

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
DISTRICT REORGANIZATION/REGULAR MEETING
May 1, 2023
MINUTES**

The In-Person Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the “Sunshine Law” by the Board President at 6:30 p.m.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting on December 22, 2022, to the Hunterdon County Democrat and The Courier-News. Copies of the notice also have been placed in the Board Office and in each of the district schools, posted on the District website and filed with Flemington Borough Clerk and the Raritan Township Clerk.

Ms. Dawson took roll call

Members Present

Jaclyn Arce
Lilian Colpas
Gina Criscitiello
Tiffany Jarrett
Laurie Markowski
Michelle Hurley

Members Absent

Valerie Bart
Loretta Borowsky
Susan Mitcheltree

Members Excused

Attorney Present

Jonathan Busch

On the motion of Ms. Arce, seconded by Ms. Jarrett, the Board adopted the following resolution to meet in Executive Session at 6:31 p.m. viva voce.

SUNSHINE RESOLUTION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ✓ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: **HIB**
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- ✓ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: **PERSONNEL**
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will ~~will not~~ return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:08 p.m.

Ms. Criscitiello read the District Mission Statement.

District Mission Statement

As a Community of One, WE:
Foster social, emotional, and academic growth within a connected learning community
Respect, honor and embrace diverse family and community values by building collaborative partnerships
Strengthen opportunities that nurture creative and critical thinkers
Develop and inspire personal excellence.

Every Student - Every Day - Every Opportunity

SUPERINTENDENT'S REPORT

Dr. McGann presented the final 2023-2024 school budget which included an overview of the District's goals and priorities, future plans and challenges to the budget such as increased costs for special education, transportation, benefits and security. Comparisons were provided on per pupil expenditures, teacher's salaries and student-teacher ratios for FRSD vs. the State median. Ms. Dawson provided detailed information with regards to appropriations and revenue and the tax impacts to Raritan Township and Flemington Borough. The full presentation can be found on the District website.

Dr. McGann celebrated the following faculty and students for outstanding achievements:

NJ Stem Innovation Award: JP Case teachers, William Cahill, Matthew Kosensky and Ann Ruppel
Anton Banko Award: Barley Sheaf teacher, Kathleen Mikalsen
Agriculture in the Classroom Award: Robert Hunter teacher, Coleen Ewing
I Can Stem Award: Technology Supervisor, Ralph Losanno
Innovation Award: JP Case Robotics Team, Ayaan Jain, Karthik Tarigonda, Andrea Eng, Jack Helias, Kavya Parikh, Liam Joys, Kaleo Ohlarik
Unsung Heroes Award: Hazel Sanchez
Hunterdon County Enthusiastic Reader Award: Charlotte Persche
CJMEA Intermediate Region Band: Sam Levins
Greater Princeton Youth Orchestra: Connie Huang and Olwyn Whelan
NJ Elementary Honor Choir: Sophie Cain, Melody DeLeo, Avni Kakkar, Alanna Leung, Sam Levins, Kensi Martin, Jaxon McCann, Julia Muccilli, Elena Samarasinghe, & Charlotte Whitley
Math League Winners: Anya Patel, Alex Voigt, Sajin Abeysinghe, Leo Han, Hannah Khaleel, and Arth Chopra
Robert Hunter Walking Path Proponents: Mrs. Smits' 3rd Grade Class from 2018-19 school year who are now JP Case students
Artist for staff appreciation postcard: Sophia Parillo
JP Case Girls and Boys Basketball teams for their success in Division play.

Dr. McGann also recognized the following schools for outstanding achievements:

JP Case Middle school for building the first student built electric green car in the State
Barley Sheaf for being nominated for Gold Level recognition under the Safe Routes to School Program
Reading-Fleming Intermediate School and Mrs. Coster were recognized for creating a schoolyard habitat by The National Wildlife Federation
Copper Hill Elementary School was recognized for surpassing reading challenge goals as part of the Color Our World reading challenge.
Robert Hunter Elementary School was selected to participate in the NJ Department of Education's DREAMS project
Francis A. Desmares read over 33,000 minutes and raised money for student activities

Ms. Hurley thanked Dr. McGann and Ms. Dawson for their presentation and noted it was great to see all the talent, achievement and accomplishments.

CITIZENS ADDRESS THE BOARD

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only including the budget. The second public comment is for comment on any issue. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

Marie Corfield, FRSD Teacher – spoke about her 22 years as a teacher and shared concerns for a lack of substitutes, heavy workloads and urged board members to pass the budget and avoid staffing cuts.

Aileen Marsh, FRSD Teacher, President of the FREA - spoke about the commitment of the staff, how they all work together towards success and thanked the board for their continued support

Committee of the Whole: Approval was given of the following resolution:

Resolution to Adopt the 2023-2024 Budget

BE IT RESOLVED, that the budget be approved for the 2023-2024 school year using the 2023-2024 State aid figures and the Secretary to the Flemington-Raritan Regional Board of Education be authorized to submit the following final budget to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Capital Reserve	Special Revenues	Debt Service	Total
2023-2024 Total Expenditures	\$69,252,560	\$0	\$860,181	\$5,878,065	\$75,990,806
Less: Anticipated Revenues	\$11,553,301	\$0	\$860,181	\$0	\$12,413,482
Taxes to be Raised	\$57,699,259			\$5,878,065	\$63,577,324

BE IT RESOLVED, that the Flemington-Raritan Regional Board of Education includes in the final budget the adjustment for enrollment in the amount of \$663,372 of which the District will utilize \$560,187 in the 2023-2024 budget. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

BE IT RESOLVED, that the Flemington-Raritan Regional Board of Education includes in the final budget the adjustment for increased health benefits in the amount of \$1,018,171 of which the District will not utilize in the 2023-2024 budget.

Motion by Ms. Arce, Seconded by Ms. Criscitiello to adopt the 2023-2024 budget

Aye: Ms. Arce
 Ms. Colpas
 Ms. Criscitiello
 Ms. Markowski
 Ms. Hurley

Nay: Ms. Jarrett

Abstain: 0

Ms. Hurley motioned to adjourn the meeting for a brief break, seconded by Ms. Criscitiello. The board returned to the meeting at 8:35 p.m.

Approval of Minutes Executive Session – April 24, 2023
 Regular Meeting – April 24, 2023

Ms. Hurley asked for any corrections, additions or deletions to the minutes. One correction was noted under correspondence to correct the spelling of team to teen.

Motion by Ms. Hurley, seconded by Ms. Criscitiello to approve the minutes as amended.

Aye:	Ms. Arce Ms. Colpas Ms. Criscitiello Ms. Jarrett Ms. Markowski Ms. Hurley	Nay:	Abstain: 0
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Annual District Reorganization

District Reorganization items 1-52 were approved under a motion made by Ms. Hurley, seconded by Ms. Markowski. Ms. Colpas shared concerns regarding lack of notice in reviewing annual appointments.

Aye:	Ms. Arce Ms. Criscitiello Ms. Jarrett * Ms. Markowski Ms. Hurley *No to item 36	Nay:	Abstain: Ms. Colpas
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1. Approval was given to authorize the Board President to sign all legal documents, payrolls and warrants, and the Board Vice President to sign the same when the President is not available for the 2023-2024 school year.
2. Approval was given to authorize payment of bills between Board meetings for the 2023-2024 school year.
3. Approval was given to adopt the attached Chart of Accounts for the 2023-2024 school year.
4. Approval was given to designate the Hunterdon County Democrat & The Courier News as the official newspapers for the district for the 2023-2024 school year.
5. Approval was given to adopt the existing courses of study, course guides, curriculum and textbooks of the Flemington-Raritan Regional Board of Education. Whenever new course guides are developed or existing guides revised, they shall be presented to the Board for review and approval.
6. Approval was given to adopt the existing by-laws and policies of the Flemington-Raritan Regional Board of Education established for its own operation and the operation of the school district, including the administrative regulations developed to implement policies, be adopted for the life of the 2023-2024 Board of Education.
7. Approval was given to reaffirm that in accordance with Board Policy 2360 the district is in compliance with the Children’s Internet Protection Act.
8. Approval was given to designate Citizens Bank, N.A. as official depository for school funds for the 2023-2024 school year.
9. Approval was given to designate the following banking institution as a depository for investment of school district funds by the Business Administrator/Board Secretary for the 2023-2024 school year:

Citizens Bank, N.A.
10. Approval was given to authorize the attached list of employees to have signature authority for the 2023-2024 school year.
11. Approval was given to appoint the Business Administrator as Attendance Officer for the 2023-2024 school year.
12. Approval was given to appoint the Director of Educational Facilities and Operations as Safety and Health Designee for the 2023-2024 school year.

13. Approval was given to appoint the Business Administrator as Board Secretary for the 2023-2024 school year.
14. Approval was given to appoint Stephanie Haver as Alternate Board Secretary for the 2023-2024 school year.
15. Approval was given to appoint the Business Administrator as Public Agency Compliance Officer for the 2023-2024 school year in accordance with N.J.A.C 17:27-3.2. The Public Agency Compliance Officer is the liaison between the Board of Education and the State of New Jersey Department of the Treasury, Division of Purchase and Property, Contract Compliance and Audit Unit, EEO Monitoring Program. The Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding the Board of Education and the appropriate contracted vendors.
16. Approval was given to appoint the Business Administrator as Purchasing Agent for the 2023-2024 school year, in accordance with N.J.S.A. 18A:18A-3(a), and further authorizes the Business Administrator to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of the bid threshold (\$44,000) without public advertising for bids. Furthermore, the Business Administrator is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c). The Board of Education, pursuant to N.J.A.C. 5:34-8.3, et seq., further authorizes the Business Administrator to seek either competitive quotations or competitive bids when original determinations of aggregation are found to be more than anticipated or incorrect.
17. Approval was given to authorize the procurement of goods and services through state contract vendors for the 2023-2024 school year.

Whereas, Title 18A:18A-10 provides that “A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”

Whereas, the Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

Whereas, the Board of Education desires to authorize its purchasing agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

Now therefore be it resolved, that the Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.
18. Approval was given to appoint the Business Administrator as Custodian of Records for the 2023-2024 school year.
19. Approval was given to appoint Jay Borawski & April Kay as Affirmative Action Officers for the 2023-2024 school year.
20. Approval was given to appoint the Director of Educational Facilities and Operations as Section 504 Facilities Coordinator for the 2023-2024 school year.
21. Approval was given to appoint Dr. Michelle Cook as the Gifted and Talented Coordinator for the 2023-2024 school year.
22. Approval was given to appoint Dr. Danielle Hamblin as Section 504 Program Coordinator for the 2023-2024 school year.
23. Approval was given to appoint the Director of Educational Facilities and Operations as Asbestos Hazard Emergency Response Act Coordinator (AHERA) for the 2023-2024 school year.
24. Approval was given to appoint the Director of Educational Facilities and Operations as the Integrated Pest Management Coordinator for the 2023-2024 school year.
25. Approval was given to appoint the Director of Educational Facilities and Operations as the Indoor Air Quality Designee for the 2023-2024 school year.
26. Approval was given to appoint Coleen Devlin as the Domestic Violence Coordinator for the 2023-2024 school year.
27. Approval was given to appoint Dr. Kari McGann, Superintendent of Schools, as the representative to the Hunterdon County ESC Board for the 2023-2024 school year.

28. Approval was given to appoint Kristen Wolff as the Chemical Hygiene Officer for the 2023-2024 school year.
29. Approval was given to endorse the Bollinger Insurance Co. for the Voluntary Student Accident Insurance Program for the 2023-2024 school year. Premiums paid by parents.
30. Approval was given to appoint Brown & Brown Benefits Advisors, Inc., as the Board’s Broker-of-Record for our Horizon group medical, prescription drug, and dental insurance programs. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to these programs. Brown & Brown Benefit Advisors, Inc.’s responsibilities will include, but are not limited to, negotiating annual renewal rates, marketing our group insurance programs, and aiding our staff in the resolution of billing, enrollment, and claim problems for the 2023-2024 school year. Brown & Brown Benefit Advisors, Inc. is authorized to receive a commission payment from Horizon, percentages for which are included in Horizon’s proposed rates.
31. Approval was given to appoint Brown & Brown Benefits Advisors as the Board’s Broker-of-Record for COBRA and retiree billing services for the 2023-2024 school year.
32. Approval was given to designate AmeriFlex, LLC as the Board’s COBRA and retiree billing services administrator for the 2023-2024 school year.
33. Approval was given to utilize Aflac as a voluntary benefits insurance carrier, at the proposed rates, at no cost to the District, effective July 1, 2023
34. Approval was given to appoint Busch Law Group, LLC as the Attorney of Record, to provide General Counsel, Labor and Personnel Counsel at an hourly rate of \$170 for the 2023-2024 school year, at an amount not to exceed \$20,000.
35. Approval was given to appoint CBIZ Insurance Agency as the Risk Management Consultant for the 2023-2024 school year.
36. Approval was given to appoint Comegno Law Group, P.C. as the Attorney of Record, to provide Special Education, Special Counsel and Special Conflicts Counsel at an hourly rate of \$185 for the 2023-2024 school year, at an amount not to exceed \$90,000.
37. Approval was given for the Flemington-Raritan Regional School District to be part of the Cooperative Pricing System for the 2023-2024 school year, at no cost to the district, pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator is hereby authorized to enter into a cooperative pricing agreement with the Lead Agencies listed below. The Lead Agencies shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Educational Services Commission
Hunterdon County
Educational Services Commission of New Jersey (formerly Middlesex County)
Morris County
Somerset County

38. Approval was given to contract with Fast Fire and Security Technologies for inspection of the district’s fire alarm systems for the 2023-2024 school year at a cost not to exceed \$33,690.
39. Approval was given to contract with Garden State Environmental for AHERA, NJRTK & NJ-PEOSH Compliance Services for the 2023-2024 school year. Special project proposals will be Board approved as needed
40. Approval was given to renew Genesis Educational Services, Inc. to serve as the district’s student information system at an amount not to exceed \$59,518 for the 2023-2024 school year.
41. Approval was given to appoint Hunterdon Lock & Safe, Inc. to provide proprietary locksmith services at an amount not to exceed \$180/hour for the 2023-2024 school year.

42. Approval was given to contract with Intrado Interactive Services Corporation as the district’s automated school messaging service at an amount not to exceed \$6,500 for the 2023-2024 school year.
43. Approval was given to contract with Kroll, LLC (formerly Duff & Phelps, LLC) to conduct an annual district-wide inventory service at an amount not to exceed \$14,500 for an on-site appraisal for the 2023-2024 school year.
44. Approval was given to appoint Nisivoccia as public school accountant for the Statutory Audit and CAFR Report 2023-2024 school year, not to exceed \$38,000
45. Approval was given to appoint Phoenix Advisors, LLC as Financial Advisor at an amount not to exceed \$1,350 base fee for the 2023-2024 school year. Special project proposals will be Board approved as needed.
46. Approval was given to appoint R.K. Occupational and Environmental Analysis, Inc. for the 2023-2024 school year. Special project proposals will be Board approved as needed, pending new contract with hourly rate by June 30, 2023.
47. Approval was given to contract with Sonitrol Security Systems of Central New Jersey, Inc. to provide goods and services for their support of the District’s security measures at an amount not to exceed \$12,450 for the 2023-2024 school year.
48. Approval was given to appoint SSP Architects as architect of record for the 2023-2024 school year. Special project proposals will be Board approved as needed.
49. Approval was given to appoint Strauss Esmay Associates, Inc. as Board Policy Service for the 2023-2024 school year at an amount not to exceed \$5,440.
50. Approval was given to contract with Systems 3000 for accounting, payroll and personnel software not to exceed \$34,287 and for the employee portal not to exceed \$5,916 for the 2023-2024 school year.
51. Approval was given for Wilentz, Goldman & Spitzer, P.A. to be appointed as Bond Counsel for the 2023-2024 school year. Special project proposals will be Board approved as needed.
52. Approval was given to renew services with Frontline Education, as follows:

Item	Services	At An Amount Not To Exceed
		2023-2024
1.	IEP Direct	\$15,937.03
2.	504 Program Management	\$ 3,984.26
3.	Frontline Central-Internal Employees	\$ 6,104.89
4.	Absence & Substitute Management	\$11,820.35
5.	Applicant Tracking	\$ 4,098.88
6.	Employee Evaluation Management with Evaluation Frameworks with Danielson 2011/2013, Strong Leaders Only	\$22,694.01

THE SUPERINTENDENT OF SCHOOLS RECOMMENDED THE FOLLOWING RESOLUTIONS FOR APPROVAL:

PERSONNEL

Susan Mitcheltree, Chairperson, Next Meeting – May 4, 2023

Ms. Criscitiello moved Personnel items 1-6, 8-10, and item 7 with the following amendment to item 4 – Non Aligned, Appendix H, substitute all of the 2023-2024 salary numbers with the words, to be determined. Ms. Markowski seconded the motion.

**Aye: Ms. Arce
Ms. Colpas
Ms. Criscitiello
Ms. Jarrett
Ms. Markowski
Ms. Hurley**

Nay:

Abstain: 0

Discussion took place which resulted in Ms. Criscitiello requesting to rescind her original motion, motion seconded by Ms. Jarrett.

**Aye: Ms. Arce
Ms. Colpas
Ms. Criscitiello
Ms. Jarrett
Ms. Markowski
Ms. Hurley**

Nay:

Abstain: 0

Ms. Criscitiello then moved Personnel items 1-6, 8 and 10, item 7 with the following amendment to item 4 – Non Aligned, Appendix H, substitute all of the 2023-2024 salary numbers with the words, to be determined and number 9, item 2, Student data manager. Ms. Arce seconded the motion.

**Aye: Ms. Arce
Ms. Colpas
Ms. Criscitiello
Ms. Jarrett
Ms. Markowski
Ms. Hurley**

Nay:

Abstain: 0

Certified Staff – Appointments, Resignations & Leaves of Absence

- Approval was given of the attached 2023-2024 employment contracts for the following staff members:

Item	Last Name	First Name	Position
1.	Bland	Daniel	Assistant Superintendent
2.	Dawson	Tanya	School Business Administrator/Board Secretary

- Approval was given to employ the following staff members for the 2023-2024 school year, as per the attached appendices, as follows:

Item	Staff	Appendix
1.	Tenured Administrators	A
2.	Non-Tenured Administrators	B
3.	Tenured Certificated Staff	C
4.	Non-Tenured Certificated Staff	D

3. Approval was given to accept the resignation of the following staff member(s) for the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Ostasiewski	Nicole	CH	Grade 3	Resignation	June 30, 2023

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

4. Approval was given for the following Resolution:

WHEREAS, N.J.S.A. 18A:28-9 provides that a board of education may “reduce the number of Health & Hygiene staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils or of change in the administrative or supervisory organization of the district or for other good cause;” and

WHEREAS, for reasons of economy, efficiency and a need to restructure the administrative support of the district, the following existing full-time employee (“FTE”) position is recommended for elimination:

Item	Location	Position	End Date
1.	Barley Sheaf	Health & Hygiene	June 30, 2023
2.	Copper Hill	Health & Hygiene	June 30, 2023
3.	Francis A. Desmares	Health & Hygiene	June 30, 2023
4.	J.P. Case Middle School	Health & Hygiene	June 30, 2023
5.	Reading-Fleming Intermediate School	Health & Hygiene	June 30, 2023
6.	Robert Hunter	Health & Hygiene	June 30, 2023

WHEREAS, based foregoing and information provided by the Superintendent, the Flemington Raritan Regional School District Board of Education finds it advisable to reduce the aforementioned positions in the District effective the end of the day on June 30, 2023, through a reduction in force;

IT IS HEREBY RESOLVED by the Flemington Raritan Regional School District Board of Education of Education as follows:

Approval was given upon recommendation of the Superintendent the following position is hereby eliminated, effective as of the end of the day June 30, 2023 as result of a reduction in force:

Item	Location	Position	End Date
1.	Barley Sheaf	Health & Hygiene	June 30, 2023
2.	Copper Hill	Health & Hygiene	June 30, 2023
3.	Francis A. Desmares	Health & Hygiene	June 30, 2023
4.	J.P. Case Middle School	Health & Hygiene	June 30, 2023
5.	Reading-Fleming Intermediate School	Health & Hygiene	June 30, 2023
6.	Robert Hunter	Health & Hygiene	June 30, 2023

That the affected employees will promptly receive appropriate notification of his/her employment status;
and

That the Superintendent is authorized to provide the necessary notification to the affected employees.

5. Approval was given to amend the April 24, 2023 motion:

to confirm the transfer of the following staff member(s) for the 2022-2023 school year, pending fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	From: Position / Location	To: Position / Location / New or Replacement	Effective Dates	Salary/Step	Certification / College
1.	Garcia	Luz	Transportation Aide / SS	Teacher Assistant/CH/Supplemental Transportation Aide/Replacing Suzanne Mueller	April 24, 2023 - June 30, 2023	\$24,145.02 (prorated) /1	N/A

to read:

Item	Last Name	First Name	From: Position / Location	To: Position / Location / New or Replacement	Effective Dates	Salary/Step	Certification / College
1.	Garcia	Luz	Transportation Aide / SS	Teacher Assistant / CH / Supplemental Transportation Aide / Replacing Suzanne Mueller	April 25, 2023 - June 30, 2023	\$24,145.02 (prorated) /1	N/A

6. Approval was given to accept the resignation of the following staff member(s) for the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Valentine	Alyce	CH	Teacher Assistant	Retirement	June 30, 2023

7. Approval was given to employ the following staff members for the 2023-2024 school year, as per the attached appendices, as follows:

Item	Staff	Appendix
1.	Tenured Secretaries	E
2.	Non-Tenured Secretaries	F
3.	Cafeteria Aides	G
4.	Non-Aligned*	H
5.	Non-Tenured Non-Certificated	I
6.	Teacher Assistants	J
7.	Transportation Aides	K

*approved as amended

8. Approval was given to employ the following staff member for the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Position/New or Replacement	Salary	Effective Dates
1.	Hance	William	CO	Treasurer of School Monies	\$6,120.00	July 1, 2023 - June 30, 2024

9. Approval was given of attached 2023-2024 employment contracts for the following staff members and departments.

Item	Employee/Department
1.—	Maintenance Department*
2.	Student Data Manager
3.—	Technology Department*

*Action not taken

All Staff – Additional Compensation

10. Approval was given to confirm the employment of the following staff member(s) for extra compensation during the 2022-2023 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	DeAngelis	Laurie	CH	Pre-K Meet and Greet and Screening	4 hours	hourly
2.	Bond	Michelle	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
3.	Burkhardt	Kristin	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
4.	Coster	Lisa	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
5.	DeCanio	Daniel	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
6.	Elford	Avery	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
7.	Emerick	Devon	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
8.	Finch	Katherine	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
9.	Forrester	Alissa	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
10.	Gardner	Elizabeth	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
11.	Hill	Jacqueline	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
12.	Howard	Jada	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	Hourly
13.	John	Lindsay	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
14.	Jones	Robert	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
15.	Kirk	Chrisha	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
16.	Koch	LeighAnn	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
17.	Koehler	Lori	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
18.	LiBrizzi	Susan	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
19.	Lurie	Karen	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
20.	Madlinger	Marybeth	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
21.	Mayer	Katherine	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
22.	Nagy	Samantha	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
23.	O'Leary	John	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
24.	Puzio	Heather	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
25.	Senneca	Nicole	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
26.	Shirvanian	Daniel	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr

27.	Socolich	Elizabeth	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
28.	Vallecilla	Amelia	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
29.	Vilaragut	Lizette	RFIS	Chaperone for 6th grade EOY trip to Eagles Landing, New Brunswick, 6/1/23	4 hours	\$36.00/hr
30.	Fiske	Jacqueline	FAD	Chaperone - Spring Concert	1.5 hours	\$36.00/hr
31.	Kiesling	Cassandra	FAD	Chaperone - Spring Concert	2 hours	\$36.00/hr
32.	Klein	Lea	FAD	Chaperone - Spring Concert	1.5 hours	\$36.00/hr
33.	Horowitz	Steven	JPC	Class Coverage - 4/25/23	83 minutes	\$36.00/hr
34.	Horowitz	Steven	JPC	Class Coverage - 4/27/23	83 minutes	\$36.00/hr
35.	Pagano	Flor	JPC	Class Coverage - 4/27/23	41 minutes	\$36.00/hr
36.	Bobrin	Carly	JPC	Class Coverage - 4/28/23	42 minutes	\$36.00/hr
37.	Cataldo	Lynn	JPC	Class Coverage - 4/28/23	41 minutes	\$36.00/hr
38.	Horowitz	Steven	JPC	Class Coverage - 4/28/23	83 minutes	\$36.00/hr

INSTRUCTION AND PROGRAM

Jaclyn Arce, Chairperson, Next Meeting – May 4, 2023

Instruction and Program Item(s) 1-7 were approved under one motion made by Ms. Arce, seconded by Ms. Criscitiello.

**Aye: Ms. Arce
 Ms. Colpas
 Ms. Criscitiello
 Ms. Jarrett
 Ms. Markowski
 Ms. Hurley**

Nay:

Abstain: 0

- Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2022-2023 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Albanese	Heather	RFIS	School Counseling Curriculum Committee K-6	90 shared hrs.	\$45/hr.
2.	Fuchs	Lisa	CH			
3.	John	Lindsay	RFIS			
4.	Pepe	Mary	FAD			

- Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2022-2023 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the 2023 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Attiyah	Hanan	FAD	FAD Title I Parent Night Facilitators	20-232-200-101-000-05-01	3 hrs.	\$45/hr.
2.	Cascio	Leigh Anne	FAD			3 hrs.	\$45/hr.
3.	Delorenzo	Kristin	FAD			3 hrs.	\$45/hr.
4.	Moncado	Viviana	FAD			3 hrs.	\$45/hr.
5.	Thompson	Carla	FAD			3 hrs.	\$45/hr.
6.	Cinquemani	Tiffany	RH	RH Title I Parent Night Facilitators	20-232-200-101-000-03-01	3 hrs.	\$45/hr.
7.	Hilke	Michelle	RH			3 hrs.	\$45/hr.
8.	Severino	Susan	RH			3 hrs.	\$45/hr.

9.	Fetzer	Veronica	RH	RH Title I Parent Night Translator	20-232-200-101-000-03-01	3 hrs.	\$45/hr.
10.	Bonilla	Sugey	FAD	FAD Title I Parent Night Translator	20-232-200-101-000-05-01	3 hrs.	\$45/hr.

3. Approval was given to confirm the following staff member(s), or their alternate(s), for additional compensation during the 2022-2023 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Attiyah	Hanan	FAD	Family Technology Facilitator	6 hrs.	\$45/hr.
2.	Flavin	Patricia	CH	Family Technology Facilitator	6 hrs.	\$45/hr.

4. Approval was given of the following field trip(s) for the 2022-2023 school year.

Item	Destination	Loc.	Grade/ Group	Anticipated Date	Cost not to exceed	Funding Source
1.	RFIS Transition Program	Flemington, NJ	BS Grade 4	June 7, 2023	\$500	District

5. Approval was given to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2022-2023 school year.

Item	Donation	Donor	Value	Location
1.	Bicycle Rodeo, an afterschool event that will teach bicycle safety to third and fourth grade students	State/Federal Funded by GoHunterdon’s “Safe Routes to School” Program	\$0	BS
2.	Hunterdon Central Regional High School Children's Play "The Princess's New Clothes" for grades K-4 in May 2023	HCRHS	\$0	RH

6. Approval was given of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Lockett	Jesse	National Association of Elementary School Principals 2023 Pre-K–8 Principals Conference, National Harbor, MD	July 10-12, 2023	R,M,F,O	\$1,600
2.	Cascio	Leigh Anne	Ready Set Go! Teaching Climate Change to K-5 Students workshop, Ewing, NJ	June 1, 2023	R,M	\$350*
3.	DeLorenzo	Kristin	Ready Set Go! Teaching Climate Change to K-5 Students workshop, Ewing, NJ	June 1, 2023	R,M	\$365*
4.	Ferreira	Samantha	Ready Set Go! Teaching Climate Change to K-5 Students workshop, Ewing, NJ	June 1, 2023	R,M	\$350*
5.	Lopez	Ashley	Ready Set Go! Teaching Climate Change to K-5 Students workshop, Ewing, NJ	June 1, 2023	R,M	\$350*
6.	MacRitchie	Tracey	Ready Set Go! Teaching Climate Change to K-5 Students workshop, Ewing, NJ	June 1, 2023	R,M	\$350*
7.	Mantineo	Bethaney	Ready Set Go! Teaching Climate Change to K-5 Students workshop, Ewing, NJ	June 1, 2023	R	\$325*
8.	Mikalsen	Kathleen	Ready Set Go! Teaching Climate Change to K-5 Students workshop, Ewing, NJ	June 1, 2023	R	\$325*
9.	Moscaritolo	Katelyn	Ready Set Go! Teaching Climate Change to K-5 Students workshop, Ewing, NJ	June 1, 2023	R	\$325*

10.	Pinto	Sharon	Ready Set Go! Teaching Climate Change to K-5 Students workshop, Ewing, NJ	June 1, 2023	R	\$325*
11.	Tremel	Jill	Ready Set Go! Teaching Climate Change to K-5 Students workshop, Ewing, NJ	June 1, 2023	R,M	\$370*
12.	DeLorenzo	Kristin	Bridges in Mathematics Getting Started Facilitator Training, Essington, PA	May 16-18, 2023	R,M	\$445

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

*registration fee to be paid from the School Climate Change Pilot Grant

- Approval was given of the following travel expenditures for the Superintendent to attend the professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	McGann	Kari	NJASA/NJAPSA Spring Leadership Conference 2023, Atlantic City, NJ	May 17-19, 2023	M, L, F	\$650

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

OPERATIONS

Michelle Hurley, Chairperson, Next Meeting – May 17, 2023

Operations Item(s) 1-4 were approved under one motion made by Ms. Hurley, seconded by Ms. Markowski

**Aye: Ms. Arce
Ms. Colpas
Ms. Criscitiello
Ms. Jarrett
Ms. Markowski
Ms. Hurley**

Nay:

Abstain: 0

- Approval was given to renew the district’s food service management company contract (Year 5 of 5) with Maschio’s Food Services Inc. for the 2023-2024 school year as follows:

Management Flat Fee of \$45,030
Guaranteed Return of \$25,000
Total Cost of Contract of \$1,123,662.63

- Approval was given of the attached A-la-Carte food items (as per attached list) and the following school lunch prices for the 2023-2024 school year:

Student Lunch Elementary \$3.25
Student Lunch Middle School \$3.50
Adult Lunch \$4.00

- Approval was given of the following school breakfast prices for the 2023-2024 school year:

Student Breakfast \$2.00
Adult Breakfast \$2.50

- Approval was given of the facility use agreement with the Hunterdon County YMCA for before and after school programs for the 2023-2024 school year, as attached.

TRANSPORTATION

Valerie Bart, Chairperson, Next Meeting – May 17, 2023

Transportation Item 1 was approved under one motion made by Ms. Markowski, seconded by Ms. Criscitiello

Aye: Ms. Arce
 Ms. Colpas
 Ms. Criscitiello
 Ms. Jarrett
 Ms. Markowski
 Ms. Hurley

Nay:

Abstain: 0

- Approval was given to accept the report of the school bus evacuation drills conducted pursuant to N.J.A.C 6A:27-11.2, as attached

POLICY

Lilian Colpas, Chairperson, Next Meeting – May 30, 2023

NO ITEMS

MISCELLANEOUS (INFORMATION-ACTION)

Miscellaneous Action Items 1-3 were approved under one motion made by Ms. Jarrett, seconded by Ms. Markowski.

Aye: Ms. Arce
 Ms. Colpas
 Ms. Criscitiello
 Ms. Jarrett
 Ms. Markowski
 Ms. Hurley

Nay:

Abstain: 0

Information

- Harassment, Intimidation and Bullying Investigation(s) for the 2022-2023 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
JPC	September 6, 2022 - April 4, 2023	JPC#4	No	Remedial actions outlined in report

- Drill(s) to date for the 2022-2023 School Year:

Month	Fire Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/16	9/12	9/16	9/8	9/14	9/9
October	10/14	10/12	10/28	10/7	10/19	10/6
November	11/3	11/7	11/7	11/21	11/2	11/2
December	12/1	12/13	12/5	12/14	12/5	12/9
January	1/11	1/17	1/5	1/11	1/4	1/4
February	2/10	2/7	2/10	2/10	2/15	2/6
March	3/16	3/16	3/10	3/29	3/22	3/16
April	4/26	4/21	4/28	4/21	4/20	4/21

Month	Security Drills					
	BS	CH	FAD	RH	RFIS	JPC
September	9/20	9/22	9/13	9/15	9/21	9/14
October	10/19	10/27	10/11	10/14	10/10	10/17
November	11/7	11/3	11/29	11/10	11/1	11/10
December	12/8	12/15	12/19	12/20	12/19	12/19
January	1/20	1/18	1/11	1/13	1/26	1/18
February	2/16	2/3	2/27	2/13	2/15	2/27
March	3/30	3/13	3/30	3/24	3/16	3/30
April	4/21	4/19	4/26	4/25	4/19	4/26

Action Items

1. Approval was given to accept the following Harassment, Intimidation and Bullying Investigation(s) presented on the April 24, 2023 Board agenda, as follows:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
JPC	March 6, 2023	JPC#3	Yes	Remedial actions outlined in report
BS	March 29, 2023	BS#6	No	Remedial actions outlined in report

2. Approval was given to accept the shared services agreement with the Central Jersey Program for the Recruitment of Diverse Educators for a fee of \$300, for the 2023-2024 school year.
3. Approval was given of the Teacher Candidate Placement Agreement between Rider University and the Flemington-Raritan Regional School District, for the 2023-2024 school year, as attached.

CORRESPONDENCE

Mrs. Arce reported that three correspondence were received, one regarding teen pep, one regarding the budget and the other regarding the family life curriculum.

OLD BUSINESS

None.

NEW BUSINESS

Ms. Markowski thanked the Board members that attended the recent NJSBA County meeting. Ms. Hurley noted that the Board members in attendance were happy to be a part of the celebration and thanked Ms. Markowski for all her hard work.

Ms. Hurley announced that the next Talk-a-latte is scheduled for May 10 at Copper Hill Elementary School, the topic will be mental health and Effective School Solutions will be there. Ms. Hurley requested that Board members register in advance if they wish to attend.

Ms. Arce thanked GoHunterdon and Hunterdon Central for their recent donations to the bide rodeo and the play at Robert Hunter

CITIZENS ADDRESS THE BOARD

Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

Ms. Hurley set the session to 30 minutes with 3 minutes for each person.

Marie Corfield, FRSD Teacher - shared concerns regarding personnel that are non-aligned and noted that the people included on appendix H provide vital services and that the technology team is miraculous. Mr. Busch, Board Counsel clarified that those employees will be renewed, the Board is hesitating on negotiating salary.

Jim Vargas, Flemington – Spoke about curriculum standards, planned parenthood and parental consent.

Julie Bell, Flemington Borough and FREF President - Advised that the Thank a Teacher campaign will be taking place next week.

On the motion of Ms. Hurley seconded by Ms. Criscitiello the meeting was adjourned at 9:04 p.m. viva voce.

Respectfully submitted,

Ms. Tanya Dawson
Business Administrator/Board Secretary