

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

March 23, 2020

VIRTUAL REGULAR MEETING - 7:00 P.M. – J.P. CASE MIDDLE SCHOOL ROOM B-132

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- I. Call to Order by the Board President.
- II. In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing a notice of the time, date, location, and, to the extent known, the agenda of this meeting on December 17, 2019 to the Hunterdon County Democrat and The Courier-News. Copies of the notice have been posted in the Board Office and filed with Flemington Borough Clerk and the Raritan Township Clerk and in each of the district schools Main Offices on December 17, 2019.
- III. Roll Call
- IV. Pledge of Allegiance
- V.

District Mission Statement
The Flemington-Raritan Regional School District values children. Together, **WE:**
Foster social, emotional, and academic growth in a safe and nurturing environment.
Respect values and traditions within our families and schools.
Strive to respond to the needs of our diverse and changing community.
Develop the curiosity and creativity of critical thinkers to become collaborative problem solvers
who meet the challenges of a globally competitive society.

Every Student -Every Day -Every Opportunity
- VI. Resolution to conduct remote meeting, as attached.
- VII. Superintendent's Report - Overview Budget Presentation
COVID-19 Update
- VIII. Approval of Minutes – Executive Session – March 9, 2020
Regular Meeting - March 9, 2020
- IX. Reports of the Secretary and Treasurer of School Monies.
- X. Citizens Address the Board-This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.
- XI. Report of the Standing Committees and Appointments

A. PERSONNEL – Susan Mitcheltree, Chairperson, Next Meeting – April 21, 2020

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to amend the January 27, 2020 motion:

to accept the resignation of the following staff member(s) for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
2.	494493	N/A	N/A	N/A	Disability Retirement	June 30, 2020

to read:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
2.	494493	N/A	N/A	N/A	Disability Retirement	March 31, 2020

2. Approval to extend the leave of absence for the following staff member(s) during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
							Extended Dates
1.	Brush	Jodi	FAD	Grade 4	Medical	Disability	February 3, 2020 - March 27, 2020
							March 28, 2020 - April 30, 2020

3. Approval to amend the December 16, 2019 motion:

for the following staff member(s) to extend their leave of absence during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Van Fleet	Jena	RFIS	Grade 5	Maternity	Childcare	January 4, 2020 - March 31, 2020

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Van Fleet	Jena	RFIS	Grade 5	Maternity	Childcare	January 4, 2020 - March 23, 2020

4. Approval to amend the January 27, 2020 motion:

to employ the following leave replacement(s) during the 2019-2020 school year, pending certification, fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Hamilton	Kyle	RFIS	Grade 5/Jena Van Fleet	January 30, 2020 - April 1, 2020	\$55,025 (prorated)/ BA/1*	Teacher of Reading (Provisional), Elementary School Teacher in Grades K-6 (Provisional), Elementary School with Subject Matter Specialization: Language Arts/Literacy Specialization in Grades 5-8 (Provisional) /Rowan University

*Substitute per diem rate waived due to continued service

to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Hamilton	Kyle	RFIS	Grade 5/Jena Van Fleet	January 30, 2020 - March 23, 2020	\$55,025 (prorated)/ BA/1*	Teacher of Reading (Provisional), Elementary School Teacher in Grades K-6 (Provisional), Elementary School with Subject Matter Specialization: Language Arts/Literacy Specialization in Grades 5-8 (Provisional) /Rowan University

*Substitute per diem rate waived due to continued service

5. Approval to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Hamilton	Kyle	RFIS	Grade 5/Paul Mack	March 24, 2020- May 20, 2020	\$55,025 (prorated)/ BA/1*	Teacher of Reading (Provisional), Elementary School Teacher in Grades K-6 (Provisional), Elementary School with Subject Matter Specialization: Language Arts/Literacy Specialization in Grades 5-8 (Provisional) /Rowan University

*Substitute per diem rate waived due to continued service

6. Approval to amend the March 9, 2020 motion:

to extend the leave of absence for the following staff member(s) during the 2019-2020 school year, as follows

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
							Extended Dates
1.	Behrens	Gabrielle	FAD	Kindergarten	Medical	Disability	March 13, 2020-March 19, 2020
							March 13, 2020-March 20, 2020

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
							Effective Dates
1.	Behrens	Gabrielle	FAD	Kindergarten	Medical	Disability	March 13, 2020-March 19, 2020
							March 13, 2020-March 17, 2020

7. Approval to extend the employment of the following leave replacement(s) during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
					Extended Dates		
1.	Robison	Kelly	FAD	Grade 4/Jodi Brush	February 4, 2020- March 30, 2020	\$55,025/(prorated)/ BA/1*	Elementary School Teacher in Grades K-6 (Provisional), Elementary School Teacher with Mathematics (Provisional) Specialization: in Grades 5-8/Pennsylvania State University, Rutgers University
					March 31, 2020- May 1, 2020		

*Substitute Per Diem Rate waived due to continued service

**B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS –
Christopher Walker, Chairperson, Next Meeting – April 22, 2020**

- Approval to confirm the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Hatke	Osmond	JPC	Visual Arts & Fabrication Curriculum Development	2.5 hrs.	\$33.78/hr.

- Approval of the following field trip(s) for the 2019-2020 school year. The field trip is contingent upon the reopening of schools via the guidance of the State of New Jersey.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost not to exceed	Funding Source
1.	Grade 4	FAD	Camp Mason, Hardwick, NJ	June 4, 2020	\$3,373 plus transportation costs	PTO

- Approval to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2019-2020 school year. The author visit is contingent upon the reopening of schools via the guidance of the State of New Jersey.

Item	Donation	Donor	Value	Location
1.	Author Visit, Audrey Vernick	PTO	\$1,850	CH
2.	Amazon Gift Card	Artsonia	\$334	JPC
3.	Copy of Author Visit Books	PTO	\$51.97	RH

- Approval to dispose of the attached listed items that are no longer usable and are not required as a trade-in or a replacement purchase for the 2019-2020 school year.

Item	Description	Location
1.	Surplus and Library Books	RH

- Approval to amend the March 9, 2020 motion:

for the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans. Travel for conferences will be contingent upon the reopening of schools in the State of New Jersey.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
10.	Bird	Zachary	Sonday System 1 Training, Flemington, NJ	March 25, 2020	R	\$225
11.	Finch	Katherine	Sonday System 1 Training, Flemington, NJ	March 25, 2020	R	\$225
12.	Schrum	Morgan	Sonday System 1 Training, Flemington, NJ	March 25, 2020	R	\$225
13.	Squashic	Samantha	Sonday System 1 Training, Flemington, NJ	March 25, 2020	R	\$225
14.	Connelly	Kathleen	Sonday System 2 Training, Flemington, NJ	March 26, 2020	R	\$225
15.	Flannigan	Kelly	Sonday System 2 Training, Flemington, NJ	March 26, 2020	R	\$225
16.	Squicciarini	Therese	Sonday System 2 Training, Flemington, NJ	March 26, 2020	R	\$225
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

to read:

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
10.	Bird	Zachary	Sonday System 1 Training, Flemington, NJ	April 21, 2020*	R	\$225
11.	Finch	Katherine	Sonday System 2 Training, Flemington, NJ**	April 22, 2020*	R	\$225
12.	Schrum	Morgan	Sonday System 1 Training Flemington, NJ	April 21, 2020*	R	\$225
13.	Squashic	Samantha	Sonday System 1 Training, Flemington, NJ	April 21, 2020*	R	\$225
14.	Connelly	Kathleen	Sonday System 2 Training, Flemington, NJ	April 22, 2020*	R	\$225
15.	Flannigan	Kelly	Sonday System 2 Training, Flemington, NJ	April 22, 2020*	R	\$225
16.	Squicciarini	Therese	Sonday System 2 Training, Flemington, NJ	April 22, 2020*	R	\$225
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						
*Revised Date **Revised Workshop						

6. Approval of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans. Travel for conferences will be contingent upon the reopening of schools in the State of New Jersey.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Chorun	Renee	NJTESOL 2020 Spring Conference, New Brunswick, NJ	May 27-28, 2020	R,M,O	\$385
2.	Sladky	Samantha	NJTESOL 2020 Spring Conference, New Brunswick, NJ	May 27-28, 2020	R,M,O	\$425
3.	Zubkova	Elena	NJTESOL 2020 Spring Conference, New Brunswick, NJ	May 27-28, 2020	R,M,O	\$385
4.	Hamblin	Danielle	NJASA/NJAPSA Spring Conference, Atlantic City, NJ	May 13-15, 2020	R,M,L,F,O	\$1,300
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

C. FACILITIES/OPERATIONS/SECURITY – Laurie Markowski, Chairperson, Next Meeting – April 21, 2020

D. TRANSPORTATION –Valerie Bart, Chairperson, Next Meeting – April 7, 2020

E. FINANCE –Marianne Kenny, Chairperson, Next Meeting – April 2, 2020

- Approval of the attached transfer list from February 18, 2020 to March 17, 2020.
- Approval of the attached bill list for the month of March totaling \$2,517,906.97.
- Approval to cancel the following outstanding warrant checks:

Dated	Check Number	Amount
6/27/17	34890	\$1,200.00
9/25/17	35333	\$1,200.00
6/29/18	37069	\$ 54.75
10/29/18	37612	\$4,116.00
11/26/18	37648	\$ 9.05
11/26/18	37737	\$ 13.88
11/26/18	37739	\$ 8.60
11/26/18	37768	\$ 9.27

4. Approval of the following resolution:

Resolution to adopt the tentative 2020-2021 budget

BE IT RESOLVED, that the tentative budget be approved for the 2020-2021 school year using the 2020-2021 State aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Expenditures

Revenue

Fund 10

General Current Expense \$60,289,006

Capital Outlay \$ 377,235

Special Revenue Fund \$ 826,970

Repayment of Debt \$ 5,782,490

Budgeted Fund Balance \$ 563,299

Local Tax Levy \$53,700,231

(includes \$34,636 enrollment adjustment)

Tuition \$ 101,000

Misc. Revenue \$ 315,000

SEMI \$ 97,827

State Aid \$ 5,560,650

Extraordinary Aid \$ 328,234

Fund 20

Est. Special Revenue \$ 826,970

Fund 40

Budgeted Fund Balance \$ 15,086

Local Tax Levy \$ 4,895,030

Debt Service Aid \$ 872,374

Total Expenditures \$67,275,701

Total Revenue \$67,275,701

And to advertise said tentative budget in the Courier News and Hunterdon County Democrat newspapers in accordance with the form suggested by the State Department of Education and according to law, and

BE IT RESOLVED, that a public hearing be held at the J.P. CAsE Middle School, Flemington, New Jersey on May 4, 2020 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 school year.

5. Approval of the following resolution:

Maximum Travel Expenditure

WHEREAS, Pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Flemington-Raritan Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and

WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;

WHEREAS, The Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2019-2020 school year of \$110,000. To date \$82,778.52 has been expended from the 2019-2020 budget; be it

RESOLVED, That the Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2020-2021 school year of \$120,000.

6. Approval to establish the following annual maximum expenditures for regular business travel for the 2020-2021 school year pursuant to district travel policies 3440 and 4440:

Child Study Team/Reading Recovery Trainer	\$1,500 per employee
Central Administrators & Support Staff	\$ 750 per employee
All Other District Employees	\$ 750 per employee

F. POLICY– Jessica Abbott, Chairperson, Next Meeting – April 2, 2020

G. SPECIAL EDUCATION – Marianne Kenny, Chairperson, Next Meeting – April 22, 2020

- Approval to establish two (2) Severe Learning or Language Disabilities Program at Copper Hill School in accordance with N.J.A.C.6A:14, Special Education, and N.J.A.C. 6A:26, Educational Facilities for the 2020-2021 school year.
- Approval to employ the following Translators/Interpreters for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Position	Max # of Hours	Rate
1.	Marin Correa	Viviana	Translator/Interpreter	300 shared hours	\$30.62/hr.

- Approval to appoint the following Teacher Assistant(s) contracted through the Hunterdon County Educational Services Commission, during the 2019-2020 school year, only upon the reopening of school, as follows:

Item	Last Name	First Name	Location	New/Replacement
1.	Spicer	Carol	JPC	Replacement
2.	Thurston	Rachel	RFIS	Replacement

H. MISCELLANEOUS (INFORMATION-ACTION)

Information

- Harassment, Intimidation and Bullying Investigation(s) for the 2019-2020 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
RH	February 3, 2020-February 26, 2020	RH #6	No	Interventions outlined in report
FAD	March 4, 2020	FAD #1	No	Interventions outlined in report

2. Suspensions for the month of February:

School	Infraction	# of Days
RFIS	Physical contact	1
RH	Defiance and aggressive behavior	1
RH	Aggressive behavior	.5
RH	Aggressive behavior	1

Action Items

1. Approval to adopt the District Climate Survey Questionnaires for the 2019-2020 school year, as attached.
2. Approval to accept the following Harassment, Intimidation and Bullying Investigation(s) presented on the March 9, 2020 Board Agenda, as follows:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
RFIS	September 9, 2019-February 7, 2020	RFIS #11	No	Interventions outlined in report

- XII. Correspondence
- XIII. Old Business
- XIV. New Business
- XV. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.
- XVI. Sunshine Resolution (if needed)
- XVII. Adjourn

2020 Board Meetings

April 6 & 27

May 4 District Reorganization/Public Hearing for the 2020-2021 Budget

May 26

June 8 & 22

July 27

August 24

September 14 & 29

October 12 & 26

November 9 & 23

December 14