse

FRSD Policy No. 8461

“Incidents involving violence, vandalism, alcohol or other drug abuse will be reported to the Superintendent and reported to the New Jersey Violence, Vandalism, and Substance Abuse Incident Reporting System (EVVRS) as required by state law. A student may be suspended only by the Building Principal who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting.”

Weapons/Firearms Violations

FRSD Policy No. 8467

The Board of Education is committed to providing a safe school environment for all pupils attending the public schools. Therefore, the Board prohibits the possession, use, or exchange of any weapon in any school building, on school grounds, at any school sponsored event, and on school sanctioned transportation except as the possession and use of a weapon is authorized by law and required in the performance of the possessor's duty. A weapon is defined as anything readily capable of lethal use or of inflicting serious bodily injury.

Any student or employee who suspects the presence of a weapon prohibited by this policy shall immediately report his or her suspicion to the principal or designee. The principal or designee shall conduct an appropriate search and confiscate any weapon discovered in the course of the search. He or she shall, if appropriate and feasible, summon the aid of law enforcement officers in the conduct of the search. Any school employee who confirms the presence of a weapon under circumstances that place persons at serious risk may confiscate the weapon immediately and may use such force as is reasonable and necessary to obtain possession.

Any student who possesses, uses, or exchanges a weapon in violation of this policy shall be subject to stringent discipline, which may include expulsion. Any student or school employee who suspects or knows of the presence of a weapon in violation of this policy and fails to report the same shall be subject to discipline. Any person who possesses a weapon on school premises, on school transportation, to and from school, or at a school-sponsored function shall be reported to the appropriate law enforcement agency.

Any student who is convicted or is an adjudicated delinquent for possession of a firearm or who is found to be in possession of a firearm on school property must be immediately removed from the regular education program and provided with an alternative program, pending a hearing before the Board of Education. Students convicted or found to be delinquent for possessing a firearm on school property, on a school bus, or at a school-sponsored function or committing a crime while possessing a firearm shall be immediately removed from the regular education program for a period of not less than one calendar year and placed in an alternative education school or program pending a hearing before the Board of Education to remove the student. (Chapters 127 and 128 of 1995, The Zero Tolerance for Guns Act)

Any student who assaults a member of the school community with a weapon other than a firearm on school property must be immediately removed from the regular education program and provided with an alternative program, pending a hearing before the Board of Education. (Chapters 127 and 128 of 1995, The Zero Tolerance for Guns Act)

Students with disabilities violating the provisions of this policy shall be dealt with in accordance with Policy and Regulation No. 2460.6. Any student requiring removal from the regular education program for the reasons enumerated above shall be removed in accordance with Policy and Regulation No. 5611. The Superintendent, or designee, shall prepare regulations to implement this policy for the guidance of school staff in dealing with incidents involving weapons in the school district.

Terroristic Threats and Violence

FRSD Policy No. 5610 and 5614

An atmosphere conducive to learning must be free of threats of serious harm by one person against another. Accordingly, any report of threatening behavior of such a nature shall be investigated promptly. If after an investigation it appears that the report is true, all steps seeming reasonable in the circumstances shall be taken to protect the threatened person(s) and to discipline or remove the threatening person(s).

Employees are directed to report to their principal or designee all threats of serious harm by one person against another that they may witness or learn about from a reliable source. Students are urged to report such information to a staff member in their building, or directly to the principal. The principal or designee shall conduct an investigation, and

shall take whatever action he/she deems appropriate within his/her authority.

Harassment, Intimidation and Bullying

FRSD Policy No.5512

The Board of Education prohibits acts of harassment, intimidation, or bullying of a pupil. A safe and civil environment in school is necessary for pupils to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a pupil's ability to learn and a school's ability to educate its pupils in a safe and disciplined environment. Since pupils learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying. "Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents.

The Board expects pupils to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other pupils and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Pupil Conduct. The Board believes that standards for pupil behavior must be set cooperatively through interaction among the pupils, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages pupils to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of pupils, staff, and community members.

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for pupils who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Pupil Conduct, and the consequences and remedial responses for staff members who commit one or more acts of harassment, intimidation, or bullying. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or

bullying by pupils. Appropriate consequences and remedial actions are those that are graded according to the severity of the offense(s), consider the developmental ages of the pupil offenders and pupils' histories of inappropriate behaviors, per the Code of Pupil Conduct and N.J.A.C. 6A:16-7. Consequences and appropriate remedial action for a pupil or staff member who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of pupils, as set forth in the Board's approved Code of Pupil Conduct pursuant to N.J.A.C. 6A:16-7.1.

Student Search

FRSD Policy No. 5615

Our Board of Education reserves the right to conduct searches as often as necessary to protect the safety and well being of the school community. Such searches will be conducted in accordance with the district's regulation, which is available upon request. To initiate a lawful search, a school official must have reasonable grounds, based on the totality of the known circumstances, to believe that:

- A law or school rule has been or is being broken
- A particular student(s) has committed the violation or infraction
- The suspected violation or infraction is of a kind for which there may be physical evidence (i.e., contraband, instrumentality, fruits or spoils, or other evidence)
- The sought-after evidence would be found in a particular place associated with the student(s) suspected of committing the violation or infraction.

School Records

Mandated pupil records are those records school districts have been directed to compile by State statute, regulations, or authorized administrative directive in accordance with N.J.A.C. 6A:32-7.3. The State of New Jersey requires each district to maintain records which "contain only such information as is relevant to the education of the pupil and is objectively based on the personal observations or knowledge of the certified school personnel who originate(s) the record." Permitted pupil records are records authorized by the Board to be collected in order to promote the educational welfare of the pupil. Pupil health records shall be maintained and located in a locked cabinet or room in the school building or complex where the pupil is assigned. Records kept in

electronic form shall be both accessible and secure. Pupil health records shall be maintained separately from other pupil records, until such time as graduation or termination, whereupon the health history and immunization record shall be removed from the pupil's health record and placed in the pupil's mandated record. Records shall be accessible during the hours in which the school program is in operation. Any district internet website shall not disclose any personally identifiable information about a pupil, in accordance with N.J.S.A. 18A:36-35. "The district shall control access to, disclosure of, and communication regarding information contained in pupil health records to assure access only to those authorized organizations, agencies, and persons under the conditions permitted by federal and State statute and regulations in accordance with N.J.A.C. 6A:32-7.5."

Court Action/New Jersey Law

Parents/guardians and students should recognize that this handbook is an overview of the Flemington-Raritan Board of Education's policies and the procedures established by the professional staff of the Flemington-Raritan School District. Please note that depending on the circumstances, school administration is required by New Jersey law to report certain offenses to the police. The District does not allow the use of corporal punishment. For more information please review Policy No. 3217 and 4217. According to Board Policy No.5752, "The Board of Education will not discriminate among students on the basis of their marital status or parenthood. In addition, the Flemington Raritan School District abides by N.J.A.C. 6:4-1.5.

Affirmative Action

United States Title IX and NJAC Title 6:4 prohibit discrimination against students and employees in public schools K-12. Whereas Title IX prohibits discrimination based on sex, Title 6:4 prohibits it on the basis of race, color, creed, religion, sex, ancestry, national origin, or social or economic status. Both Titles require that all school policies, procedures, and practices be non-discriminatory, and that there be no sex segregation in courses, educational programs, and extracurricular activities. If a student or member of the staff alleges a violation of such regulations, s/he may submit a grievance by notifying the district affirmative action officer. For more information, contact Central Office at 284-7569.

Section 504/Americans with Disabilities Act (ADA)

The Flemington-Raritan Regional School District does not discriminate on the basis of disability with regard to admission, access to services, treatment or employment in its programs or activities. The Section 504/ADA Program Coordinator is located at Special Services and can be reached at 284-7680. The Section 504/ADA Facilities Coordinator is located in the Flemington-Raritan Business Office and can be reached at 284-7561.

Child Abuse Reporting

School personnel having reasonable cause to believe that a child has been subjected to child abuse and/or neglect as defined under N.J.S.A. 9:6-8.9 shall immediately report to DYFS as provided for under N.J.S.A. 9:6-8.10. School personnel reporting such an alleged act shall inform the principal of the report unless she/he believes such notice will endanger the child or likely result in retaliation against the child or discrimination against the referrer with respect to employment.

Any person who knowingly fails to report suspected abuse or neglect pursuant to the law or to comply with the provision of the law is subject to a fine up to \$500 or up to six months imprisonment, or both. The Board assures school personnel there will be no employment discrimination in regards to compensation, hire, tenure or terms, conditions or privileges of employment upon making a good faith report.

No Child Left Behind (NCLB)

As required under the 2001 No Child Left Behind Act, district policy outlines procedures parents should follow if they have concerns or questions regarding the administration of NCLB-funded grant initiatives. The policy specifies that the Assistant Superintendent is responsible for investigating and addressing NCLB questions or concerns. Our policy for No Child Left Behind Complaints (2415.20) can be found online at: www.frsd.k12.nj.us.

Community-Based Health and Social Service Agencies

Youth Service Program

The School Based Youth Services Program offered at J.P. Case Middle School provides comprehensive, free student services. These services

include supportive counseling, recreational and drop-in programs, employment and career counseling, and referral and linkages to community services. This program is co-sponsored by the New Jersey Department of Human Services and Hunterdon Medical Center.

In many cases, the program supports students who may want to talk or seek advice on a variety of matters. Students may go through their school counselor to request an initial appointment. Services are confidential. After the initial contact, however, a signed consent form is needed from a parent for services to continue. If there are problems at school, school-based staff will work with students and school personnel toward a resolution and to ensure a successful school experience.

A teen "drop-in" center also is available for 7th- and 8th-grade students at J.P. Case Middle School. Staffed by school-based counselors, it is an informal yet supervised atmosphere offering teenagers recreational activities and counselors who are available to talk.

Students can visit the Hunterdon Behavioral Health office. For more information, call 788-6401.

Additional Agencies are listed below:

The Division of Youth and Family Services
Hunterdon Local Office - #668
84 Park Avenue, 1st Floor, Flemington, NJ 08822
(908) 782-8784, (800) 392-2724

State Central Registry (877) 652-2873
Poison Control Center: (800) 222-1222
Hunterdon Medical Center: (908) 788-6100
Hunterdon Behavioral Health: (908) 788-6401

For additional resources, please contact your school's counseling department and/or health office.

Legal Resources

Parental rights regarding parents of special education students:
<http://www.nj.gov/education/specialed/reg/>

Parental rights regarding parents of general education students:
<http://www.state.nj.us/education/parents/law.htm>

New Jersey Department of Education

Phone: (609) 292-4969 www.state.nj.us/education/index.html

Flemington Borough
Borough Office 782-8840
Fire 782-5151
Library 782-5733
Police 782-3434

Raritan Township
Township Office 806-6100
Fire 782-6500
Police 782-8889