

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

January 9, 2012

REGULAR MEETING - 7:00 P.M. – J.P. CASE AUDITORIUM

- I. Call to Order by the Board President in the J.P. Case Auditorium.
- II. Sunshine Law Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and/or The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Pledge of Allegiance
- V. District Mission Statement

The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.
- VI. Approval of Minutes - Regular Meeting - December 19, 2011
- VII. Citizens Address the Board
- VIII. Superintendent's Report – Introductory Statement of the District Performance Review & Statement of Assurance of the New Jersey Quality Single Accountability Continuum by Superintendent Gregory T. Nolan
- IX. Report of the Standing Committees and Appointment

A. PERSONNEL – Michael Bonieski, Chairperson – Next Meeting, January 17, 2012

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

- 1. Approval for the following staff member to take a family leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Corson	Seth	JPC	Computer	Family Leave/NJ Paid	January 23, 2012-February 13, 2012

- 2. Approval for the following staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Loc.	Date(s)
a.	Assini	Andrew	JPC	March 28, 2012-April 5, 2012
b.	Assini	Cynthia	JPC	March 28, 2012-April 5, 2012

3. Approval to amend the motion of June 6, 2011:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
d.	Petronis	Morgan	RFIS	Grade 5	Disability Leave	November 7, 2011-January 4, 2012
					Family Leave/NJ Paid	January 5, 2012-April 6, 2012
					Childcare Leave	April 9, 2012-June 30, 2012

to read:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
d.	Petronis	Morgan	RFIS	Grade 5	Disability Leave	November 7, 2011- January 9, 2012
					Family Leave/NJ Paid	January 10, 2012-March 30, 2012
					Childcare Leave	April 2, 2012-June 30, 2012

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

4. Approval to employ Linda **Geema**, Cafeteria Aide at Robert Hunter School, 2 days per week for a maximum of 2.5 hours per day at a rate of \$13.39 per hour. Fingerprinting and health exam required.

All Staff – Additional Compensation

5. Approval to employ the following staff members for additional compensation during the 2011-2012 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Clark	Catherine	JPC	Additional parent conference	2.5	1/400 of their salary
b.	Hlavsa-Suk	Dawn	JPC	Additional parent conference	2.5	1/400 of their salary
c.	Mondoro	Diane	JPC	Additional parent conference	2.5	1/400 of their salary
d.	Plichta	David	JPC	Additional parent conference	2.5	1/400 of their salary
e.	Greenbaum	Amy	FAD	Winter Concert Chaperones	1.5	\$29/hr
f.	Klein	Lea	FAD	Winter Concert Chaperones	1.5	\$29/hr
g.	Sokoloski	Lydia	FAD	Winter Concert Chaperones	1.5	\$29/hr
h.	Stewart	Barbara	FAD	Winter Concert Chaperones	1.5	\$29/hr
i.	Kiesling	Cassandra	FAD	Winter Concert Chaperones	2	\$29/hr
j.	Mitcheltree	Jack	CH	Transportation Aide	N/A	\$20/hr
k.	Amoriello	Thomas	RFIS	Spring Guitar Club	10	\$29/hr.
l.	Bontempo	Emil	BS	Winter Concert	2	\$29/hr
m.	Golding	Dawn	BS	Winter Concert	2	\$29/hr
n.	Povall	Cindy	BS	Winter Concert	2	\$29/hr
o.	Grabowich	Christine	SS	IEP Direct Training	10	\$32/hr
p.	Sullivan	Debra	SS	IEP Direct Training	10	\$32/hr
q.	Zullo	Coleen	SS	IEP Direct Training	10	\$32/hr

Substitutes

6. Approval to employ the following applicants as Substitutes for the 2011-2012 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Geema	Linda	Cafeteria Aide	N/A
b.	Ciurczak	Leah	Teacher, Teacher Assistant	County Substitute-expires 7/1/14
c.	Ingram	Susan	Teacher, Teacher Assistant	NJ Standard Elementary School Teacher

Field Placements

7. Approval of the following field placements for the 2011-2012 school year:

Candidate/College/Univ.	Cooperating Teacher	Loc/Position	Dates
Michael Matlack/TCNJ	Sharon Steinmetz/ Andrea Strawman	BS/Grade 3/ Resource Center	January 17, 2012-April 27, 2012

8. Approval for the following student to observe classes during the 2011-2012 school year:

Item	Last Name	First Name	From	Observing
a.	Camelo	Tiffany	Kean University	Reading-Fleming Intermediate
b.	DeBrito	Carla	Kean University	Reading-Fleming Intermediate
c.	DelleDonne	Debra	Kean University	Reading-Fleming Intermediate
d.	Ferrer	James	Kean University	Reading-Fleming Intermediate
e.	Hollenbeck	Heather	Kean University	Reading-Fleming Intermediate
f.	Kinney	Scott	Kean University	Reading-Fleming Intermediate
g.	Matrongolo	Kaitlyn	Kean University	Reading-Fleming Intermediate
h.	Pecherski	Teghan	Kean University	Reading-Fleming Intermediate
i.	Perna	Elizabeth	Kean University	Reading-Fleming Intermediate
j.	Recenello	Lauren	Kean University	Reading-Fleming Intermediate
k.	Villanueva	Joan Airan	Kean University	Reading-Fleming Intermediate
l.	Wisniewski	Stefanie	Kean University	Reading-Fleming Intermediate
m.	Canonico	Allison	University of Delaware	Copper Hill
n.	Borowsky	Loretta	Raritan Valley Community College	Frances A. Desmares
o.	Tynes	Keri	Raritan Valley Community College	Barley Sheaf

Professional Development

9. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Amundsen	Karen	K-2 CCSS in Math Workshop, New Brunswick, NJ	Feb. 15, 2012	R	\$177
b.	Custy	Mary Jane	NJ Association of the Gifted Annual Conference, Somerset, NJ	Mar. 9, 2012	R, O, M	\$205
c.	Miller	Jeffrey	NJ Association of the Gifted Annual Conference, Somerset, NJ	Mar. 9, 2012	R, M	\$218
d.	Alsop	Linda	Common Core & N.J. State Standards Workshop, New Brunswick, NJ	Jan. 19, 2012 Jan. 23, 2012	R, M	\$366
e.	Tonge	Michele	Common Core & N.J. State Standards Workshop, New Brunswick, NJ	Jan. 19, 2012 Jan. 23, 2012	R, M	\$366
f.	Ricard	Deborah	Common Core & N.J. State Standards Workshop, New Brunswick, NJ	Jan. 19, 2012 Jan. 23, 2012	R, M	\$363
g.	Golding	Dawn	ACDA Eastern Convention, Providence, RI	Feb. 16-17, 2012	R	\$225
h.	DeGenova	Sherrill	Helping Students w/Autism Learn During Group Instruction, Edison, NJ	April 17, 2012	R, M	\$143
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

B. CURRICULUM – Dennis Copeland, Chairperson, Next Meeting – January 18, 2012

1. Approval to employ Meredith Serota Alvaro, consultant, to prepare and present a workshop entitled, “Differentiating Units of Study for Writing” on January 24, 2012, for a maximum amount of \$1,500.00. Monies to be taken from the Title IIA Grant.

C. FACILITIES/OPERATIONS – Linda Mastellone, Chairperson, Next Meeting – TBA

D. TRANSPORTATION – Janine Foreman, Chairperson, Next Meeting – January 11, 2012

E. FINANCE - Bruce Davidson, Chairperson, Next Meeting – January 20, 2012

1. Approval to cancel the following outstanding warrant checks:

Date	Check #	Amount
October 18, 2010	21507	\$825.22
November 15, 2010	21768	\$510.00
February 28, 2011	22136	\$490.00
February 28, 2011	22148	\$ 29.29
May 16, 2011	22692	\$ 64.69

F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION – Robin Behn

G. REPRESENTATIVE TO THE NJ SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR – Dennis Copeland, Ed.D.

H. POLICY DEVELOPMENT- Linda Mastellone, Chairperson, Next Meeting – February 7, 2012

1. Approval of the Facility Use Agreement with the Flemington-Raritan Youth Basketball Association for the 2011-2012 school year, as attached.
2. Presentation of the following new policies for 2nd reading and approval:

5519 – Dating Violence at School – Mandated

Dating violence legislation, P.L. 2011 Chapter 64 was recently signed requiring school districts to have a policy to prevent and respond to incidents of dating violence at school. The new law takes effect for the 2011-2012 school year and required the NJDOE to establish a task force to develop policy guidance. The NJDOE published its policy guidance on September 19, 2011. Strauss Esmay Associates developed Policy and Regulation Guide 5519 that incorporates the requirements of the new law and the policy language recommended in the NJDOE Policy Guidance. The Policy Guidance recommends certain language be included in the district’s Policy that we typically include in a regulation as this language is more about procedure than Policy statements. We included these provisions in the new Regulation Guide and to be in compliance with the statute, we are requiring this Regulation Guide be a regulation that requires Board approval. The new law requires each school district/charter school to approve a policy to prevent, respond, and educate their pupils, as well as their school community, on acts or incidents of dating violence. The Board’s policy and must comply with the minimum requirements stated in the legislation in regards to the prevention, response, and education of their pupils in regards to incidents of dating violence that occur at school. The policy must contain, at the minimum, the following requirements:

1. A statement that dating violence will not be tolerated;
2. Dating violence reporting procedures;
3. Guidelines for responding to at-school incidents of dating violence;
4. Discipline procedures specific to at-school incidents of dating violence;
5. Warning signs of dating violence; and
6. Information on safe, appropriate, school, family, peer, and community resources available to address dating violence.

These provisions have been incorporated into the new Policy and Regulation Guide and are consistent with the NJDOE’s Policy Guidance published on September 19, 2011. **The NJDOE and the Policy Guidance state the content and format of local policies and procedures must be developed locally. Therefore, a district may make changes and revisions to this Policy and Regulation Guide that are consistent with the requirements of the law.**

The NJDOE Policy Guidance included a list of support agencies and suggested educational resources on dating violence that is included with this Policy Alert. In addition, the Guidance included a suggested Victim Safety Plan, a School-Based Stay-Away Agreement, and a Report Form. We made several revisions to these documents to be specific to dating violence as some of the forms included bullying and sexual harassment. In addition, we developed an Investigation Form. These forms and documents may be modified by a district. The district has the option to use the Victim Safety Plan or a Stay-Away Agreement. The Policy and Regulation Guides have been available for download through www.straussesmay.com since October 31, 2011. These new Guides with supporting forms and documents are included in this Policy Alert. Each school district must also update their Code of Conduct to include consequences and remedial measures for confirmed acts or incidents of dating violence at school.

6472 – Tuition Assistance – Recommended

P.L. 2010, Chapter 13 (N.J.S.A. 18A:6-8.5) was approved on May 6, 2010 and has a significant impact on tuition assistance and additional compensation paid for a staff member who acquires additional academic credits or completes an advanced degree. The new statute has been the source of much debate and controversy regarding the interpretation of N.J.S.A. 18A:6-8.5.c. that indicates, “*The tuition assistance or additional compensation shall be provided only for a course or degree related to the employee's current or future job responsibilities.*” A district’s interpretation and implementation of this provision of the statute should be determined after consultation with the Board and the Board Attorney. Strauss Esmay Associates delayed publishing this Policy Guide anticipating some clarification from the New Jersey Department of Education or a Commissioner’s decision challenging a district’s interpretation of the provision. As of this Policy Alert there has been no clarification or published Commissioner’s decision challenging a district’s interpretation.

7421 – Indoor Air Quality Standards – Recommended

X. Miscellaneous

Information Items

1. Fire and Security Drills to date for the 2011-2012 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/16	9/16	9/12	9/14	9/9	9/16
Oct	10/7	10/5	10/11	10/5	10/31	10/20
Nov	11/9	11/14	11/7	11/9	11/15	11/9
Dec	12/2	12/12	12/14	12/5	12/23	12/14

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/26	9/20	9/20	9/16	9/23	9/22
Oct	10/17	10/20	10/20	10/26	10/28	10/26
Nov	11/2&3	11/22	11/21	11/18	11/29	11/18
Dec	12/13	12/14	12/12	12/12	12/23	12/15

2. School Suspensions for the month of December:

School	Reason	Duration
Desmares	Inappropriate conduct in the school cafeteria	One Day
JP Case	Inappropriate physical contact with another student	One Day
JPC	Inappropriate physical contact with a student	One Day

3. Harassment, Intimidation & Bullying Investigations:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
Copper Hill	September-November 2011	10	No	Remedial measures outlined in HIB report
Copper Hill	September-November 2011	11	No	Remedial measures outlined in HIB report
Desmares	November-December 2011	3	No	Remedial measures outlined in HIB report
RFIS	December 12, 2011	5	Yes	Remedial measures outlined in HIB report
RFIS	December 12, 2011	6	Yes	Remedial measures outlined in HIB report

Action Items

- 1. Approval to adopt the following resolution:

**To Submit the District Performance Review and Statement of Assurances
New Jersey Quality Single Accountability Continuum**

Whereas the Flemington-Raritan Regional Board of Education in the County of Hunterdon is undergoing evaluation under N.J.Q.S.A.C. for the 2011-2012 school year, and

Whereas N.J.A.C. 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the District Performance Review responses and the Statement of Assurance with respect to this process, and

Whereas the Flemington-Raritan Regional Board of Education in the County of Hunterdon has reviewed the District Performance Review responses and Statement of Assurance and hereby approves these documents.

Resolved that the Flemington-Raritan Regional Board of Education does hereby authorize the Superintendent of Schools to submit the attached District Performance Review and Statement of Assurances to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

- 2. Approval to employ Cynthia Bartlett as the Francis A. Desmares School Accompanist for the Winter Concert, January 26, 2011 at a rate of \$250.
- 3. Approval to accept the resignation of Mr. Joseph Zarish from the Board of Education, effective December 21, 2011.
- 4. Approval for Matheny Medical and Educational Center to conduct student evaluations during the 2011-2012 school year at a cost not to exceed \$1,000 per evaluation.

XI. Correspondence

XII. Old Business

XIII. New Business

XIV. Citizens Address the Board

XV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Negotiations

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XVI. Adjourn

Upcoming Board Meetings – J.P. Case Middle School

January 23 – Taxpayer’s Guide to Education Spending, Education Foundation Research Committee Report

February 6 – Ethics Presentation

February 10 – Mid-Year Board Planning Session

February 27

March 5

March 19

April 2

April 16