

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
March 19, 2018
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:02 p.m. in Room D-111 at the J.P. Case Middle School.

Members Present

Jessica Abbott Susan Mitcheltree
Sandra Borucki Laurie Markowski
Dennis Copeland* Christopher Walker
Marianne Kenny** Tim Bart

Members Absent

Anna Fallon

*arrived @ 6:05 p.m.
**arrived @ 6:14 p.m.

On the motion of Ms. Markowski, seconded by Ms. Borucki, the meeting was adjourned, unanimously viva voce, at 6:03 p.m. to Executive Session in Room D-111.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel
School Security

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 7:06 p.m. in the auditorium.

SUPERINTENDENTS REPORT

Dr. Ruberto thanked all staff for their efforts during our weather events. She noted the walkout on March 14th had a formal action plan in place. The children were excellent. Dr. Ruberto thanked all administrators and stated they are superior. She thanked the Board for their support as well. Mr. Bart and the Board thanked all staff as well as everyone’s efforts on March 14th. Dr. Ruberto noted the month of STEM and Women’s History month. She noted the Reading-Fleming Intermediate Concert is tomorrow night at 7:00 p.m. She shared Superintendent Coffees are on March 21st for Faculty/Staff and March 28th at 9:00 a.m. at Reading-Fleming Intermediate School. She noted Odyssey of the Mind is at J.P. Case Middle School. She also shared the attendance for students is 90.62% and staff is 90.32%. Dr. Ruberto spoke regarding security issues with Copper Hill parents having lunch with their children in the Skylight Café. This program will be cancelled. She also noted regular security meetings with law enforcement. Dr. Ruberto went over the 2017-2018 school calendar. Dr. Ruberto noted 3 options for staff who have non-refundable reservations for April 5th and 6th. The options are to take a personal day, unpaid day or come in 2 half days after the formal close of school. She noted the staff must show proof of non-refundable tickets. She noted the 2018-2019 school calendar which has snow days embedded in it and thanked the FREA for their approval. Dr. Ruberto noted the Climate Survey has been distributed today. She gave an update on Strategic Planning and noted the action teams met on March 15th. She noted Kindergarten Registration is complete. She went over demographics and the new Real Estate Housing developments, Enclave is behind Lowe’s and Toll Brothers is on Rt. 12. She stated the budget process approval will be forwarded to the County Office. She gave a historical perspective of the district from 2010 and the large increases in Special Education. Dr. Ruberto noted the correspondence she received was to acknowledge the special efforts of everyone at Copper Hill during their lockdown. She noted a special mention to the Principal Ms. Ahmed, the Vice-Principal Mr. Lockett, the Office Staff, the Nurse, Gym Teachers, Mr. Benedetti, Ms. Skove and especially the class teacher, Ms. Gerlach. Dr. Ruberto noted she received parent concerns regarding the walk out on March 14th. Dr. Ruberto shared she is consistently watching the weather for snow and possibilities of closing the school. Mr. Bart and the Board acknowledged everyone’s efforts during the snow events. Dr. Ruberto noted the ESY days will be Monday through Thursday. Dr. Ruberto acknowledged the Barley Sheaf School being ranked 13 out of 50 in the State.

She acknowledged Ms. Kolvites and the special award she received from the Hunterdon County Education Association, Friends of Education. She also acknowledged Ms. Goodfellow for being Hunterdon County Counselor of the Year.

BOARD RECOGNITIONS

2018 Educators of the Year - Recognition & Reception

On behalf of the Board of Education and our entire District, we proudly announced, acknowledged and congratulated the Flemington-Raritan Regional School District's Educators of the Year! Their hard work, dedication and contributions have helped our students grow, learn and achieve. It is because of outstanding staff members like them that our district continues to provide all students with an excellent education and the foundation they need to succeed in the future. We congratulated each of them. The Principals from each school shared positive words about their staff.

Barley Sheaf School

Teacher – Julie Gravett, Grade 4

Educational Services Professional – Kelly Kuster, Math Support

Copper Hill School

Teacher – Jamie Ritter, Grade 1

Educational Services Professional – Kelly Hoff, Speech & Language Therapist

Francis A. Desmares School

Teacher – Lydia Sokoloski, Grade 4

Educational Services Professional – Stacey Salvato, Reading Specialist

Robert Hunter School

Teacher – Tiffany Cinquemani, Grade 4

Educational Services Professional – Michele Fisher, G&T Stretch

Reading-Fleming Intermediate School

Teacher – Babette Galinak, Grade 5 Math/Science

Educational Services Professional – Jeanne Bartley, Speech

J.P. Case Middle School

Teacher – Minda Gilmurray, Grade 8 Language Arts

Educational Services Professional – Jason Borawski, Technology Integration Specialist

Barley Sheaf School Nurse Kathleen Kolvites – Recognition

The Barley Sheaf School Nurse Kathleen Kolvites was congratulated. Ms. Kolvites has been selected as a recipient of the Hunterdon County Education Association's Friends of Education Award. The District is very proud of Ms. Kolvites' accomplishment.

Ms. Kolvites will be honored at the HCEA's 4th Annual Friends of Education Gala on May 4. The District commended and thanked Ms. Kolvites for her dedicated service to the children and families of the Flemington-Raritan School District, our community and to Hunterdon County. We congratulate and thank you!

Barley Sheaf School Faculty & Staff – Recognition & Reception

The District is so proud that Barley Sheaf School ranked #13 out of the top 50 schools in New Jersey in a recent scoring conducted by the state. The Interim Superintendent and the Board of Education recognize the entire staff at Barley Sheaf School for this prestigious achievement. Collectively, you all are to be honored and commended for receiving this esteemed ranking.

Dr. Ruberto thanked all schools and their staff and shared that in her opinion all schools in Flemington-Raritan School District are ranked #1.

CITIZENS ADDRESS THE BOARD

Sue Vala, President FREA, thanked the Board for the staff recognitions and reception. She thanked the Board for the calendar and the thoughtfulness.

On the motion of Ms. Abbott, seconded by Ms. Markowski, minutes of the Executive Session on February 26, 2018* were approved viva voce.

***Ms. Borucki & Ms. Mitcheltree abstained.**

On the motion of Ms. Borucki, seconded by Ms. Markowski, minutes of the Regular Meeting on February 26, 2018* were approved viva voce.

***Ms. Mitcheltree abstained.**

On the motion of Ms. Borucki, seconded by Ms. Markowski, minutes of the Special Meeting on March 5, 2018 were approved viva voce.

On the motion of Ms. Abbott, seconded by Mr. Walker, minutes of the Executive Session on March 5, 2018* were approved viva voce.

***Ms. Borucki & Ms. Markowski abstained.**

PERSONNEL

The next meeting will be April 19, 2018.

The Personnel items were approved under one motion made by Ms. Markowski, seconded by Dr. Kenny.

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval was given to accept the resignation of the following staff members, during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Mitchell	Michael	CO	Supervisor of Technology	Resignation	June 30, 2018
2.	Hart	Deborah	CH	Speech Pathologist	Retirement	June 30, 2018

2. Approval was given to employ Dr. Kathleen **Giordanella** as Interim Director of Special Services at a rate of \$500 per diem, for the 2018-2019 school year.*

***Ms. Borucki abstained.**

3. Approval was given to confirm the leave of absence for the following staff member, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Beckwith	Frances	RH	Support Skills	Medical	Unpaid	February 26, 2018-April 10, 2018

4. Approval was given for the following staff member to take a leave of absence, as follows:*

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Clark	Barbara	RH	Grade 2	Medical	Disability	March 26, 2018-May 4, 2018

***Mr. Walker abstained.**

5. Approval was given to extend the leave of absence for the following staff member, as follows:*

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
							*Extension Dates
1.	Yoos	Dorothy	CH	Grade 1	Medical	Disability	November 14, 2017-December 5, 2017
						Unpaid	December 6, 2017-January 14, 2018
						Unpaid	January 15, 2018-March 16, 2018
						Unpaid	*March 17, 2018-June 30, 2018

*Mr. Walker abstained.

6. Approval was given to extend the employment of the following leave replacement, as follows:

Item	Last Name	First Name	Position/Loc./ Replacing	Effective Date	Salary/Degree/Step	Certification/College
				*Extension Dates		
1.	Dente	Ashlie	Grade 1/CH/ Dorothy Yoos	December 7, 2017- January 31, 2018	Sub Per Diem Pay (Days 1-60) \$53,380(prorated)/ BA+15/1(Day 61+)	Teacher of Preschool through Grade 3 (CEAS)/ Drexel University/DeSales University
				February 1, 2018 - April 13, 2018		
				April 14, 2018 - June 30, 2018		

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

7. Approval was given to confirm the leave of absence for the following staff member, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Hart	Deborah	RH	Library Clerk	Medical	Disability	March 12, 2018-April 23, 2018

8. Approval was given to confirm the employment of the following leave replacement for the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing/FTE	Effective Date	Salary/Step	Certification/College
1.	Rogerson	Keri	RH	Library Clerk/ Deborah Hart (57.14%)	March 14, 2018- April 24, 2018	\$16,786.59(prorated)/ Step 1	Substitute Certification/ Southern Connecticut State University

9. Approval was given to confirm the resignation of the following staff member, during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Van Note	Evan	JPC	Spring JV Coach	Resignation	March 15, 2018

10. Approval was given to adopt the following revised job descriptions, as attached:

- a. Curriculum Secretary
- b. Maintenance Foreman
- c. Payroll Secretary
- d. Secretary to the Assistant Superintendent

All Staff – Additional Compensation

11. Approval was given to employ the following Translator/Interpreter for the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Purpose	Max. # of Hours	Rate/Stipend
1.	Lazauskas	Jean	Translator/Interpreter	20	\$30.62/hr.

12. Approval was given to confirm the following staff members for extra compensation, during the 2017-2018 school year, as follows:*

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Garrabrant	Lisa	JPC	Class Coverage – 3/2/18	42 minutes	\$30.62/hr.
2.	Lanza	Maria	JPC	Class Coverage – 3/2/18	41 minutes	\$30.62/hr.
3.	Kosensky	Matthew	JPC	Class Coverage – 2/28/18	36 minutes	\$30.62/hr.
4.	Aliseo	Brian	RFIS	Special Education Student Coverage, during lunch, as needed, beginning 2/13/18	170 shared	Hourly
5.	Apgar	Sarah	RFIS	Special Education Student Coverage, during lunch, as needed, beginning 2/13/18	170 shared	Hourly
6.	Fielding	Therese	RFIS	Special Education Student Coverage, during lunch, as needed, beginning 2/13/18	170 shared	Hourly
7.	Finch	Katherine	RFIS	Special Education Student Coverage, during lunch, as needed, beginning 2/13/18	170 shared	Hourly
8.	Bergstrom	Carly	RH	After School IEP Meeting – 2/8/18	75 minutes	Hourly
9.	Gallagher	Eleene	RH	After School IEP Meeting – 2/8/18	60 minutes	Hourly
10.	Morales	Holly	SS	After School IEP Meeting – 2/8/18	75 minutes	Hourly

*Mr. Walker abstained.

13. Approval was given to employ the following staff members for extra compensation, during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Alexanderson	Karin	RH	Spring Concert Director	2	\$30.62/hr.
2.	Hopkins	Kenneth	RH	Spring Concert Chaperone	2	\$30.62/hr.
3.	Marino	Jennifer	RH	Spring Concert Chaperone	2	\$30.62/hr.
4.	Reed	Tina	RFIS	Harry Potter Club Advisor	10	\$30.62/hr.

14. Approval was given to increase the maximum number of hours for extra compensation, for the following staff member, during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	From: Max. # of Hours	To: Max. # of Hours	Rate/Stipend
1.	Kermizian Caldwell	Leigh	RFIS	Art Club Advisor	10	20	\$30.62/hr.

Substitutes

15. Approval was given to employ the following applicants as substitutes for the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name
1.	Gross	Lois
2.	Reznak	Susan

Field Placement

16. Approval was given to allow students from Hunterdon County Polytech to observe classes as part of their field experience requirement, for a maximum of 40 hours, during the 2017-2018 school year, with no financial implications, as follows:

Item	Last Name	First Name	Loc.	Teacher/Subject	Dates
1.	Brigham	Emily	RH	Tiffany Cinquemani/Grade 4	March 20, 2018-June 30, 2018
2.	McCaloon	Zach	JPC	Kimberly Creighton/PH & Health	March 20, 2018-June 30, 2018
3.	McCaloon	Zach	RFIS	Daniel Decanio/Grade 6 Social Studies	March 20, 2018-June 30, 2018

17. Approval was given for the following student to complete observation hours, pending health exam, as follows:

Item	Last Name	First Name	College	Loc.	Max. # of Hours	Dates
1.	Hansen	Emily	Rider University	RFIS	15	March 20, 2018-April 20, 2018

Ms. Markowski noted the Climate Survey and the calendar were reviewed at the last meeting. Mr. Bart thanked Dr. Ruberto for the Climate Survey. Dr. Copeland thanked Mr. Mitchell for his service and wished him well. Mr. Walker asked if the calendar could be reviewed in the Curriculum Committee as well. Dr. Ruberto shared that many Administrators are involved when creating the calendar.

Aye: Ms. Abbott Ms. Markowski Nay: 0 **Abstain: Ms. Borucki-#2**
 Ms. Borucki Ms. Mitcheltree **Mr. Walker-#'s 4, 5 & 12**
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS

The next meeting will be April 16, 2018.

The Curriculum items were approved under one motion made by Ms. Borucki, seconded by Ms. Abbott.

1. Approval was given of the following field trips for the 2017-2018 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grades 5 & 6 Solar Sprint Car Club	RFIS	JSS Solar Sprint Car Competition, Kingwood Township School, Frenchtown	May 18, 2018	\$500	RFIS Student Activity Account
2.	Grade 4	BS	Reading-Fleming Intermediate School Orientation	June 5, 2018	Transportation costs	District
3.	Grade 4	CH	Reading-Fleming Intermediate School Orientation	June 5, 2018	Transportation costs	District
4.	Grade 4	FAD	Reading-Fleming Intermediate School Orientation	June 5, 2018	Transportation costs	District
5.	Grade 4	RH	Reading-Fleming Intermediate School Orientation	June 5, 2018	Transportation costs	District

2. Approval was given to purchase the following items that exceed the \$40,000 bid threshold using a State Contract.

Item	Description	Total Cost	Vendor
1.	UPS (Uninterrupted Power Supply) for each of the elementary schools -this purchase is eRate eligible.	\$78,321.76	Gator Networking Services, Inc.
2.	Cabling and Structured Wiring Project - this purchase is eRate eligible.	\$2,553.00	Gator Networking Services, Inc.
3.	Hardware Maintenance Licenses Renewal - this purchase is eRate eligible.	\$236,745.13	CDW Government LLC
4.	Switches and Routers and Firewalls - this purchase is eRate eligible.	\$30,811.68	CDW Government LLC
5.	80 Wireless Access Points Replacement - this purchase is eRate eligible.	\$28,592.00	CDW Government LLC

3. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	Greenhouse Effects Presentation	No cost	FAD	HART Commuter Information Services
2.	Art Supplies	\$175	RH	Artsonia
3.	Cash donation to purchase Hershey Park trip expenses for students in need	\$1,100	JPC	JPC Anonymous Parent

4. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Chorun	Renee	NJTESOL Conference, New Brunswick, NJ	May 30-31, 2018	R,M,O	\$380
2.	Zubkova	Elena	NJTESOL Conference, New Brunswick, NJ	May 30-31, 2018	R,M,O	\$380
3.	Genovese	Mary	2018 NJSHA Convention, Long Branch, NJ	April 26-27, 2018	R,M	\$320
4.	Stalgaitis	Kathleen	2018 NJSHA Convention, Long Branch, NJ	April 26-27, 2018	R,M	\$350
5.	Bruhn	Laura	Annual Tenure & Seniority Seminar, Edison, NJ	March 23, 2018	R,M	\$250
6.	Hilgen	Janice	Annual Tenure & Seniority Seminar, Edison, NJ	March 23, 2018	R,M	\$250
7.	Zullo	Coleen	Annual Tenure & Seniority Seminar, Edison, NJ	March 23, 2018	R,M	\$350
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

5. Approval was given to confirm the application for a Lowe’s Toolbox for Education Grant in the amount of \$5,000 submitted by Kari **Rowe**, Barley Sheaf Elementary School, during the 2017-2018 school year.
6. Approval was given for Reading-Fleming Intermediate School to dispose of damaged/obsolete property on attached list, as items are no longer useable and are not required as a trade-in or a replacement purchase.

Ms. Borucki shared the K-5 Science Curriculum received its 2nd approval. She noted Ms. Wolff and 2 teachers gave an overview of classroom work in Science. She noted the CogAT testing is going on and PARCC testing will be in May. She shared e-rate was reviewed.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

FACILITIES/OPERATIONS

The next meeting will be April 16, 2018.

The Facilities/Operations items were approved under one motion made by Mr. Walker, seconded by Ms. Markowski.

1. Approval was given to participate in the ACES program for energy services (electric and natural gas), as per attached Resolution.
2. Approval was given to authorize the Business Administrator/Board Secretary to advertise and accept bids for Custodial Services for the Flemington-Raritan School District.
3. Approval was given to dispose of the attached list of broken district property and damaged/obsolete items from Reading-Fleming Intermediate School, as they are no longer useable and are not required as a trade-in or a replacement purchase.
4. Approval was given to adopt a Confidential Supplement to the Memorandum of Understanding between the Flemington-Raritan Regional School District and Raritan Township Police Department and Flemington Borough Police Department to have access to the video stream, as outlined in the attached agreement.

Mr. Walker shared items on the agenda and noted that the Facility Policy has been reviewed as well as the policies for security. Mr. Bart asked Ms. Voorhees about the timelines for the Custodial Bid. Ms. Voorhees shared the timeline.

Aye:	Ms. Abbott	Ms. Markowski	Nay:	0	Abstain:	0
	Ms. Borucki	Ms. Mitcheltree				
	Dr. Copeland	Mr. Walker				
	Dr. Kenny	Mr. Bart				

TRANSPORTATION

The next meeting will be April 11, 2018.

Ms. Mitcheltree noted Ms. Voorhees was named Secretary. She stated Ms. Corbin reviewed the budget and Ms. Voorhees gave an update on negotiations. Dr. Ruberto thanked the Transportation Department.

FINANCE

The next meeting will be April 19, 2018.

The Finance items were approved under one motion made by Dr. Copeland, seconded by Ms. Borucki.

1. Approval was given of the attached transfer list from February 21, 2018 to March 12, 2018.
2. Approval was given of the attached bill list for the month of March totaling \$2,629,340.27.
3. Approval was given of the following resolution:

Resolution to adopt the tentative 2018-2019 budget

BE IT RESOLVED, that the tentative budget be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Expenditures		Revenue	
		Fund 10	
General Current Expense	\$58,696,853	Budgeted Fund Balance	\$ 1,531,499
Capital Outlay	\$ 1,116,556	Local Tax Levy	\$51,581,028
		Includes:	
		Banked Cap	\$415,660
Special Revenue Fund	\$ 798,449	Misc Revenue	\$ 245,000
		SEMI	\$ 49,406
Repayment of Debt	\$ 3,206,833	State Aid	\$ 6,406,476
		Fund 20	
		Est. Special Revenue	\$ 798,449
		Fund 40	
		Budgeted Fund Balance	\$ 7,825
		Local Tax Levy	\$ 3,078,116
		Debt Service Aid	\$ 120,892
Total Expenditures	\$63,818,691	Total Revenue	\$63,818,691

And to advertise said tentative budget in the Courier News and Hunterdon County Democrat newspapers in accordance with the form suggested by the State Department of Education and according to law; and

BE IT RESOLVED, that a public hearing be held at the J.P. Case Middle School, Flemington, New Jersey on May 7, 2018 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

4. Approval was given of the following resolution:

MAXIMUM TRAVEL EXPENDITURE

- WHEREAS,** Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Flemington-Raritan Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and
- WHEREAS,** The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and
- WHEREAS,** The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;
- WHEREAS,** The Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2017-2018 school year of \$110,000. To date \$41,314.60 has been expended from the 2017-2018 budget; be it
- RESOLVED,** That the Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2018-2019 school year of \$110,000.

- 5. Approval was given to establish the following annual maximum expenditures for regular business travel for the 2018-2019 school year pursuant to district travel policies 3440 and 4440:

Child Study Team/Reading Recovery Trainer	\$1,500 per employee
Central Administrators & Support Staff	\$ 750 per employee
All Other District Employees	\$ 750 per employee

Dr. Copeland noted the budget was reviewed. He outlined the approval process.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

POLICY

The next meeting will be April 16, 2018.

Dr. Kenny noted #2 is only the 1st reading, omit words “and adoption”. Dr. Kenny also shared that all Board Committee members have discussed school security. The Board also held 2 Executive Sessions to discuss security.

The Policy items were approved under one motion made by Dr. Kenny, seconded by Ms. Markowski, with edit.

- 1. Approval was given to adopt the following revised policies and regulation, as attached:

- i. P 2200 – Curriculum Content (M)
- ii. P 2220 – Adoption of Courses (M)
- iii. R 7101 – Educational Adequacy of Capital Projects
- iv. P 8550 – Unpaid Meal Charges/Outstanding Food Service Charges (M)

- 2. Approval was given to present the following new policies for a 1st reading, as attached:

- i. P 1511 – Board of Education Website Accessibility
- ii. P 7425 – Lead Testing of Water in Schools
- iii. P 9242 – Use of Electronic Signatures

- 3. Approval was given to present the following new policy and regulations for a 2nd reading and adoption, as attached:

- a. R 7102 - Site Selection and Acquisition
- b. P 7130 – School Closing
- c. R 8140 – Enrollment Accounting (M)
R 8220 – School Closings

Mr. Bart thanked the policy Committee for their work on Policy 8550.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

SPECIAL SERVICES

The next meeting will be April 11, 2018.

The Special Services item was approved under one motion made by Ms. Abbott, seconded by Ms. Markowski.

1. Approval was given to accept the settlement agreement for student #2018455, as attached.*
 *Mr. Bart abstained.

2. Approval was given to confirm the end of services of the following Teacher Assistant contracted through the Hunterdon County Educational Services Commission, as per the contract during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Effective Date
1.	Kousoulas	Nektaria	JPC	March 15, 2018

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: Mr. Bart-#1
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

MISCELLANEOUS

Information Items

1. Suspensions for the month of February :

School	Infraction	# of Days
RFIS	Inappropriate physical contact with staff; insubordination	One Day
RFIS	Aggressive physical contact with a student	One Day
RFIS	Aggressive physical contact with students	Two Days
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day
RH	Physical aggression/assault	One Day
JPC	Inappropriate physical contact with another student	One Day
JPC	Fighting with another student	Two Days
JPC	Fighting with another student	Two Days

2. Drills to date for the 2017-2018 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/08	09/08	09/13	09/07	09/15	09/08
October	10/11	10/02	10/23	10/10	10/18	10/23
November	11/03	11/06	11/02	11/27	11/28	11/20
December	12/15	12/07	12/04	12/04	12/19	12/19
January	01/26	01/29	01/11	01/23	01/24	01/10
February	02/13	02/08	02/27	02/01	02/21	02/21
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/14	09/15	09/20	09/19	09/14	09/15

October	10/04	10/20	10/23	10/16	10/13	10/24
November	11/08	11/15	11/03	11/13	11/16	11/21
December	12/07	12/11	12/04	12/19	12/07	12/15
January	01/12	01/30	01/29	01/12	01/12	01/31
February	02/02	02/21	02/21	02/21	02/08	02/21

3. Harassment, Intimidation & Bullying Investigations for the 2017-2018 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
JPC	2/12/18	9	Yes	Remedial actions outlined in report.
FAD	Ongoing past couple of months, culminating February 21, 2018	3	No	Remedial measures outlined in report.

The Miscellaneous/Action items were approved under one motion made by Ms. Abbott, seconded by Ms. Markowski.

Action Items

- Approval was given to accept the Harassment, Intimidation & Bullying Investigations presented on the February 26, 2018 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
CH	Ongoing/Intermittent; most recently 1/16/18	3	No	Remedial actions outlined in report.
JPC	The exact date is unknown and the time was from 12:00 p.m. to 9:00 p.m. on social media	7	Inconclusive could not be determined; 3 school districts involved; police investigation in progress	Remedial actions outlined in report.
JPC	February 2, 2018	8	No	None

- Approval was given to adopt the revised 2017-2018 Calendar, as attached.
- Approval was given to adopt the 2018-2019 Calendar, as attached.
- Approval was given to employ Allison **Fog** as the Accompanist for the Spring Concert, including rehearsals, at Copper Hill School, during the 2017-2018 school year at a flat fee of \$250.
- Approval was given to employ Stefanie **Watson** as the Accompanist for the Spring Concert, including rehearsals, at Robert Hunter School, during the 2017-2018 school year at a flat fee of \$250.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker
 Dr. Kenny Mr. Bart

CORRESPONDENCE

Ms. Abbott noted she received 1 piece of correspondence from a parent and forwarded it to Administration.

OLD BUSINESS

Ms. Mitcheltree recognized Ms. Hart retiring. Dr. Ruberto noted there will be a special night for all retirees. Mr. Bart noted the Strategic Plan was almost complete. It will be presented to the full board by the New Jersey School Board Association in late April. He thanked all who participated. He noted the Reading-Fleming Intermediate Schools concert is tomorrow night.

He also noted the Color Run is on April 15th. Mr. Bart noted that the district will be hiring police for events over 200 people through April. Dr. Ruberto will keep the Board updated.

NEW BUSINESS

Ms. Markowski noted she attended the New Jersey School Board Association meeting on March 9th. She shared the technology topics as well as the security topics that were discussed.

CITIZENS ADDRESS THE BOARD

None

Dr. Ruberto and Ms. Borucki were excused from the meeting at 8:41 p.m.

Dr. Ferguson from Hazard, Young, Attea & Associates updated everyone on the Superintendent Search. Dr. Ferguson reviewed items on the agenda that was distributed. She reviewed interview protocols with the Board as well as interview dates and lengths of the interview. She asked the Board to send interview questions to her by the end of March. She shared that April 14th will be the Board's initial interviews. Ms. Markowski left the meeting at 9:11 p.m. Dr. Ferguson noted April 17th and 19th were dates selected for the semi-finalist interviews. The Board discussed having the finalist visit the district/community before an offer is made. Dr. Copeland left the meeting at 9:19 p.m. Dr. Ferguson reviewed ideas for a site visit as well. She stated she does initial reference checks, after the list is narrowed down. The Board can do reference checks at a deeper level. Dr. Ferguson stated – 46 applications were started, 33 were completed, 26 are from New Jersey and 7 from out of state. Dr. Ferguson noted, 15 are currently Superintendents, 6 are Assistant Superintendents and 12 are other. She also cautioned about asking personal questions. She advised there are laws that must be followed.

On the motion of Ms. Abbott, seconded by Ms. Mitcheltree, the meeting was adjourned at 9:29 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2018 Board Meetings

April 9 & 23

May 7 – Reorganization of the District/Public Hearing for 2018-2019 Budget & 29

June 11 & 25

July 23

August 27

September 10 & 24

October 8 & 22

November 12 & 26

December 17