



FLEMINGTON-RARITAN REGIONAL SCHOOL DISTRICT
Department of Pupil Personnel Services & Special Education
100 Everitts Road
Ringoes, New Jersey 08551
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March 16, 2020

Re: IEP meeting - Virtual/Phone Meeting

Dear Parent/Guardian:

In light of the recent pandemic of COVID-19 and District closure, your child's IEP meeting is being scheduled via phone or video conference. If you agree to hold the IEP meeting rather than delay until a mutually amenable date when the district reopens, please sign and return this letter via email to your case manager. If you are unable to scan and email this signed consent, please confirm your consent via email or phone and place this signed consent in the regular US Mail: *Department of Pupil Personnel Services & Special Education, 100 Everitts Road, Ringoes, NJ 08551.*

If you do not consent, please check the appropriate statement below, and please let your case manager know **as soon as possible**. The in-person meeting will be scheduled when the district reopens.

If you have any further questions or concerns, please contact your child's case manager. The staff will be checking emails routinely while the district is closed.

_____ I consent to holding a meeting regarding IEP services via phone or video conference.

_____ I do not consent to holding a meeting via phone or video conference. I understand that a meeting will be scheduled when the district reopens at a date/time amenable to the district staff and parent(s).

Student's Name (Please Print): _____

Student's DOB: _____

Parent/Guardian Signature: _____

Parent/Guardian Printed Name: _____

Date: _____

Sincerely,

Danielle Hamblin