

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
October 29, 2018
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:31 p.m. in the Main Office Conference Room at the J.P. Case Middle School.

Members Present

Jessica Abbott	Laurie Markowski
Sandra Borucki	Susan Mitcheltree
Dennis Copeland	Christopher Walker
Anna Fallon*	Tim Bart
Marianne Kenny	

*arrived 6:34 p.m.

On the motion of Ms. Borucki, seconded by Ms. Abbott, the Board adopted the following resolution to meet in executive session in the Main Office Conference Room at 6:33 p.m. viva voce.

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- √ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: **HIB**
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- √ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: **Personnel**
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board **WILL** return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:00 p.m. in the auditorium.

SUPERINTENDENTS REPORT

The Flemington-Raritan School District is hosting a 1st Annual School Security Safety Summit on November 28th for the entire County. Mr. Bart thanked Ms. McGann for organizing this event. He noted this idea came from our Board. Mr. Bart noted Flemington-Raritan School District is taking the lead for this 1st step. This event is for the Board of Education Members. He stated if a quorum attends, we will need to advertise and open the meeting. Ms. McGann noted our School Safety Teams and 1st responders will be in attendance. Mr. Bart asked the Board to RSVP as soon as possible.

Ms. McGann shared the district enrollment as of October 19, 2018:

Barley Sheaf	- 350
Copper Hill	- 414
F. A. Desmares	- 447
J.P. Case	- 781
Reading-Fleming	- 682
Robert Hunter	- <u>388</u>
Total	- 3062
(27 out of district)	

Ms. McGann shared student attendance rates for September & October - 97% - 1st day through October 18th.
96.9% - October 12th through October 18th.
Staff attendance – 90% - 1st day through October 18th.
84.9% - October 12th through October 18th.

Ms. McGann noted the Superintendent Round Table was held at Barley Sheaf School last week. The Superintendent discussed Special Education, IAQ, safety of students and substitute teachers. Ms. McGann shared she will be riding the bus again this week. She also shared she will be eating lunch with the students in November at Reading-Fleming Intermediate School. Ms. Fallon asked a question about staff attendance. She asked if this number is because of teachers off or out for work related issues. Ms. McGann thinks both issues but will verify.

On the motion of Ms. Fallon, seconded by Ms. Abbott, amended minutes of the Executive Session on September 24, 2018 were approved viva voce.*
*Mr. Bart abstained.

On the motion of Ms. Borucki, seconded by Ms. Fallon, minutes of the Executive Session on October 8, 2018 were approved viva voce.

On the motion of Ms. Markowski, seconded by Ms. Abbott, minutes of the Regular Meeting on October 8, 2018 were approved viva voce.

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of September 2018, further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2018-2019.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A: 23-2.11(a), as of September 30, 2018. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of school year 2018-2019.

On the motion of Ms. Borucki, seconded by Ms. Abbott, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of September 2018.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker
 Ms. Fallon Mr. Bart
 Dr. Kenny

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

Dr. Copeland stepped out.

PERSONNEL

The next meeting will be November 7, 2018.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Ms. Markowski, seconded by Ms. Fallon.

Dr. Copeland returned.

Certified Staff – Appointments, Resignations and Leaves of Absence

1. Approval was given for the following staff members to take a leave of absence during the 2018-2019 school year, as follows:*

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Enos	Susan	BS	Health & Physical Education	Family Medical	Personal	December 3, 2018-December 7, 2018
2.	Goodman	Michele	BS	School Nurse	Maternity	Disability	January 16, 2019-February 6, 2019
						Unpaid	February 7, 2019-April 11, 2019
3.	Stephan	Laura	FAD	Resource Center	Maternity	Disability	January 14, 2019-February 20, 2019
						FMLA	February 21, 2019-May 14, 2019

***Mr. Walker abstained.**

2. Approval was given to employ the following leave replacement, during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Manks	Melissa	BS	Art/Katherine Dribbon (.8 FTE)	October 30, 2018-January 7, 2019	Sub Per Diem Rate (Day 1-60) \$53,520 (prorated 80%)/BA/1 (Day 61+)	Elementary School Teacher, Teacher of Art (CEAS)/The College of New Jersey

3. Approval was given of the contract between the Flemington-Raritan Regional School District and the Flemington-Raritan School Administrators’ Association for the period July 1, 2018 through June 30, 2022, as attached.*

***Ms. Borucki and Dr. Copeland abstained.**

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

4. Approval was given to employ Martin Dowling as a Jr. Varsity Boys Basketball Coach, at J.P. Case Middle School during the 2018-2019 school year, at a rate of \$30.62 per hour, at a maximum of 120 hours, pending fingerprints, background check and health exam.*

***Mr. Walker abstained.**

5. Approval was given to employ the following staff member during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date	Salary/Step
1.	Picchio	Matilde	FAD	Bilingual Elementary Secretary (.2667 FTE)	November 15, 2018- June 30, 2019	\$48,949 (prorated 26.67%)/ Step 6/10-Month Secretary Guide

All Staff – Additional Compensation

6. Approval was given to confirm the following staff members for extra compensation during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Messina	Lindsay	CH	Kindergarten Orientation	2	Hourly
2.	Shein	Rachel	BS	New Student Orientation	2	Hourly
3.	Koelle	Dawn	FAD	CPR/AED Training	3	\$33.78/hr.
4.	Jones	Robert	RFIS	First Aid Training	3	\$33.78/hr.
5.	Smits	Jennifer	RH	CPR/AED Training	3	\$33.78/hr.
6.	Nagy	Rosemary	JPC	CPR/AED Training	3	\$33.78/hr.

7. Approval was given to employ the following staff members for extra compensation during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Krukowski	Megan	JPC	Musical Advisor	150	\$30.62/hr.
2.	Burns	Kathryn	BS	Winter Concert – Director	2	\$30.62/hr.
3.	Enos	Susan	BS	Winter Concert – Chaperone	2	\$30.62/hr.
4.	Kucharski	Amy	BS	Winter Concert – Chaperone	2	\$30.62/hr.
5.	Bowser	Elisabeth	RH	Home Instruction	200 Shared hours	\$33.78/hr.
6.	Mastroianni	Christina	CH			
7.	Mele	Kristin	JPC			
8.	Sorrentino	Giorgianna	JPC			

Substitutes

8. Approval was given to employ the following applicants as substitutes during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Beckman	Sheila
2.	Bruce	Meredith
3.	Campbell	Megan
4.	DeVita	Elisabetta
5.	Guagliardo	Ashley
6.	Langenfeld	Elaine

Field Placement

9. Approval was given for Mindy Pacholick, Behavioral Disabilities Teacher at J.P. Case Middle School, to complete her fieldwork through Rowan University, under the supervision of Dr. Kathleen Giordanella, for a maximum of 25 hours, during the 2018-2019 school year with no financial implications to either party.

10. Approval was given to employ the following leave replacement, during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
1.	Matthews	Jacquelyn	JPC	Science/Cristin Eckhardt	November 1, 2018- March 11, 2019	Sub Per Diem Rate (Day 1-60) \$53,520 (prorated) BA/1 (Day 61+)	Teacher of Biological Science (CE)/Rutgers University

Aye: Ms. Abbott Ms. Markowski Nay: 0 **Abstain: Ms. Borucki - #3**
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker **Dr. Copeland - #3**
 Ms. Fallon Mr. Bart **Mr. Walker - #'s -1 & 4**
 Dr. Kenny

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting is November 13, 2018.

All Curriculum items were approved under one motion made by Ms. Borucki, seconded by Ms. Fallon.

1. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2018-2019 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Blampey	Zoey	RFIS	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
2.	Blanchard	Joey	CH	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
3.	Borowski	Jason	JPC	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
4.	Cook	Diane	CH	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
5.	Custy	Mary Jane	BS	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
6.	DeLorenzo	Kristin	JPC	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
7.	Doty	Kristine	RFIS	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
8.	Flavin	Patricia	CH	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
9.	Gravett	Julie	BS	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
10.	Hlavsa-Suk	Dawn	JPC	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
11.	Klein	Lea	FAD	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
12.	Kosensky	Matthew	JPC	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
13.	O'Leary	John	JPC	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
14.	Pierson	Jenni Lee	BS	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
15.	Riggins	Marissa	CH	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
16.	Rowe	Kari	BS	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
17.	Shirvanian	Daniel	RFIS	Prepare a workshop for November 6 PD Day	6	\$33.78/hr.
18.	Strawman	Andrea	BS	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
19.	Strunk	Carri	RFIS	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
20.	Tasker	Raymond	JPC	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.
21.	Truncale	Christopher	FAD	Prepare a workshop for November 6 PD Day	3	\$33.78/hr.

2. Approval was given of the following field trip for the 2018-2019 school year.

Item	Grade/Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 4	CH	Reading-Fleming Intermediate School for Orientation	June 4, 2019	Transportation costs	District

3. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2018-2019 school year.

Item	Donation	Value	Location	Funding Source
1.	Movement to Music CDs and DVDs	\$100.85	FAD	PTO
2.	Churchville Nature Center Assembly	\$540	BS	PTO
3.	Living Voices: The New American Assembly	\$850	BS	PTO
4.	Amazon Gift Card to purchase Kindergarten supplies	\$500.68	FAD	PTO

4. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	McGann	Kari	STEM Learning Ecosystems Initiative Community of Practice Convening Meeting, Newport Beach, CA	November 13-15, 2018	R,M,L,F,O	\$1,950
2.	Hoffman	Melissa	Intervention Strategies for Struggling Learners in Mathematics, Piscataway, NJ	November 13, 2018	R	\$205
3.	Koelle	Dawn	Intervention Strategies for Struggling Learners in Mathematics, Piscataway, NJ	November 13, 2018	R,M	\$225
4.	Lake	Katie	Intervention Strategies for Struggling Learners in Mathematics, Piscataway, NJ	November 13, 2018	R	\$205
5.	Doty	Kristine	Pennsylvania Educational Technology Expo & Conference, Hershey, PA	February 11-12, 2019	R	\$180
6.	Losanno	Ralph	Tech & Learning Leadership Summit, Phoenix, AZ	December 5-8, 2018	O	\$500

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

5. Approval was given for the Technology Department to dispose of the attached list of obsolete property from Robert Hunter School, as they are no longer useable and are not required as a trade-in or a replacement purchase.
6. Approval was given for Barley Sheaf Elementary School to dispose of the attached list of obsolete books that are no longer useable and are not required as a trade-in or a replacement purchase.

Mr. Bart asked about the theme for professional development. Mr. Bland noted it is in accordance with the Strategic Plan.

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker
 Ms. Fallon Mr. Bart
 Dr. Kenny

FACILITIES/OPERATIONS/SECURITY

The next meeting will be in November – TBA.

All Facilities/Operations/Security items were approved under one motion made by Mr. Walker, seconded by Ms. Borucki.

Mr. Walker shared that the Committee met twice in October.

1. Approval was given of the following resolution:

Submission of the Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Flemington-Raritan Regional School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Flemington-Raritan Regional Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Flemington-Raritan Regional School District to the Hunterdon County Superintendent of Schools in compliance with Department of Education requirements.

2. Approval was given to authorize the Business Administrator/Board Secretary to advertise and accept bids for a partial roof replacement at the Reading-Fleming Intermediate School.
3. Approval was given to submit the partial roof replacement at Reading-Fleming Intermediate School to the State as an “Other Capital” Project. The Long Range Facilities Plan will also be amended to include these projects.
4. Approval was given to authorize the services of DIGroup Architecture for the partial roof replacement for the Reading-Fleming Intermediate School at a cost of \$49,500.

Mr. Walker asked about background information on item #4. He stated that the Facilities Committee did not review this item since he has been the Chair. Mr. Bart noted the RFIS roof was in the budget and approved by the Board. He shared that the Finance Committee discussed when the Committee discussed funding for the mold issue. Mr. Bart shared that the Finance Committee wanted to see the roof fixed in the summer of 2019 and requested the process continue in preparation for the repairs in the summer of 2019. Ms. Voorhees shared the process for the architect to craft project specifications. Dr. Copeland noted the RFIS roof will be repaired. The question is which year the money will come from. It is too early to determine as we are still dealing with the mold costs. Dr. Copeland stated the repairs will occur in the summer, preferably right after school dismisses. Mr. Bart reiterated the roof will be started when the students are gone and will be completed before the start of school. Ms. McGann asked if the architect comes and shares with the Board his findings and what he believes needs to happen, or is it just a paperwork process and he submits what he needs to submit. Dr. Kenny asked if this is a partial replacement and what is the scope? She added, does the architect do a full analysis or do we tell him to just look at these sections? Ms. Voorhees stated these projects have to fit within our 2% cap. Partial replacements are based on what our architect feels are necessary. She continued by noting that, you may have heard about a roof replacement, it's always in parts, it's never the whole roof. The budget cannot support the cost of a complete roof repair. Dr. Kenny asked if there is a 5 year plan like we do for the blacktop. Ms. Voorhees stated we always try to put in one roof project. She noted you do what is priority, based on the need at the time. Ms. Fallon confirmed that this is not new money, it has already been budgeted in the 2018-2019 budget. Ms. Voorhees stated yes, that is correct. Mr. Bart confirmed that work would have been done if we didn't have mold. He stated this would have to be bid out so that the district could be prepared on some time frame to do that, probably again in the summer of 2019 timeframe but the preparatory work was put into the budget a year in advance so that the district can do that work and then move forward. Mr. Walker agrees with Dr. Copeland that the roof needs to be replaced in certain spots because we don't want issues with staff and students. He said as far as the minutes, Finance and Facilities are not very extensive. He was left to try to make heads or tails out of previous conversations with a Committee. He noted he is not on the Finance Committee. Mr. Bart stated a lot of questions were answered this weekend right after those minutes came out, which is good. Mr. Walker asked instead of just hearing verbally, can there be some written document of a roof repair from the architect and it goes through the Facilities Committee so we can assure other Board Members who come to us with questions that it was reviewed. Mr. Walker noted it was discussed in Finance but not discussed in Facilities at all, at least since January of 2018 that's why we have a lot of questions. Ms. Fallon stated the part that we are missing here is that this was an old project. Mr. Walker stated it doesn't matter, it still should be discussed if it's coming forward on our Board agenda. Ms. Fallon noted it was discussed as part of the budget process. Mr. Bart asked, would the work of the architect be shared although it's not been customary to be shown to the Facilities Committee? Ms. McGann stated yes. She thinks it's appropriate, work done on our buildings, if it's the roof or something else, if the Committee has an interest in knowing, what's the process that the architect is going through to repair the roof that can be shared in Facilities. Ms. Fallon respectfully disagreed, she feels we are pushing the boundaries of what the Board is responsible for and stated none of us have any knowledge of roof repairs or architecture work. She added this is not our role.

Mr. Walker stated we should at least know what we are approving for almost \$50,000. Ms. Fallon reiterated that this was already approved in the budget, this is not a new item. She noted we have a maintenance plan that this is in. She asked Ms. Voorhees if that was correct. Ms. Voorhees stated yes it is in the Long Range Facilities Plan. Ms. Fallon noted we are not professionals and cannot decipher the architecture report we receive. She noted we hire professionals for their expertise. Mr. Walker noted we were briefed several times about mold remediation, yet Board Members are not mold experts. Mr. Bart noted, I think even if we had someone on the Committee who had the expertise, we rely on the professionals that are hired by the district to make the recommendation. Mr. Walker stated it is not managing the district to look at that report. Mr. Bart stated I believe her point is it was budgeted and the bid will be shown to the Board. Ms. McGann shared that when they were putting solar panels on all of their rooves in a previous district, while the Board didn't make the decision if this is the correct solar panel or this is where it needs to go. She added that it was still part of the conversation of the Board so they understood and could speak to it in public if somebody was to ask them where you are putting these solar panels and why are you putting them that way. Mr. Walker stated that he is not asking the Board to manage who the architect is or the work per say, but he is saying that it is important that the members of the Facilities Committee know what we are doing. Mr. Bart stated he appreciated that and we would not tweak the architects report. Ms. McGann agreed. Mr. Walker added that he doesn't think what he was asking is out of boundaries for a Board Member for proper oversight. Ms. McGann was asking for information about what the roofing project will be and I think Ms. Fallon wants to make sure that the decision is not in the hands of the Board Members to say we are going to use this architect and is going to do this type of architectural work. Dr. Copeland asked Ms. Voorhees if the language for item #4 should change to state that at a cost of, not to exceed \$49,500 as opposed to a blanket amount. Ms. Voorhees stated it is not going to go over.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Ms. Borucki Ms. Mitcheltree
Dr. Copeland Mr. Walker
Ms. Fallon Mr. Bart
Dr. Kenny

TRANSPORTATION

The next meeting will be November 5, 2018.

The Transportation item was approved under one motion made by Ms. Markowski, seconded by Ms. Borucki.

- 1. Approval was given to accept the report of the school bus evacuation drills conducted pursuant to N.J.A.C. 6A:27-11.2, as attached.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Ms. Borucki Ms. Mitcheltree
Dr. Copeland Mr. Walker
Ms. Fallon Mr. Bart
Dr. Kenny

FINANCE

The next meeting will be in November – TBA.

All Finance items were approved under one motion made by Dr. Copeland, seconded by Ms. Fallon.

- 1. Approval was given of the attached transfer list from September 18, 2018 to October 22, 2018.
- 2. Approval was given of the attached bill list for the month of October totaling \$3,230,161.56.
- 3. Approval was given to authorize the procurement of goods and services through the attached list of state contract vendors for the 2018/2019 school year.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
Ms. Borucki Ms. Mitcheltree
Dr. Copeland Mr. Walker
Ms. Fallon Mr. Bart
Dr. Kenny

Ms. Borucki asked if the contract list should be approved before October. Ms. Voorhees noted revisions come often throughout the year. There was a prior approval.

POLICY DEVELOPMENT

The next meeting will be November 20, 2018.

All Policy items were approved under one motion made by Dr. Kenny, seconded by Ms. Fallon.

1. Approval was given to present the following new policy for a first reading, as attached:
 1. Policy 8507 – Breakfast Offer Versus Serve (OVS) (M)
2. Approval was given to adopt the following revised policy, as attached:
 1. Policy 8505 – Wellness Policy/Nutrient Standards for Meals and Other Foods (M)

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker
 Ms. Fallon Mr. Bart
 Dr. Kenny

SPECIAL EDUCATION

The next meeting will be November 7, 2018.

All Special Education items were approved under one motion made by Ms. Fallon, seconded by Ms. Borucki.

1. Approval was given to contract with Princeton Healthcare Systems, to provide Bedside Instruction, at a rate of \$65.00 per hour, during the 2018-2019 school year, per physician order.
2. Approval was given for student #4184411628 to attend Sage Day Princeton for the remainder of the 2018-2019 school year at the per diem rate of \$335.00, effective November 1, 2018. The Flemington-Raritan Regional School District will provide transportation.
3. Approval was given to amend the October 8, 2018 motion:

to employ Lauren Soltis, as a Home Instructor, for up to 5 hours per week, at a maximum of 50 hours, at a rate of \$30.62 per hour, during the 2018-2019 school year.

to read:

to employ Lauren Soltis, as a Home Instructor, for up to 10 hours per week, at a maximum of 100 hours, at a rate of \$30.62 per hour, during the 2018-2019 school year.
4. Approval was given to amend the December 11, 2017 motion:

to pay the prorated tuition costs indicated below for homeless students who transferred out of the Flemington-Raritan Regional School District.

Item	Student State ID	Receiving School District	School Year(s)	Tuition
3.	2039010122	Winslow Township	2017-2018	\$17,055.00

to read:

Item	Student State ID	Receiving School District	School Year(s)	Tuition
3.	2039010122	Winslow Township	2017-2018	\$38,677*

*Unforeseen additional fees incurred for student attending the Archway Program in Winslow Township

5. Approval was given to begin the services of the following Teacher Assistants, contracted through the Hunterdon County Educational Services Commission, for the 2018-2019 school year as follows:*

Item	Last Name	First Name	Location
1.	Colavita	Kathleen	BS
2.	Kay	Ann	FAD
3.	Lizana	Esteban	FAD
4.	Devlin	Rachel	RH

*Ms. Fallon voted no.

6. Approval was given to confirm the end of services with the following Teacher Assistants, contracted through the Hunterdon County Educational Services Commission, for the 2018-2019 school year as follows:

Item	Last Name	First Name	Location	Effective Date
1.	Poleski	Kristen	JPC	October 29, 2018
2.	Tonna	Melissa	RH	October 29, 2018

7. Approval was given to employ the following Teacher Assistant, contracted through the Hunterdon County Educational Services Commission, for extra compensation during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max Hours	Contracted ESC Rate
1.	Manzo	Ronene	JPC	To assist a student with an IEP to attend clubs	40 hrs.	\$25.30/hr.

8. Approval was given to employ the following Translators/Interpreters during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Position	Max # of Hours	Rate
1.	Dawood	Ariej	Translator/Interpreter	100 shared hours	\$30.62/hr.
2.	Kubu	Stephanie			

9. Approval was given to employ the following Transportation Aides during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Purpose	Max # of Hours	Rate
1.	McDaniel-Webster	Sonja	Transportation Aide/Substitute Transportation Aide	200 hours	\$21.12/hr.
2.	Deluzio	Rita	Transportation Aide/Substitute Transportation Aide	200 hours	\$21.12/hr.

Ms. Fallon asked for information to be shared before the Board approval. She stated items should be discussed at the committee meeting regarding 27 out of district students. She is very concerned and she doesn't understand how these numbers are increasing so rapidly. Mr. Bart agreed with Ms. Fallon and wants these concerns discussed in committee. Ms. Abbott added that this is happening simultaneously as we are working really hard to build a robust and solid education program. Ms. Fallon noted we have a responsibility when we vote on these items to have an understanding and I don't and so I have to assume none of us do. Ms. Fallon also noted that we budgeted for 60 Teacher's Assistants and are approaching 80. She wants to also discuss these items in committee. Ms. McGann noted we share Ms. Fallon's concerns regarding Special Education and that the Board needs information at the committee before they reach the Board agenda. She also shared that she is working on a root cause analysis. She will be sharing this data with the Board. Ms. McGann noted the out of district numbers did climb over the last 2 years. Mr. Walker feels we are moving in a proactive way. He stated the Board created the Special Education Committee to begin working on these issues as a proactive approach.

Aye: Ms. Abbott Ms. Markowski **Nay: Ms. Fallon - #5** Abstain: 0
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker
 Ms. Fallon Mr. Bart
 Dr. Kenny

MISCELLANEOUS (INFORMATION-ACTION ITEMS)

Information Items

1. Suspensions for the month of September:

School	Infraction	# of Days
RFIS	Insubordination during fire drill	One Day
RFIS	Inappropriate physical contact with a staff member	One Day

The Miscellaneous/Action items were approved under one motion made by Ms. Abbott, seconded by Ms. Markowski.

Action Items

1. Approval was given of an additional classroom for Dual Use for the 2018-2019 school year:

Item	School	Room #	Uses
1.	Copper Hill Elementary	31	2 Student Supports

2. Approval was given to dispose of books and educational materials damaged by mold, from the following buildings, as attached:

Item	School
1.	Barley Sheaf
2.	Copper Hill
3.	Francis A. Desmares
4.	J.P. Case
5.	Robert Hunter

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Borucki Ms. Mitcheltree
 Dr. Copeland Mr. Walker
 Ms. Fallon Mr. Bart
 Dr. Kenny

CORRESPONDENCE

None

OLD BUSINESS

Mr. Bart thanked Ms. Abbott, Ms. Mitcheltree and Mr. Walker for attending the NJSBA Workshop last week. Mr. Bart noted the audio was not working for Ms. Fallon and Dr. Copeland at the last meeting. He asked the Board for thoughts on continuing to record meetings. The Board did not change the process for recording meetings. Ms. Fallon noted she shared her notes with Ms. Voorhees. The Board asked to note the audio was compromised on October 8, 2018. Ms. McGann thanked the Board for being flexible in changing the Committee meetings. She also thanked the Board for their support of her work with Lead Stem. Ms. Fallon noted concern that police did not notify us that there was a bank robbery on Main Street. She suggested we share our concerns. Ms. McGann noted she will be inquiring with the Borough and will report to the Board. Ms. Fallon strongly supports the partnership. Dr. Copeland also suggested Ms. McGann ask if the court house was contacted as a public entity.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Israel Varela, Raritan Township, shared that the Board made mistakes with Roberts Rules and also stated if funds were allotted for a project, they should be used for that project. He then noted he is having an issue with a school. He shared the Board did not close the 1st public session as well. Mr. Bart noted that this is the process the Board follows. Mr. Bart stated the Board is typically flexible. Mr. Varela noted the Board is very polite. Ms. McGann shared that she would like to extend an invitation to Mr. Varela to please call or set up an appointment to speak with her anytime. Mr. Varela asked for 5 minutes of the Superintendents time after the meeting. Ms. McGann graciously agreed.

On the motion of Ms. Abbott, seconded by Ms. Borucki, the meeting was adjourned at 8:12 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2018 Board Meetings
November 12 & 26
December 17