

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

January 4, 2024

BOARD REORGANIZATION/REGULAR MEETING - 7:00 P.M.

- I. Call to Order by the Board Secretary.
- II. In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location and, to the extent known, the agenda of this meeting on December 7, 2023 to the Hunterdon County Democrat and The Courier-News. Copies of the notice also have been placed in the Board Office and in each of the district schools, posted on the District website and filed with Flemington Borough Clerk and the Raritan Township Clerk.
- III. Pledge of Allegiance
- IV. 2023 Election Results
 - Jaclyn Arce
 - Ryan Birkenstock
 - William Bentley
- V. Oath of Office administered to new Board Members by Board Secretary
 - Jaclyn Arce
 - Ryan Birkenstock
 - William Bentley
- VI. Roll Call
- VII. Nomination & election of Board President by Board Secretary
- VIII. Nomination & election of Board Vice President by Board Secretary
- IX. District Mission Statement

As a Community of One, WE:

Foster social, emotional, and academic growth within a connected learning community
Respect, honor and embrace diverse family and community values by building collaborative partnerships
Strengthen opportunities that nurture creative and critical thinkers
Develop and inspire personal excellence.

Every Student - Every Day - Every Opportunity

- X. Approval to affirm the New Jersey School Board Association Code of Ethics
- XI. Approval to authorize, if necessary, the past Board President to sign all legal documents, payrolls and warrants until signatures can be obtained and processed
- XII. Acknowledge the following School Board Recognition:
 - WHEREAS, The New Jersey School Boards Association has declared January 2024 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and
 - WHEREAS, The Flemington-Raritan Board of Education is one of more than 581 local boards of education in New Jersey, which sets policies and oversees operations for public school districts; and
 - WHEREAS, The Flemington-Raritan Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Flemington-Raritan Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2024 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Flemington-Raritan Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

XIII. Sunshine Resolution

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
- ✓ Matters in which the release of information would impair the right to receive government funds, and specifically: HIB
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ✓ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Litigation
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- ✓ Matters involving quasi-judicial deliberations, and specifically: Legal Contract

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will return to open session at the conclusion of executive session to officially close the meeting.

XIV. Superintendent's Report - Preschool Expansion for Flemington-Raritan Regional School District Dr. Kari McGann, Dr. Danielle Hamblin, and Ms. Tanya Dawson

- XV. Approval of Minutes – Executive Session – December 11, 2023
Regular Meeting - December 11, 2023

XVI. Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only. The second public comment is for comment on any issue. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

XVII. Report of the Standing Committees and Appointments

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

A. PERSONNEL – Chairperson, TBA, Next Meeting – TBA

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to accept the resignation of the following staff member(s) for the 2023-2024 school year as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Buccigrossi	Marianne	FAD	Reading Recovery	Retirement	June 30, 2024
2.	Doty	Kristine	RFIS/JPC	Technical Integration Specialist	Resignation	February 9, 2024

2. Approval for district staff member(s) to take a leave of absence or amend their leave during the 2023-2024 school year.
3. Approval to update the salaries of the following staff member(s) for advancement on the 2023-2024 Teachers Salary Guide, effective January 1, 2024, as follows:

Item	Last Name	First Name	Loc./ Position	From: Salary/Degree/Step	To: Salary/Degree/Step
1.	Maslankowski	Lisa	CH / School Nurse	\$65,865 / BA / 7	\$66,990 (prorated) / BA+15 / 7
2.	Whalen	Kathleen	RH / Grade 2	\$62,090 / BA / 5	\$63,215 (prorated) / BA+15 / 5

4. Approval to employ the following staff member(s) for the 2023-2024 school year, pending certification, fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Degree/Step	Effective Dates	Certification /College
1.	Ditchey	Andrea	CH & RH	Preschool Relief Teacher	\$64,615 (prorated) / MA/3	January 12, 2024 - June 30, 2024	Elementary School Teacher/Montclair State University, Indiana University of Pennsylvania, Keystone College
2.	Palumbo	Koryn	CH	Preschool Relief Teacher	\$61,665 (prorated) / BA+15/1	January 16, 2024 - June 30, 2024	Teacher of Preschool - Grade 3 (CE) / Montclair State University, Rutgers University, Raritan Valley Community College

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

5. Approval to accept the resignation of the following staff member(s) for the 2023-2024 school year as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Destefano	Victoria	RH	Teacher Assistant	Resignation	January 12, 2024
2.	O'Connor	Marianne	CH	Teacher Assistant	Resignation	January 12, 2024

6. Approval to rescind the December 11, 2023, offer of employment to Jordan McChesney, Teacher Assistant Leave Replacement at Barley Sheaf.

7. Approval to amend the November 13, 2023 motion:

to employ the following leave replacement(s) for the 2023-2024 school year, pending, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Step	Effective Date	Certification/New/ Replacement
1.	Juel	Caroline	JPC	School Secretary / Christine Pollack	\$61,774 (prorated)/1	November 14, 2023 - January 8, 2024	Teacher of Art (CEAS) / Minnesota State University

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Step	Effective Date	Certification/New/ Replacement
1.	Juel	Caroline	JPC	School Secretary / Christine Pollack	\$61,774 (prorated)/1	November 14, 2023 - December 13, 2023	Teacher of Art (CEAS) / Minnesota State University

8. Approval to confirm the employment of the following Teacher Assistants for the 2023-2024 school year, pending fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Salary/Step	Effective Dates	Certification/New/ Replacement
1.	McCarthy	Rachel	RH	\$24,843 (prorated) / 1	January 8, 2024 - June 30, 2024	Preschool through Grade 3(CE pending) Art (CE pending) / New
2.	Palma	Luana	CH	\$24,843 (prorated) / 1	January 5, 2024 - June 30, 2024	Replacement
3.	Lally	Daniella	BS	\$24,843 (prorated) / 1	January 8, 2024 - June 30, 2024	Replacement

***Salary will be adjusted to include an additional \$500 (based on FTE) for holding a teaching or substitute certification.**

All Staff – Additional Compensation

9. Approval to confirm the employment of the following staff member(s) for extra compensation during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Bobrin	Carly	JPC	Basketball Clock/Supervision	15 Hours	\$36.00/hr
2.	Follansbee	Carolyn	JPC	Chaperone - Jazz Band Concert	2.5 Hours	Hourly Rate
3.	Plichta	Kathleen	JPC	Chaperone - Vocal Concert	2.5 Hours	Hourly Rate
4.	Creighton	Kimberly	JPC	Class Coverage - 12/8/23	31 Minutes	\$36.00/hr
5.	Genito	Michelle	JPC	Class Coverage - 12/8/23	30 Minutes	\$36.00/hr
6.	Hlavsa-Suk	Dawn	JPC	Class Coverage - 12/8/23	31 Minutes	\$36.00/hr
7.	Maguire	Anna	JPC	Class Coverage - 12/8/23	31 Minutes	\$36.00/hr
8.	Miller	Jennifer	JPC	Class Coverage - 12/8/23	30 Minutes	\$36.00/hr

9.	Connelly	Kathleen	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
10.	Hand	Gina	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
11.	Hatke	Osmond	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
12.	Krukowski	Megan	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
13.	Membreno	Ada	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
14.	Miller	Jennifer	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
15.	Piro	Catherine	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
16.	Pirog	Michelle	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
17.	Soltis	Amy	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
18.	Sorrentino	Giorgianna	JPC	Class Coverage - 12/11/23	40 Minutes	\$36.00/hr
19.	Bianco	Julie	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
20.	Boelhouwer	Peter	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
21.	Butler	Jacquelyn	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
22.	Creighton	Kimberly	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
23.	Decker	Joshua	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
24.	Gardener	Elizabeth	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
25.	Handren	Marisa	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
26.	Healey	Kimberly	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
27.	Maguire	Anna	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
28.	Marsigliano	Amy	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
29.	Membreno	Ada	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
30.	Pirog	Michelle	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
31.	Roll	Jeanne	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
32.	Creighton	Kimberly	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
33.	Decker	Joshua	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
34.	Graham	Sean	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
35.	Healey	Kimberly	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
36.	Miller	Jennifer	JPC	Class Coverage - 12/12/23	40 Minutes	\$36.00/hr
37.	Piro	Catherine	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
38.	Sladky	Samantha	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
39.	Wagner	Lauren	JPC	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
40.	Connelly	Kathleen	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
41.	Creighton	Kimberly	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
42.	Hatke	Osmond	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
43.	Healey	Kimberly	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
44.	Miller	Jennifer	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
45.	Pirog	Michelle	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
46.	Sladky	Samantha	JPC	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
47.	Decker	Joshua	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
48.	Horowitz	Steven	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
49.	Kircher	Jennifer	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
50.	McAnlis	Melissa	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
51.	Miller	Jennifer	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
52.	Nagy	Rosemary	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
53.	Pirog	Michelle	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
54.	Plichta	David	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
55.	Soltis	Amy	JPC	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
56.	Creighton	Kimberly	JPC	Class Coverage - 12/19/23	40 Minutes	\$36.00/hr
57.	Gilmurray	Mindi	JPC	Class Coverage - 12/19/23	40 Minutes	\$36.00/hr
58.	Miller	Jennifer	JPC	Class Coverage - 12/19/23	40 Minutes	\$36.00/hr
59.	Sladky	Samantha	JPC	Class Coverage - 12/19/23	40 Minutes	\$36.00/hr
60.	Boelhouwer	Peter	JPC	Class Coverage - 12/20/23	40 Minutes	\$36.00/hr
61.	Creighton	Kimberly	JPC	Class Coverage - 12/20/23	40 Minutes	\$36.00/hr

62.	Hlavsa-Suk	Dawn	JPC	Class Coverage - 12/20/23	40 Minutes	\$36.00/hr
63.	Ruppel	Ann	JPC	Class Coverage - 12/20/23	40 Minutes	\$36.00/hr
64.	Vita	Matthew	JPC	Class Coverage - 12/20/23	40 Minutes	\$36.00/hr
65.	Kucharski	Amy	RFIS	Class Coverage - 11/2/23	40 Minutes	\$36.00/hr
66.	Smith	Elizabeth	RFIS	Class Coverage - 11/29/23	40 Minutes	\$36.00/hr.
67.	Ibach	Benjamin	RFIS	Class Coverage - 12/13/23	40 Minutes	\$36.00/hr
68.	Kucharski	Amy	RFIS	Class Coverage - 12/14/23	40 Minutes	\$36.00/hr
69.	Sullivan	Susan	RFIS	Class Coverage - 12/15/23	40 Minutes	\$36.00/hr
70.	Kucharski	Amy	RFIS	*Morning Basketball League Advisor	7.5 Hours	\$36.00/hr.
71.	Finch	Katherine	RFIS	*Morning Basketball League Advisor	7.5 Hours	\$36.00/hr.
72.	Jones	Kevin	CH	Bus Duty	120 Shared Hours	\$36.00/hr.
73.	Spearman	Beth	CH			
74.	Skove	Reparata	CH			

*Club advisor salaries are funded by student activity fees.

10. Approval to appoint the following staff member(s) as Supplemental Transportation Aide(s) outside of contracted hours during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Dates
1.	Jacobus	Janet	RFIS	Teacher Assistant	Contracted Hourly Rate
2.	Perone	Joanne	RH	Teacher Assistant	Contracted Hourly Rate

11. Approval to confirm the employment of the following applicant(s) as substitute(s) pending fingerprints, background check, and health exam during the 2023-2024 school year, as follows:

Item	Last Name	First Name
1.	Javier	Katherine
2.	Thoden	Kimberly

12. Approval to appoint the following mentor(s) for the 2023-2024 school year as follows:

Item	Mentee			Mentor			
	Last Name	First Name	Loc	Last Name	First Name	Loc.	Stipend
1.	Buttgereit	Erin	JPC	Vita	Matthew	JPC	\$550*

*Individuals may receive prorated rates based on actual time in service.

B. INSTRUCTION AND PROGRAM – Chairperson, TBA, Next Meeting – TBA

1. Approval to accept the 2023-2024 New Jersey Learning Acceleration Program: High-Impact Tutoring Grant funds.

Title	Description	Amount
High-Impact Tutoring Grant	To provide high-dosage, intensive tutoring by focusing on high-impact tutoring interventions for students disproportionately affected by the pandemic.	\$306,000

C. OPERATIONS – Chairperson, TBA, Next Meeting – TBA - January

1. Approval to appoint _____ as the Attorney of Record, to provide General, Labor, Special Education and Personnel Counsel at an hourly rate of \$_____, at an amount not to exceed \$_____.

D. TRANSPORTATION – Chairperson, TBA, Next Meeting – TBA

E. POLICY– Chairperson, TBA, Next Meeting – TBA

1. Approval to present the following new policy for 1st reading:
 1. P 8508 - Lunch Offer Versus Serve (OVS) (M)
2. Approval to adopt the following revised policies and regulations:
 1. R 2312 - Class Size
 2. P 7510 - Use of School Facilities
 3. R 7510.1 - Classification and Facility Use Fee Schedule
 4. P 8500 - Food Services (M)
 5. P 8507 - Breakfast Offer Versus Serve (OVS) (M)
3. Approval to abolish the following policies:
 1. P 8540 - School Nutrition Programs (M)
 2. P 8550 - Meal Charges/Outstanding Food Service Bill (M)

F. MISCELLANEOUS (INFORMATION/ACTION)**Information**

1. Suspensions for the month of December 2023:

School	Infraction	Duration
JPC	Inappropriate language towards another student	1 Day
JPC	Inappropriate physical contact and insubordination	1 Day
JPC	Inappropriate language towards a staff member	1 Day
JPC	Assault on another student	2 Days
JPC	Inappropriate physical contact with another student	1 Day
JPC	Fighting with another student	1 Day
JPC	Fighting with another student	1 Day
JPC	Destruction of District property	1 Day
JPC	Disruptive and unsafe behavior	2 Days
JPC	Assault	3 Days
JPC	Assault	3 Days
RFIS	Assault	1 Day

2. Harassment, Intimidation, and Bullying Investigation(s) for the 2023-2024 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
RFIS	December 8, 2023	RFIS#4	No	Remedial actions outlined in report.
FAD	December 12-13, 2023	FAD#2	No	Remedial actions outlined in report.

3. Drill(s) to date for the 2023-2024 School Year:

Month	Fire Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/14	9/15	9/14	9/12	9/14	9/8
October	10/5	10/23	10/13	10/6	10/19	10/19
November	11/3	11/13	11/6	11/16	11/15	11/14
December	12/13	12/22	12/11	12/12	12/4	12/4

Month	Security Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/20	9/23	9/20	9/20	9/11	9/13
October	10/19	10/26	10/19	10/12	10/11	10/26
November	11/13	11/20	11/14	11/17	11/3	11/20
December	12/15	12/19	12/15	12/6	12/14	12/14

Action Items

1. Approval to accept the following Harassment, Intimidation, and Bullying Investigation(s) presented on the December 11, 2023 Board agenda, as follows

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
BS	November 3, 2023	BS #1	Yes	Remedial actions are outlined in the report.
FAD	November 17, 2023	FAD #1	No	Remedial actions are outlined in the report.
JPC	November 2, 2023	JPC #1	Yes	Remedial actions are outlined in the report.
RFIS	October 2-November 13, 2023	RFIS#3	Yes	Remedial actions are outlined in the report.

2. Approval of 2024 Board Calendar.

XVIII. Correspondence

XIX. Old Business

XX. New Business

XXI. Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Each speaker will have 3 minutes, and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

XXII. Adjourn

2024 Board Meetings

January 18, 2024

February 8, 2024

February 29, 2024

March 13, 2024

March 28, 2024

April 11, 2024

April 25, 2024

May 2, 2024

May 23, 2024

June 13, 2024

June 27, 2024

July 25, 2024

August 22, 2024

September 12, 2024

October 10, 2024

November 14, 2024

December 12, 2024