

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

March 5, 2012

REGULAR MEETING - 7:00 P.M. – J.P. CASE AUDITORIUM

- I. Call to Order by the Board President in the J.P. Case Auditorium.
- II. Sunshine Law Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and/or The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Pledge of Allegiance
- V. District Mission Statement – The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.
- VI. Board Recognitions
 - The Board of Education congratulates J.P. Case Middle School students for successfully auditioning for and performing in the Central Jersey Region Orchestra and Concert Band. The students are as follows:

Jesse Chen
Lia Chen
Katie Lee
Jonathan Lin
Victoria Qian.

These students competed against 700 other students to earn a spot in the esteemed ensemble. A special recognition goes to Victoria Qian for achieving high honors as she was selected as the second overall chair on violin. This is the third consecutive year that Victoria has competed in and has been accepted into this group. These student musicians performed in a special concert yesterday at Monroe Township Middle School. In addition, Katie Lee, Jonathan Lin and Victoria Qian qualified to audition for the New Jersey All State Orchestra as well. Well done and congratulations!

The Board of Education also recognizes and thanks district music teachers Daniel Schultz and David Thomas from J.P. Case Middle School and Susan Guckin and Audrey Spies from Reading-Fleming Intermediate School. As band/orchestra teachers in our district, their instruction, guidance and support has helped these and many more students pursue and clinch significant achievements in music. The Board of Education commends and thanks these teachers for their dedication, efforts and service.

- VII. Citizens Address the Board
- VIII. Superintendent's Report – Presentation of the Superintendent's Tentative 2012-2013 Budget by Gregory T. Nolan
Presentation of the Technology Infrastructure & Phone System Upgrade by Daniel E. Bland
- IX. Report of the Standing Committees and Appointments
 - A. PERSONNEL – Michael Bonieski, Chairperson – Next Meeting, March 20, 2012

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval for the following staff member to take a day without pay for personal reasons:

Item	Last Name	First Name	Loc.	Date(s)
a.	Ashton	Marylynne	RFIS	March 14, 2012

2. Approval to employ the following maternity leave replacement. This candidate will be highly-qualified for this position. Fingerprinting and health exam required. The 2011-2012 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/ Loc/Replacing	Dates	Salary/Degree/Step	Certification/ College
a.	Hill	Kristin	Grade 1/FAD/ Gabrielle Behrens	April 3, 2012- June 30, 2012	Per Diem Sub Pay	Provisional-Elementary K-5/ Arcadia University

3. Approval to amend the motion of February 27, 2012:

to employ the following maternity leave replacement. This candidate will be highly-qualified for this position. Fingerprinting and health exam required. The 2011-2012 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/ Loc/Replacing	Dates	Salary/Degree/Step	Certification/ College
a.	Chorun	Renee	ESL/FAD/ Debra Billman	March 28,2012- September 14, 2012	Per Diem Sub Pay	Teacher of English as a Second Language/Hofstra University
				September 17, 2012- November 5, 2012	\$49,498 prorated/ MA/Step 1	

to read:

Item	Last Name	First Name	Position/ Loc/Replacing	Dates	Salary/Degree/Step	Certification/ College
a.	Chorun	Renee	ESL/FAD/ Debra Billman	March 8, 12, 13 (3 transitional days)	Per Diem Sub Pay	Standard -Teacher of English as a Second Language/Hofstra University
				April 2,2012- May 2, 2012	Per Diem Sub Pay	
				May 3, 2012- November 5, 2012	\$49,498 prorated/ MA/Step 1	

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

4. Approval to confirm the following staff member to take a day without pay for personal reasons:

Item	Last Name	First Name	Loc.	Date(s)
a.	Hanan	Hamed	RFIS	February 24, 2012

5. Approval to amend the motion of January 23, 2012:

to employ Deborah Hart as Library Clerk at Robert Hunter School, effective February 1, 2012, pending fingerprinting. Salary to be \$24,169 prorated based on Step 1 of the Library Clerk Guide. Fingerprinting and health exam required.

to read:

to employ Deborah Hart as **.5** Library Clerk at Robert Hunter School, effective **February 21, 2012**, pending fingerprinting. Salary to be \$24,169 prorated based on Step 1 of the Library Clerk Guide. Fingerprinting and health exam required.

All Staff – Additional Compensation

6. Approval to confirm the following staff members for additional compensation during the 2011-2012 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Mitcheltree	Susan	CH	Project Achieve	14.5	Not to exceed \$40/hr
b.	Gleason	Ashley	CH	Project Achieve	14.5	Not to exceed \$40/hr
c.	Lewthwaite	Katelyn	BS	Project Achieve	14.5	Not to exceed \$40/hr
d.	Curella	Laura	FAD	Project Achieve	14.5	Not to exceed \$40/hr
e.	Grunstra	Kathleen	FAD	Project Achieve	14.5	Not to exceed \$40/hr
f.	Abel	Mary Frances	RH	Project Achieve	14.5	Not to exceed \$40/hr
g.	Foreman	Caroline	RH	Project Achieve	14.5	Not to exceed \$40/hr
h.	Adcock	Michelle	RH	Project Achieve-Substitute	14.5	Not to exceed \$40/hr
i.	Matulay	Karen	RH	Project Achieve-Substitute	14.5	Not to exceed \$40/hr
j.	Malchick	Jamie	RFIS	Learning Lab	15	\$29/hr
k.	Pompei	Dana	RFIS	Learning Lab	15	\$29/hr
l.	Buchala	Megan	RFIS	Learning Lab	15	\$29/hr

Substitutes

7. Approval to employ the following applicants as Substitutes for the 2011-2012 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Hua	Gay Hong	Teacher, Teacher Assistant	Teacher of Art
b.	Alleger	Lynne	Teacher, Teacher Assistant	Teacher of English
c.	Shanoski	AnnaMaria	Teacher, Teacher Assistant	County Cert – 1/2/2014

Field Placements

8. Approval for the following individuals to observe classes during the 2011-2012 school year:

Item	Last Name	First Name	From	Observing
a.	Reed	Kaitlin	Binghamton University	Copper Hill School
b.	Morgan	Terry	The College of New Jersey	J.P. Case

9. Approval of the following field placement for the 2011-2012 school year:

Candidate/College/Univ.	Cooperating Teacher	Loc/Position	Dates
Tracy Schauer/Rider	Shannan Smith	RFIS/Spanish	March 5, 2012 – May 3, 2012

Professional Development

10. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	Huff	Bettina	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$172
b.	Pompei	Dana	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$172

c.	Witte	Rebecca	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$172
d.	Zizelmann	Kristen	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$172
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

11. Approval to amend the motion of February 27, 2012:

of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

y.	Madlinger	Marybeth	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$158
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

to read:

of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

y.	Madlinger	Marybeth	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$172
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

B. CURRICULUM – Dennis Copeland, Chairperson, Next Meeting – March 14, 2012

C. FACILITIES/OPERATIONS – Linda Mastellone, Chairperson, Next Meeting – March 7, 2012

1. Approval for the Flemington-Raritan School District to hold a surplus sale on March 27, 2012 and to dispose of all items on the attached lists, not sold at the sale.

D. TRANSPORTATION – Janine Foreman, Chairperson, Next Meeting – March 14, 2012

E. FINANCE - Bruce Davidson, Chairperson, Next Meeting – March 16, 2012

1. Approval of the following resolution:

Resolution to adopt the tentative 2012-2013 budget

The Board of Education of Flemington-Raritan Regional Schools hereby adopts the following tentative budget for the 2012-2013 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Expenditures

General Current Expense	\$51,356,350
Capital Outlay	\$ 1,097,456
Special Revenue Fund	\$ 809,836
Repayment of Debt	\$ 3,726,614
Total Expenditures	<u>\$56,990,256</u>

Revenue

Fund 10	
Budgeted Fund Balance	\$ 1,910,087
Local Tax Levy	\$44,332,300
Misc Revenue	\$ 150,000
Ed Jobs Fund	\$ 0
State Aid	\$ 6,061,419
Fund 20	
Est. Special Revenue	\$ 809,836
Fund 40	
Repayment of Debt	<u>\$ 3,726,614</u>
Total Revenue	<u>\$56,990,256</u>

1. Approval of the following resolution:

MAXIMUM TRAVEL EXPENDITURE

- WHEREAS,** Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Flemington-Raritan Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and
- WHEREAS,** The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and
- WHEREAS,** The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;
- WHEREAS,** The Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2011-2012 school year of \$250,000. To date \$15,361.04 has been expended from the 2011-2012 budget; be it
- RESOLVED,** That the Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2012-2013 school year of \$100,000.

F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION – Robin Behn

G. REPRESENTATIVE TO THE NJ SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR – Dennis Copeland, Ed.D.

H. POLICY DEVELOPMENT- Linda Mastellone, Chairperson, Next Meeting – March 21, 2012

X. Miscellaneous

Information Items

1. Fire and Security Drills to date for the 2011-2012 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/16	9/16	9/12	9/14	9/9	9/16
Oct	10/7	10/5	10/11	10/5	10/31	10/20
Nov	11/9	11/14	11/7	11/9	11/15	11/9
Dec	12/2	12/12	12/14	12/5	12/23	12/14
Jan	1/2	1/25	1/24	1/6	1/30	1/6
Feb	2/7	2/10	2/1	2/1	2/10	2/22

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/26	9/20	9/20	9/16	9/23	9/22
Oct	10/17	10/20	10/20	10/26	10/28	10/26
Nov	11/2&3	11/22	11/21	11/18	11/29	11/18
Dec	12/13	12/14	12/12	12/12	12/23	12/15
Jan	1/13	1/23	1/31	1/26	1/13	1/25
Feb	2/22	2/28	2/28	2/7	2/23	2/16

2. School Suspensions for the month of February:

School	Reason	Duration
RFIS	Defiant behavior	One Day

3. Harassment, Intimidation & Bullying Investigations:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	February 16, 2012	9	Yes	Remedial measures outlined in report.

Action Items

1. Approval for the following field trips, during the 2011-2012 school year:

Item	Donor	School	Field Trip	Date	Amount
a.	Transportation paid by Musical funds	JPC-Musical Staff, cast & crew	Disney Workshop & Mary Poppins Broadway Play, New York, NY	3/24/12	Broadway tickets paid by students attending
b.	PTO	CH	New Jersey State House-4 th Grade	3/13,26 & 27	\$800.00 for buses

- Approval for J.P. Case Middle School to apply for a 3M Ingenuity Grant as part of S.T.E.M. educational initiatives. Grant will be used to further increase technology use in the G&T program and enhance cross-curriculum learning experience. Possible full value of the award may be \$10,000.
- Approval for Terrie Newbold to present a "Number World for Special Education" staff development workshop on June 19, 2012 at a cost of \$1,200. Funds to be provided through the IDEA-B Grant.
- Approval to confirm a student, ID#2011440, to enter the integrated preschool program with a tuition of \$3,000, prorated, at Copper Hill School, effective March 1, 2012.

XI. Correspondence

XII. Old Business

XIII. New Business

XIV. Citizens Address the Board

XV. Adjourn

Upcoming Board Meetings – J.P. Case Middle School

March 26	September 10
April 2	September 24
April 23	October 8
May 7	October 22
May 21	November 5
June 11	November 19
June 18	December 3
July 16	December 17
August 20	