

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

February 26, 2018

EXECUTIVE SESSION – 6:00 P.M. – J.P. CASE ROOM D-111

REGULAR MEETING - 7:00 P.M. – J.P. CASE ROOM B-132

- I. Call to Order by the Board President
- II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Pending Litigation
School Security

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

- V. Pledge of Allegiance
- VI. District Mission Statement – The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.
- VII. Superintendent's Report
- VIII. Citizens Address the Board – This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.
- IX. Approval of Minutes – Executive Session – February 12, 2018
Regular Meeting – February 12, 2018
- X. Reports of the Secretary and Treasurer of School Monies
- XI. Report of the Standing Committees and Appointments
- A. **PERSONNEL – Laurie Markowski, Chairperson, Next Meeting – March 15, 2018**

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to adjust the leave of absence for the following staff member, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
							*Adjusted Dates
1.	Hadzimichalis	Melissa	RFIS	Grade 5	Medical	Disability	February 1, 2018-March 16, 2018
							February 1, 2018-* March 2, 2018

2. Approval to adjust the employment of the following leave replacement during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
					*Adjusted Dates		
1.	Barrett	Nicole	RFIS	Grade 5 / Melissa Hadzimichalis	February 5, 2018-March 19, 2018	Sub Per Diem Rate (Day 1-60) / \$52,355/BA/1 (Day 61 +)	Elementary School Teacher in Grades K-6 (CEAS), Teacher of Students with Disabilities (CEAS) / Rider University
					February 5, 2018-* March 6, 2018		

3. Approval to employ the following staff member for the 2017-2018 school year pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Position/Loc.	Effective Date	Salary/Degree/Step	Certification/College
1.	Esposito	Torie	LLD - In-Class Support / RFIS	March 12, 2018	\$55,580/MA/1	Elementary School Teacher in Grades K-5 (CEAS), Teacher of Students with Disabilities (CEAS) / The College of New Jersey

4. Approval to amend the January 2, 2018 motion:

for the following staff members to take a leave of absence, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
3.	Morales	Holly	SS	Social Worker	Maternity	Disability	March 19, 2018-April 6, 2018
						FMLA	April 9, 2018-June 30, 2018

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
3.	Morales	Holly	SS	Social Worker	Maternity	Disability	March 19, 2018- April 5, 2018
						FMLA	April 6, 2018-June 30, 2018

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

5. Approval to adopt the revised job description for the position of Residency Investigator, as attached.
6. Approval to adopt new job descriptions for the following positions, as attached:
- Computer Technician – Apprentice (Tier 1)
 - Computer Technician – Diagnostician (Tier 2)
 - Computer Technician – Project Coordinator (Tier 3)

7. Approval to adjust the salaries and job titles of the following staff members for the 2017-2018 school year, retroactive to July 1, 2017, as follows:

Item	Last Name	First Name	Loc.	Position	From: 2017-2018 Salary	To: 2017-2018 Salary
1.	Davies	Paul	CO	Computer Technician – Project Coordinator	\$48,754.02	\$53,000.00 – Tier 3
2.	Hudzinski	Anthony	CO	Computer Technician - Diagnostician	\$42,471.64	\$49,000.00 – Tier 2

8. Approval to accept the resignation of the following staff member, during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Radzinski	Melanie	JPC	.53 10-Month Health Office Secretary	Resignation	June 21, 2018

9. Approval to adopt a revised District Organizational Chart for the 2017-2018 school year, as attached.

All Staff – Additional Compensation

10. Approval to employ the following staff members for extra compensation during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Agabiti	Joseph	JPC	Class Coverage – 2/14/18	45 minutes	\$30.62/hr.
2.	Biedermann	Gretchen	JPC	Class Coverage – 2/14/18	45 minutes	\$30.62/hr.
3.	Coster	Lisa	RFIS	Class Coverage – 2/14/18	64 minutes	\$30.62/hr.
4.	Hennessy	Elizabeth	RFIS	Class Coverage – 2/9/18	64 minutes	\$30.62/hr.
5.	Miller	Jeffrey	RFIS	Class Coverage – 2/20/18	64 minutes	\$30.62/hr.
6.	Corigliano	Frank	JPC	Coach – Varsity Boys Lacrosse	132 hours	\$30.62/hr.

Substitutes

11. Approval to increase the following Substitute Rates for the 2017-2018 school year, effective March 1, 2018:

Item	Position	From Rate:	To Rate:
1.	Substitute Teacher	\$100 per day, increases to \$105 per day after 20 days of service in position	\$125 per day, increases to \$130 per day after 20 days of service in position
2.	Substitute School Nurse	\$175 per day	\$200 per day

12. Approval to employ the following applicants as substitutes for the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name
1.	Helem	Shannon
2.	Linnemeyer	Gary
3.	Lovisa	Samantha
4.	Obregon	Maria
5.	Winebrenner	Keri

Field Placement

13. Approval for the following students from Westminster Choir College to complete their practicum from March 19, 2018 through April 26, 2018, pending fingerprints and health exam:

Item	Last Name	First Name	Location
1.	DeVeau	Marissa	JPC
2.	Hilling	Hannah "Michaela"	JPC
3.	Lucchesse	Alexa	JPC

14. Approval for Zachary **Pedrick**, Hunterdon Central Regional High School student to volunteer for the Robotics Club at J.P. Case Middle School for a maximum of 15 hours for the remainder of the 2017-2018 school year, with no financial implications.
15. Approval to allow students from Hunterdon County Polytech to observe classes as part of their field experience requirement during the 2017-2018 school year, with no financial implications, as follows:

Item	Last Name	First Name	Loc.	Teacher/Subject	Dates
1.	Dermer	Alyssa	JPC	Kelly Ellenberg/Math	March 1, 2018-June 30, 2018
2.	Ellenberg	Hannah	JPC	Dawn Hlavsa-Suk/Social Studies	March 1, 2018-June 30, 2018

16. Approval to reassign the following student teacher during the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Student Teacher/ University	From: Cooperating Teacher/ Position/ Location	To: Cooperating Teacher/ Position/Location	Effective Dates:
1.	Meg Itoh/ The College of New Jersey	Osmond Hatke/Art/RFIS	Catherine Sewall/Art/JPC	March 12, 2018-May 4, 2018

17. Approval for the following student to complete observation hours, pending health exam, as follows:

Item	Last Name	First Name	College	Loc.	Maximum Hours	Dates
1.	Fenneman	Noelle	Rider University	RFIS	20	January 22, 2018 – May 8, 2018

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – March 13, 2018

1. Approval to employ the following consultant during the **2018-2019** school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Wilson Language	District	Foundations Coaching and Facilitator Training	7 days	\$12,750

2. Approval to employ the following staff members, or their alternates, for additional compensation during the 2017-2018 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Cahill	William	JPC	6-8 Science Curriculum Refinements	21 shared hrs.	\$33.78/hr.
2.	Corfield	Marie	RH	K-8 Art Curriculum Committee Revisions	95 shared hrs.	\$33.78/hr.
3.	Dribbon	Katherine	BS			
4.	Griffis	Melissa	CH			
5.	Hatke	Osmond	RFIS			
6.	Kermezian	Leigh	RFIS			
7.	McConnell	Laura	FAD			
8.	Sewall	Catherine	JPC			
9.	Borawski	Jason	JPC			

3. Approval of the following field trip for the 2017-2018 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	MD & Autism Program	CH	JPC to attend Willy Wonka dress rehearsal	February 29, 2018	Transportation Costs	District

4. Approval to purchase the following items that exceed the \$40,000 bid threshold using a State Contract.

Item	Quantity	Description	Total Cost	Vendor
1.	635	Dell Chromebook 11 3180	\$140,106.40	Dell Computer Corp.

- Approval to accept the following curriculum, professional development, and/or technology-related donations for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	700 Totebags (No Logo's)	\$1,547.04	CH	PTO
2.	25 iPad Covers	\$399.75	CH	PTO
3.	Jumbo Magnetic Base 10 Blocks	\$429.50	FAD	PTO
4.	Book Repair Machine Supplies	\$66.90	FAD	PTO
5.	Somerset Patriot Baseball Game Tickets	No Cost	FAD	Steven Kalafer

- Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Eresman	Jessica	NJTESOL Conference, New Brunswick, NJ	June 1, 2018	R,M,O	\$280
2.	Martinez-Wright	Ameloisa	NJTESOL Conference, New Brunswick, NJ	May 31 & June 1, 2018	R,M,O	\$340
3.	Hilgen	Janice	Employee Evaluation Management Certification Course, Princeton, NJ	June 27-28, 2018	R,M	\$720
4.	Zullo	Coleen	Employee Evaluation Management Certification Course, Princeton, NJ	June 27-28, 2018	R,M	\$720
5.	Bradley	Noreen	NJSSNA 2018 Spring Conference, Princeton, NJ	March 16-17, 2018	R	\$224
6.	Koch	Leigh Ann	NJSSNA 2018 Spring Conference, Princeton, NJ	March 16-17, 2018	R,M	\$240
7.	Blay	Oliver	Next Generation Science Standards Conference (Grades 6-12) Spring 2018, New Brunswick, NJ	March 12-13, 2018	R,M	\$435
8.	Burkhardt	Kristin	Next Generation Science Standards Conference (Grades 6-12) Spring 2018, New Brunswick, NJ	March 12-13, 2018	R,M	\$435
9.	Eckhardt	Cristin	Next Generation Science Standards Conference (Grades 6-12) Spring 2018, New Brunswick, NJ	March 12-13, 2018	R,M	\$435
10.	Ruppel	Ann	Next Generation Science Standards Conference (Grades 6-12) Spring 2018, New Brunswick, NJ	March 12-13, 2018	R,M	\$435

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

- Approval for members of Therapy Dogs International, Teresa Walker and her therapy dog Bess, to visit Francis A. Desmares as part of a reading program during the 2017-2018 school year.

C. FACILITIES/OPERATIONS – Christopher Walker, Chairperson, Next Meeting – March 13, 2018

- Approval for Robert Hunter Elementary School to dispose of two 8x5 broken room dividers as they are no longer useable and are not required as a trade-in or a replacement purchase.

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – March 14, 2018

E. FINANCE – Dennis Copeland, Chairperson, Next Meeting – March 15, 2018

- Approval of the attached transfer list from January 17, 2018 to February 20, 2018.
- Approval of the attached bill list for the month of February totaling \$3,461,362.61.

F. POLICY– Marianne Kenny, Chairperson, Next Meeting – March 13, 2018

1. Approval to accept the following existing policy, which has been reviewed and requires no changes, as attached:
 - a. P 9130 – Public Complaints & Grievances
2. Approval to abolish the following regulation, as attached:
 - a. R 7300.1 – Disposition of Instructional Property
3. Approval to adopt the following revised policies and regulations, as attached:
 - a. P 0164 – Conduct of Board Meeting
 - b. R 2414 – Programs & Services for Pupils in High Poverty & in High Need School Districts (M)
 - c. R 5121.1 – Math Placement Criteria Grades 6-8
 - d. P 5410 – Promotion & Retention (M)
 - e. R 5410 – Promotion & Retention (M)
 - f. P 7101- Education Adequacy of Capital Projects
 - g. R 7101- Education Adequacy of Capital Projects
 - h. P 7102 – Site Selection and Acquisition
 - i. P 7300 – Disposition of Property
 - j. R 7300.2 - Disposition of Land
 - k. R 7300.3 - Disposition of Personal Property
 - l. R 7300.4 - Disposition of Federal Property
 - m. P 8550 – Unpaid Meal Charges/Outstanding Food Service Charges (M)
4. Approval to present for a first reading the following new regulations, as attached:
 - a. R 7102 - Site Selection and Acquisition
 - b. P 7130 – School Closing
 - c. R 8140 – Enrollment Accounting (M)
 - d. R 8220 – School Closings

G. SPECIAL SERVICES – Anna Fallon, Chairperson, Next Meeting – March 14, 2018

1. Approval to employ the following Teacher Assistant, contracted through the Hunterdon County Educational Service Commission for the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Reason	Effective Date
1.	Mejia-Perez	Karina	JPC	New Position - Personal Assistant for New Student	February 27, 2018

2. Approval for Saint Clare’s Hospital to provide bedside instruction during the 2017-2018 school year at a rate of \$55 per hour.
3. Approval to employ the following Substitute Nurse Transportation Aides during the 2017-2018 school year, pending fingerprinting and health exam, as follows:

Item	Last Name	First Name	Position	Rate	Effective Date
1.	Kane	Lori	Substitute Nurse Transportation Aide	\$175 per day	February 27, 2018
2.	Umana	Justin	Substitute Nurse Transportation Aide	\$175 per day	February 27, 2018

H. MISCELLANEOUS

Information

1. Harassment, Intimidation & Bullying Investigations for the 2017-2018 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
CH	Ongoing/Intermittent; most recently 1/16/18	3	No	Remedial actions outlined in report.
JPC	The exact date is unknown and the time was from 12:00 p.m. to 9:00 p.m. on social media	7	Inconclusive could not be determined; 3 school districts involved; police investigation in progress	Remedial actions outlined in report.
JPC	February 2, 2018	8	No	None

2. Suspensions for the month of January:

School	Infraction	# of Days
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day

Action Items

1. Approval to accept the Harassment, Intimidation & Bullying Investigations presented on the February 12, 2018 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	December 2017 & Elementary School	3	Yes	Remedial actions outlined in report.
RFIS	Ongoing	4	No	Remedial actions outlined in report.

2. Approval to accept the settlement agreement HUN-L-95-13.
3. Approval to adopt the District Climate Survey Questionnaires for the 2017-2018 school year, as attached.

XII. Correspondence

XIII. Old Business

XIV. New Business

XV. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XVI. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XVII. Adjourn

2018 Board Meetings

March 19 – Approve 2018-2019 Budget

April 9 & 23

May 7 – Reorganization of the District/Public Hearing for 2018-2019 Budget & 29

June 11 & 25

July 23

August 27

September 10 & 24

October 8 & 22

November 12 & 26

December 17