

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**  
**REGULAR MEETING**  
**January 23, 2023**  
**MINUTES**

The In-Person Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the “Sunshine Law” by the Board President at 6:45 p.m.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting on December 22, 2022, to the Hunterdon County Democrat and The Courier-News. Copies of the notice also have been placed in the Board Office and in each of the district schools, posted on the District website and filed with Flemington Borough Clerk and the Raritan Township Clerk.

Ms. Dawson took roll call

Members Present

Jaclyn Arce  
Valerie Bart  
Loretta Borowsky  
Lilian Colpas  
Gina Criscitiello  
Tiffany Jarrett  
Laurie Markowski  
Susan Mitcheltree  
Michelle Hurley

Members Absent

Members Excused

Attorney Present

Brandon Croker

On the motion of Ms. Borowsky, seconded by Ms. Bart, the Board adopted the following resolution to meet in Executive Session at 6:50 p.m. viva voce.

**SUNSHINE RESOLUTION**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ✓ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: **HIB**
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: \_\_\_\_\_
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/~~will not~~ return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:00 p.m.

Ms. Jarrett read the District Mission Statement.

District Mission Statement

The Flemington-Raritan Regional School District values children. Together, **WE:**  
Foster social, emotional, and academic growth in a safe and nurturing environment.

**Respect** values and traditions within our families and schools.

**Strive** to respond to the needs of our diverse and changing community.

**Develop** the curiosity and creativity of critical thinkers to become collaborative problem solvers who meet the challenges of a globally competitive society.

**Every Student - Every Day - Every Opportunity**

**SUPERINTENDENT’S REPORT**

Dr. McGann welcomed the new Business Administrator, Ms. Tanya Dawson to the District. For enrollment, she reported a total of 3,179 students, 7 more than the last report. Dr. McGann announced The Great Kindness Challenge is taking place this week and shared stories of kindness among the students of the District and further advised that an early dismissal day would be taking place on January 24<sup>th</sup> so staff and faculty could participate in professional development on topics such as dyslexia, english language arts, science, mathematics and STEM, to name a few. Dr. McGann thanked Mr. Bland and all the administrators for their hard work in planning the professional development day.

On the motion of Ms. Criscitiello, seconded by Ms. Colpas, the minutes of the Executive Meeting on January 9, 2023 were approved viva voce with one change to the departure time of Ms. Markowski.

On the motion of Ms. Bart, seconded by Ms. Markowski, the minutes of the Regular Meeting on January 9, 2023 were approved viva voce.

Reports of the Secretary and Treasurer of School Monies

The Reports for the following were presented: Report of the Board Secretary and Treasurer of School Monies for December 2022

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of December 2022, further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2022-2023.

The School Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A: 23-2.11(a), as of December 31, 2022. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of the school year 2022-2023.

Motion by Ms. Arce, Seconded by Ms. Jarrett to accept the Report of the Board Secretary and Treasurer of School Monies for December 2022.

<b>Aye:</b>	<b>Ms. Arce</b>	<b>Ms. Jarrett</b>	<b>Nay:</b>	<b>0</b>	<b>Abstain:</b>
	<b>Ms. Bart</b>	<b>Ms. Markowski</b>			
	<b>Ms. Borowsky</b>	<b>Ms. Mitcheltree</b>			
	<b>Ms. Colpas</b>	<b>Ms. Hurley</b>			
	<b>Ms. Criscitiello</b>				

**CITIZENS ADDRESS THE BOARD**

Ms. Hurley read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only, time will be allotted at the end of the meeting for public comment on any issue. This is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

No comment.

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDED THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**PERSONNEL**

Next Meeting – Susan Mitcheltree, Chairperson, Next Meeting – January 26, 2023

**Personnel Item(s) 1-12 were approved under one motion made by Ms. Criscitiello, seconded by Ms. Jarrett.**

<b>Aye:</b>	<b>Ms. Arce</b>	<b>Ms. Jarrett</b>	<b>Nay:</b>	<b>0</b>	<b>Abstain:</b>
	<b>Ms. Bart</b>	<b>Ms. Markowski</b>			
	<b>Ms. Borowsky</b>	<b>Ms. Mitcheltree</b>			
	<b>Ms. Colpas</b>	<b>Ms. Hurley</b>			
	<b>Ms. Criscitiello</b>				

**Certified Staff – Appointments, Resignations & Leaves of Absence**

- Approval was given to accept the resignation of the following staff member(s) for the 2022-2023 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Brennan	Elizabeth	SS	School Psychologist	Retirement	April 30, 2023
2.	Gonzales	Kristen	CH	Autism	Resignation	March 17, 2023
3.	Weil	Meredith	FAD	Media Specialist	Retirement	June 30, 2023

- Approval was given for the list of staff member(s) to take a leave of absence or amend their leave during the 2022-2023 school year, as indicated in Attachment A.
- Approval was given to amend the January 9, 2023 motion:

to employ the following leave replacement(s) for the 2022-2023 school year, pending certification, fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
6.	Weisberger	Julia	FAD	Grade 4 / Gabrielle Omilian	September 1, 2022 - January 31, 2023	\$59,235 (prorated)/ BA/1	Elementary School Teacher in Grades K-6/High Point University

to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
6.	Weisberger	Julia	FAD	Grade 4 / Gabrielle Omilian	September 1, 2022 - <b>February 28, 2023</b>	\$59,235 (prorated)/ BA/1	Elementary School Teacher in Grades K-6/High Point University

4. Approval was given to update the salaries of the following staff member(s) for advancement on the 2022-2023 Teachers Salary Guide, effective January 1, 2023, as follows:

Item	Last Name	First Name	Loc./ Position	From: Salary/Degree/Step	To: Salary/Degree/Step
1.	Fernandes	Amanda	RH/Resource Center	\$64,555/BA/7	\$65,680/BA+15/7
2.	Rowe	Kari	BS/Stretch / RTI Coordinator	\$63,545/BA+15/6	\$65,795/MA/6

5. Approval was given to confirm the updated longevity for the following staff member(s) for the 2022-2023 school year as determined by the completion of negotiations, effective July 1, 2022, outlined as follows:

Item	Last Name	First Name	Loc.	Position	Longevity Amount
1.	Kodidek	Sherry	JPC	Grade 7 Math	\$1,000
2.	Lurie	Karen	RFIS	Support Skills / LA	\$650.00

**Non-Certified Staff – Appointments, Resignations & Leaves of Absence**

6. Approval was given to employ the following staff member(s) for the 2022-2023 school year, pending fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Step	Effective Dates	Certification/New/ Replacement
1.	Danek	Matthew	RFIS	Teacher Assistant	\$24,145.02/1 (prorated)/1	January 25, 2023 - June 30, 2023	N/A / Replacement
2.	Maszczyk	Tara	FAD	.95 FTE Teacher Assistant	\$23,412.77* (prorated)/1	January 25, 2023 - June 30, 2023	Substitute Certification/ Replacing E. Jimenez
3.	Mattis	Emily	CH	Teacher Assistant	\$24,145.02/1 (prorated)/1	February 21, 2023 - June 30, 2023	N/A/Unfilled
4.	Metz	Jennifer	RH	Teacher Assistant	\$24,145.02/1 (prorated)/1	March 1, 2023 - June 30, 2023	N/A/Replacement / B. Kemack

**\*Salary will be adjusted to include an additional \$500 (based on FTE) for holding teaching or substitute certification.**

7. Approval was given to amend the November 11, 2022 motion:

to confirm the permission for the following Personal Assistant, contracted through The Uncommon Thread, to work in the District, for the 2022-2023 school year, pending fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Dates	Rate
2.	Sweet	Robyn	CH	RBT Trained Assistant- Student - 550899774	October 20, 2022 - June 30, 2023	Contracted Rate

to read:

Item	Last Name	First Name	Loc.	Position	Dates	Rate
2.	Sweet	Robyn	CH	RBT Trained Assistant- Student - 9550899774	October 20, 2022 - <b>January 13, 2023</b>	Contracted Rate

8. Approval was given to amend the November 14, 2022 motion:

to confirm the employment of the Staff Member(s) for the 2022-2023 school year, pending fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Class/New or Replacement	Effective Dates	Salary/Step	Certification/College
5.	Wilson	Kayla	CH	.4 FTE (Monday & Wednesday) Personal Assistant / Preschool Disabilities / New	November 1, 2022 - June 30, 2023	\$9,658.01 (prorated)/1	N/A

to read:

Item	Last Name	First Name	Loc.	Class/New or Replacement	Effective Dates	Salary/Step	Certification/College
5.	Wilson	Kayla	CH	<b>1.00 FTE</b> Personal Assistant / PreSchool Disabilities / New	<b>January 17, 2023</b> - June 30, 2023	<b>\$24,145.02</b> (prorated)/1	N/A

#### All Staff – Additional Compensation

9. Approval was given to employ the following Teacher Assistant(s) as supplemental Transportation Aides, outside of contracted hours, during the 2022-2023 school year, as follows:

Item	Last Name	First Name	Rate
1.	Munoz	Stella	Contracted Hourly Rate

10. Approval was given to confirm the employment of the following staff member(s) for extra compensation during the 2022-2023 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Kaetzel	Maggie	BS	Winter Concert - Director	2 hrs.	\$36.00/hr.
2.	Renye	Melissa	BS	Winter Concert - Chaperone	2 hrs.	\$36.00/hr.
3.	Wrabel	Tyler	BS	Winter Concert - Chaperone	2 hrs.	\$36.00/hr.
4.	Creighton	Kimberly	JPC	Class Coverage - 1/6/2023	41 minutes	\$36.00/hr
5.	Nagy	Rosemary	JPC	Class Coverage - 1/6/2023	42 minutes	\$36.00/hr
6.	Pinola	Megan	JPC	Class Coverage - 1/10/2023	83 minutes	\$36.00/hr
7.	Sladky	Samantha	JPC	Class Coverage - 1/10/2023	69 minutes	\$36.00/hr
8.	Agabiti	Joseph	JPC	Class Coverage - 1/11/2023	42 minutes	\$36.00/hr
9.	Garrabrant	Lisa	JPC	Class Coverage - 1/11/2023	41 minutes	\$36.00/hr
10.	Gilmurray	Mindi	JPC	Class Coverage - 1/11/2023	42 minutes	\$36.00/hr
11.	Handren	Marisa	JPC	Class Coverage - 1/11/2023	83 minutes	\$36.00/hr
12.	Soltis	Amy	JPC	Class Coverage - 1/11/2023	42 minutes	\$36.00/hr
13.	Boelhouwer	Peter	JPC	Class Coverage - 1/11/2023	41 minutes	\$36.00/hr
14.	Pinola	Megan	JPC	Class Coverage - 1/18/2023	83 minutes	\$36.00/hr
15.	Vargas	Johnny	JPC	Class Coverage - 1/19/2023	83 minutes	\$36.00/hr
16.	Agabiti	Joseph	JPC	Class Coverage - 1/20/2023	47 minutes	\$36.00/hr
17.	Bianco	Julie	JPC	Class Coverage - 1/20/2023	36 minutes	\$36.00/hr
18.	Cataldo	Lynn	JPC	Class Coverage - 1/20/2023	36 minutes	\$36.00/hr
19.	Connelly	Kathleen	JPC	Class Coverage - 1/20/2023	83 minutes	\$36.00/hr
20.	Handren	Marisa	JPC	Class Coverage - 1/20/2023	47 minutes	\$36.00/hr
21.	Krukowski	Megan	JPC	Class Coverage - 1/20/2023	41 minutes	\$36.00/hr
22.	Maguire	Anna	JPC	Class Coverage - 1/20/2023	83 minutes	\$36.00/hr
23.	Pacholick	Mindy	JPC	Class Coverage - 1/20/2023	83 minutes	\$36.00/hr
24.	Pirog	Michelle	JPC	Class Coverage - 1/20/2023	83 minutes	\$36.00/hr
25.	Vargas	Johnny	JPC	Class Coverage - 1/20/2023	83 minutes	\$36.00/hr
26.	Roll	Jeannie	JPC	Home Instruction	700 Hours Shared	\$36.00/hr
27.	Hart	Deborah	JPC	Teacher Assistant Chaperone**	3 per event	Hourly

28.	Forrester	Alissa	RFIS	Winter Mural Club Advisor*	10 hours	\$36.00/hr
29.	Kucharski	Amy	RFIS	Class coverage - 1/6/2023	64 minutes	\$36.00/hr
30.	Kucharski	Amy	RFIS	Class coverage - 12/22/2022	66 minutes	\$36.00/hr

\*Club advisor salaries are paid through Student Activity Funds  
 \*\*2022-2023 JP Case Activity Nights, Music Concerts, and JP Case productions including the Drama Club, Musical, and Student Council events for a maximum of 3 hours per event. Maximum of 10 staff members for activity nights, and maximum of 6 staff members for concerts and productions per date. Teacher Assistants will be hired on an as needed basis.

### Substitutes

11. Approval was given to confirm the employment of the following applicant(s) as substitute(s) pending fingerprints, background check and health exam, during the 2022-2023 school year, as follows:

Item	Last Name	First Name
1.	Casey	Michele
2.	Mallia	Christian
3.	Raymer	Hannah
4.	Wilson	Amy

### Field Placement

12. Approval was given for the following student(s) to complete their university requirements, at no cost to the District, pending fingerprints and health exam, during the 2022-2023 school year, as follows:

Item	Last Name	First Name	University	Purpose	Cooperating Teacher/Position/Loc.	Effective Dates
1.	Peake	Megan	Rutgers School of Psychology	Practicum	Melissa Ozoria/School Psychologist/JPC	Spring 2023

## INSTRUCTION AND PROGRAM

Next Meeting – Jaclyn Arce, Chairperson, Next Meeting – January 26, 2023

Instruction and Program Item(s) 1-11 were approved under one motion made by Ms. Arce, seconded by Ms. Mitcheltree with an amendment to item #6, the location is for all schools.

Aye: Ms. Arce                              Ms. Jarrett                              Nay: 0                              Abstain:  
 Ms. Bart                                      Ms. Markowski  
 Ms. Borowsky                              Ms. Mitcheltree  
 Ms. Colpas                                   Ms. Hurley  
 Ms. Criscitiello

1. Approval was given of the following materials adoption(s).

Item	Program
1.	K-5 Bridges in Mathematics

2. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2022-2023 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the 2023 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Account Number	Max. # of Hours	Rate
1.	Dienes	Loretta	RH	Title I APTT Translators	20-232-200-101-000-03-01	12 hrs.	\$45/hr.

3. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2022-2023 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the ARP grant.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Koelle	Dawn	FAD	Project Accelerate: Experience Math	20-487-100-100-000-00-01	24 hrs.	Hourly not to exceed \$55/hr.
2.	Shaw	Stephanie	BS	Project Accelerate: Experience Math	20-487-100-100-000-00-01	24 hrs.	Hourly not to exceed \$55/hr.

4. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2022-2023 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	DeLaney	Tiffany	SS	Prepare for February 17 Professional Learning Day	3 hrs.	\$45/hr.
2.	Fontenez	Sarah	RH	Prepare for February 17 Professional Learning Day	3 hrs.	\$45/hr.
3.	Moeri	Rebecca	CH	Prepare for February 17 Professional Learning Day	3 hrs.	\$45/hr.
4.	Niles	Lisa	CH	Prepare for February 17 Professional Learning Day	3 hrs.	\$45/hr.
5.	Hopkins	Kenneth	RH	Grades 1-8 Health Curriculum Implementation Team	10 hrs.	\$45/hr.
6.	Marino	Jennifer	RH	Grades 1-8 Health Curriculum Implementation Team	10 hrs.	\$45/hr.
7.	Healy	Kimberly	JPC	Grades 1-8 Health Curriculum Implementation Team	10 hrs.	\$45/hr.
8.	Sam	Manal	JPC	CPI Training	3 hrs.	Hourly

5. Approval was given to confirm the following staff member(s) for additional compensation during the 2022-2023 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	DeLaney	Tiffany	SS	Prepare for January 24 Professional Learning Day	3 hrs.	\$45/hr.
2.	Fontenez	Sarah	RH	Prepare for January 24 Professional Learning Day	3 hrs.	\$45/hr.

6. Approval was given to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2022-2023 school year.

Item	Donation	Donor	Value	Location
1.	NJ Children's Oral Health Presentation	Zufall Health	\$0	All Schools

7. Approval was given of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Rowe	Kari	Reading Strategies: Essential Teaching for Every Classroom Virtual Workshop	January 25, 2023	R	\$199
2.	Ferrara	Theresa	Association of Learning Consultants Spring Conference, Bridgewater, NJ	April 28, 2023	R,M	\$180
3.	Wong	May	Association of Learning Consultants Spring Conference, Bridgewater, NJ	April 28, 2023	R,M	\$180
4.	Braynor	Jessica	Restorative Practices in the Classroom; Build Better Relationships and More Effectively Manage Student Behavior Workshop, Cherry Hill, NJ	March 13, 2023	R	\$279
5.	Jeges	Yasmin	2023 NJTESOL Spring Conference, New Brunswick, NJ	May 25, 2023	R,M,O	\$429

**R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other**

8. Approval was given for the following student to receive their education at the school indicated during the 2022-2023 school year. Flemington-Raritan School District to provide transportation.

Item	Student ID#	School	Total Tuition
1.	9550899774	Rock Brook School	\$63,699.02

9. Approval was given for Tuition Re-Bill per NJ DOE 2019-2020 Independent Auditor Certified Final per diem under charge in accordance with N.J.AC. 6A:23A-18.3(m) to Princeton Child Development Institute, not to exceed \$10,357.20.

Item	Student ID#	Adjustment Tuition
1.	5409919294	\$5,178.60
2.	2751430791	\$5,178.60

10. Approval was given for the following (Delaware Township) Choice School special education student to attend the school indicated during the 2022-2023 school year.

Item	Student ID#	School	Tuition
1.	6552371848	Fusion	\$70,400.00

11. Approval was given for additional HCRHS job coaches, Melissa Tonna and Marybeth Wallendjack, to support two Hunterdon Central Students that volunteer at the Copper Hill Pre-School to fulfill Child Development Associate course requirements.

### OPERATIONS

Next Meeting – Michelle Hurley, Chairperson, Next Meeting – February 8, 2023

**Operations Item(s) 1-3 were approved under one motion made by Ms. Hurley, seconded by Ms. Criscitiello**

<b>Aye:</b>	<b>Ms. Arce</b> <b>Ms. Bart</b> <b>Ms. Borowsky</b> <b>Ms. Colpas</b> <b>Ms. Criscitiello</b>	<b>Ms. Jarrett</b> <b>Ms. Markowski</b> <b>Ms. Mitcheltree</b> <b>Ms. Hurley</b>	<b>Nay: 0</b>	<b>Abstain:</b>
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1. Approval was given of the transfer list from December 8, 2022 to January 18, 2023.
2. Approval was given of the bill list for the month of January totaling \$4,780,118.03.
3. Approval was given to dispose of the items listed below that are no longer usable and are not required as a trade-in or replacement purchase for the 2022-2023 school year.

School	Item	Condition
RFIS	Drums	poor/broken

### TRANSPORTATION

Next Meeting – Valerie Bart, Chairperson, Next Meeting – February 8, 2023

No Items to report.





**NEW BUSINESS**

None.

**CITIZENS ADDRESS THE BOARD**

Ms. Hurley read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person

Jim Vargas, St. Magdalen's – shared opinions on Planned Parenthood and indoctrination

Ms. Hurley announced that the New Jersey School Board Association is scheduled to provide training on Robert's Rules at the next meeting.

On the motion of Ms. Bart seconded by Ms. Borowsky the meeting was adjourned at 7:24 p.m. viva voce.

Respectfully submitted,

Ms. Tanya Dawson  
Business Administrator/Board Secretary