

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
February 26, 2017
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:01 p.m. in Room D-111 at the J.P. Case Middle School.

Members Present

Jessica Abbott
Sandra Borucki
Dennis Copeland
Anna Fallon*

Marianne Kenny
Laurie Markowski**
Christopher Walker
Tim Bart

Members Absent

Susan Mitcheltree

***arrived @ 6:31 p.m.**
****arrived @ 6:08 p.m.**

On the motion of Ms. Borucki, seconded by Dr. Kenny, the meeting was adjourned, unanimously viva voce, at 6:02 p.m. to Executive Session in Room D-111.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Pending Litigation
School Security

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 7:04 p.m. in the auditorium.

There was a moment of silence for those lost in the Florida tragedy and their families.

SUPERINTENDENTS REPORT

Dr. Ruberto noted the following dates were coming up, Read Across America Week from February 26th to March 2nd. She noted the J.P. Case Middle School play, Willy Wonka will be Friday, March 2nd and Saturday March 3rd. The Superintendent reception will be March 9th for all involved with the production. She stated March 7 is a Strategic Planning meeting. She noted March 8th at J.P. Case Middle School at 6:00 p.m. is the Anxiety Night for parents. She complimented the Student Counselors, Dr. Giordanella and Ms. TenKate. She noted March 28th will be the last coffee with the Interim Superintendent. Dr. Ruberto noted at the March 19th Board Meeting we will be recognizing the Teachers of the Year. She updated the Board on the attendance rate and noted additional sanitizing to help combat illnesses. The students are at 95.18% attendance rate which is excellent and we hope to keep it that way. She stated a Board Member is required to serve on the District Evaluation Advisory Committee (DEAC). Dr. Ruberto gave a QSAC update in which the County Executive Superintendent visited the district and completed a review of relevant information related to QSAC and now we await a final determination from the Commissioner. She noted a Barley Sheaf staff member will write a grant for Techspo. She gave an overview of the morning fire alarm situation at J.P. Case and checked the Maintenance logs. Dr. Ruberto commended Mr. Sibilia, Ms. Kay, faculty, staff and students. Dr. Ruberto noted her parent communication and that she received a call from a parent concerned about a potential conflict between J.P. Case's promotion date and Hunterdon Central High School's graduation date. She noted the high school's graduation is held in the morning and J.P. Case's ceremony is held in the evening. The parent has started a facebook post and may begin a petition. She also received one call regarding lice. She stated there is no data to support a lice issue at this time. Dr. Ruberto reviewed recent events regarding the Florida tragedy. She noted we have a security plan in place to address student walkouts. She thanked the Raritan Township and the Flemington Borough Police Departments and the office of the Prosecutor. She thanked Administration, Student Counselors, Teachers, faculty and staff who are all diligent as well as the students.

Dr. Ruberto stated she received two phone calls and three emails and thanked the parents for reaching out and that she recognizes their concerns. There is an Action Plan. Dr. Ruberto noted the staff also appreciates the correspondence to recent events by utilizing all district systems, internal/external. Dr. Ruberto stated the development of an infrastructure of response, to maintain the student's confidence in their school/district. She acknowledges the students' rights of assembly and self-expression, while accepting the districts responsibility for student safety/security while minimizing school disruption for the current situation and the potentiality of future events. Dr. Ruberto stated she was going to go to Washington, D.C to support the children of Florida but now she cannot attend, she wanted to correct the record. Dr. Ruberto asked everyone to help her change the districts dialogue and to move forward to doing good things for the kids.

Dr. Ruberto introduced Dr. Giordanella and Ms. Tenkate from the Special Education Department to report on the status of the district. Dr. Giordanella and Mr. Tenkate gave a presentation, as attached. Dr. Copeland asked about difficulties the Reading Recovery children might have going into General Education classrooms. Dr. Giordanella answered by stating that teacher input and support is key. Dr. Copeland asked what an inclusion model looks like in K-8th grade. Dr. Giordanella explained in class support and co-teaching. Mr. Bart thanked Dr. Giordanella and Ms. Tenkate.

CITIZENS ADDRESS THE BOARD

Sue Vala, FREA President, asked if the presentation will be on the website. Dr. Ruberto stated yes.

Lauren Imiolek, resident, asked when the Special Education Administrators will let parents know about ESY being only 4 days. Dr. Ruberto will reach out.

Dawn Maurer, parent, expressed concern about Hunterdon Central High School events overlapping with Flemington-Raritan School District. She asked the Board to consider this for the future.

On the motion of Ms. Abbott, seconded by Ms. Markowski, minutes of the Executive Session on February 12, 2018* were approved viva voce.

***Ms. Borucki & Dr. Copeland abstained.**

On the motion of Ms. Markowski, seconded by Dr. Kenny, minutes of the Regular Meeting on February 12, 2018* were approved viva voce.

***Ms. Borucki & Dr. Copeland abstained.**

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of January 2018 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2017-2018.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A: 23-2.11(a), as of January 31, 2018. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2017-2018.

On the motion of Ms. Borucki, seconded by Ms. Abbott, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of January 2018.

Aye:	Ms. Abbott	Dr. Kenny	Nay: 0	Abstain: 0
	Ms. Borucki	Ms. Markowski		
	Dr. Copeland	Mr. Walker		
	Ms. Fallon	Mr. Bart		

PERSONNEL

The next meeting will be March 15, 2018.

The Personnel items were approved under one motion made by Ms. Markowski, seconded by Dr. Copeland.

1. Approval to adjust the leave of absence for the following staff member, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
							*Adjusted Dates
1.	Hadzimichalis	Melissa	RFIS	Grade 5	Medical	Disability	February 1, 2018-March 16, 2018
							February 1, 2018-*March 2, 2018

2. Approval to adjust the employment of the following leave replacement during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
					*Adjusted Dates		
1.	Barrett	Nicole	RFIS	Grade 5 / Melissa Hadzimichalis	February 5, 2018- March 19, 2018	Sub Per Diem Rate (Day 1-60) / \$52,355/BA/1 (Day 61 +)	Elementary School Teacher in Grades K-6 (CEAS), Teacher of Students with Disabilities (CEAS) / Rider University
					February 5, 2018- *March 6, 2018		

3. Approval to employ the following staff member for the 2017-2018 school year pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Position/Loc.	Effective Date	Salary/Degree/Step	Certification/College
1.	Esposito	Torie	LLD - In-Class Support / RFIS	March 12, 2018	\$55,580/MA/1	Elementary School Teacher in Grades K-5 (CEAS), Teacher of Students with Disabilities (CEAS) / The College of New Jersey

***Mr. Walker abstained.**

4. Approval to amend the January 2, 2018 motion:

for the following staff members to take a leave of absence, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
3.	Morales	Holly	SS	Social Worker	Maternity	Disability	March 19, 2018-April 6, 2018
						FMLA	April 9, 2018-June 30, 2018

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
3.	Morales	Holly	SS	Social Worker	Maternity	Disability	March 19, 2018-April 5, 2018
						FMLA	April 6, 2018-June 30, 2018

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

5. Approval to adopt the revised job description for the position of Residency Investigator, as attached.
6. Approval to adopt new job descriptions for the following positions, as attached:
 - a. Computer Technician – Apprentice (Tier 1)
 - b. Computer Technician – Diagnostician (Tier 2)
 - c. Computer Technician – Project Coordinator (Tier 3)
7. Approval to adjust the salaries and job titles of the following staff members for the 2017-2018 school year, retroactive to July 1, 2017, as follows:

Item	Last Name	First Name	Loc.	Position	From: 2017-2018 Salary	To: 2017-2018 Salary
1.	Davies	Paul	CO	Computer Technician – Project Coordinator	\$48,754.02	\$53,000.00 – Tier 3
2.	Hudzinski	Anthony	CO	Computer Technician - Diagnostician	\$42,471.64	\$49,000.00 – Tier 2

8. Approval to accept the resignation of the following staff member, during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Radzinski	Melanie	JPC	.53 10-Month Health Office Secretary	Resignation	June 21, 2018

9. Approval to adopt a revised District Organizational Chart for the 2017-2018 school year, as attached.

All Staff – Additional Compensation

10. Approval to employ the following staff members for extra compensation during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Agabiti	Joseph	JPC	Class Coverage – 2/14/18	45 minutes	\$30.62/hr.
2.	Biedermann	Gretchen	JPC	Class Coverage – 2/14/18	45 minutes	\$30.62/hr.
3.	Coster	Lisa	RFIS	Class Coverage – 2/14/18	64 minutes	\$30.62/hr.
4.	Hennessy	Elizabeth	RFIS	Class Coverage – 2/9/18	64 minutes	\$30.62/hr.
5.	Miller	Jeffrey	RFIS	Class Coverage – 2/20/18	64 minutes	\$30.62/hr.
6.	Corigliano	Frank	JPC	Coach – Varsity Boys Lacrosse	132 hours	\$30.62/hr.

Substitutes

11. Approval to increase the following Substitute Rates for the 2017-2018 school year, effective March 1, 2018:

Item	Position	From Rate:	To Rate:
1.	Substitute Teacher	\$100 per day, increases to \$105 per day after 20 days of service in position	\$125 per day, increases to \$130 per day after 20 days of service in position
2.	Substitute School Nurse	\$175 per day	\$200 per day

***Ms. Fallon voted no.**

12. Approval to employ the following applicants as substitutes for the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name
1.	Helem	Shannon
2.	Linnemeyer	Gary
3.	Lovisa	Samantha
4.	Obregon	Maria
5.	Winebrenner	Keri

Field Placement

13. Approval for the following students from Westminster Choir College to complete their practicum from March 19, 2018 through April 26, 2018, pending fingerprints and health exam:

Item	Last Name	First Name	Location
1.	DeVeau	Marissa	JPC
2.	Hilling	Hannah "Michaela"	JPC
3.	Lucchesse	Alexa	JPC

14. Approval for Zachary Pedrick, Hunterdon Central Regional High School student to volunteer for the Robotics Club at J.P. Case Middle School for a maximum of 15 hours for the remainder of the 2017-2018 school year, with no financial implications.

***Mr. Walker abstained.**

15. Approval to allow students from Hunterdon County Polytech to observe classes as part of their field experience requirement during the 2017-2018 school year, with no financial implications, as follows:

Item	Last Name	First Name	Loc.	Teacher/Subject	Dates
1.	Dermer	Alyssa	JPC	Kelly Ellenberg/Math	March 1, 2018-June 30, 2018
2.	Ellenberg	Hannah	JPC	Dawn Hlavsa-Suk/Social Studies	March 1, 2018-June 30, 2018

16. Approval to reassign the following student teacher during the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Student Teacher/ University	From: Cooperating Teacher/ Position/ Location	To: Cooperating Teacher/ Position/Location	Effective Dates:
1.	Meg Itoh/ The College of New Jersey	Osmond Hatke/Art/RFIS	Catherine Sewall/Art/JPC	March 12, 2018-May 4, 2018

17. Approval for the following student to complete observation hours, pending health exam, as follows:

Item	Last Name	First Name	College	Loc.	Maximum Hours	Dates
1.	Fenneman	Noelle	Rider University	RFIS	20	January 22, 2018 – May 8, 2018

Ms. Markowski noted the climate survey was discussed and spoke about the increase for nurse substitutes as well as the calendar at the last Personnel Committee Meeting.

Ms. Fallon asked how much do we budget for substitutes. Ms. Voorhees estimated \$300,000. Ms. Fallon noted a 25% increase. Dr. Ruberto explained concerns with payment of preps. Dr. Ruberto noted we are short on substitutes. Mr. Bart noted teachers are pulled to cover as substitutes as well. Ms. Fallon noted she is not convinced this is a monetary issue. She is questioning if this is a staff absence issue. Dr. Ruberto explained staff attendance is good. She stated we are having a sub fair as well. Ms. Fallon stated this is an ongoing issue and prefers we not increase the rate. Mr. Bart and Ms. Abbott noted the need to be competitive.

Dr. Ruberto noted again we are consistently short. Ms. Fallon also asked about the Computer Technician Tiers. Dr. Ruberto noted the recommendation was made to be competitive. Ms. Voorhees noted, the \$1000 given for certifications, can be updated in the contract after Board Approval.

Aye: Ms. Abbott Ms. Fallon Nay: Ms. Fallon-#11 Abstain: Mr. Walker-#'s 3 & 14
 Ms. Borucki Ms. Markowski
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS

The next meeting will be March 13, 2018.

The Curriculum items were approved under one motion made by Ms. Borucki, seconded by Ms. Abbott.

1. Approval to employ the following consultant during the 2018-2019 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Wilson Language	District	Foundations Coaching and Facilitator Training	7 days	\$12,750

2. Approval to employ the following staff members, or their alternates, for additional compensation during the 2017-2018 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Cahill	William	JPC	6-8 Science Curriculum Refinements	21 shared hrs.	\$33.78/hr.
2.	Corfield	Marie	RH	K-8 Art Curriculum Committee Revisions	95 shared hrs.	\$33.78/hr.
3.	Dribbon	Katherine	BS			
4.	Griffis	Melissa	CH			
5.	Hatke	Osmond	RFIS			
6.	Kermezian	Leigh	RFIS			
7.	McConnell	Laura	FAD			
8.	Sewall	Catherine	JPC			
9.	Borawski	Jason	JPC			

3. Approval of the following field trip for the 2017-2018 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	MD & Autism Program	CH	JPC to attend Willy Wonka dress rehearsal	February 29, 2018	Transportation Costs	District

4. Approval to purchase the following items that exceed the \$40,000 bid threshold using a State Contract.

Item	Quantity	Description	Total Cost	Vendor
1.	635	Dell Chromebook 11 3180	\$140,106.40	Dell Computer Corp.

5. Approval to accept the following curriculum, professional development, and/or technology-related donations for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	700 Totebags (No Logo's)	\$1,547.04	CH	PTO
2.	25 iPad Covers	\$399.75	CH	PTO
3.	Jumbo Magnetic Base 10 Blocks	\$429.50	FAD	PTO
4.	Book Repair Machine Supplies	\$66.90	FAD	PTO
5.	Somerset Patriot Baseball Game Tickets	No Cost	FAD	Steven Kalafer

6. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Eresman	Jessica	NJTESOL Conference, New Brunswick, NJ	June 1, 2018	R,M,O	\$280
2.	Martinez-Wright	Ameloisa	NJTESOL Conference, New Brunswick, NJ	May 31 & June 1, 2018	R,M,O	\$340
3.	Hilgen	Janice	Employee Evaluation Management Certification Course, Princeton, NJ	June 27-28, 2018	R,M	\$720
4.	Zullo	Coleen	Employee Evaluation Management Certification Course, Princeton, NJ	June 27-28, 2018	R,M	\$720
5.	Bradley	Noreen	NJSSNA 2018 Spring Conference, Princeton, NJ	March 16-17, 2018	R	\$224
6.	Koch	Leigh Ann	NJSSNA 2018 Spring Conference, Princeton, NJ	March 16-17, 2018	R,M	\$240
7.	Blay	Oliver	Next Generation Science Standards Conference (Grades 6-12) Spring 2018, New Brunswick, NJ	March 12-13, 2018	R,M	\$435
8.	Burkhardt	Kristin	Next Generation Science Standards Conference (Grades 6-12) Spring 2018, New Brunswick, NJ	March 12-13, 2018	R,M	\$435
9.	Eckhardt	Cristin	Next Generation Science Standards Conference (Grades 6-12) Spring 2018, New Brunswick, NJ	March 12-13, 2018	R,M	\$435
10.	Ruppel	Ann	Next Generation Science Standards Conference (Grades 6-12) Spring 2018, New Brunswick, NJ	March 12-13, 2018	R,M	\$435
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

7. Approval for members of Therapy Dogs International, Teresa Walker and her therapy dog Bess, to visit Francis A. Desmares as part of a reading program during the 2017-2018 school year.

***Mr. Walker abstained.**

Aye: Ms. Abbott Ms. Fallon Nay: 0 Abstain: Mr. Walker-#7
 Ms. Borucki Ms. Markowski
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

Mr. Bart asked to see a technology plan. Dr. Ruberto will look into this and yes it is part of the plan, with the items being approved this evening. Dr. Copeland asked about a rotation plan for chromebooks. Ms. Fallon responded.

FACILITIES/OPERATIONS

The next meeting will be March 13, 2018.

The Facilities/Operations items were approved under one motion made by Mr. Walker, seconded by Ms. Borucki.

- 1. Approval for Robert Hunter Elementary School to dispose of two 8x5 broken room dividers as they are no longer useable and are not required as a trade-in or a replacement purchase.

Aye: Ms. Abbott Ms. Fallon **Nay: 0** **Abstain: 0**
 Ms. Borucki Ms. Markowski
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

TRANSPORTATION

The next meeting will be March 14, 2018.

FINANCE

The next meeting will be March 15, 2018.

The Finance items were approved under one motion made by Dr. Copeland, seconded by Ms. Borucki.

- 1. Approval of the attached transfer list from January 17, 2018 to February 20, 2018.
- 2. Approval of the attached bill list for the month of February totaling \$3,461,362.61.

Aye: Ms. Abbott Ms. Fallon **Nay: 0** **Abstain: 0**
 Ms. Borucki Ms. Markowski
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

POLICY

The next meeting will be March 13, 2018.

The Policy items were approved under one motion made by Dr. Kenny, seconded by Ms. Markowski.

- 1. Approval to accept the following existing policy, which has been reviewed and requires no changes, as attached:
 - a. P 9130 – Public Complaints & Grievances
- 2. Approval to abolish the following regulation, as attached:
 - a. R 7300.1 – Disposition of Instructional Property
- 3. Approval to adopt the following revised policies and regulations, as attached:
 - a. P 0164 – Conduct of Board Meeting
 - b. R 2414 – Programs & Services for Pupils in High Poverty & in High Need School Districts (M)
 - c. R 5121.1 – Math Placement Criteria Grades 6-8
 - d. P 5410 – Promotion & Retention (M)
 - e. R 5410 – Promotion & Retention (M)

- f. P 7101- Education Adequacy of Capital Projects
- g. R 7101- Education Adequacy of Capital Projects
- h. P 7102 – Site Selection and Acquisition
- i. P 7300 – Disposition of Property
- j. R 7300.2 - Disposition of Land
- k. R 7300.3 - Disposition of Personal Property
- l. R 7300.4 - Disposition of Federal Property
- m. P 8550 – Unpaid Meal Charges/Outstanding Food Service Charges (M)*

Item 3(m) was tabled.

4. Approval to present for a first reading the following new regulations, as attached:

- a. R 7102 - Site Selection and Acquisition
- b. P 7130 – School Closing
- c. R 8140 – Enrollment Accounting (M)
- d. R 8220 – School Closings

Ms. Abbott asked about Policy 8550. She asked why they receive a replacement lunch if in arrears. Dr. Kenny asked if this is a problem. Mr. Bart thinks we should give students a regular lunch. Ms. Abbott agrees as does Dr. Kenny. Dr. Kenny wants to table the motion. Dr. Ruberto asked Ms. Voorhees to gather information as to how much in arrears and cost differential between 2 meals. Is the contract affected?

Dr. Kenny and Ms. Markowski agreed to rescind the original motion to: The Policy items were approved under one motion 1 through 4 and tabling 3(m).

Aye: Ms. Abbott Ms. Fallon **Nay:** 0 **Abstain:** 0
 Ms. Borucki Ms. Markowski
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

SPECIAL SERVICES

The next meeting will be March 14, 2018.

The Special Services item was approved under one motion made by Ms. Fallon, seconded by Ms. Markowski.

1. Approval to employ the following Teacher Assistant, contracted through the Hunterdon County Educational Service Commission for the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Reason	Effective Date
1.	Mejia-Perez	Karina	JPC	New Position - Personal Assistant for New Student	February 27, 2018

2. Approval for Saint Clare’s Hospital to provide bedside instruction during the 2017-2018 school year at a rate of \$55 per hour.

3. Approval to employ the following Substitute Nurse Transportation Aides during the 2017-2018 school year, pending fingerprinting and health exam, as follows:

Item	Last Name	First Name	Position	Rate	Effective Date
1.	Kane	Lori	Substitute Nurse Transportation Aide	\$175 per day	February 27, 2018
2.	Umana	Justin	Substitute Nurse Transportation Aide	\$175 per day	February 27, 2018

Aye: Ms. Abbott **Dr. Kenny** **Nay: 0** **Abstain: 0**
 Ms. Borucki **Ms. Markowski**
 Dr. Copeland **Mr. Walker**
 Ms. Fallon **Mr. Bart**

Information Items

1. Suspensions for the months of January:

School	Infraction	# of Days
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day

2. Harassment, Intimidation & Bullying Investigations for the 2017-2018 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
CH	Ongoing/Intermittent; most recently 1/16/18	3	No	Remedial actions outlined in report.
JPC	The exact date is unknown and the time was from 12:00 p.m. to 9:00 p.m. on social media	7	Inconclusive could not be determined; 3 school districts involved; police investigation in progress	Remedial actions outlined in report.
JPC	February 2, 2018	8	No	None

MISCELLANEOUS

The Miscellaneous/Action items were approved under one motion made by Ms. Borucki, seconded by Ms. Fallon.

Action Items

1. Approval to accept the Harassment, Intimidation & Bullying Investigations presented on the February 12, 2018 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	December 2017 & Elementary School	3	Yes	Remedial actions outlined in report.
RFIS	Ongoing	4	No	Remedial actions outlined in report.

2. Approval to accept the settlement agreement HUN-L-95-13.
3. Approval to adopt the District Climate Survey Questionnaires for the 2017-2018 school year, as attached.

Dr. Copeland asked why the HIB items are under Information/Action Items. Ms. Voorhees responded that they are presented at one meeting as information and the next meeting to be approved. Ms. Voorhees noted it is similar to how we approve policies.

Aye: Ms. Abbott **Dr. Kenny** **Nay: 0** **Abstain: 0**
 Ms. Borucki **Ms. Markowski**
 Dr. Copeland **Mr. Walker**
 Ms. Fallon **Mr. Bart**

CORRESPONDENCE

Ms. Abbott noted she received 2 emails. One was from a parent regarding security. The other was from a retiring staff member and expressed love for the Flemington-Raritan School District.

OLD BUSINESS

Mr. Bart reminded everyone about the March 5th Board Meeting. Mr. Bart stated the need for a date for the second half of the team building workshop. Mr. Bart will get back to Dr. Ruberto. Mr. Bart asked the Chairperson of all Committees to give reports at the Board Meetings. Dr. Kenny will work on a template. Mr. Bart noted the Policy Committee should consider new dates. Dr. Kenny will talk to the Committee Members. She will ask to move it to another day or leave at 6:00 p.m. Mr. Bart noted Dr. Ruberto is the Representative to the Library. Mr. Bart noted the J.P. Case Middle School play and Senior Luncheon is this week. Mr. Bart noted the Strategic Plan meeting is March 7th. Mr. Bart asked Ms. Abbott to serve on the DEAC Committee. Ms. Abbott agreed.

NEW BUSINESS

Mr. Bart noted discussions took place in the Personnel Committee meeting regarding the school calendar. Mr. Bart asked the Board to review and try to share recommendations for consideration. The Board discussed Professional Development days, graduation and snow days.

CITIZENS ADDRESS THE BOARD

Lisa Davis, Kathy Mikalsen, Kindergarten Teachers, shared their appreciation for the letter Dr. Ruberto wrote and the quote she shared “we can’t prepare the world, but we can prepare the children”, they thought that was an excellent letter and commended Dr. Ruberto and wanted to express their appreciation. They wanted to make sure the Board is aware of the substitute situation and that it’s not necessarily the teacher’s absenteeism but they may be taking a Professional day or are in training. They are possibly in the building and still need a substitute. Dr. Ruberto noted we are monitoring the professional development days. She note we will not schedule any on a Monday or Friday anymore.

Kathleen Barbee, School Nurse, thanked the Board for tabling the meal charges policy. She expressed concern for children being given alternative lunch as well.

Lauren Imiolek, resident, children are expecting 5 days for the summer program. Dr. Ruberto noted there are no Administrators in the building, she will investigate.

On the motion of Ms. Borucki, seconded by Ms. Markowski, the meeting was adjourned at 9:04 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2018 Board Meetings

March 19 – Approve 2018-2019 Budget

April 9 & 23

May 7 – Reorganization of the District/Public Hearing for 2018-2019 Budget & 29

June 11 & 25

July 23

August 27

September 10 & 24

October 8 & 22

November 12 & 26

December 17