

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

January 22, 2018

BOARD WORKSHOP – 5:00 P.M. – J.P. CASE ROOM B-132

REGULAR MEETING - 7:00 P.M. – J.P. CASE ROOM B-132

- I. Call to Order by the Board President
- II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Board Workshop – Johanna Ruberto, Ed.D.
- V. Pledge of Allegiance – Jayna Kawas, Assistant Superintendent for the Day
- VI. District Mission Statement – Garin Kurz, Superintendent for the Day

The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

- VII. Superintendent's Report
 - a. Revised Student Calendar, 2017-2018
 - b. Superintendent for a Day – Cake Reception
 - i. Garin Kurz, Superintendent for the Day
 - ii. Jayna Kawas, Assistant Superintendent for the Day
- VIII. Citizens Address the Board – This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.
- IX. Approval of Minutes – Regular Meeting – January 2, 2018
Special Meeting – January 10, 2018
- X. Reports of the Secretary and Treasurer of School Monies.
- XI. Report of the Standing Committees and Appointments

A. PERSONNEL – Laurie Markowski, Chairperson, Next Meeting – February 22, 2018

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

- 1. Approval to accept the resignation of the following certified staff member as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Thompson	Dana	RFIS	In-Class Support/LLD	Resignation	March 16, 2018

2. Approval to extend the leave of absence for the following certified staff member, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
							*Extension Dates
1.	Yoos	Dorothy	CH	Grade 1	Medical	Disability	November 14, 2017-December 5, 2017
						Unpaid	December 6, 2017-January 14, 2018
						Unpaid	*January 15, 2018-March 16, 2018

3. Approval to extend the employment of the following leave replacement, as follows:

Item	Last Name	First Name	Position/Loc./ Replacing	Effective Date	Salary/Degree/Step	Certification/College
				*Extension Dates		
1.	Dente	Ashlie	Grade 1/CH/ Dorothy Yoos	December 7, 2017- January 31, 2018	Sub Per Diem Pay (Days 1-60) \$53,380(prorated)/ BA+15/1(Day 61+)	Teacher of Preschool through Grade 3 (CEAS)/ Drexel University/DeSales University
				February 1, 2018 - April 13, 2018		

4. Approval to modify the extension of the approved leave of absence for the following staff member:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Dates
						Extension Dates
						*Modified Date
1.	Thompson	Christine	FAD	Resource Room	Medical	November 28, 2017-January 9, 2018
						November 28, 2017-January 24, 2018
						*November 28, 2017-January 23, 2018

5. Approval to confirm the leave of absence for the following certified staff members, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Rosengarden	Melanie	CH	School Nurse	Medical	Disability	January 2, 2018-March 2, 2018
						FMLA	March 5, 2018-June 1, 2018
						Unpaid	June 4, 2018-June 30, 2018
2.	Stess	Susan	RFIS	Language Arts/Grade 6	Medical	Disability	January 8, 2018-January 22, 2018
3.	Vitelli	Nicholas	BS	PE & Health	Medical	Disability	January 16, 2018-January 30, 2018

6. Approval to increase the hours of Mary **Genovese**, Speech Pathologist at Copper Hill School, from .8333 FTE to 1.00 FTE, effective January 23, 2018 for the remainder of the 2017-2018 school year.

7. Approval to employ the following leave replacements for the 2017-2018 school year pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Batha	Ernest	RFIS	Vice Principal/ Kathryn Lemerich	March 26, 2018- June 30, 2018	\$400 Per Diem/ MA	Principal, School Administrator (CE), Elementary School Teacher, Fairleigh Dickinson University/ Wilkes University
2.	Schulte	Teresa	CH	Speech Pathologist/ Kay Mazzetta	January 23, 2018- June 30, 2018	\$77,865(prorated)/ MA/12	Speech-Language Pathologist/Kean University, Rutgers University

3.	Sehulster	Kelly	SS	School Social Worker/Holly Morales	March 14, 2018- June 30, 2018	Sub Per Diem Pay (Days 1-20) \$55,580(prorated)/ MA/1 (Day 21+)	School Social Worker/Kean University, Ramapo College of New Jersey, Glasgow Caledonian University, Lock Haven University
----	-----------	-------	----	------------------------------------	----------------------------------	--	--

8. Approval to employ the following staff member for the 2017-2018 school year pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Position/Loc.	Effective Date	Salary/Degree/Step	Certification/College
1.	Kayser	Megan	Social Worker/SS	March 26, 2018	\$56,940 (prorated)/ MA/4	School Social Worker/ Monmouth University, Ramapo College

9. Approval to designate Stephanie **Voorhees**, School Business Administrator/Board Secretary at Central Office, as District School Safety Specialist for the 2017-2018 school year.

10. Approval to amend the 2017-2018 salaries of the following staff members for advancement on the salary guide, retroactive to January 1, 2018 as follows:

Item	Last Name	First Name	Position/Location	From Salary/Degree/Step	To Salary/Degree/Step	Effective Date
1.	Meyer	Misti	Technology Integration Specialist/ RFIS	\$62,015/MA/7	\$62,970/MA+30/7	January 1, 2018
2.	Sheenan	Megan	Autism/RFIS	\$52,715/BA/2	\$55,940/MA/2	January 1, 2018

11. Approval for Lisa **Maslankowski**, School Nurse at RFIS and JPC, to complete her Spring School Nurse Practicum with Kathleen Kolvites, Barley Sheaf School Nurse, not to exceed 150 hours during the 2017-2018 school year at no cost to the district.

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

12. Approval to amend the salary of Yolanda **Rizo Gutierrez**, Bilingual Secretary at Francis A. Desmares School, from .24 FTE to .2667 FTE to reflect actual hours worked, retroactive to September 1, 2017.

All Staff – Additional Compensation

13. Approval to confirm the following staff member for extra compensation during the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Bubeer	Julie	JPC	Class Coverage-1/12/18	45 minutes	\$30.62/hr.

14. Approval to employ the following staff member for extra compensation during the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	McKenzie	Laurie	CH	Speech Therapy Home Instruction	20	Hourly Rate

Substitutes

15. Approval to employ the following applicants as substitutes for the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name
1.	Carlton	Sarah
2.	Davidson	Bruce
3.	Janho	Rachel
4.	Sebestyen	Sandra
5.	Sehulster	Kelly

Field Placement

16. Approval for the following student to complete field experience, pending health exam, as follows:

Item	Last Name	First Name	College	Loc.	Max. # of Hours	Dates
1.	Biolsi	Kelly	Rider University	FAD	8 hours	February 1, 2018-March 29, 2018

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – February 20, 2018

1. Approval to employ the following consultants during the 2017-2018 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Wilson Language	District	Foundations Level 1 and Level 2 Workshops	2	\$4,400
2.	Doug Goodkin	District	Music Education	1	\$2,200

2. Approval to employ the following staff members, or their alternates, for additional compensation during the 2017-2018 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Flavin	Patricia	CH	K-5 Science Curriculum Writing Committee	420 shared hrs.	\$33.78/hr.
2.	Custy	Mary Jane	BS	Prepare a Foundations Workshop for February 16, 2018	3	\$33.78/hr.
3.	Ashey	Elizabeth	RH	Prepare a Dyslexia Training Workshop for January 23, 2018	3	\$33.78/hr.
4.	Buccigrossi	Marianne	FAD	Prepare a Dyslexia Training Workshop for January 23, 2018	3	\$33.78/hr.
5.	Kassick	Joseph	CH	Prepare a Dyslexia Training Workshop for January 23, 2018	3	\$33.78/hr.
6.	Mason	Erin	CH	Prepare a Dyslexia Training Workshop for January 23, 2018	3	\$33.78/hr.
7.	McCormack	Jennifer	BS	Prepare a Dyslexia Training Workshop for January 23, 2018	3	\$33.78/hr.
8.	McNamara	Erin	CH	Prepare a Dyslexia Training Workshop for January 23, 2018	3	\$33.78/hr.
9.	Pierson	Jenni Lee	BS	Prepare a Dyslexia Training Workshop for January 23, 2018	3	\$33.78/hr.
10.	Santonastaso	Margaret	FAD	Prepare a Dyslexia Training Workshop for January 23, 2018	3	\$33.78/hr.
11.	Shirvanian	Lindsay	FAD	Prepare a Dyslexia Training Workshop for January 23, 2018	3	\$33.78/hr.
12.	Hopkins	Kenneth	RH	Grade 1-2 PE Curriculum Refinements	20 shared hrs.	\$33.78/hr.
13.	Marino	Jennifer	RH			
14.	Skove	Reparata	CH			

3. Approval of the following field trips for the 2017-2018 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	7 th and 8 th Grade Music Groups	JPC	JPC Music Department Presentation to RFIS students	February 1, 2018	Transportation Costs	District
2.	Grade 5	RFIS	Walking trip to Fleming Museum	April 23, 24, 30 and May 1, 2018	\$500 Donation	PTO
3.	Grade 5 & 6	RFIS	Flemington-Raritan Community Pool	Last two days of Physical Education Classes	No cost	Flemington-Raritan Community Pool Board

4. Approval to accept the following curriculum, professional development, and/or technology-related donations for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	Gift Card for art supplies	\$150	FAD	Artsonia
2.	Introduce a Girl to Science & Engineering Day – Presentation and Supplies for lessons	\$200	JPC	Exxon Mobil
3.	Young Audiences Assembly Jump with Jill	\$1,680	BS	PTO
4.	Hugs for Brady Assembly	No cost	JPC	Hugs for Brady Organization

5. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Cella	Bethann	National Association of Social Workers 2018 Annual Conference, Atlantic City, NJ	April 30, 2018	R	\$400
2.	Kolvites	Kathleen	NJ State School Nurse Association 2018 Spring Conference	March 17, 2018	R	\$199
3.	Fontanez	Sarah	CPI Nonviolent Crisis Intervention Training Program, Allentown, PA	February 6-9, 2018	R	\$3,049

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

6. Approval to dispose of the attached list of Everyday Mathematics books that are no longer useable and are not required as a trade-in or a replacement purchase.
7. Approval for representatives of the Hunterdon County Polytech Culinary Arts department to present to 8th grade Family & Consumer Science students programs available at the high school for the purpose of articulation in support of the matriculation process to Hunterdon Central High School for the 17-18 school year.
8. Approval for the following staff from Hunterdon Central to visit the science classes at J. P. Case Middle School on January 23, 2018 for the purpose of vertical articulation and collaboration.

Last Name	First Name
Berenger	Bonnie
Clapp	Heather
Gatto	Louis
Hall	Matthew
Mistele	Thomas
Tenore	Joanne
Uminski	Crystal
Yurkiv	Viktoriya

9. Approval to apply and accept the 2017-2018 Every Student Succeeds Acts (ESSA) Amendment funds as indicated below:

ESSA Title	Description	Amount
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$175,554
Title II, Part A	Teacher and Principal Training and Recruiting Fund	\$50,527
Title III	English Language Acquisition and Language Enhancement	\$21,850
Title III	Immigrant	\$3,806
Title IV	Student Support and Academic Enrichment	\$10,000
Total		\$261,737

C. FACILITIES/OPERATIONS – Christopher Walker, Chairperson, Next Meeting – February 20, 2018

1. Approval to dispose of the attached list of broken district property and damaged/obsolete items from Reading-Fleming Intermediate School, as they are no longer useable and are not required as a trade-in or a replacement purchase.
2. Approval to adopt a Memorandum of Understanding with the Hunterdon County Division of Health to designate Copper Hill School as facilities that support public health services personnel during an emergency as outlined in the attached agreement.

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – February 14, 2018

E. FINANCE – Dennis Copeland, Chairperson, Next Meeting – February 22, 2018

1. Approval of the attached transfer list from December 6, 2017 to January 16, 2018.
2. Approval of the attached bill list for the month of January totaling \$2,696,484.65.

F. POLICY– Marianne Kenny, Chairperson, Next Meeting – February 20, 2018

G. SPECIAL SERVICES – Anna Fallon, Chairperson, Next Meeting – February 14, 2018

1. Approval to transfer student #4737477586 to Sage Day at Princeton for the remainder of the 2017-2018 school year at a prorated annual tuition rate of \$58,230. The Flemington-Raritan School District will provide transportation.

H. MISCELLANEOUS

Information

1. Suspensions for the months of December and January:

School	Infraction	# of Days
RFIS	Inappropriate contact with staff and insubordination	One Day
RH	Physical aggression	Half Day
JPC	Making threatening comment to another student	One Day
BS	Tampering with the fire alarm and then lying about how it was set off	One Day

2. Drills to date for the 2017-2018 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/08	09/08	09/13	09/07	09/15	09/08
October	10/11	10/02	10/23	10/10	10/18	10/23
November	11/03	11/06	11/02	11/27	11/28	11/20
December	12/15	12/07	12/04	12/04	12/19	12/19
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/14	09/15	09/20	09/19	09/14	09/15
October	10/04	10/20	10/23	10/16	10/13	10/24
November	11/08	11/15	11/03	11/13	11/16	11/21
December	12/07	12/11	12/04	12/19	12/07	12/15

3. Harassment, Intimidation & Bullying Investigations for the 2017-2018 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
JPC	12/13/17	6	No	Remedial measures outlined in report

Action Items

1. Approval to accept the Harassment, Intimidation & Bullying Investigations presented on the January 2, 2018 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
FAD	Ongoing-11/27/17	2	No	Remedial measures outlined in report
RH	Early November-Present/Daily	1	Yes	Remedial measures outlined in report

2. Approval to adopt a revised 2017-2018 School Calendar, as attached.
3. Approval for KidsPeace to provide bedside instruction during the 2017-2018 school year at the rate of \$40 per hour.
4. Approval to confirm the placement by the New Jersey Division of Child Protection and Permanency of student #2017150 in the "For KEEPS" program at Saint Peter's University Hospital in New Brunswick, NJ. The Flemington-Raritan Regional School District is responsible to provide transportation and ten hours per week of educational instruction at the hourly rate of \$30.62.
5. Approval to accept the following donations for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	Staff Breakfast on February 16, 2018	\$50	BOE	Dr. Ruberto
2.	Staff Breakfast on February 16, 2018	\$50	CH	PTO
3.	Staff Breakfast on February 16, 2018	\$50	RFIS	PTO
4.	Staff Breakfast on February 16, 2018	\$50	BS	PTO
5.	Staff Breakfast on February 16, 2018	\$50	JPC	PTO
6.	Staff Breakfast on February 16, 2018	\$50	FAD	PTO
7.	Staff Breakfast on February 16, 2018	\$50	RH	PTO

XII. Correspondence

XIII. Old Business

XIV. New Business

- a. Superintendent Search Planning Session

XV. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XVI. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XVII. Adjourn

2018 Board Meetings

February 12 & 26

March 19 – Approve 2018-2019 Budget

April 9 & 23

May 7 – Reorganization of the District/Public Hearing for 2018-2019 Budget & 29
June 11 & 25
July 23
August 27
September 10 & 24
October 8 & 22
November 12 & 26
December 17