

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
December 17, 2018  
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:31 p.m. in the Main Office Conference Room at the J.P. Case Middle School.

Members Present

Jessica Abbott  
Dennis Copeland  
Anna Fallon\*  
Marianne Kenny

Laurie Markowski  
Susan Mitcheltree  
Christopher Walker  
Tim Bart

Member Absent

Sandra Borucki

\*Ms. Fallon arrived at 7:00 p.m.

**On the motion of Ms. Abbott, seconded by Dr. Kenny, the Board adopted the following resolution to meet in executive session in the Main Office Conference Room at 6:31 p.m. viva voce.**

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- √ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: \_\_\_\_\_
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/  will not return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:00 p.m. to Room B-132.

SUPERINTENDENTS REPORT

Ms. McGann sent her warmest wishes for the holiday and wished everyone a happy, healthy New Year. Ms. McGann noted that a hot chocolate bar was delivered to each school to celebrate the wonderful teachers throughout our district. Ms. McGann shared she will be attending the FREF Holiday Fundraiser on December 19, 2018 at J.P. Case. She noted the event starts at 5:30 p.m. and 91 Baskets will be auctioned off. She shared she has donated a basket. Ms. McGann noted she met with Karen Gilbert, from the Raritan Township Council to begin budget talks. Ms. McGann reviewed the Superintendent Round Table session which included topics on school security, homework, recess, Title 18-A and Stem updates. She reminded the Board that the district has used the 3 built in snow days for the school year and additional snow days will be taken from spring break. She notified the Board that the Indoor Air Quality Report is completed and the RFIS basement has been completely remediated. Ms. McGann shared she will be riding the school bus in the afternoon later this week before winter recess. She reminded the Board that there will be an early dismissal, Friday, December 21<sup>st</sup>.

On the motion of Ms. Fallon, seconded by Ms. Abbott, minutes of the Executive Session on November 26, 2018\* were approved viva voce.

\*Ms. Markowski abstained.

On the motion of Ms. Fallon, seconded by Ms. Abbott, minutes of the Regular Meeting on November 26, 2018 were approved viva voce.

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of November 2018, further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2018-2019.

The School Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A: 23-2.11(a), as of November 30, 2018. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of school year 2018-2019.

**On the motion of Ms. Fallon, seconded by Dr. Copeland, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of November 2018.**

<b>Aye:</b>	<b>Ms. Abbott</b>	<b>Ms. Markowski</b>	<b>Nay: 0</b>	<b>Abstain: 0</b>
	<b>Dr. Copeland</b>	<b>Ms. Mitcheltree</b>		
	<b>Ms. Fallon</b>	<b>Mr. Walker</b>		
	<b>Dr. Kenny</b>	<b>Mr. Bart</b>		

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Julie Bell, FREF, thanked everyone for the gift basket donations and reminded everyone to come on Wednesday night to the Holiday Fun Fair. Ms. Bell thanked Ms. McGann for the beautiful basket that she donated for this event.

## PERSONNEL

The next meeting TBD, January.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

**All Personnel items were approved under one motion made by Ms. Markowski, seconded by Ms. Abbott.**

Certified Staff – Appointments, Resignations and Leaves of Absence

1. Approval was given of the attached separation agreement for employee #550694.
2. Approval was given to accept the resignation of Lauren Tranculov, Grade 1 LLD Teacher at Robert Hunter School, effective December 31, 2018.
3. Approval was given to confirm the leave of absence for the following staff members during the 2018-2019 school year, as follows:\*

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Behrens	Gabrielle	FAD	Kindergarten	Medical	Disability	December 7, 2018-December 14, 2018
2.	Meyer	Misti	JPC	Grade 7 Language Arts	Medical	Disability	December 3, 2018-December 12, 2018

**\*Mr. Walker abstained.**

4. Approval was given for the following staff members to take a leave of absence during the 2018-2019 school year, as follows:\*

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Alberalla	Jami	RFIS	Resource Center	Maternity	Disability	February 25, 2019-March 22, 2019
						FMLA	March 23, 2019-June 30, 2019
2.	Veneziano	Kimberly	CH	Grade 4	Maternity	Disability	March 18, 2019-May 2, 2019
						FMLA	May 3, 2019-June 30, 2019

**\*Mr. Walker abstained.**

5. Approval was given to employ the following leave replacements during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Cioni	Veronica	BS	School Nurse/ Michele Goodman	January 7, 2019- April 12, 2019	\$53,520(prorated)/ BA/1	School Nurse Certification, Nursing License/Hunter College, The College of New Jersey
2.	Barrett	Nicole	RFIS	Resource Center/ Jamie Krajewski	January 18, 2019-June 30, 2019	Sub Per Diem Rate (Day 1-60)	Elementary School Teacher in Grades K-6 (CEAS), Teacher of Students with Disabilities (CEAS) /Rider University
						\$53,520/BA/1 (Day 61+)	

6. Approval was given to amend the July 23, 2018 motion:\*

for the following staff members to take a leave of absence during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Eckhardt	Cristin	JPC	Grade 7/8 Science	Maternity	Disability	November 5, 2018-December 21, 2018
						FMLA/NJ FLI	December 24, 2018-March 8, 2019
2.	Squashic	Samantha	RH	Resource Center	Maternity	Disability	October 17, 2018-December 7, 2018
						FMLA/NJ FLI	December 10, 2018-March 8, 2019
						Childcare	March 9, 2019-May 17, 2019

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Eckhardt	Cristin	JPC	Grade 7/8 Science	Maternity	Disability	November 5, 2018-January 1, 2019
						FMLA/NJ FLI	January 2, 2019-March 8, 2019
2.	Squashic	Samantha	RH	Resource Center	Maternity	Disability	October 17, 2018-December 7, 2018
						FMLA/NJ FLI	December 10, 2018-March 8, 2019
						Childcare	March 9, 2019-May 3, 2019

**\*Mr. Walker abstained.**

7. Approval was given to amend the August 8, 2018 motion:\*

to employ the following leave replacements for the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Hilke	Michelle	RH	.5 Support Skills/ Kristen Litchfield	September 1, 2018- January 10, 2019	Sub Per Diem Rate (Days 1-20)	Elementary School Teacher, Reading Specialist/Kean University, The College of New Jersey
						\$28,385 (Prorated)/ MA/1 (Day 21+)	
2.	Lush	Kristin	RH	Resource Center Grade 3/Samantha Squashic	October 15, 2018- May 20, 2019	Sub Per Diem Rate (Days 1-60)	Teacher of Students with Disabilities (CEAS), Elementary School Teacher in Grades K-6 (CEAS)/Walden University, Pennsylvania State University
						\$56,770/MA/1 (Day 60+)	

to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Hilke	Michelle	RH	.5 Support Skills/ Kristen Litchfield	September 1, 2018- January 4, 2019	Sub Per Diem Rate (Days 1-20)	Elementary School Teacher, Reading Specialist/Kean University, The College of New Jersey
						\$28,385 (Prorated)/ MA/1 (Day 21+)	

2.	Lush	Kristin	RH	Resource Center Grade 3/Samantha Squashic	October 15, 2018- May 6, 2019	Sub Per Diem Rate (Days 1-60)	Teacher of Students with Disabilities*, Elementary School Teacher in Grades K-6*/Walden University, Pennsylvania State University
						\$56,770/MA/1 (Day 60+)	

**\*Mr. Walker abstained.**

\*Standard Certifications issued

8. Approval was given to amend the October 8, 2018 motion:\*

to confirm the leave of absence for the following staff members during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Dribbon	Katherine	BS	Art	Medical	Disability	October 5, 2018-January 4, 2019

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Dribbon	Katherine	BS	Art	Medical	Disability	October 5, 2018-March 6, 2019

**\*Mr. Walker abstained.**

9. Approval was given to amend the October 29, 2018 motion:\*

for the following staff members to take a leave of absence during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Goodman	Michele	BS	School Nurse	Maternity	Disability	January 16, 2019-February 6, 2019
						Unpaid	February 7, 2019-April 11, 2019
3.	Stephan	Laura	FAD	Resource Center	Maternity	Disability	January 14, 2019-February 20, 2019
						FMLA	February 21, 2019-May 14, 2019

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Goodman	Michele	BS	School Nurse	Maternity	Disability	January 14, 2019-January 29, 2019
						Unpaid	January 30, 2019-April 11, 2019
3.	Stephan	Laura	FAD	Resource Center	Maternity	Disability	January 16, 2019-February 19, 2019
						FMLA	February 20, 2019-May 14, 2019

**\*Mr. Walker abstained.**

10. Approval was given to amend the October 29, 2018 motion:

to employ the following leave replacement, during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Manks	Melissa	BS	Art/Katherine Dribbon (.8 FTE)	October 30, 2018- January 7, 2019	Sub Per Diem Rate (Day 1-60)	Elementary School Teacher, Teacher of Art (CEAS)/The College of New Jersey
						\$53,520 (prorated 80%)/BA/1 (Day 61+)	

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Manks	Melissa	BS	Art/Katherine Dribbon (.8 FTE)	October 30, 2018-March 7, 2019	Sub Per Diem Rate (Day 1-60) \$53,520 (prorated 80%)/BA/1 (Day 61+)	Elementary School Teacher, Teacher of Art (CEAS)/The College of New Jersey

11. Approval was given to amend the August 8, 2018 motion:

to extend the employment of the following leave replacement for the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Lappen	Danielle	FAD	Health & Physical Education/Jill Goldman-Botwin	January 20, 2017-February 16, 2017	Sub Per Diem (Day 1-20)	Health & Physical Education / Kean University
					February 17, 2017-June 30, 2017	\$50,860 (prorated)/BA/1**	
					September 1, 2017-June 30, 2018	\$52,355 (prorated)/BA/1(Day 21+)**	
					September 1, 2018-December 17, 2018*	\$53,520 (prorated)/BA/1(Day 1+)**	

\*Employee leave extension dates

\*\*Salary reflects 2016-2017 Teachers' Salary Guide

\*\*\*Salary update to reflect the 2017-2018 Teachers' Salary Guide

\*\*\*\*Salary update to reflect the 2018-2019 Teachers' Salary Guide

to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Lappen	Danielle	FAD	Health & Physical Education/Jill Goldman-Botwin	January 20, 2017-February 16, 2017	Sub Per Diem (Day 1-20)	Health & Physical Education / Kean University
					February 17, 2017-June 30, 2017	\$50,860 (prorated)/BA/1**	
					September 1, 2017-June 30, 2018	\$52,355 (prorated)/BA/1(Day 21+)**	
					September 1, 2018-December 18, 2018*	\$53,520 (prorated)/BA/1(Day 1+)**	

\*Employee leave extension dates

\*\*Salary reflects 2016-2017 Teachers' Salary Guide

\*\*\*Salary update to reflect the 2017-2018 Teachers' Salary Guide

\*\*\*\*Salary update to reflect the 2018-2019 Teachers' Salary Guide

12. Approval was given to increase the .5 FTE Literacy Coach position at Robert Hunter School to a 1.00 FTE Literacy Coach position, effective January 7, 2019 for the 2018-2019 school year.

13. Approval was given to voluntarily transfer Kristen Litchfield, .5 FTE Literacy Coach / .5 FTE Student Support at Robert Hunter School, to 1.00 FTE Literacy Coach at Robert Hunter School effective January 7, 2019, for the 2018-2019 school year.

14. Approval was given to employ the following staff members for the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:\*

Item	Last Name	First Name	Loc./Position	Effective Date	Salary/Degree/Step	Certification/College
1.	Hilke	Michelle	RH/.5 FTE Student Support	January 7, 2019	\$28,385 (Prorated)/ MA/1	Elementary School Teacher, Reading Specialist/ Kean University, The College of New Jersey
2.	Lappen	Danielle	FAD/PE & Health	December 19, 2018	\$53,870(prorated)/ BA/2	Teacher of Health & Physical Education/ Kean University

**\*Mr. Walker abstained.**

15. Approval was given to amend the August 27, 2018 motion:\*

to appoint the following mentors for the 2018-2019 school year, as follows:

Mentor					Novice Teacher		
Item	Last Name	First Name	Loc.	Stipend	Last Name	First Name	Loc.
2.	Corban	Jennifer	CH	\$550	Mastroianni	Christina	CH
18.	Wong	May	SS	\$302.50	Fielding	Maralyn	SS

to read:

Mentor					Novice Teacher		
Item	Last Name	First Name	Loc.	Stipend	Last Name	First Name	Loc.
2.	Corban	Jennifer	CH	\$165.00	Mastroianni	Christina	CH
18.	Boyd-Moscowitz	Jill	SS	\$302.50	Fielding	Maralyn	SS

**\*Mr. Walker abstained.**

16. Approval was given to appoint the following mentors for the 2018-2019 school year, as follows:\*

Mentor					Novice Teacher		
Item	Last Name	First Name	Loc.	Stipend	Last Name	First Name	Loc.
1.	Brennan	Elizabeth	SS	\$550 (prorated)	Pate	Catherine	SS
2.	Gravett	Julie	BS	\$550 (prorated)	Manks	Melissa	BS

**\*Mr. Walker abstained.**

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

17. Approval was given to amend the November 26, 2018 motion:

to confirm the leave of absence of the following staff member for the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Pollack	Christine	JPC	School Secretary	Medical	Disability	November 12, 2018-December 14, 2018

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Pollack	Christine	JPC	School Secretary	Medical	Disability	November 12, 2018-January 25, 2019

18. Approval was given to confirm the leave of absence for the following staff member during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Powers	Seaman	CO	Maintenance/Plumber	Medical	Disability	December 6, 2018-December 18, 2018

#### All Staff – Additional Compensation

19. Approval was given to employ the following staff members for extra compensation during the 2018-2019 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Guckin	Susan	RFIS	Paws for a Cause Club Advisor	10 hrs.	\$30.62/hr.
2.	Jones	Robert	RFIS	Home Instruction	600 shared hours	\$30.62/hr.
3.	Kay	April	JPC	CPR/AED	3 hrs.	\$33.78/hr.
4.	Lockett	Jesse	CH	CPR/AED	3 hrs.	\$33.78/hr.
5.	Koch	Leigh Ann	RFIS	CPR/AED/First Aid Program Coordinator/Instructor/Prep	50 hrs.	Hourly

20. Approval was given to reimburse mentoring fees for the Leader to Leader Program to the following Administrator, as follows:

Item	Last Name	First Name	Location	Position	Mentoring Fee
1.	Lockett	Jesse	CH	10-Month Vice Principal	\$1,500

#### Substitutes

21. Approval was given to employ the following applicants as substitutes during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Bjorlo	Danielle
2.	Brandon	Corrine
3.	Flynn	Kerri
4.	Lecusay	Jill
5.	Molina	Karla
6.	Pappalardo	Michelle
7.	Sakellos	Alexandra
8.	Slover	Jean Marie
9.	Fenneman	Noelle

#### Field Placement

22. Approval was given for Michelle Cook, Language Arts/Social Studies Supervisor, to serve as an Administrative Intern under the supervision of Daniel Bland, Assistant Superintendent, as part of her doctoral program at East Stroudsburg University – Lehigh during the 2018-2019 school year, at no cost to the District.

23. Approval was given for Harmony Stryker, Hunterdon County ESC Teacher Assistant, appointed to Copper Hill School, to complete her Clinical Experience through the New Jersey City University, with Ellen Rogers, Special Education Teacher and Jake Schuddeboom, Grade 2 Teacher at Copper Hill School, during the 2018-2019 school year, pending fingerprints and health exam.

24. Approval was given for Abigail Stein, University of Delaware student, to complete her Winter Term Internship program under the supervision of Karin Deneka, Grade 5 Teacher at Reading-Fleming Intermediate School during the 2018-2019 school year, pending fingerprints and health exam.



25. Approval was given for the following Hunterdon County Polytech student(s) to complete their internship during the months of January and February 2019.

Polytech Student				Supervising Teacher		
Item	Last Name	First Name	Loc.	Last Name	First Name	Position
1.	Devine	Erin	BS	Rowe	Kari	Grade 3
				Vaccarino	Katie	Resource Center
				Shein	Morgan	LLD
2.	Nawrotzki	Lauren	CH	Dahms	Amy	Grade 3

26. Approval was given for the following student to complete their student teaching requirement for the 2018-2019 school year, pending fingerprints and health exam:

Item	Candidate/College/University	Cooperation Teacher/Position/Loc.	Dates
1.	Mark Juliano/The College of New Jersey	Tom Amoriello/Music/RFIS	March 18, 2019-May 3,2019

Aye: Ms. Abbott      Ms. Markowski      Nay: 0      **Abstain: Mr. Walker - #'s 3,4,6,7,8,9,14,15 & 16**  
 Dr. Copeland      Ms. Mitcheltree  
 Ms. Fallon      Mr. Walker  
 Dr. Kenny      Mr. Bart

**CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS**

The next meeting TBD, January.

**All Curriculum items were approved under one motion made by Ms. Abbott, seconded by Ms. Markowski.**

1. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2018-2019 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Ashey	Elizabeth	RH	After School Professional Book Study	5 hrs.	\$33.78/hr.
2.	Burns	Rebecca	RH	After School Professional Book Study	5 hrs.	\$33.78/hr.
3.	Carson	Cynthia	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
4.	Counsel	Jeannie	JPC	After School Professional Book Study	5 hrs.	\$33.78/hr.
5.	Chorun	Renee	FAD	After School Professional Book Study	5 hrs.	\$33.78/hr.
6.	Culcasi	Lindsey	RFIS	After School Professional Book Study	5 hrs.	\$33.78/hr.
7.	Custy	Mary Jane	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
8.	Davis	Debra	RFIS	After School Professional Book Study	5 hrs.	\$33.78/hr.
9.	Errickson	Pamela	RFIS	After School Professional Book Study	5 hrs.	\$33.78/hr.
10.	Flavin	Patricia	CH	After School Professional Book Study	5 hrs.	\$33.78/hr.
11.	Grossweiler	Jessica	FAD	After School Professional Book Study	5 hrs.	\$33.78/hr.
12.	Gravett	Julie	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
13.	Hamlin	Dayna	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
14.	Hilke	Michelle	RH	After School Professional Book Study	5 hrs.	\$33.78/hr.
15.	Hill	Kristin	FAD	After School Professional Book Study	5 hrs.	\$33.78/hr.
16.	Klepper	Beth Ann	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
17.	Lango	Cori	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
18.	Lurie	Karen	RFIS	After School Professional Book Study	5 hrs.	\$33.78/hr.
19.	Lyman	Margaret	JPC	After School Professional Book Study	5 hrs.	\$33.78/hr.
20.	Moore	Laurie	CH	After School Professional Book Study	5 hrs.	\$33.78/hr.
21.	Meyer	Misti	JPC	After School Professional Book Study	5 hrs.	\$33.78/hr.
22.	Moscaritolo	Katelyn	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
23.	Murray	Jaclynn	RH	After School Professional Book Study	5 hrs.	\$33.78/hr.

24.	Nichols	Rebecca	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
25.	Pierson	Jenni Lee	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
26.	Rosa	Julia	RH	After School Professional Book Study	5 hrs.	\$33.78/hr.
27.	Rowe	Kari	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
28.	Schmidt	Cherylann	JPC	After School Professional Book Study	5 hrs.	\$33.78/hr.
29.	Shein	Morgan	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
30.	Smith	Elizabeth	RFIS	After School Professional Book Study	5 hrs.	\$33.78/hr.
31.	Smits	Jennifer	RH	After School Professional Book Study	5 hrs.	\$33.78/hr.
32.	Soos	Laura	CH	After School Professional Book Study	5 hrs.	\$33.78/hr.
33.	Stewart	Barbara	FAD	After School Professional Book Study	5 hrs.	\$33.78/hr.
34.	Strawman	Andrea	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
35.	Tavares	Anabela	RFIS	After School Professional Book Study	5 hrs.	\$33.78/hr.
36.	Teeple	Christine	CH	After School Professional Book Study	5 hrs.	\$33.78/hr.
37.	Vaccarino	Katie	BS	After School Professional Book Study	5 hrs.	\$33.78/hr.
38.	Yoos	Dorothy	CH	After School Professional Book Study	5 hrs.	\$33.78/hr.

2. Approval was given of the following field trip for the 2018-2019 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	7 <sup>th</sup> and 8 <sup>th</sup> Grade Music Groups	JPC	Reading-Fleming Intermediate School	February 1, 2019	Transportation Costs	District

3. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2018-2019 school year.

Item	Donation	Value	Location	Funding Source
1.	Alan Gratz, Author Assembly and Class Workshops	\$3,000	JPC	PTO
2.	Young Audiences: Sister Rain/Brother Sun Assembly	\$1,240	BS	PTO
3.	Audrey Vernick, Author Visit	\$1,850	CH	PTO
4.	Assembly with Dr. Paul Wichansky, Motivational Speaker	\$1,200	RFIS	Student Activity Funds
5.	Classroom Supplies and Reading Materials	\$250	RFIS	Elks Lodge 2119
6.	Classroom Supplies and Reading Materials	\$250	RFIS	#2137 Fraternal Order of Eagles Riders Club
7.	J-Line Dance Crew Assembly	\$795	BS	PTO

4. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Bland	Daniel	ISTE Conference, Philadelphia, PA	June 23-26, 2019	R,M,L,F,O	\$1,000
2.	Cook	Michelle	ISTE Conference, Philadelphia, PA	June 23-26, 2019	R,M,L,F,O	\$1,400
3.	Losanno	Ralph	ISTE Conference, Philadelphia, PA	June 23-26, 2019	R,M,L,F,O	\$1,500
4.	Wolff	Kristen	ISTE Conference, Philadelphia, PA	June 23-26, 2019	R,M,L,F,O	\$880
5.	Borawski	Jason	NJASA 2019 TECHSPO Conference, Atlantic City, NJ	January 31-February 1, 2019	R,M,L,F,O	\$745
6.	Castellano	Robert	NJASA 2019 TECHSPO Conference, Atlantic City, NJ	January 31-February 1, 2019	R,M,L,F,O	\$730
7.	Davies	Paul	NJASA 2019 TECHSPO Conference, Atlantic City, NJ	January 31, 2019	R,M,O	\$415
8.	Kay	April	NJASA 2019 TECHSPO Conference, Atlantic City, NJ	January 31-February 1, 2019	R,M,L,F,O	\$820
9.	Koch	Leigh Ann	CPR/AED Instructor Training, Hunterdon Medical Center, Flemington, NJ	January 14 & 16, 2019	R	\$310

10.	Kassick	Joseph	Reading Recovery Teacher Leader Professional Development, Lesley University, Cambridge, MA	January 23-25, 2019	M,L,F,O	\$1,000
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

5. Approval was given to apply for the 2018-2019 Every Student Succeeds Act (ESSA) Amendment funds as indicated below:

ESSA Title	Description	Amount
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$180,874
Title II, Part A	Teacher and Principal Training and Recruiting Fund	\$48,004
Title III	English Language Acquisition and Language Enhancement	\$23,149
Title III	Immigrant	\$4,365
Title IV	Student Support and Academic Enrichment	\$10,902
Total		\$267,294

6. Approval was given to amend the August 27, 2018 motion:

to employ the following staff member funded by Title I of the Every Student Succeeds Act (ESSA) of 2015 for the 2018-2019 school year as indicated below:

Item	Last Name	First Name	Position	Full Salary	ESSA Salary	% from ESSA
2.	Litchfield	Kristen	Literacy Coach	\$59,750.00	\$29,875.00	50%

to read:

Item	Last Name	First Name	Position	Full Salary*	ESSA Salary	% from ESSA
2.	Litchfield	Kristen	Literacy Coach	\$34,954.00	\$34,954.00	100%

\*Prorated January 7, 2019 – June 30, 2019

**Aye:** Ms. Abbott                      Ms. Markowski                      **Nay: 0**                      **Abstain: 0**  
 Dr. Copeland                      Ms. Mitcheltree  
 Ms. Fallon                      Mr. Walker  
 Dr. Kenny                      Mr. Bart

**FACILITIES/OPERATIONS/SECURITY**

The next meeting TBD, January.

**The Facilities/Operations/Security items were approved under one motion made by Mr. Walker, seconded by Ms. Markowski.**

- Approval was given to dispose of the attached list of broken district property and/or damaged/obsolete items from Copper Hill Elementary School, as they are no longer useable and are not required as a trade-in or a replacement purchase.
- Approval was given to dispose of the attached list of broken district property and/or damaged/obsolete item from Reading-Fleming Intermediate School, as it is no longer useable and are not required as a trade-in or a replacement purchase.

**Aye:** Ms. Abbott                      Ms. Markowski                      **Nay: 0**                      **Abstain: 0**  
 Dr. Copeland                      Ms. Mitcheltree  
 Ms. Fallon                      Mr. Walker  
 Dr. Kenny                      Mr. Bart

TRANSPORTATION

The next meeting will be January 9, 2018.

Ms. Fallon noted the minutes are not on the Board Website. Ms. Markowski stated FRSD/HCRHS JTC share the responsibility of minutes every other year.

FINANCE

The next meeting TBD, January.

**All Finance items were approved under one motion made by Dr. Copeland, seconded by Ms. Fallon.**

1. Approval was given of the attached transfer list from November 20, 2018 to December 11, 2018.
2. Approval was given of the attached bill list for the month of December totaling \$2,451,493.15.
3. Approval was given for the Superintendent and Business Administrator to transfer funds, pay monthly bills, authorize payroll disbursements and review the Secretary’s Report for the month of December 2018.

<b>Aye:</b>	<b>Ms. Abbott</b>	<b>Ms. Markowski</b>	<b>Nay: 0</b>	<b>Abstain: 0</b>
	<b>Dr. Copeland</b>	<b>Ms. Mitcheltree</b>		
	<b>Ms. Fallon</b>	<b>Mr. Walker</b>		
	<b>Dr. Kenny</b>	<b>Mr. Bart</b>		

POLICY DEVELOPMENT

The next meeting TBD, January.

**The Policy Development item #1 was approved under one motion made by Dr. Kenny, seconded by Ms. Mitcheltree.**

1. Approval was given to present the following new policies and regulations for a 1<sup>st</sup> reading, as attached:
  1. P 0169.02 - BOE Member Use of Social Media
  2. P 5330.04 – Administering an Opioid Antidote
  3. P 7424 – Bed Bugs
  4. R 7424 – Bed Bugs

<b>Aye:</b>	<b>Ms. Abbott</b>	<b>Ms. Markowski</b>	<b>Nay: 0</b>	<b>Abstain: 0</b>
	<b>Dr. Copeland</b>	<b>Ms. Mitcheltree</b>		
	<b>Ms. Fallon</b>	<b>Mr. Walker</b>		
	<b>Dr. Kenny</b>	<b>Mr. Bart</b>		

**The Policy Development item #2 was approved under one motion made by Dr. Kenny, seconded by Ms. Abbott.**

2. Discussion of Policy 7510 – Use of School Facilities

Dr. Kenny gave a brief history of the current policy and reasons for the revision/enhancements to the Facility Use Policy. Dr. Copeland mentioned that historically there are two separate documents. A Policy and a separate Regulation. Dr. Copeland noted that the draft has both pieces in one document. Mr. Bart mentioned that he spoke to Ms. Hoffmeyer, from Comegno Law Group. The legal recommendation is to split into two separate documents. Policies fall under the Board of Education and Regulations are handled by the Superintendent. Ms. McGann agreed to be responsible for the Regulation. A lengthy discussion took place among Board Members regarding the revision of Policy 7510. Questions were directed to Dr. Kenny and Mr. Walker.

The following is a list of key topics discussed regarding Policy 7510:

- Requirement stating 50% or more of participants must reside in Flemington Borough and/or Raritan Township.
- Time change to exit school facilities.
- Safety and security for using facility. Police Officers, Security Guards and AED requirements.
- Soften wording regarding a two week requirement for reserving facility.

Mr. Bart has created a list of many questions he has regarding the revision of the Policy. Dr. Copeland suggested that other Board Members forward their questions to Mr. Bart. Mr. Bart will then share the compiled list with Dr. Kenny and the full Board. Dr. Kenny agreed to the suggestion and stated that she wants a policy in place that reflects best practices for the district.

**Aye:** Ms. Abbott                      Ms. Markowski                      **Nay: 0**                      **Abstain: 0**  
 Dr. Copeland                      Ms. Mitcheltree  
 Ms. Fallon                      Mr. Walker  
 Dr. Kenny                      Mr. Bart

SPECIAL EDUCATION

The next meeting TBD, January.

**All Special Education items were approved under one motion made by Ms. Fallon, seconded by Ms. Abbott.**

1. Approval was given to contract with Emily Perlis, Psy.D, LLC, to conduct a neuro-psychological student evaluations at a maximum fee of \$2,800 during the 2018-2019 school year.
2. Approval was given for Partners in Development, LLC, to conduct a Functional Behavior Assessment at a maximum fee of \$2,100 during the 2018-2019 school year.
3. Approval was given to employ the following as Home Instructor, for the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Purpose	Shared Hours	Rate
1.	Lane	Roseann	Home Instructor	600 shared hours	\$30.62/hr.

4. Approval was given to employ the following Teacher Assistant, contracted through the Hunterdon County ESC, for extra compensation during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Fenneman	Laurie	RFIS	Intramural Advisor (Sub)	300 shared hours	\$30.62/hr.

5. Approval was given to employ the following Translator/Interpreter for the 2018-2019 school year, as follows:

Item	Last Name	First Name	Position	Max # of Hours	Rate
1.	Burgos	Lillian	Translator/Interpreter	100 shared hours	\$30.62/hr.

6. Approval was given to confirm the end of services of the following Teacher Assistant, contracted through the Hunterdon County Educational Services Commission, for the 2018-2019 school year as follows:

Item	Last Name	First Name	Location	Effective Date
1.	Gebran	Roula	RH	December 10, 2018

**Aye:** Ms. Abbott                      Ms. Markowski                      **Nay: 0**                      **Abstain: 0**  
 Dr. Copeland                      Ms. Mitcheltree  
 Ms. Fallon                      Mr. Walker  
 Dr. Kenny                      Mr. Bart

MISCELLANEOUS (INFORMATION-ACTION ITEMS)

Information Items

1. Drills to date for the 2018-2019 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/12	09/13	09/18	09/12	09/20	09/14
October	10/26	10/02	10/19	10/4	10/17	10/25
November	11/07	11/02	11/21	11/01	11/01	11/07
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/21	09/26	09/27	09/20	09/26	09/21
October	10/10	10/18	10/29	10/17	10/9	10/19
November	11/12	11/07	11/07	11/07	11/07	11/07 11/19

2. Suspensions for the month of November:

School	Infraction	# of Days
JPC	Inappropriate physical contact with another student	Two Days
RH	Repeated defiance	Half Day
CH	Physical aggression towards staff	One Day

3. Harassment, Intimidation & Bullying Investigations for the 2018-2019 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
JPC	10/24/18	2	Yes	Remedial actions outlined in report
BS	10/22/18	1	No	Remedial actions outlined in report
RFIS	11/27/18	2	No	Remedial actions outlined in report

**The Miscellaneous/Action items were approved under one motion made by Ms. Mitcheltree, seconded by Ms. Markowski.**

Action Items

1. Approval was given to adopt the following revised 2018-2019 Calendars, as attached.

Item	Calendar
1.	Student
2.	Maintenance

2. Approval was given to accept the Harassment, Intimidation & Bullying Investigations presented on the November 26, 2018 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
FAD	10/29/18	1	No	Remedial actions outlined in report.
JPC	10/24/18	3	No	None
RFIS	10/31/18	1	No	Remedial actions outlined in report.

<b>Aye:</b>	<b>Ms. Abbott</b>	<b>Ms. Markowski</b>	<b>Nay: 0</b>	<b>Abstain: 0</b>
	<b>Dr. Copeland</b>	<b>Ms. Mitcheltree</b>		
	<b>Ms. Fallon</b>	<b>Mr. Walker</b>		
	<b>Dr. Kenny</b>	<b>Mr. Bart</b>		

CORRESPONDENCE

None

OLD BUSINESS

The Board thanked Ms. Fallon for her 7 years of service. Ms. McGann thanked Ms. Fallon and is grateful for her support and dedication to our children. Ms. Fallon stated she is very proud of the years she has served the district as a Board Member.

NEW BUSINESS

Ms. Abbott handed out New Board Member packets that she has compiled. She asked the Board to review and give feedback. Dr. Kenny suggested that the information be placed in a binder separated by sections. Mr. Bart noted this will be very beneficial for all Board Members. Dr. Copeland suggested a training for all Board Members on the topic of Code of Ethics with both the NJSBA and legal counsel. Ms. Markowski noted the NJSBA is a great resource for all types of training. Mr. Bart wished everyone a safe and happy holiday and prosperous New Year. Ms. McGann wished everyone a happy holiday and a happy New Year. Ms. McGann left a treat for each Board Member to enjoy.

CITIZENS ADDRESS THE BOARD

Amanda Thompson, parent, addressed the Board regarding a student matter. She expressed concern for the way the Board spoke to each other tonight regarding the facility use discussion.

**On the motion of Ms. Fallon, seconded by Dr. Copeland, the meeting was adjourned at 8:44 p.m. viva voce.**

Respectfully Submitted,

Kim Parisi  
Secretary to the Business Administrator

2019 Board Meetings

- January 7 - Reorganization of the Board & 28
- February 11 & 25
- March 18
- April 8
- May 6 - Reorganization of the District & Public Hearing & 28
- June 10 & 24
- July 22
- August 26
- September 9 & 23
- October 14 & 28
- November 12 & 25
- December 9