

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
November 12, 2018
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 7:03 p.m. in Room B-132 at the J.P. Case Middle School.

Members Present

Jessica Abbott
Sandra Borucki
Dennis Copeland

Laurie Markowski
Christopher Walker
Tim Bart

Members Absent

Anna Fallon
Marianne Kenny
Susan Mitcheltree

BOARD RECOGNITIONS

Ms. McGann recognized and thanked the following students from Hunterdon Central Regional High School's Women in STEM Club: Sara Hannon, Sarah Loew and Natalie Reibe. These students volunteered their time to help students and families during J.P. Case Middle School's Family Maker Night, which was held on October 5. As members of the high school's Women in STEM Club, these students helped to raise awareness of and support for STEM initiatives in our schools. Their assistance also helped to make the J.P. Case event a success for all who participated. The Board of Education acknowledged the support of Ms. Jessica Doyle, a science teacher at Hunterdon Central Regional High School. Ms. Doyle serves as the high school's Women in STEM Club advisor.

SUPERINTENDENTS REPORT

Ms. McGann thanked the veterans for their sacrifice. Ms. McGann shared the Professional Development Day experiences that were aligned to the strategic plan. She commended Mr. Bland and the administrative team for their efforts to make this day such a success. Ms. McGann noted "no homework night" was highlighted in the November parent and staff newsletters. She shared the district has sold 365 tickets to the Screenagers event and invited the community and family to watch the free screening. She noted that the 27 out of district students reported at the last meeting, was incorrect. There are 20 out of district students. The attendance numbers are: BS-349, CH-416, FAD-449, JPC-781, RFIS-685 and RH-390 for a total of 3070.

Mr. Castellano gave an overview of the Family Maker Night, as attached. Ms. Wolf, Mr. Losanno, Mr. Sibilila and Ms. Kay all participated and shared parts of the presentation as well. Ms. Abbott noted her family attended and she shared her experience. She noted it was a great experience. Ms. McGann applauded everyone's efforts. She was amazed at the amount of work.

Mr. Bland presented the Hearing on incidents of violence, vandalism and substance abuse reported to the New Jersey Department of Education Student Safety Data System for the 2017-2018 school year, as attached. Ms. Abbott asked what weapon was used and what substance. Mr. Bland noted it was a kitchen knife and vaping. A conversation took place regarding the need to support our community with information about vaping. Mr. Bland noted there is still an increase in incidents despite the new reporting. He stated some of these increases are seen at the elementary level with students with special needs. Mr. Bland noted that we do offer CPI and de-escalation training to staff. These issues are being shared with parents. Dr. Copeland made a special point that the issues with students were not because they were special education. Ms. McGann noted that our Child Study Team and Guidance staff are continually working with staff and parents to support these issues.

On the motion of Ms. Borucki, seconded by Ms. Abbott, minutes of the Executive Session on October 29, 2018 were approved viva voce.

On the motion of Mr. Walker, seconded by Ms. Abbott, minutes of the Regular Meeting on October 29, 2018 were approved viva voce.

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

PERSONNEL

The next meeting will be December 13, 2018.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Ms. Markowski, seconded by Ms. Abbott.

Certified Staff – Appointments, Resignations and Leaves of Absence

- Approval was given for the following staff member to take a leave of absence during the 2018-2019 school year, as follows*:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Vita	Matthew	JPC	Stretch	Paternity	FMLA	January 7, 2019-February 1, 2019

***Mr. Walker abstained.**

- Approval was given to employ the following leave replacement during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Kish	Theresa	JPC	Stretch/Matthew Vita	January 4, 2019-February 4, 2019	Substitute Per Diem Rate (Days 1-20) (Day 21+) \$53,520/BA/1 (prorated)	Elementary School Teacher/Central Michigan University

- Approval was given to amend the June 25, 2018 motion:*

for the following staff member to take a leave of absence during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Rieg	Kimberly	FAD	.5 Support Skills	Maternity	Disability	October 1, 2018-November 29, 2018
						FMLA	November 30, 2018-March 1, 2019
						Childcare/Unpaid	March 2, 2019-April 29, 2019

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates*
1.	Rieg	Kimberly	FAD	.5 Support Skills	Maternity	Disability	October 1, 2018-December 5, 2018
						FMLA	December 6, 2018-March 7, 2019
						Childcare/Unpaid	March 8, 2019-April 29, 2019

***Mr. Walker abstained.**

*Dates amended for actual delivery date.

4. Approval was given to amend the base salary of the following Administrator, per the FRAA agreement, retroactive to September 2, 2018, for the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Reason	Increment Amount/Percentage	Effective Date
1.	Masessa	Mark	FAD	Vice Principal	20 Year Longevity	\$2,594.72 / 2%	September 2, 2018

5. Approval was given to appoint the following mentor for the 2018-2019 school years, as follows:*

Mentor					Novice Teacher		
Item	Last Name	First Name	Loc.	Stipend	Last Name	First Name	Loc.
1.	Horowitz	Steven	JPC	\$1,000	Matthews	Jacquelyn	JPC

*Mr. Walker abstained.

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

6. Approval was given to employ Matthew Perotti as the Wrestling Coach, at J.P. Case Middle School during the 2018-2019 school year, at a rate of \$30.62 per hour, at a maximum of 168 hours, pending fingerprints, background check and health exam.*

*Mr. Walker abstained (colleague).

7. Approval was given to confirm the employment of the following Residency Investigators for the 2018-2019 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Investigation Rate	Report Rate	Out of District Travel
1.	Ciesla	Mark	\$35/hour	\$25/report	\$.31/mile
2.	Sugalski	Edward	\$35/hour	\$25/report	\$.31/mile

All Staff – Additional Compensation

8. Approval was given to employ the following staff members for extra compensation during the 2018-2019 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Austra	Christopher	CO	Black Seal License	Contractual	\$400
2.	Dipple	Scott	CO	Black Seal License	Contractual	\$400
3.	Mulligan	David	CO	Black Seal License	Contractual	\$400
4.	Plichta	David	CO	Black Seal License	Contractual	\$400
5.	Powers	Seaman	CO	Black Seal License	Contractual	\$400
6.	Ruthe	Bryan	CO	Black Seal License	Contractual	\$400
7.	Shumate	James	CO	Black Seal License	Contractual	\$400
8.	Terelle	Frank	CO	Black Seal License	Contractual	\$400
9.	VanGalen	Ryan	CO	Black Seal License	Contractual	\$400
10.	Matthews	Jacquelyn	JPC	Up to 4 additional dates - Parent-Teacher Conference	Contractual	1/400 annual salary
11.	Soltis	Amy	JPC	Up to 4 additional dates - Parent-Teacher Conference	Contractual	1/400 annual salary
12.	Matthews	Jacquelyn	JPC	Chaperone*	3 hrs. per event	\$30.62/hr.
13.	Soltis	Amy	JPC	Chaperone*	3 hrs. per event	\$30.62/hr.
14.	Kermizian-Caldwell	Leigh	RFIS	Advisor for additional winter session of Art Club**	10 hrs.	\$30.62/hr.
15.	Vanacore	Mary	RFIS	Intramurals Advisor (sub)**	300 shared hrs.	\$30.62/hr.
16.	Vanacore	Mary	RFIS	Activity/Concert Night Chaperone	13 hrs.	\$30.62/hr.
17.	Corigliano	Frank	RFIS	Intramural Advisor**	300 shared hrs.	\$30.62/hr.
18.	DeCanio	Daniel	RFIS	Activity/Concert Night Chaperone	13 hrs.	\$30.62/hr.
19.	Spies	Audrey	RFIS	Small Music Ensemble Advisor**	10 hrs.	\$30.62/hr.

* Maximum of 10 staff members for activity/family nights, and maximum of 6 staff members for concerts and productions per date. Teacher Assistants will be hired on an as needed basis.

** Club advisor salaries are funded by student activity fees.

Substitutes

9. Approval was given to employ the following applicants as substitutes during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Applegate	Micaela
2.	Corbett	Sandra
3.	Kim	Krista
4.	Kroner	Callie
5.	Stankiewicz	Maria
6.	Vine	Debbie

Field Placement

10. Approval was given to allow Emily Brigham, Bloomsburg University student, to observe classes at Robert Hunter Elementary School for a maximum of 3 hours, pending health exam, during the 2018-2019 school year.
11. Approval was given for Jessica Patterson, student at The College of New Jersey, to observe Nadine Ciasulli at J.P. Case Middle School for 5 hours during the 2018-2019 school year.

Aye: Ms. Abbott Ms. Markowski Nay: 0 **Abstain: Mr. Walker - #'s 1,3,5 & 6**
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting is November 13, 2018.

All Curriculum items were approved under one motion made by Ms. Borucki, seconded by Ms. Abbott.

1. Approval was given to employ the following staff member for additional compensation during the 2018-2019 school year. This position will be partially funded through the 2019 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Restaino	Samantha	FAD	FAD ESL Learning Lab	20-241-100-100-000-00-19	135 shared hrs.	\$30.62/hr.
2.	Restaino	Samantha	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-19	120 shared hrs.	\$30.62/hr.

2. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2018-2019 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Bergstrom	Carly	RH	Planbook.com Facilitator	10	\$33.78/hr.
2.	Moore	Laurie Ann	CH	Planbook.com Facilitator	10	\$33.78/hr.
3.	Klein	Lea	BS	Planbook.com Facilitator	10	\$33.78/hr.
4.	O'Brien	Brittany	FAD	Planbook.com Facilitator	10	\$33.78/hr.
5.	Perkins	Madison	RFIS	Planbook.com Facilitator	10	\$33.78/hr.
6.	Staikos	Christina	CH	Planbook.com Facilitator	10	\$33.78/hr.
7.	Beckwith	Frances	RH	Attend Balanced Literacy Professional Development Workshops	6	\$33.78/hr.
8.	Meyer	Misti	JPC	ELA Curriculum Committee 6-8	450 hours shared	\$33.78/hr.

3. Approval was given to confirm the following staff members for additional compensation during the 2018-2019 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Moore	Laurie Ann	CH	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
2.	O'Brien	Brittany	FAD	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.

4. Approval was given of the following field trips for the 2018-2019 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 5 & 6 Autism Class	RFIS	Hunterdon Bowling Lanes, Frenchtown	December 19, 2018	Transportation costs	District
2.	Grade 4	BS	Reading-Fleming Intermediate School for Orientation	June 4, 2019	Transportation costs	District

5. Approval was given to accept the following curriculum, professional development, and/or technology-related donation for the 2018-2019 school year.

Item	Donation	Value	Location	Funding Source
1.	Toy Prototype Development Presentation	No cost	RFIS	Karen Bacinski, Parent

6. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Connelly	Kathleen	Everyday Practices that Engage and Empower Readers and Writers, Philadelphia, PA	December 3, 2018	R,M,O	\$310
2.	Handren	Marissa	NJASL 2018 Annual Fall Conference, Long Branch, NJ	December 3-4, 2018	R,M,L	\$460
3.	Slomczewski	Gregory	NJASL 2018 Annual Fall Conference, Long Branch, NJ	December 3-4, 2018	R,M	\$270
4.	Weil	Meredith	NJASL 2018 Annual Fall Conference, Long Branch, NJ	December 3-4, 2018	R,M,O	\$260

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

7. Approval was given to allow the following Hunterdon Central High School students to assist in the Barley Sheaf School cafeteria as part of a vocational program at Hunterdon Central Regional High School, during the 2018-2019 school year.*

Item	Last Name	First Name
1.	Brembt	Zachary
2.	Dasti	Rachel
3.	Gallina	Miranda
4.	Lecusay	Noelle
5.	Lemire	Caroline
6.	Lyles	Andrew

***Mr. Walker abstained.**

Aye: Ms. Abbott Ms. Markowski Nay: 0 **Abstain: Mr. Walker - #7**
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart

FACILITIES/OPERATIONS/SECURITY

The next meeting will be November 20, 2018.

The Facilities/Operations/Security item was approved under one motion made by Mr. Walker, seconded by Ms. Borucki.

1. Approval was given for Robert Hunter Elementary School to dispose of 2 cabinets that are no longer useable and are not required as a trade-in or a replacement purchase.

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart

TRANSPORTATION

The next meeting will be December 3, 2018.

Ms. Markowski noted that bus stops were reviewed and there are 5 new drivers. The Superintendent rides the bus is coming up soon.

FINANCE

The next meeting will be November 20, 2018.

All Finance items were approved under one motion made by Dr. Copeland, seconded by Ms. Borucki.

1. Approval was given to accept the 2017-2018 Extraordinary Aid from the State of New Jersey in the amount of \$738,212 for Special Education student costs, in excess of \$40,000 and to approve an increase in the 2018-2019 budget, pursuant to N.J.S.A. 18A:22-8.1 and the New Jersey Department of Regulation, for Special Education Private School Placements and Special Education Staffing.
2. Approval was given to authorize the procurement of goods and services through the attached list of state contract vendors for the 2018/2019 school year.

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart

POLICY DEVELOPMENT

The next meeting will be November 20, 2018.

The Policy Development item was approved under one motion made by Ms. Abbott, seconded by Ms. Markowski.

1. Approval was given to present the following new policy for a second reading and adoption, as attached:
 1. Policy 8507 – Breakfast Offer Versus Serve (OVS) (M)

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart

SPECIAL EDUCATION

The next meeting will be December 12, 2018.

All Special Education items were approved under one motion made by Ms. Abbott, seconded by Ms. Markowski.

- Approval was given to employ the following Teacher Assistant, contracted through the Hunterdon County ESC, for extra compensation, during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. Hours	Contracted ESC Rate
1.	Bianco	Julie	RFIS	To assist a student in clubs, intramurals and activity nights as required by the IEP	40 hrs.	\$25.30/hr.

- Approval was given to contract with Advancing Opportunities to provide Assistive Technology Services at a rate of \$150 per hour, for a maximum of 6 hours.
- Approval was given to end the services of the following Teacher Assistant, contracted through the Hunterdon County ESC, as follows:

Item	Last Name	First Name	Loc./Position	Effective Date
1.	Bhat	Amritha	JPC/Teacher Assistant	November 20, 2018

- Approval was given to confirm the employment of the following Transportation/Substitute Transportation Aides, for additional compensation, for services provided during the 2018 Extended School Year Program, as follows:

Item	Last Name	First Name	Additional Hours
1.	Hill	Henry	47 hrs.
2.	Lucas	Jacquelyn	10 hrs.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Ms. Borucki Mr. Walker
Dr. Copeland Mr. Bart

MISCELLANEOUS (INFORMATION-ACTION ITEMS)

- Information Items

Drills to date for the 2018-2019 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/12	09/13	09/18	09/12	09/20	09/14
October	10/26	10/02	10/19	10/4	10/17	10/25
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/21	09/26	09/27	09/20	09/26	09/21
October	10/10	10/18	10/29	10/17	10/9	10/19

2. Suspensions for the month of October:

School	Infraction	# of Days
BS	Assault on staff member	One Day
RFIS	Possession of an electronic smoking device	Two Days
RFIS	Inappropriate contact with another student; insubordination; inappropriate language toward staff	Three Days
FAD	Verbal threat towards a staff member; inappropriate language	One Day
JPC	Inappropriate physical contact with another student	One Day
JPC	Inappropriate physical contact with another student	One Day
JPC	Inappropriate physical contact with another student and inappropriate comments	Two Days
RH	Physical aggression towards a staff member	Two Days

3. Harassment, Intimidation & Bullying Investigations for the 2018-2019 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
JPC	10/22/18	1	Yes	Remedial actions outlined in report

The Miscellaneous/Action items were approved under one motion made by Ms. Markowski, seconded by Ms. Borucki.

Action Items

- Approval was given to employ Allison Fog as an accompanist for the Winter Concert, including rehearsals, at Barley Sheaf Elementary School, during the 2018-2019 school year at a cost of \$50 per hour, not to exceed \$250.
- Approval was given to accept the following donations for the 2018-2019 school year.

Item	Donation	Location	Value	Funding Source
1.	Refreshments for Hunterdon County School Safety Summit – November 28, 2018	JPC	\$184.88	Shop-Rite of Flemington
2.	Refreshments for Hunterdon County School Safety Summit – November 28, 2018	JPC	\$131.25	Maschio's Food Service

Mr. Bart thanked Ms. Bruhn for her help with organizing the Safety Summit.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Ms. Borucki Mr. Walker
Dr. Copeland Mr. Bart

CORRESPONDENCE

None

OLD BUSINESS

Mr. Bart asked which Board Members are attending the Safety Summit. Mr. Bart will check with the absent Board Members to be sure we don't have a quorum without advertising. Mr. Bart reviewed with Ms. Markowski which Professional Development will be happening for the Board. The consensus was to set a date in January, with the 1st topic being HIB or Governance Goal 1. Mr. Bart noted that the Board members who attended the New Jersey School Boards Workshop prepared notes to share. He emailed these notes to the Board. Mr. Bart noted elections took place last week. He congratulated all returning incumbents and Ms. Valerie Bart. Ms. Markowski thanked the community for allowing her to continue as a Board Member. She appreciates the support.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

On the motion of Ms. Borucki, seconded by Ms. Abbott, the Board adopted the following resolution to meet in executive session in Room B-132 at 7:56 p.m. viva voce.

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- √ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board **WILL NOT** return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 8:15 p.m.

On the motion of Ms. Borucki, seconded by Ms. Markowski, the meeting was adjourned at 8:15 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2018 Board Meetings
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