

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**

**October 29, 2018**

**EXECUTIVE SESSION – 6:30 P.M. – J.P. CASE MIDDLE SCHOOL MAIN OFFICE CONFERENCE ROOM**

**7:00 P.M. – J.P. CASE MIDDLE SCHOOL ROOM B-132**

- I. Call to Order by the Board President
- II. Sunshine Law – In accordance with the State's Sunshine Law, and adequate notice of this meeting was provided by mailing a notice of the time, date, location, and, to the extent known, the agenda of this meeting on November 28, 2017 has been sent to the Hunterdon County Democrat and The Courier-News. Copies of the notice have been posted in the Board Office and filed with the Flemington Borough and the Raritan Township Clerk and in each of the district schools Main Offices on November 28, 2017.
- III. Roll Call
- IV. Sunshine Resolution

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- √ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- √ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board **WILL**/  will not return to open session to conduct business at the conclusion of the executive session.

- V. Pledge of Allegiance

VI. **District Mission Statement**  
The Flemington-Raritan Regional School District values children. Together, **WE:**  
**Foster** social, emotional, and academic growth in a safe and nurturing environment.  
**Respect** values and traditions within our families and schools.  
**Strive** to respond to the needs of our diverse and changing community.  
**Develop** the curiosity and creativity of critical thinkers to become collaborative problem solvers  
who meet the challenges of a globally competitive society.

**Every Student -Every Day -Every Opportunity**

- VII. Superintendent's Report

- VIII. Approval of Minutes – Executive Session – September 24, 2018 (amended)  
 Executive Session – October 8, 2018  
 Regular Meeting – October 8, 2018

IX. Reports of the Secretary and Treasurer of School Monies

- X. Citizens Address the Board – This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XI. Report of the Standing Committees and Appointments

**A. PERSONNEL – Laurie Markowski, Chairperson, Next Meeting – November TBA**

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations & Leaves of Absence**

1. Approval for the following staff members to take a leave of absence during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Enos	Susan	BS	Health & Physical Education	Family Medical	Personal	December 3, 2018-December 7, 2018
2.	Goodman	Michele	BS	School Nurse	Maternity	Disability	January 16, 2019-February 6, 2019
						Unpaid	February 7, 2019-April 11, 2019
3.	Stephan	Laura	FAD	Resource Center	Maternity	Disability	January 14, 2019-February 20, 2019
						FMLA	February 21, 2019-May 14, 2019

2. Approval to employ the following leave replacement, during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Manks	Melissa	BS	Art/Katherine Dribbon (.8 FTE)	October 30, 2018-January 7, 2019	Sub Per Diem Rate (Day 1-60)	Elementary School Teacher, Teacher of Art (CEAS)/The College of New Jersey
						\$53,520 (prorated 80%)/BA/1 (Day 61+)	

3. Approval of the contract between the Flemington-Raritan Regional School District and the Flemington-Raritan School Administrators’ Association for the period July 1, 2018 through June 30, 2022, as attached.

**Non-Certified Staff – Appointments, Resignations & Leaves of Absence**

4. Approval to employ Martin **Dowling** as a Jr. Varsity Boys Basketball Coach, at J.P. Case Middle School during the 2018-2019 school year, at a rate of \$30.62 per hour, at a maximum of 120 hours, pending fingerprints, background check and health exam.
5. Approval to employ the following staff member during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date	Salary/Step
1.	Picchio	Matilde	FAD	Bilingual Elementary Secretary (.2667 FTE)	November 15, 2018-June 30, 2019	\$48,949 (prorated 26.67%)/ Step 6/10-Month Secretary Guide

### All Staff – Additional Compensation

6. Approval to confirm the following staff members for extra compensation during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Messina	Lindsay	CH	Kindergarten Orientation	2	Hourly
2.	Shein	Rachel	BS	New Student Orientation	2	Hourly
3.	Koelle	Dawn	FAD	CPR/AED Training	3	\$33.78/hr.
4.	Jones	Robert	RFIS	First Aid Training	3	\$33.78/hr.
5.	Smits	Jennifer	RH	CPR/AED Training	3	\$33.78/hr.
6.	Nagy	Rosemary	JPC	CPR/AED Training	3	\$33.78/hr.

7. Approval to employ the following staff members for extra compensation during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Krukowski	Megan	JPC	Musical Advisor	150	\$30.62/hr.
2.	Burns	Kathryn	BS	Winter Concert – Director	2	\$30.62/hr.
3.	Enos	Susan	BS	Winter Concert – Chaperone	2	\$30.62/hr.
4.	Kucharski	Amy	BS	Winter Concert – Chaperone	2	\$30.62/hr.
5.	Bowser	Elisabeth	RH	Home Instruction	200 Shared hours	\$33.78/hr.
6.	Mastroianni	Christina	CH			
7.	Mele	Kristin	JPC			
8.	Sorrentino	Giorgianna	JPC			

### Substitutes

8. Approval to employ the following applicants as substitutes during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Beckman	Sheila
2.	Bruce	Meredith
3.	Campbell	Megan
4.	DeVita	Elisabetta
5.	Guagliardo	Ashley
6.	Langenfeld	Elaine

### Field Placement

9. Approval for Mindy **Pacholick**, Behavioral Disabilities Teacher at J.P. Case Middle School, to complete her fieldwork through Rowan University, under the supervision of Dr. Kathleen Giordanella, for a maximum of 25 hours, during the 2018-2019 school year with no financial implications to either party.

### B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS – Sandra Borucki, Chairperson, Next Meeting – November 13, 2018

1. Approval to employ the following staff members, or their alternates, for additional compensation during the 2018-2019 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Blampey	Zoey	RFIS	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
2.	Blanchard	Joey	CH	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
3.	Borowski	Jason	JPC	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
4.	Cook	Diane	CH	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
5.	Custy	Mary Jane	BS	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
6.	DeLorenzo	Kristin	JPC	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
7.	Doty	Kristine	RFIS	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
8.	Flavin	Patricia	CH	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
9.	Gravett	Julie	BS	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.

10.	Hlavsa-Suk	Dawn	JPC	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
11.	Klein	Lea	FAD	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
12.	Kosensky	Matthew	JPC	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
13.	O'Leary	John	JPC	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
14.	Pierson	Jenni Lee	BS	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
15.	Riggins	Marissa	CH	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
16.	Rowe	Kari	BS	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
17.	Shirvanian	Daniel	RFIS	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
18.	Strawman	Andrea	BS	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
19.	Strunk	Carri	RFIS	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
20.	Tasker	Raymond	JPC	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
21.	Truncale	Christopher	FAD	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.

2. Approval of the following field trip for the 2018-2019 school year.

Item	Grade/Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 4	CH	Reading-Fleming Intermediate School for Orientation	June 4, 2019	Transportation costs	District

3. Approval to accept the following curriculum, professional development, and/or technology-related donations for the 2018-2019 school year.

Item	Donation	Value	Location	Funding Source
1.	Movement to Music CDs and DVDs	\$100.85	FAD	PTO
2.	Churchville Nature Center Assembly	\$540	BS	PTO
3.	Living Voices: The New American Assembly	\$850	BS	PTO
4.	Amazon Gift Card to purchase Kindergarten supplies	\$500.68	FAD	PTO

4. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	McGann	Kari	STEM Learning Ecosystems Initiative Community of Practice Convening Meeting, Newport Beach, CA	November 13-15, 2018	R,M,L,F,O	\$1,950
2.	Hoffman	Melissa	Intervention Strategies for Struggling Learners in Mathematics, Piscataway, NJ	November 13, 2018	R	\$205
3.	Koelle	Dawn	Intervention Strategies for Struggling Learners in Mathematics, Piscataway, NJ	November 13, 2018	R,M	\$225
4.	Lake	Katie	Intervention Strategies for Struggling Learners in Mathematics, Piscataway, NJ	November 13, 2018	R	\$205
5.	Doty	Kristine	Pennsylvania Educational Technology Expo & Conference, Hershey, PA	February 11-12, 2019	R	\$180
6.	Losanno	Ralph	Tech & Learning Leadership Summit, Phoenix, AZ	December 5-8, 2018	O	\$500

**R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other**

5. Approval for the Technology Department to dispose of the attached list of obsolete property from Robert Hunter School, as they are no longer useable and are not required as a trade-in or a replacement purchase.
6. Approval for Barley Sheaf Elementary School to dispose of the attached list of obsolete books that are no longer useable and are not required as a trade-in or a replacement purchase.

**C. FACILITIES /OPERATIONS/SECURITY–Christopher Walker, Chairperson, Next Meeting – November TBA**

1. Approval of the following resolution:

Submission of the Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Flemington-Raritan Regional School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Flemington-Raritan Regional Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Flemington-Raritan Regional School District to the Hunterdon County Superintendent of Schools in compliance with Department of Education requirements.

2. Approval to authorize the Business Administrator/Board Secretary to advertise and accept bids for a partial roof replacement at the Reading-Fleming Intermediate School.
3. Approval to submit the partial roof replacement at Reading-Fleming Intermediate School to the State as an “Other Capital” Project. The Long Range Facilities Plan will also be amended to include these projects.
4. Approval to authorize the services of DIGroup Architecture for the partial roof replacement for the Reading-Fleming Intermediate School at a cost of \$49,500.

**D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – November 14, 2018**

1. Approval to accept the report of the school bus evacuation drills conducted pursuant to N.J.A.C. 6A:27-11.2, as attached.

**E. FINANCE – Dennis Copeland, Chairperson, Next Meeting – November TBA**

1. Approval of the attached transfer list from September 18, 2018 to October 22, 2018.
2. Approval of the attached bill list for the month of October totaling \$3,230,161.56.
3. Approval to authorize the procurement of goods and services through the attached list of state contract vendors for the 2018/2019 school year.

**F. POLICY– Marianne Kenny, Chairperson, Next Meeting – November TBA**

1. Approval to present the following new policy for a first reading, as attached:
  1. Policy 8507 – Breakfast Offer Versus Serve (OVS) (M)
2. Approval to adopt the following revised policy, as attached:
  1. Policy 8505 – Wellness Policy/Nutrient Standards for Meals and Other Foods (M)

**G. SPECIAL EDUCATION – Anna Fallon, Chairperson, Next Meeting – November 7, 2018**

1. Approval to contract with Princeton Healthcare Systems, to provide Bedside Instruction, at a rate of \$65.00 per hour, during the 2018-2019 school year, per physician order.
2. Approval for student #4184411628 to attend Sage Day Princeton for the remainder of the 2018-2019 school year at the per diem rate of \$335.00, effective November 1, 2018. The Flemington-Raritan Regional School District will provide transportation.

3. Approval to amend the October 8, 2018 motion:

to employ Lauren Soltis, as a Home Instructor, for up to 5 hours per week, at a maximum of 50 hours, at a rate of \$30.62 per hour, during the 2018-2019 school year.

to read:

to employ Lauren Soltis, as a Home Instructor, for up to **10 hours** per week, at a maximum of **100 hours**, at a rate of \$30.62 per hour, during the 2018-2019 school year.

4. Approval to amend the December 11, 2017 motion:

to pay the prorated tuition costs indicated below for homeless students who transferred out of the Flemington-Raritan Regional School District.

Item	Student State ID	Receiving School District	School Year(s)	Tuition
3.	2039010122	Winslow Township	2017-2018	\$17,055.00

to read:

Item	Student State ID	Receiving School District	School Year(s)	Tuition
3.	2039010122	Winslow Township	2017-2018	<b>\$38,677*</b>

\*Unforeseen additional fees incurred for student attending the Archway Program in Winslow Township

5. Approval to begin the services of the following Teacher Assistants, contracted through the Hunterdon County Educational Services Commission, for the 2018-2019 school year as follows:

Item	Last Name	First Name	Location
1.	Colavita	Kathleen	BS
2.	Kay	Ann	FAD
3.	Lizana	Esteban	FAD
4.	Devlin	Rachel	RH

6. Approval to confirm the end of services with the following Teacher Assistants, contracted through the Hunterdon County Educational Services Commission, for the 2018-2019 school year as follows:

Item	Last Name	First Name	Location	Effective Date
1.	Poleski	Kristen	JPC	October 29, 2018
2.	Tonna	Melissa	RH	October 29, 2018

7. Approval to employ the following Teacher Assistant, contracted through the Hunterdon County Educational Services Commission, for extra compensation during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max Hours	Contracted ESC Rate
1.	Manzo	Ronene	JPC	To assist a student with an IEP to attend clubs	40 hrs.	\$25.30/hr.

8. Approval to employ the following Translators/Interpreters during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Position	Max # of Hours	Rate
1.	Dawood	Ariej	Translator/Interpreter	100 shared hours	\$30.62/hr.
2.	Kubu	Stephanie			

9. Approval to employ the following Transportation Aides during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Purpose	Max # of Hours	Rate
1.	McDaniel-Webster	Sonja	Transportation Aide/Substitute Transportation Aide	200 hours	\$21.12/hr.
2.	Deluzio	Rita	Transportation Aide/Substitute Transportation Aide	200 hours	\$21.12/hr.

**H. MISCELLANEOUS(INFORMATION-ACTION)**

**Information Items**

1. Suspensions for the month of September:

School	Infraction	# of Days
RFIS	Insubordination during fire drill	One Day
RFIS	Inappropriate physical contact with a staff member	One Day

**Action Items**

1. Approval of an additional classroom for Dual Use for the 2018-2019 school year:

Item	School	Room #	Uses
1.	Copper Hill Elementary	31	2 Student Supports

2. Approval to dispose of books and educational materials damaged by mold, from the following buildings, as attached:

Item	School
1.	Barley Sheaf
2.	Copper Hill
3.	Francis A. Desmares
4.	J.P. Case
5.	Robert Hunter

XII. Correspondence

XIII. Old Business

XIV. New Business

XV. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XVI. Sunshine Resolution (if needed)

XVII. Adjourn

2018 Board Meetings

November 12 & 26

December 17