

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

September 11, 2023

EXECUTIVE SESSION - 6:30 P.M.

REGULAR MEETING - 7:00 P.M.

- I. Call to Order by the Board President.
- II. In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on December 22, 2022, to the Hunterdon County Democrat and The Courier-News. Copies of the notice have also been placed in the Board Office and in each of the district schools, posted on the District website, and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Sunshine Resolution

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ✓ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: **Contract Litigation**
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board ~~will~~/~~will not~~ return to open session to conduct business at the conclusion of the executive session.

- V. Pledge of Allegiance & a Moment of Silence in Honor of 9/11
- VI. District Mission Statement

As a Community of One, WE:

Foster social, emotional, and academic growth within a connected learning community
Respect, honor, and embrace diverse family and community values by building collaborative partnerships
Strengthen opportunities that nurture creative and critical thinkers
Develop and inspire personal excellence.

Every Student - Every Day - Every Opportunity

- VII. Superintendent's Report
- VIII. Approval of Minutes – Regular Meeting - August 28, 2023
- IX. Reports of the Secretary and Treasurer of School Monies

The Reports for the following are attached: Report of the Board Secretary and Treasurer of School Monies for July 2023

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of July 2023, further certifies that no major account or fund has been over-expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2023-2024.

The School Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A: 23-2.11(a) as of July 31, 2023. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of the school year 2023-2024.

- X. Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only. The second public comment is for comment on any issue. Each speaker will have 3 minutes, and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.
- XI. Report of the Standing Committees and Appointments

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

A. PERSONNEL – Susan Mitcheltree, Chairperson, Next Meeting – September 28, 2023

- 1. Approval to accept the resignation of the following staff member(s) for the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Corigliano	Frank	RFIS	Health & Physical Education	Resignation	October 24, 2023

- 2. Approval for district staff member(s) to take a leave of absence or amend their leave during the 2023-2024 school year.
- 3. Approval to employ the following staff member(s) for the 2023-2024 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Degree/Step	Effective Dates	Certification /College
1.	Del Vecchio	Francine	BS	Stretch / RTI Coordinator	\$77,655/MA+30/10	September 18, 2023 - June 30, 2024	Elementary School Teacher, Teacher of Reading, Reading Specialist / Columbia University, Montclair State University, Rutgers University

- Approval to update the salaries of the following staff member(s) for advancement on the 2023-2024 Teachers Salary Guide, effective September 1, 2023, as follows:

Item	Last Name	First Name	Loc./ Position	From: Salary/Degree/Step	To: Salary/Degree/Step
1.	Schrum	Morgan	BS/LLD	\$67,105/MA/6	\$68,230/MA+30/6

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

- Approval to employ the following staff member(s) for the 2023-2024 school year, pending fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary	Effective Dates
1.	Pelletier	Allison	CO	Personnel Secretary	\$63,521 / (prorated)	September 18, 2023 - June 30, 2024

- Approval to amend the May 22, 2023 motion:

to appoint Wendy VanDine, Teacher Assistant, as the Special Services and Preschool Transportation Aide Coordinator & Substitute Bus Monitor, effective July 1, 2023, through June 30, 2024, with a stipend of \$5,000, during the 2023-2024 school year.

to read:

to appoint Wendy VanDine, Teacher Assistant as the Special Services and Preschool Transportation Aide Coordinator & Substitute Bus Monitor, effective July 1, 2023 through June 30, 2024 with a stipend of **\$7,500** during the 2023-2024 school year.

- Approval to employ the following Teacher Assistants for the 2023-2024 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Step	Effective Dates	Certification/New/ Replacement
1.	Maini	Meghna	CH	Teacher Assistant	\$24,843/1	September 12, 2023 - June 30, 2024	Replacement
2.	Stafford	Janet	CH	Teacher Assistant	\$24,843/1	September 12, 2023 - June 30, 2024	New
3.	Stephens	Kasey	CH	Teacher Assistant	\$24,843/1	September 12, 2023 - June 30, 2024	New
4.	Spicer	Cecelia	RH	Teacher Assistant	\$24,843/1	September 12, 2023 - June 30, 2024	Replacement
5.	Jacobus	Janet	RFIS	Teacher Assistant	\$24,843/1	September 12, 2023 - June 30, 2024	Replacement

- Approval to update the salary of the following staff member(s) to include an increase or addition of Longevity per FREA contract for the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Total Longevity Amount
1.	Bartley	Jeanne	RFIS	Speech and Language Pathologist	\$650

All Staff – Additional Compensation

- Approval to confirm the employment of the following staff member(s) for extra compensation during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Ader	Stevie	RFIS	Grade 6 Activity Night	2.5 hrs.	\$36.00/hr.
2.	Burkhardt	Kristin	RFIS	Grade 6 Activity Night	2.5 hrs.	\$36.00/hr.
3.	Coster	Lisa	RFIS	Grade 6 Activity Night	2.5 hrs.	\$36.00/hr.
4.	Finch	Katherine	RFIS	Grade 6 Activity Night	2.5 hrs.	\$36.00/hr.
5.	Nagy	Samantha	RFIS	Grade 6 Activity Night	2.5 hrs.	\$36.00/hr.
6.	Perkins	Madison	RFIS	Grade 6 Activity Night	2.5 hrs.	\$36.00/hr.
7.	Smith	Shannon	RFIS	Grade 6 Activity Night	2.5 hrs.	\$36.00/hr.
8.	TBD	TBD	RFIS	Grade 6 Activity Night	2.5 hrs.	\$36.00/hr.
9.	TBD	TBD	RFIS	Grades 5 Activity Night	20 Shared hrs.	\$720 (\$36/hr.)
10.	TBD	TBD	RFIS	Grade 5 & 6 Concert Chaperones	46 Shared hrs.	\$1,656 (\$36/hr.)
11.	TBD	TBD	RFIS	Concert Teachers	60 Shared hrs.	\$2,160 (\$36/hr.)
12.	Edelsberg	Lauren	RH	Involuntary Room Transfer	14 hrs.	Hourly Rate
13.	Payton	Nicole	CH	Involuntary Room Transfer	14 hrs.	Hourly Rate
14.	Barragan	Kathleen	FAD	Involuntary Room Transfer	14 hrs.	Hourly Rate
15.	Boelhouwer	Peter	JPC	Involuntary Room Transfer	13 hrs.	Hourly Rate

10. Approval to appoint the following staff member(s) as supplemental Transportation Aide(s) outside of contracted hours, during the 2023-2024 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Rate
1.	Chandonnet	Courtney	CH	Supplemental Transportation Aide	Hourly
2.	Cinquemani	Tiffany	RH	Supplemental Transportation Aide	\$36.00
3.	Ditchev	Andrea	CH	Supplemental Transportation Aide	Hourly
4.	Gabriel	Gemina	CH	Supplemental Transportation Aide	Hourly
5.	Mattis	Emily	CH	Supplemental Transportation Aide	Hourly
6.	Mittler	Kimi	CH	Supplemental Transportation Aide	Hourly
7.	Tompkins	Nancy	CH	Supplemental Transportation Aide	Hourly

11. Approval to amend the August 28, 2023 motion:

to employ the following staff members for the 2023-2024 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary/Step	Effective Dates	Certification/New/ Replacement
9.	Schwalje	Keri	JPC	Teacher Assistant	\$24,843/1	September 1, 2023 - June 30, 2024	Replacing A. Tolotta

to read:

Item	Last Name	First Name	Loc.	Position	Salary/Step	Effective Dates	Certification/New/ Replacement
9.	Schwalje	Keri	JPC	Teacher Assistant	\$26,184/2	September 1, 2023 - June 30, 2024	Replacing A. Tolotta

12. Approval to amend the May 22, 2023 motion:

for the following Transportation Aide(s) to work during the 2023 Extended School Year Program from June 26, 2023 through July 27, 2023, as follows:

Item	Last Name	First Name	Purpose	Max # of Hours	Rate
2.	Hill	Henry	ESY Transportation Aide	50 Hours	Contracted Rate
3.	Rizzo	Robert	ESY Transportation Aide	50 Hours	Contracted Rate
4.	Sozanski	Brenda	ESY Transportation Aide	50 Hours	Contracted Rate

to read:

Item	Last Name	First Name	Purpose	Max # of Hours	Rate
2.	Hill	Henry	ESY Transportation Aide	90 Hours	Contracted Rate
3.	Rizzo	Robert	ESY Transportation Aide	90 Hours	Contracted Rate
4.	Sozanski	Brenda	ESY Transportation Aide	90 Hours	Contracted Rate

13. Approval to amend the July 24, 2023 motion:

to confirm the following to work as Transportation Aides during the 2023 Extended School Year Program from June 26, 2023 through July 27, 2023, as follows:

Item	Last Name	First Name	Purpose	Position	Max # of Hours	Rate
8.	Watkoskey	Anthony	Transportation Aide	Transportation Aide	50 Hours	Contracted Rate

to read:

Item	Last Name	First Name	Purpose	Position	Max # of Hours	Rate
8.	Watkoskey	Anthony	Transportation Aide	Transportation Aide	97 Hours	Contracted Rate

Substitutes

14. Approval to confirm the employment of the following applicant(s) as a substitute(s) pending fingerprints, background check, and health exam, during the 2023-2024 school year, as follows:

Item	Last Name	First Name
1.	Brady	Casey
2.	Moschella	Sarah
3.	Swiderski	Christina
4.	Tompkins	Kathleen
5.	Valiente	Lorena

Field Placement

15. Approval to appoint the following mentor(s) for the 2023-2024 school year, as follows:

Item	Mentee			Mentor			
	Last Name	First Name	Loc	Last Name	First Name	Loc.	Stipend
1.	Ader	Stevie	RFIS	Strunk	Carri	RFIS	\$1000*
2.	Cirillo	Christine	RFIS	Brace	Shannon	RFIS	\$550*
3.	Hernandez	Tina	SS	Wong	May	SS	\$550*
4.	Logan	Jonathan	JPC	Nagy	Rosemary	JPC	\$550*

*Individuals may receive prorated rates based on actual time in service.

16. Approval for the following student(s) to complete their university requirements, at no cost to the District, pending fingerprints and health exam, during the 2023-2024 school year, as follows:

Item	Last Name	First Name	University	Purpose	Cooperating Teacher/Position/Loc	Effective Dates
1.	Kassick	Joseph	The College of New Jersey	Internship	Dr. Michelle Cook / Supervisor of English and Social Studies	2023-2024 school year

B. INSTRUCTION AND PROGRAM – Jaclyn Arce, Chairperson, Next Meeting – September 28, 2023

1. Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2023-2024 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Kassick	Joseph	CH/FAD	Prepare and Facilitate a Professional Book Study Group	18 hrs.	\$45/hr.
2.	Perkins	Madison	RFIS	Prepare and Facilitate a Professional Book Study Group	4 hrs.	\$45/hr.
3.	Sladky	Samantha	JPC	Prepare and Facilitate a Professional Book Study Group	4 hrs.	\$45/hr.
4.	Attiyah	Hanan	BS	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
5.	Blampey	Zoey	RH	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
6.	Carson	Cynthia	CH	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
7.	Hilke	Michelle	RH	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
8.	Hlinka	Jaclyn	FAD	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
9.	Kassick	Joseph	CH	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
10.	Klein	Lea	FAD	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
11.	Litchfield	Kristen	RH	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
12.	Mason	Erin	CH	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
13.	McCormack	Jennifer	BS	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
14.	McPeck	Megan	RH	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
15.	Rowe	Kari	FAD/RH	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
16.	Scherer	Lauren	CH	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
17.	Shoemaker	Ivette	BS	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.
18.	Soos	Laura	FAD	Prepare Reading Fluency Workshop	1 hr.	\$45/hr.

2. Approval to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2023-2024 school year.

Item	Donation	Donor	Value	Location
1.	80 Backpacks	Costco Wholesale	\$400	FAD/RH
2.	Dion Leonard/Finding Gobi Author Visit	PTO	\$1,500	FAD
3.	Gaga Pit Rubber Mats Flooring	PTO	\$2,160	FAD

3. Approval of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Arce	Jaclyn	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 23-26, 2023	R,M,L,F,O	\$1,100
2.	Bart	Valerie	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 23-26, 2023	R,M,L,F,O	\$1,100

3.	Borowsky	Loretta	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 23-26, 2023	R,M,L,F,O	\$1,100
4.	Colpas	Lillian	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 23-26, 2023	R,M,L,F,O	\$1,100
5.	Criscitiello	Gina	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 23-26, 2023	R,M,L,F,O	\$1,100
6.	Dawson	Tanya	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 23-26, 2023	R,M,L,F,O	\$1,100
7.	Hurley	Michelle	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 23-26, 2023	R,M,L,F,O	\$1,100
8.	Jarrett	Tiffany	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 23-26, 2023	R,M,L,F,O	\$1,100
9.	Markowski	Laurie	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 24-26, 2023	R,M,L,F,O	\$860
10.	McGann	Kari	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 23-26, 2023	R,M,L,F,O	\$1,100
11.	Mitcheltree	Susan	New Jersey School Boards Association Workshop 2023, Atlantic City, NJ	October 23-26, 2023	R,M,L,F,O	\$1,100
12.	Rowe	Kari	Public Foundations Level 2 Virtual Launch Workshop	September 12, 2023	R	\$320
13.	Kassick	Joseph	Reading Recovery Teacher Leader Ongoing Professional Development, Cambridge, MA	November 1-3, 2023	RM,L,F,O	\$1,200
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

C. OPERATIONS – Michelle Hurley, Chairperson, Next Meeting – October 11, 2023

1. Approval of the attached transfer list from August 23, 2023 to August 30, 2023.
2. Approval of the attached bill list for the month of September totaling \$405,071.02.
3. Approval of the following projects utilizing referendum bond proceeds, question 1:
 - a. Robert Hunter Elementary School - new public address system, exterior door replacement, and additional door access controls
 - b. Francis A. Desmares Elementary School - exterior light columns and additional door access controls
 - c. Copper Hill Elementary School - Skylight repair
4. Approval of the following projects utilizing referendum bond proceeds, question 2:
 - a. Boiler replacement for Robert Hunter Elementary School and Francis A. Desmares Elementary School
 - b. Copper Hill Elementary School - Fire alarm system
 - c. Building Management System (BMS) Replacement for JP Case Middle School, Copper Hill Elementary School and Reading Fleming Intermediate School

D. TRANSPORTATION – Loretta Borowsky, Chairperson, Next Meeting – October 11, 2023

1. Approval of the 2023-2024 bus stops and routes and to authorize the Transportation Director to make the necessary adjustments in accordance with State and District Policy, Rules and Regulations after the opening of school to accommodate student needs.

E. POLICY– Lilian Colpas, Chairperson, Next Meeting – September 19, 2023

1. Approval to present the following new policy and regulation for a 2nd reading and adoption:

1. R 6115.01 - Federal Awards/Funds Internal Controls - Allowability of Costs (M)
2. P 6115.04 - Federal Funds - Duplication of Benefits (M)

F. MISCELLANEOUS (INFORMATION/ACTION)

Information

Action Items

- XII. Correspondence
- XIII. Old Business
- XIV. New Business
- XV. The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Each speaker will have 3 minutes, and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.
- XVI. Sunshine Resolution (if needed)
- XVII. Adjourn

2023 Board Meetings

October 16
November 20
December 11