

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**

**April 2, 2012**

**EXECUTIVE SESSION – 6:00 P.M. – J.P. CASE ROOM D-111**

**REGULAR MEETING - 7:00 P.M. – J.P. CASE AUDITORIUM**

- I. Call to Order by the Board President in the J.P. Case Auditorium.
- II. Sunshine Law Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and/or The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call

IV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Superintendent's Evaluation  
FREA Negotiations

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

V. Pledge of Allegiance

VI. District Mission Statement – The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

VII. Board Recognitions

The Board of Education is proud to recognize the following J.P. Case Middle School students:

- Cassidy Gabriel
- John Metz
- Jelani Headley

All three students were nominated this year for the Paul Robeson Youth Achievement Award. Cassidy was nominated by Teacher Cherylann Schmidt and Counselor Megan O'Brien for her academic achievement and overall good character as a peer leader. John was nominated by Counselor Megan O'Brien for his leadership and community service as a peer tutor at J.P. Case. Jelani was nominated by Teacher Cynthia Assini for his academic achievement, leadership and community service as a peer tutor at J.P. Case. The students were honored at the Paul Robeson Youth Achievement Awards Reception and Ceremony on March 14 at Raritan Valley Community College. In addition, we are proud to announce that Cassidy Gabriel was selected as the recipient of the Paul Robeson Middle School Renaissance Award. Congratulations to all three students!

The Board of Education also thanks J.P. Case Middle School faculty members Cherylann Schmidt, Megan O'Brien and Cynthia Assini for their efforts in acknowledging and rewarding outstanding students who are worthy and deserving of this distinguished honor. Thank you.

VIII. Citizens Address the Board

IX. Superintendent's Report – Board Self Evaluation presented by Mary Ann Friedman, NJSBA

X. Report of the Standing Committees and Appointments

**A. PERSONNEL – Michael Bonieski, Chairperson – Next Meeting, April 24, 2012**

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations & Leaves of Absence**

1. Approval to accept the resignation of Karen **Walsh**, Grade 2 Teacher at Francis A. Desmares School, effective July 1, 2012.
2. Approval for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Kirk	Chrisha	RFIS	Grade 6/ LAL	Disability Leave	September 3, 2012-November 1, 2012
					Family Leave	November 2, 2012-January 2, 2013

3. Approval to amend the motion of December 5, 2011:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Billman	Debra	FAD	ESL	Disability Leave	April 2-19, 2012
					Family Leave/NJ Paid	April 20-June 30, 2012
					Family Leave/NJ Paid	September 4-28, 2012
					Childcare Leave	October 1-November 2, 2012

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Billman	Debra	FAD	ESL	Disability Leave	<b>March 29-April 5, 2012( am only)</b>
					Family Leave/NJ Paid	<b>April 5 (pm only)</b> -June 30, 2012
					Family Leave/NJ Paid	September 4-28, 2012
					Childcare Leave	October 1-November 2, 2012

4. Approval to amend the motion of January 23, 2012:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Gerlach	Margaret	CH	Grade 2	Unpaid Family Leave	January 30, 2012-March 8, 2012
					Disability Leave	March 9, 2012-May 11, 2012
					Family Leave/NJ Paid	May 14, 2012-June 30, 2012

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Gerlach	Margaret	CH	Grade 2	Unpaid Family Leave	January 30, 2012-March 8, 2012
					Disability Leave	March 9, 2012- <b>April 23, 2012</b>
					Family Leave/NJ Paid	<b>April 24, 2012-June 30, 2012</b>

5. Approval for the following staff member to take a day without pay for personal reasons:

Item	Last Name	First Name	Loc	Date(s)
a.	Wong	May	SS	April 5, 2012

**All Staff – Additional Compensation**

6. Approval to employ the following staff members for additional compensation during the 2011-2012 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Leslie	Patricia	RH	Homework Club	7	\$29/hr
b.	Bishop	Alison	RH	Homework Club	7	\$29/hr
c.	Tremel	Jill	RH	Homework Club	7	\$29/hr
d.	Abel	Mary Frances	RH	Homework Club	7	\$29/hr
e.	Marterella	Christine	RH	Homework Club	7	\$29/hr
f.	Cinquemani	Tiffany	RH	Homework Club	7	\$29/hr
g.	Fisher	Michele	RH	Homework Club	7	\$29/hr
h.	Hrabovecky	Gloria	JPC	Home Instruction	50	\$29/hr
i.	Schreck	Laura	CH	CPR/AED /First Aid Cafeteria Aide	6	Hourly
j.	Battell	Rebecca	CH	CPR/AED /First Aid Cafeteria Aide	6	Hourly
k.	Cuccaro	Lisa	CH	CPR/AED /First Aid Cafeteria Aide	6	Hourly
l.	Mittler	Kimi	CH	CPR/AED /First Aid Cafeteria Aide	6	Hourly
m.	Tawil	Pauline	CH	CPR/AED /First Aid Cafeteria Aide	6	Hourly
n.	Nardelli	Kyle	CH	CPR/AED /First Aid Cafeteria Aide	6	Hourly
o.	McKenzie	Laurie	CH	CPR/AED/First Aid	6	\$32/hr
p.	DeGenova	Sherrill	CH	CPR/AED/First Aid	6	\$32/hr
q.	Zullo	Coleen	CH	CPR/AED/First Aid	6	
r.	Grabowich	Christine	CH	CPR/AED/First Aid	6	
s.	Crowell	Christopher	FAD	CPR/AED/First Aid	6	\$32/hr
t.	Bianco	Kathleen	RFIS	Celebration of Learning	3	\$32/hr
u.	Cook	Diane	CH	Celebration of Learning	3	\$32/hr
v.	Klein	Lea	FAD	Celebration of Learning	3	\$32/hr
w.	Leslie	Patricia	RH	Celebration of Learning	3	\$32/hr
x.	Truncale	Christopher	BS	Celebration of Learning	3	\$32/hr
y.	Harley	Adrienne	FAD	Strategies for Success	3.5	\$32/hr
z.	Hlinka	Jaclyn	FAD	Strategies for Success	3.5	\$32/hr
aa.	Hoffman	Melissa	FAD	Strategies for Success	3.5	\$32/hr
bb.	Shirvanian	Lindsay	FAD	Strategies for Success	3.5	\$32/hr
cc.	Vilaragut	Lizette	RFIS	Strategies for Success	3.5	\$32/hr
dd.	Leslie	Patricia	RH	ESL Summer Program	36	Per Diem, not to exceed \$40/hr
ee.	Lurie	Karen	RFIS	ESL Summer Program	36	Per Diem, not to exceed \$40/hr
ff.	Martinez-Wright	Ameloisa	RFIS	ESL Summer Program	36	Per Diem, not to exceed \$40/hr
gg.	Mykulak	Maria	BS/JPC	ESL Summer Program	36	Per Diem, not to exceed \$40/hr
hh.	Strunk	Carri	RFIS	ESL Summer Program	36	Per Diem, not to exceed \$40/hr
ii.	Taveres	Anabela	RFIS	ESL Summer Program	36	Per Diem, not to exceed \$40/hr
jj.	Leslie	Patricia	RH	ESL Summer Program Training	3.5	\$32/hr
kk.	Lurie	Karen	RFIS	ESL Summer Program Training	3.5	\$32/hr
ll.	Martinez-Wright	Ameloisa	RFIS	ESL Summer Program Training	3.5	\$32/hr
mm.	Mykulak	Maria	BS/JPC	ESL Summer Program Training	3.5	\$32/hr
nn.	Strunk	Carri	RFIS	ESL Summer Program Training	3.5	\$32/hr
oo.	Taveres	Anabela	RFIS	ESL Summer Program Training	3.5	\$32/hr

**Substitutes**

7. Approval to employ the following applicant as a Substitute for the 2011-2012 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Lovisa	Melanie	Teacher, Teacher Assistant	County Substitute Certificate 1/2/2017

**Field Placements**

8. Approval of the following student teacher for the 2012-2013 school year, pending fingerprinting:

Candidate/College/Univ.	Cooperating Teacher	Loc/Position	Dates
Jennifer Skiba/TCNJ	Rebecca Kwiatek	RH/Special Ed	9/4/12 – 12/14/12

**Professional Development**

9. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Slagle	Karen	Autism Conference for Administrators, Monroe Township, NJ	April 25, 2012	R, M	\$170
b.	Stumm	Donna	Quest & Connect-Ed Program: Weather & Climate Conference, Princeton, NJ	July 16-20, 2012	R	\$600
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

**B. CURRICULUM – Dennis Copeland, Chairperson, Next Meeting – April 18, 2012**

**C. FACILITIES/OPERATIONS – Linda Mastellone, Chairperson, Next Meeting – May 17, 2012**

1. Approval to authorize the Business Administrator/Board Secretary to advertise and accept bids for the site improvements at Barley Sheaf School, Robert Hunter School, Copper Hill School and Reading-Fleming Intermediate School for the Flemington-Raritan School District.

**D. TRANSPORTATION – Janine Foreman, Chairperson, Next Meeting – April 11, 2012**

**E. FINANCE - Bruce Davidson, Chairperson, Next Meeting – TBD**

**F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION – Robin Behn**

**G. REPRESENTATIVE TO THE NJ SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR – Dennis Copeland, Ed.D.**

**H. POLICY DEVELOPMENT- Linda Mastellone, Chairperson, Next Meeting – June 5, 2012**

2<sup>nd</sup> Reading and Approval of New Policies:

**1633 – Job Sharing**

**8740 – Bonding**

Administrative code sections in N.J.A.C. 6A:23A – Fiscal Accountability, Efficiency, and Budgeting Procedures, adopted in final form in December 2009, replaced many of the administrative code sections of N.J.A.C. 6A:23 – Finance and Business Services. Many of the new N.J.A.C. 6A:23A administrative code sections were just relocated from N.J.A.C. 6A:23. N.J.A.C. 6A:23-2.5 – Minimum Bond Requirements for Treasurer of School Moneys was relocated to N.J.A.C. 6A:23A-16.4. Policy Guide 8740 has been revised to incorporate this change. In addition, P.L. 2010 Chapter 39 approved July 2, 2010, which provides an *option* for a district to employ a Treasurer of School Moneys, requires a new sentence regarding surety bonds for a district that elects not to have a Treasurer of School Moneys. Policy Guide 8740 is recommended.

XI. Miscellaneous

**Information Items**

1. Fire and Security Drills to date for the 2011-2012 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/16	9/16	9/12	9/14	9/9	9/16
Oct	10/7	10/5	10/11	10/5	10/31	10/20
Nov	11/9	11/14	11/7	11/9	11/15	11/9
Dec	12/2	12/12	12/14	12/5	12/23	12/14
Jan	1/2	1/25	1/24	1/6	1/30	1/6
Feb	2/7	2/10	2/1	2/1	2/10	2/22
Mar	3/7	3/8	3/19	3/12	3/23	3/26

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/26	9/20	9/20	9/16	9/23	9/22
Oct	10/17	10/20	10/20	10/26	10/28	10/26
Nov	11/2&3	11/22	11/21	11/18	11/29	11/18
Dec	12/13	12/14	12/12	12/12	12/23	12/15
Jan	1/13	1/23	1/31	1/26	1/13	1/25
Feb	2/22	2/28	2/28	2/7	2/23	2/16
Mar	3/13	3/13	3/29	3/20	3/29	3/23

2. School Suspensions for the month of March:

School	Reason	Duration
Desmares	Physical contact with another student	One Day
JP Case	Breaking a bathroom sink	One Day
JP Case	Breaking a bathroom sink	One Day
JP Case	Making inappropriate comments to another student	One Day
JP Case	Making inappropriate comments to another student	One Day
JP Case	Possession of cigarettes and a lighter	Two Days

3. Harassment, Intimidation & Bullying Investigations:

Loc	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
Desmares	February 24, 2012 & March 9, 2012	8	Y	Remedial measures outlined in report.
Barley Sheaf	Ongoing	3	Y	Remedial measures outlined in report.

## **Action Items**

1. Approval of the 2012-2013 Student Calendar, as attached.
2. Approval for Lauren Bernofsky to conduct a composition workshop with the J.P. Middle School 7<sup>th</sup> and 8<sup>th</sup> grade orchestra, April 25, 2012, to be paid by the Student Activity Account totaling \$430.

XII. Correspondence

XIII. Old Business

XIV. New Business

XV. Citizens Address the Board

XVI. Adjourn

### Upcoming Board Meetings – J.P. Case Middle School

April 23

May 7

May 21

June 11

June 18

July 16

August 20

September 10

September 24

October 8

October 22

November 5

November 19

December 3

December 17