

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
March 13, 2023
MINUTES

The In-Person Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the “Sunshine Law” by the Board President at 6:30 p.m.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting on December 22, 2022, to the Hunterdon County Democrat and The Courier-News. Copies of the notice also have been placed in the Board Office and in each of the district schools, posted on the District website and filed with Flemington Borough Clerk and the Raritan Township Clerk.

Ms. Dawson took roll call

Members Present

Jaclyn Arce
Valerie Bart
Loretta Borowsky
Gina Criscitiello
Tiffany Jarrett
Laurie Markowski, arrived at 6:43 p.m.
Susan Mitcheltree
Michelle Hurley

Members Absent

Members Excused

Lilian Colpas

Attorney Present

On the motion of Ms. Mitcheltree, seconded by Ms. Criscitiello, the Board adopted the following resolution to meet in Executive Session at 6:30 p.m. viva voce.

SUNSHINE RESOLUTION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ✓ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: **HIB**
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/~~will not~~ return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:00 p.m.

Ms. Mitcheltree read the District Mission Statement.

District Mission Statement

The Flemington-Raritan Regional School District values children. Together, **WE:**
Foster social, emotional, and academic growth in a safe and nurturing environment.
Respect values and traditions within our families and schools.
Strive to respond to the needs of our diverse and changing community.
Develop the curiosity and creativity of critical thinkers to become collaborative problem solvers
who meet the challenges of a globally competitive society.

Every Student - Every Day - Every Opportunity

SUPERINTENDENT’S REPORT

The Superintendent’s report included the following presentations:

Mr. Bland presented the 2022/2023 Reporting Period 1, Public Hearing on Incidents of Violence, Vandalism, Substance Use and HIB. The full presentation can be found on the District website which includes notable findings.

Dr. McGann updated the Board on the Superintendent and District Goals with a presentation that included steps taken to recover student learning loss, data that analyzed growth throughout the District, efforts made to support the mental health needs of all students, progress on the strategic plan and recruitment efforts. The full presentation, including references can be found on the District website.

Dr. McGann and Ms. Dawson presented the 2023-2024 tentative School Budget which included an overview of the budget process, District priorities and goals and challenges to the budget such as increased costs for transportation, benefits and continued loss of State aid. Board members asked questions about fund balances, special education costs, the process for amendments to the budget and the consequences of budget cuts. Ms. Dawson and Dr. McGann provided further clarification on the budget amendment and approval process. The full presentation can be found on the District website.

Approval of Minutes Regular Meeting - February 27, 2023

Ms. Hurley asked for any corrections, additions or deletions to the minutes. Hearing none, Ms. Hurley announced that the meeting minutes were approved as written.

CITIZENS ADDRESS THE BOARD

Ms. Hurley read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only, time will be allotted at the end of the meeting for public comment on any issue. This is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

Marie Corfield, FRSD Teacher – asked who to contact if there were questions on the minutes and was instructed by the Board President to reach out to Dr. McGann.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDED THE FOLLOWING RESOLUTIONS FOR APPROVAL:**PERSONNEL**

Susan Mitcheltree, Chairperson, Next Meeting – March 16, 2023

Personnel Item(s) 1-11 were approved under one motion made by Ms. Mitcheltree, seconded by Ms. Criscitiello.

Aye: Ms. Arce **Ms. Jarrett** **Nay: 0** **Abstain:**
 Ms. Bart **Ms. Markowski**
 Ms. Borowsky **Ms. Mitcheltree**
 Ms. Criscitiello **Ms. Hurley**

Certified Staff – Appointments, Resignations & Leaves of Absence

- Approval was given for the list of staff member(s) to take a leave of absence or amend their leave during the 2022-2023 school year, as indicated in Attachment A.
- Approval was given to temporarily transfer the following staff member(s) into a leave replacement position for the remainder of the 2022-2023 school year, as follows:

Item	Last Name	First Name	From: Loc./Position	To: Loc./Position	Salary/Degree/ Step	Effective Dates	Certification /College
1.	Stevens	Jaime	CH/Teacher Assistant	CH/Leave Replacement/ A. Shakespeare	\$59,235(prorated)/ BA/ 1	April 27, 2023 - June 30, 2023	Elementary School Teacher (CEAS) The College of New Jersey

- Approval was given to employ the following leave replacement(s) for the 2022-2023 school year, pending certification, fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Anthony	Julia	RH	In-Class Support - Grade 1/C. Bergstrom - Rosellini	March 23, 2023 - June 30, 2023	\$59,235 (prorated)/ BA/ 1	Elementary School Teacher in Grades K-6 (CEAS), Teacher of Students with Disabilities (CEAS) / Centenary University
2.	McKibben	Glenn	RFIS	Grade 5 LA/SS/ H. Wainwright	March 28, 2023 - June 30, 2023	MA/\$62,610 (prorated) /1	Elementary School Teacher in Grades K-6 (CE) /Temple University, Kutztown University

- Approval was given to confirm the updated longevity for the following staff member(s) for the 2022-2023 school year as determined by the completion of negotiations, effective July 1, 2022, outlined as follows

Item	Last Name	First Name	Loc.	Position	Longevity Amount
1.	Ashy	Elizabeth	RH	Grade 4	\$1,000
2.	Boelhouver	Peter	JPC	Grade 7 Social Studies	\$1,000
3.	Buccigrossi	Marianne	FAD	Reading Recovery	\$1,000
4.	Dohner	Marianne	CH	Grade 1	\$650
5.	Miller	Jeffrey	RFIS	Grade 5	\$1,000
6.	Stumm	Donna	RFIS	Grade 6	\$650

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

5. Approval was given to accept the resignation of the following staff member(s) for the 2022-2023 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Pellegrino	Christina	CH	Teacher Assistant	Resignation	March 30, 2023
2.	Riexinger	Margaret	RFIS	Teacher Assistant	Retirement	June 30, 2023

6. Approval was given to employ the Staff Member(s) for the 2022-2023 school year, pending fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position / Class /New or Replacement	Effective Dates	Salary/Step	Certification/ College
1.	Kelly	Christine	CH	Teacher Assistant / Grade 1, A. Shakespeare /Replacing J. Stevens	March 21, 2023 - June 30, 2023	\$24,145.02 (prorated) /1	N/A

All Staff – Additional Compensation

7. Approval was given to confirm the employment of the following staff member(s) for extra compensation during the 2022-2023 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Corigliano	Frank	JPC	Girls Varsity Lacrosse	132 hrs.	\$36.00/hr.
2.	Hall	Bryce	JPC	Girls JV Lacrosse	108 hrs.	\$36.00/hr.
3.	Boelhouwer	Pete	JPC	Boys Varsity Baseball	132 hrs.	\$36.00/hr.
4.	Kosensky	Matthew	JPC	Boys JV Baseball	108 hrs.	\$36.00/hr.
5.	Tasker	Raymond	JPC	Boys Varsity Lacrosse	132 hrs.	\$36.00/hr.
6.	Shirvanian	Daniel	JPC	Girls Varsity Softball	132 hrs.	\$36.00/hr.
7.	Payton	Nicole	CH	Class Coverage - 12/12/22	40 minutes	\$36.00/hr.
8.	Payton	Nicole	CH	Class Coverage - 12/19/22	40 minutes	\$36.00/hr.
9.	Payton	Nicole	CH	Class Coverage - 12/20/22	40 minutes	\$36.00/hr.
10.	Payton	Nicole	CH	Class Coverage - 1/30/23	40 minutes	\$36.00/hr.
11.	Payton	Nicole	CH	Class Coverage - 2/6/23	40 minutes	\$36.00/hr.
12.	Payton	Nicole	CH	Class Coverage - 2/13/23	40 minutes	\$36.00/hr.
13.	Payton	Nicole	CH	Class Coverage - 2/21/23	40 minutes	\$36.00/hr.
14.	Corigliano	Frank	RFIS	Class Coverage - 2/16/23	64 minutes	\$36.00/hr.
15.	Vilaragut	Lizette	RFIS	Class Coverage - 2/16/23	64 minutes	\$36.00/hr.
16.	Passero	Nicole	RFIS	Class Coverage - 2/27/23	66 minutes	\$36.00/hr.
17.	Vallecilla	Amelia	RFIS	Class Coverage - 2/27/23	66 minutes	\$36.00/hr.
18.	Elford	Avory	RFIS	Class Coverage - 2/28/23	66 minutes	\$36.00/hr.
19.	Passero	Nicole	RFIS	Class Coverage - 2/28/23	63 minutes	\$36.00/hr.
20.	Paugh	Beth	RFIS	Spring Art Club Advisor	10 hours	\$36.00/hr.
21.	Forrester	Alissa	RFIS	Spring Mural Club Advisor	10 hours	\$36.00/hr.
22.	Staikos	Christina	CH	Involuntary Room Transfer	14 hours	hourly rate
23.	Wong	May	JPC	Class Coverage - 1/10/23	83 minutes	\$36.00/hr.
24.	Wong	May	JPC	Class Coverage - 11/16/22	83 minutes	\$36.00/hr.
25.	Wong	May	JPC	Class Coverage - 11/17/22	83 minutes	\$36.00/hr.
26.	Wong	May	JPC	Class Coverage - 12/12/22	83 minutes	\$36.00/hr.
27.	Sladky	Samantha	JPC	Class Coverage - 2/24/2023	83 minutes	\$36.00/hr.
28.	Gilmurray	Mindi	JPC	Class Coverage - 2/27/23	42 minutes	\$36.00/hr.
29.	Hall	Bryce	JPC	Class Coverage - 2/27/23	36 minutes	\$36.00/hr.

30.	Handren	Marisa	JPC	Class Coverage - 2/27/23	47 minutes	\$36.00/hr.
31.	Karney	Kurt	JPC	Class Coverage - 2/27/23	41 minutes	\$36.00/hr.
32.	Miller	Robert	JPC	Class Coverage - 2/27/23	41 minutes	\$36.00/hr.
33.	Ruppel	Ann	JPC	Class Coverage - 2/27/23	42 minutes	\$36.00/hr.
34.	Pinola	Megan	JPC	Class Coverage - 2/28/23	60 minutes	\$36.00/hr.
35.	Gilmurray	Mindi	JPC	Class Coverage - 3/1/23	83 minutes	\$36.00/hr.
36.	Handren	Marisa	JPC	Class Coverage - 3/1/23	66 minutes	\$36.00/hr.
37.	Connelly	Kathleen	JPC	Class Coverage - 3/2/23	83 minutes	\$36.00/hr.
38.	Gilmurray	Mindi	JPC	Class Coverage - 3/2/23	83 minutes	\$36.00/hr.
39.	Vita	Matthew	JPC	Class Coverage - 3/2/23	83 minutes	\$36.00/hr.
40.	Wong	May	JPC	Class Coverage - 3/2/23	83 minutes	\$36.00/hr.
41.	Boelhouwer	Peter	JPC	Class Coverage - 3/3/23	83 minutes	\$36.00/hr.
42.	Faherty	Heather	JPC	Class Coverage - 3/3/23	42 minutes	\$36.00/hr.
43.	Gilmurray	Mindi	JPC	Class Coverage - 3/3/23	83 minutes	\$36.00/hr.
44.	Holthaus	Kimberly	JPC	Class Coverage - 3/3/23	42 minutes	\$36.00/hr.
45.	Horowitz	Steven	JPC	Class Coverage - 3/3/23	83 minutes	\$36.00/hr.
46.	Karney	Kurt	JPC	Class Coverage - 3/3/23	42 minutes	\$36.00/hr.
47.	Kosensky	Matthew	JPC	Class Coverage - 3/3/23	36 minutes	\$36.00/hr.
48.	Marsigliano	Amy	JPC	Class Coverage - 3/3/23	83 minutes	\$36.00/hr.
49.	McAnlis	Melissa	JPC	Class Coverage - 3/3/23	83 minutes	\$36.00/hr.
50.	Peterson	Kristin	JPC	Class Coverage - 3/3/23	83 minutes	\$36.00/hr.
51.	Roll	Jeanne	JPC	Class Coverage - 3/3/23	41 minutes	\$36.00/hr.
52.	Soltis	Amy	JPC	Class Coverage - 3/3/23	42 minutes	\$36.00/hr.
53.	Vita	Matthew	JPC	Class Coverage - 3/3/23	41 minutes	\$36.00/hr.
54.	Wong	May	JPC	Class Coverage - 3/3/23	83 minutes	\$36.00/hr.
55.	Peterson	Kristin	JPC	Class Coverage - 3/6/23	83 minutes	\$36.00/hr.
56.	Squicciarini	Therese	JPC	Class Coverage - 3/6/23	83 minutes	\$36.00/hr.
57.	Miller	Jennifer	JPC	Class Coverage - 3/6/23	83 minutes	\$36.00/hr.
58.	Gilmurray	Mindi	JPC	Class Coverage - 3/6/23	83 minutes	\$36.00/hr.
59.	Miller	Robert	JPC	Class Coverage - 3/7/23	83 minutes	\$36.00/hr.
60.	Gilmurray	Mindi	JPC	Class Coverage - 3/7/23	83 minutes	\$36.00/hr.
61.	Gilmurray	Mindi	JPC	Class Coverage - 3/9/23	83 minutes	\$36.00/hr.
62.	Krukowski	Megan	JPC	Class Coverage - 3/9/23	83 minutes	\$36.00/hr.
63.	Handren	Marisa	JPC	Class Coverage - 3/10/23	83 minutes	\$36.00/hr.
64.	Corson	Seth	JPC	Class Coverage - 3/10/23	83 minutes	\$36.00/hr.
65.	Sladky	Samantha	JPC	Class Coverage - 3/10/23	83 minutes	\$36.00/hr.
66.	Marsigliano	Amy	JPC	Class Coverage - 3/10/23	40 minutes	\$36.00/hr.
67.	Vita	Matthew	JPC	Class Coverage - 3/10/23	83 minutes	\$36.00/hr.
68.	Vargas	Johnny	JPC	Class Coverage - 3/10/23	42 minutes	\$36.00/hr.
69.	Miller	Jennifer	JPC	Class Coverage - 3/10/23	41 minutes	\$36.00/hr.
70.	Horowitz	Steven	JPC	Class Coverage - 3/10/23	83 minutes	\$36.00/hr.
71.	Agabiti	Joseph	JPC	Class Coverage - 3/10/23	27 minutes	\$36.00/hr.
72.	Nagy	Rosemary	JPC	Class Coverage - 3/10/23	56 minutes	\$36.00/hr.
73.	Cinquemani	Tiffany	RH	Transportation Aide Coverage - 3/6/2023	60 minutes	\$36.00/hr.

1. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2022-2023 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Brace	Shannon	RFIS	Prepare for March 20 Professional Learning Day	6 hrs.	\$45/hr.
2.	Bobrin	Carly	JPC	Prepare for March 20 Professional Learning Day	3 hrs.	\$45/hr.
3.	Culcasi	Lindsey	RFIS	Prepare for March 20 Professional Learning Day	3 hrs.	\$45/hr.
4.	Ellenberg	Kelley	JPC	Prepare for March 20 Professional Learning Day	3 hrs.	\$45/hr.
5.	Gilmurray	Mindi	JPC	Prepare for March 20 Professional Learning Day	6 hrs.	\$45/hr.
6.	Kircher	Jennifer	JPC	Prepare for March 20 Professional Learning Day	3 hrs.	\$45/hr.
7.	Rowe	Kari	BS	Prepare for March 20 Professional Learning Day	6 hrs.	\$45/hr.
8.	Schmidt	Cherylann	JPC	Prepare for March 20 Professional Learning Day	6 hrs.	\$45/hr.
9.	Sorrentino	Giorgianna	JPC	Prepare for March 20 Professional Learning Day	3 hrs.	\$45/hr.
10.	Wainwright	Harlee	RFIS	Prepare for March 20 Professional Learning Day	6 hrs.	\$45/hr.

2. Approval was given of the following field trip(s) for the 2022-2023 school year.

Item	Destination	Loc.	Grade/ Group	Anticipated Date	Cost not to exceed	Funding Source
1.	RFIS Transition Program	Flemington, NJ	RH Grade 4	6/6/2023	\$500	District

3. Approval was given to dispose of the listed items that are no longer usable and are not required as a trade-in or a replacement purchase for the 2022-2023 school year.

Item	Description	Location
1.	Various Books: Dictionaries, Encyclopedias, Thesauruses, Teacher Materials, Subject Texts	RFIS

4. Approval was given of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Kostaris	Suzanne	NJASBO (New Jersey Association of School Business Officials) Purchasing workshop, Whippany, NJ	March 21, 2023	R,M	\$210
2.	Andrews	Theresa	NJASBO (New Jersey Association of School Business Officials) Audit Review workshop, Whippany, NJ	April 18, 2023	R,M	\$210
3.	Dawson	Tanya	NJASBO (New Jersey Association of School Business Officials) Annual Conference, Atlantic City, NJ	June 5-9, 2023	R,M,L,O	\$760
4.	Emerick	Devon	Quest 2023 In Our Backyards: Human Impacts on Pollinator and Plant Populations in Local Environments workshop, Princeton, NJ	July 23-28, 2023	R,M	\$350
5.	Hamblin	Danielle	The 9th Annual CAST UDL Symposium: Through the Lens of UDL, Denver, CO	July 30-August 1, 2023	R,M,L,F,O	\$2,400

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

OPERATIONS

Michelle Hurley, Chairperson, Next Meeting – April 19, 2023

Ms. Hurley shared an update on the operations committee. The committee discussed the major factors influencing this year's budget. The committee recommends the approval of the proposed tentative budget. The committee was provided with information about various grants available from the DOE that the District will be pursuing including expansion of pre-K facilities and grants supporting STEM education. The committee was informed that the Raptor Visitor system will be piloted in JP Case this summer and will discuss the updated implementation timeline at a future meeting.

A lengthy discussion took place regarding the budget, cuts in State aid, the proposed tax levy increase and the repercussions of a budget cut which may affect such items as staffing, security and class sizes.

Ms. Bart motioned to amend Item 1, the Tentative 2023-2024 Budget from 3% to 2.5% tax levy increase, the motion was seconded by Ms. Criscitiello.

Further discussion took place regarding budget cuts, historical budget information and the implications on future budgets.

Aye:	Ms. Bart	Nay:	Ms. Arce	Abstain: 0
	Ms. Jarrett		Ms. Borowsky	
	Ms. Hurley		Ms. Criscitiello	
			Ms. Markowski	
			Ms. Mitcheltree	

Ms. Hurley noted the motion failed, therefore the Board returned to the original motion.

Operations Item 1 was approved under motion made by Ms. Hurley, seconded by Ms. Criscitiello

Aye:	Ms. Arce	Ms. Markowski	Nay:	Ms. Bart	Abstain: 0
	Ms. Borowsky	Ms. Mitcheltree		Ms. Jarrett	
	Ms. Criscitiello	Ms. Hurley			

1. Resolution to Adopt the Tentative 2023-2024 Budget

BE IT RESOLVED, that the tentative budget be approved for the 2023-2024 school year using the 2023-2024 State aid figures and the Secretary to the Flemington-Raritan Regional Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Capital Reserve	Special Revenues	Debt Service	Total
2023-2024 Total Expenditures	\$69,252,560	\$0	\$860,181	\$5,878,065	\$75,990,806
Less: Anticipated Revenues	\$11,553,301	\$0	\$860,181	\$1,091,596	\$13,505,078
Taxes to be Raised	\$57,699,259			\$4,786,469	\$62,485,728

BE IT RESOLVED, that the Flemington-Raritan Regional Board of Education includes in the tentative budget the adjustment for enrollment in the amount of \$560,187. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

And, to advertise said tentative budget in the Courier News and Hunterdon County Democrat newspapers in accordance with the form suggested by the New Jersey Department of Education and according to law;

And that a public hearing be held at the J.P. Case Middle School, Flemington, New Jersey on May 1, 2023 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 school year.

Operations Items 2-5 were approved under motion made by Ms. Hurley, seconded by Ms. Criscitiello

Aye: Ms. Arce Ms. Bart Ms. Borowsky Ms. Criscitiello	Ms. Jarrett Ms. Markowski Ms. Mitcheltree Ms. Hurley	Nay: 0	Abstain:
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2. Maximum Travel Expenditure

WHEREAS, Pursuant to N.J.A.C. 6A:23A-7.3, a Board of Education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED, that the Flemington-Raritan Regional Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$126,870 for the 2023-2024 school year. The maximum travel expenditure amount for the 2022-2023 school year is \$120,000, of which, \$37,399 has been spent and \$2,405 is encumbered to date.

3. Travel and Related Expense Reimbursement

WHEREAS, the Flemington-Raritan Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Flemington-Raritan Regional Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Flemington-Raritan Regional Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Flemington-Raritan Regional Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$126,870 for all staff and board members for the 2023-2024 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

4. 2023-2024 Maximum Level for Professional Services

WHEREAS, the tentative budget includes the following appropriations:

- Legal Services: \$149,800
- Auditing Services: \$35,000
- Architectural Services: \$16,000
- Medical: \$6,900

WHEREAS, the administration needs to notice the Flemington-Raritan Regional Board of Education if there arises a need to exceed said maximums; upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, The Flemington-Raritan Regional Board of Education and Administration wishes to minimize the amount of paperwork involved in this area;

BE IT RESOLVED, that the Flemington-Raritan Regional Board of Education establishes maximums for professional services in the areas listed above at a level 120% of the amounts listed for the 2023-2024 school year.

5. Approval was given for Tuition Re-Bill for the year ended, June 30, 2021 to Eden Autism, not to exceed \$2,149.40.

TRANSPORTATION

Valerie Bart, Chairperson, Next Meeting – March 8, 2023

Ms. Bart shared an update on the transportation committee, the next meeting is March 8 and At the first meeting, Mrs. Bart was elected to serve as chairperson, Mrs. Dawson as secretary, and a meeting calendar was agreed upon. Matthew J. Giacobbe, Partner of Cleary, Giacobbe, Alfieri, Jacobs, LLC was appointed as the attorney for the Joint Transportation Commission for the 2023 calendar year. The update on Flemington-Raritan redistricting for 2023-2024 school year was tabled to a future meeting due to time constraints. The district continues to struggle to staff drivers and substitute drivers. Krapf Bus is also having challenges and is failing to cover some routes. The committee has agreed to review the JTC by-laws and discuss policies that would help provide more guidance on how the JTC operates.

POLICY

Lilian Colpas, Chairperson, Next Meeting – March 21, 2023

No Items to report.

MISCELLANEOUS (INFORMATION-ACTION)

Information

1. Suspensions for the month of February 2023:

School	Infraction	Duration
JPC	Inappropriate physical contact	2 Days
JPC	Discriminatory language towards another student	1 Day
FAD	Simple assault	1 Day
RFIS	Insubordination toward teachers and administration	1 Day
RFIS	Inappropriate physical contact with a female student	2 Days
RFIS	Inappropriate physical contact with a female student	2 Days
RFIS	Insubordination toward teachers and administration	2 Days
RFIS	Threatening comments made via text message	1 Day

2. Harassment, Intimidation and Bullying Investigation(s) for the 2022-2023 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
RFIS	February 8, 2023	RFIS#14	No	Remedial actions outlined in report
RFIS	February 19, 2023	RFIS#15	No	Remedial actions outlined in report
FAD	September 6, 2022-February 27, 2023	FAD#6	No	Remedial actions outlined in report

3. Drill(s) to date for the 2022-2023 School Year:

Month	Fire Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/16	9/12	9/16	9/8	9/14	9/9
October	10/14	10/12	10/28	10/7	10/19	10/6
November	11/3	11/7	11/7	11/21	11/2	11/2
December	12/1	12/13	12/5	12/14	12/5	12/9
January	1/11	1/17	1/5	1/11	1/4	1/4
February	2/10	2/7	2/10	2/10	2/15	2/6

Month	Security Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/20	9/22	9/13	9/15	9/21	9/14
October	10/19	10/27	10/11	10/14	10/10	10/17
November	11/7	11/3	11/29	11/10	11/1	11/10
December	12/8	12/15	12/19	12/20	12/19	12/19
January	1/20	1/18	1/11	1/13	1/26	1/18
February	2/16	2/3	2/27	2/13	2/15	2/3 2/27

Action Items

No Items to report.

CORRESPONDENCE

None.

OLD BUSINESS

Ms. Hurley advised that Gwen Thornton from NJSBA will be presenting professional development on finance at the next meeting, March 27 at 6 p.m. and requested that Board members share their preference for executive session times.

NEW BUSINESS

Ms. Hurley shared with Board members a proposed resolution and letter to the Governor requesting the funding formula used to determine State aid to be reevaluated and asked for feedback from Board members.

Ms. Mitcheltree, thanked Board members for an excellent discussion on the budget.

Ms. Markowski advised that the NJSBA is hosting the Unsung Heroes Awards Ceremony, Thursday at 6:30 p.m.

Ms. Hurley shared congratulations to the cast and crew of the middle school play and noted it was a fantastic play.

CITIZENS ADDRESS THE BOARD

Ms. Hurley read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person

No comment.

On the motion of Ms. Bart seconded by Ms. Criscitiello the meeting was adjourned at 9:36 p.m. viva voce.

Respectfully submitted,

Ms. Tanya Dawson
Business Administrator/Board Secretary