



FLEMINGTON- RARITAN PARKS & RECREATION COMMITTEE
P.O. BOX 2255
FLEMINGTON, NEW JERSEY 08822
(908)892-4649
EMAIL:FLEMINGTONPARKS@GMAIL.COM
WEBSITE:WWW.FLEMINGTONRARITANPARKS.ORG

VOLUNTEER JUNIOR COUNSELOR - 2012

Volunteer - one who offers service of his/her free will (Webster's Dictionary, 1998 Edition).

Although this is a volunteer job, it is nevertheless a responsibility and will require a commitment on your part. Through volunteering, you will have the opportunity to learn and develop desirable "Job Qualities".

DO YOU POSSESS THESE QUALITIES NOW?

PUNCTUAL: Reporting to your counselor and group on time, every day.

RELIABLE: Your counselor and group can count on you coming every day.
Do not apply if you are unable to attend the orientation meeting scheduled for Wednesday, June 27, 2012 from 9 a.m. to 12 p.m.

ARE YOU WILLING TO CONTINUE DEVELOPING THE FOLLOWING QUALITIES?

BEING RESPONSIBLE: Complete assigned tasks to the best of your ability and be willing to ask questions if you don't understand something or are unsure. (Intelligent people ask questions.)

BEING RESOURCEFUL: Don't wait to be asked to do things. If you see something that needs to be done, do it! Use good judgment.

BEING A TEAM PLAYER: Yes, you will be instructed to do things that are not always fun, but are in the best interest of the group and the program.



If you are interested, please fill out the application form, emergency form, and signed junior duties form. **PLEASE RETURN ONLY THOSE THREE FORMS TO:**

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INCOMPLETE OR UNREADABLE APPLICATIONS WILL BE RETURNED

- I am a returning Junior Counselor
- I am applying for a position as a new Junior Counselor

Applications must be submitted by April 15, 2012

APPLICATION FOR VOLUNTEER JUNIOR COUNSELOR

(PLEASE PRINT)

NAME _____ BIRTHDATE _____

GRADE(must have completed 6th) _____ Email Address: _____

COMPLETE ADDRESS _____

_____ PHONE _____

RECOMMENDING TEACHER: _____

DEAR TEACHERS: REMEMBER – YOUR RECOMMENDATION WILL PERMIT THIS INDIVIDUAL TO WORK WITH AND CARE FOR YOUNG CHILDREN.

The Summer Program will be in session June 27 – July 27. Closed July 4th . Junior Counselors are needed for the hours of 8:45 a.m. - 12:00 Noon daily, and MUST attend the orientation meeting scheduled for Wednesday, June 27 from 9 a.m. to 12 p.m. (No one is excused, please do not ask!)

Please indicate age group in which you would prefer to work: _____

Or Arts and Crafts (if available): _____

School location you would like to work at:

Barley Sheaf Desmares Copper Hill

All questions must be completed.

Why do you want to be a Junior Counselor at the Summer Intersession Program?

What characteristics do you possess that will make camp a safer place to be?

Teacher's Signature

Student's Signature

Parent's Signature*

All three signatures are required for your application to be considered.

*PARENT SIGNATURE INDICATES THAT HE/SHE UNDERSTANDS WHAT THEIR CHILD HAS COMMITTED TO AND HE/SHE HAS READ OVER THE ENTIRE APPLICATION AND ATTACHMENTS WITH THEIR CHILD. IF THERE ARE ANY UNCERTAINTIES, PLEASE CALL BEFORE YOU APPLY.

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JUNIOR COUNSELOR EMERGENCY FORM

Junior Counselor's Name: _____

Identify Allergies: _____

IDENTIFY conditions and/or medications currently being taken:

Date of last tetanus shot: _____

Insurance Company: _____

ID/Contract No.: _____

Family Physician: _____

Physician Telephone: _____

I, being the parent or legal guardian of the above named child, do hereby appoint Mr. Sal Randazzese, Recreation Director and his adult designee, to act in my behalf in authorizing medical and hospital care, excluding major elective surgery, for the above named child during the Flemington-Raritan Summer Intersession Program, which is in session from June 27 – July 27, 2012.

This document shall be presented to the appropriate hospital representative at such time as expected hospital care may be required.

Parent/Guardian Name – Print

Parent/Guardian Signature

Date

Home Phone/Work Phone/Email

Alternate **Local** Contact who is available during the stated hours of camp and knows how to reach you:

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JUNIOR COUNSELOR DUTIES

1. Listen to the Counselor and do whatever you can to help them with the group. Some of the tasks you will be asked to do are:
 - Take campers to the bathroom or for drinks
 - Find and return equipment for games
 - Get something from the group box that is needed
 - Help campers while in Arts & Crafts
 - If your counselor needs the Director, or another adult, go find them
 - Assist counselor with the skit
 - Do not apply unless you can follow instructions, **WITHOUT A DEBATE**
2. **NEVER, NEVER, NEVER** leave your group unless instructed by the counselor.
3. Think before you act.
4. Be a good role model for the campers.
5. Have fun and keep the kids safe.
6. Ask questions if you are not sure of something.
7. Do not carry children. It is dangerous.
8. **CELL PHONES USE WILL NOT BE TOLERATED DURING WORKING HOURS!!**

JUNIOR COUNSELOR DISCIPLINE POLICY

As in life, all choices carry consequences. Be prepared for them!

Junior Counselors will be held to a strict discipline policy.

1. The first time a Junior Counselor is disciplined by the Site Director, they will receive a warning.
2. The second time a Junior is disciplined, they will be suspended from camp for one day.
3. The third time a Junior Counselor is disciplined, they will be asked not to return to camp for the remainder of the program.

NO GUARANTEES

Junior Counselors need to understand that no one is guaranteed a Counselor's job once they turn 14. Counselors are hired each year based on staffing needs and employee performance. Juniors must show that they are responsible, mature, hardworking, and able to organize and control a group of kids without any major problems. **Remember, you are being asked to help care for someone's child! By your signatures, you and one of your parents have agreed that as a Junior Counselor you will conduct yourself following ALL guidelines stated within this packet of information.**

Student's Signature

Parent's Signature

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MISSION STATEMENT

**The programs conducted by the
Flemington-Raritan Parks and Recreation Committee
will provide a fun, safe, and
creative atmosphere in which each
participant may socialize and make
positive discoveries about themselves,
those around them, and their environment.**