

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
March 5, 2012
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by Patrick Larmore at 7:03 p.m. in the Auditorium at J.P. Case Middle School.

Members Present

Robin Behn
Michael Bonieski
Bruce Davidson

Anna Fallon
Doris McGivney
Patrick Larmore

Members Absent

Dennis Copeland
Janine Foreman
Linda Mastellone

BOARD RECOGNITIONS

The Board of Education congratulated J.P. Case Middle School students for successfully auditioning for and performing in the Central Jersey Region Orchestra and Concert Band. The students are as follows:

Jesse Chen
Lia Chen
Katie Lee
Jonathan Lin
Victoria Qian.

These students competed against 700 other students to earn a spot in the esteemed ensemble. A special recognition goes to Victoria Qian for achieving high honors as she was selected as the second overall chair on violin. This is the third consecutive year that Victoria has competed in and has been accepted into this group. These student musicians performed in a special concert yesterday at Monroe Township Middle School. In addition, Katie Lee, Jonathan Lin and Victoria Qian qualified to audition for the New Jersey All State Orchestra as well. Well done and congratulations!

The Board of Education also recognizes and thanks district music teachers Daniel Schultz and David Thomas from J.P. Case Middle School and Susan Guckin and Audrey Spies from Reading-Fleming Intermediate School. As band/orchestra teachers in our district, their instruction, guidance and support has helped these and many more students pursue and clinch significant achievements in music. The Board of Education commends and thanks these teachers for their dedication, efforts and service.

CITIZENS ADDRESSED THE BOARD

None

SUPERINTENDENT'S REPORT

Mr. Nolan presented the tentative 2012-2013 Budget.

Mr. Bland presented the Technology Infrastructure and Phone System Upgrade. Mr. Bland thanked Comcast, Kevin Sochacki, Chris Hagen and Joan Ribauda for their help during these investigations.

Mr. Nolan thanked the students from J.P. Case Middle School and Reading-Fleming Intermediate School for welcoming and serving 225 senior members of our community for lunch and dress rehearsal for the musical Mulan. He also thanked the staff and administration for again hosting this annual event. He also noted he attended the Friday evening performance of Mulan and acknowledged the outstanding work and talent of the shows director and music director. He recognized the commitment of staff members, parents, volunteers and the students who made this a success. Mr. Nolan thanked the Board Members, Administrators, staff and the FREA for their support and leadership in promoting and their participation in Read Across America Day in honor of Dr. Seuss' birthday.

Mr. Larmore opened up questions for the public on either presentation.

Brian Swingle, Councilman, Flemington Borough, asked if the school has utilized the 2% tax cap. Ms. Hope noted yes, we used the 2% allowable increase for the tax levy. Mr. Swingle offered an additional thought regarding cloud based technology.

PERSONNEL

The next meeting will be March 20, 2012.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**Certified Staff – Appointments, Resignations and Leaves of Absence**

All Personnel items were approved under one motion made by Dr. Bonieski, seconded by Ms. McGivney.

1. Approval was given for the following staff member to take a day without pay for personal reasons:

Item	Last Name	First Name	Loc.	Date(s)
a.	Ashton	Marylynne	RFIS	March 14, 2012

2. Approval was given to employ the following maternity leave replacement. This candidate will be highly-qualified for this position. Fingerprinting and health exam required. The 2011-2012 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Loc/Replacing	Dates	Salary/Degree/Step	Certification/College
a.	Hill	Kristin	Grade 1/FAD/ Gabrielle Behrens	April 3, 2012- June 30, 2012	Per Diem Sub Pay	Provisional-Elementary K-5/ Arcadia University

3. Approval was given to amend the motion of February 27, 2012:

to employ the following maternity leave replacement. This candidate will be highly-qualified for this position. Fingerprinting and health exam required. The 2011-2012 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Loc/Replacing	Dates	Salary/Degree/Step	Certification/College
a.	Chorun	Renee	ESL/FAD/ Debra Billman	March 28, 2012- September 14, 2012	Per Diem Sub Pay	Teacher of English as a Second
				September 17, 2012- November 5, 2012	\$49,498 prorated/ MA/Step 1	Language/Hofstra University

to read:

Item	Last Name	First Name	Position/Loc/Replacing	Dates	Salary/Degree/Step	Certification/College
a.	Chorun	Renee	ESL/FAD/ Debra Billman	March 8, 12, 13 (3 transitional days)	Per Diem Sub Pay	Standard-Teacher of English as a Second
				April 2, 2012- May 2, 2012	Per Diem Sub Pay	Language/Hofstra University
				May 3, 2012- November 5, 2012	\$49,498 prorated/ MA/Step 1	

Non-Certified Staff

4. Approval was given to confirm the following staff member to take a day without pay for personal reasons:

Item	Last Name	First Name	Loc.	Date(s)
a.	Hanan	Hamed	RFIS	February 24, 2012

5. Approval was given to amend the motion of January 23, 2012:

to employ Deborah Hart as Library Clerk at Robert Hunter School, effective February 1, 2012, pending fingerprinting. Salary to be \$24,169 prorated based on Step 1 of the Library Clerk Guide. Fingerprinting and health exam required.

to read:

to employ Deborah Hart as .5 Library Clerk at Robert Hunter School, effective February 21, 2012, pending fingerprinting. Salary to be \$24,169 prorated based on Step 1 of the Library Clerk Guide. Fingerprinting and health exam required.

All Staff – Additional Compensation

6. Approval was given to confirm the following staff members for additional compensation during the 2011-2012 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Mitcheltree	Susan	CH	Project Achieve	14.5	Not to exceed \$40/hr
b.	Gleason	Ashley	CH	Project Achieve	14.5	Not to exceed \$40/hr
c.	Lewthwaite	Katelyn	BS	Project Achieve	14.5	Not to exceed \$40/hr
d.	Curella	Laura	FAD	Project Achieve	14.5	Not to exceed \$40/hr
e.	Grunstra	Kathleen	FAD	Project Achieve	14.5	Not to exceed \$40/hr
f.	Abel	Mary Frances	RH	Project Achieve	14.5	Not to exceed \$40/hr
g.	Foreman	Caroline	RH	Project Achieve	14.5	Not to exceed \$40/hr
h.	Adcock	Michelle	RH	Project Achieve-Substitute	14.5	Not to exceed \$40/hr
i.	Matulay	Karen	RH	Project Achieve-Substitute	14.5	Not to exceed \$40/hr
j.	Malchick	Jamie	RFIS	Learning Lab	15	\$29/hr
k.	Pompei	Dana	RFIS	Learning Lab	15	\$29/hr
l.	Buchala	Megan	RFIS	Learning Lab	15	\$29/hr

Substitutes

7. Approval was given to employ the following applicants as Substitutes for the 2011-2012 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Hua	Gay Hong	Teacher, Teacher Assistant	Teacher of Art
b.	Alleger	Lynne	Teacher, Teacher Assistant	Teacher of English
c.	Shanoski	AnnaMaria	Teacher, Teacher Assistant	County Cert – 1/2/2014

Field Placements

8. Approval was given for the following individuals to observe classes during the 2011-2012 school year:

Item	Last Name	First Name	From	Observing
a.	Reed	Kaitlin	Binghamton University	Copper Hill School
b.	Morgan	Terry	The College of New Jersey	J.P. Case

9. Approval was given of the following field placement for the 2011-2012 school year pending criminal history if required by the Board Policy:

Candidate/College/Univ.	Cooperating Teacher	Loc/Position	Dates
Tracy Schauer/Rider	Shannan Smith	RFIS/Spanish	March 5, 2012 – May 3, 2012

Ms. Fallon asked if a field placement will need a criminal check. Mr. Nolan noted that it depends on the length of the term.

Professional Development/Travel

10. Approval was given for the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	Huff	Bettina	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$172
b.	Pompei	Dana	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$172
c.	Witte	Rebecca	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$172
d.	Zizelmann	Kristen	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$172
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

11. Approval was given to amend the motion of February 27, 2012:

of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

y.	Madlinger	Marybeth	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$158
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

to read:

of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

y.	Madlinger	Marybeth	Using the iPad to Support Reading & Writing Instruction, Union, NJ	April 17, 2012	R, M	\$172
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

Aye: Ms. Behn Ms. Fallon Nay: 0 Abstain: 0
 Dr. Bonieski Ms. McGivney
 Mr. Davidson Mr. Larmore

CURRICULUM

The next meeting will be March 14, 2012

No report.

FACILITIES/OPERATIONS

The Facilities/Operations item was approved under one motion made by Ms. Behn, seconded by Mr. Davidson.

- Approval was given for the Flemington-Raritan School District to hold a surplus sale on March 27, 2012 and to dispose of all items on the attached lists, not sold at the sale.

Ms. Hope explained the disposal sale process. Mr. Bland explained the status of our library books. Mr. Bland will provide Mr. Nolan the list of books to bring to the Hunterdon County Library. He serves on the Library Board. Ms. Fallon asked that we make a better attempt to donate the items.

Aye: Ms. Behn Ms. Fallon Nay: 0 Abstain: 0
 Dr. Bonieski Ms. McGivney
 Mr. Davidson Mr. Larmore

TRANSPORTATION

The next meeting will be April 11, 2012.

No report.

FINANCE

The next meeting will be March 16, 2012.

The Finance items were approved under one motion made by Mr. Davidson, seconded by Ms. Behn.

1. Approval was given of the following resolution:

Resolution to adopt the tentative 2012-2013 budget

The Board of Education of Flemington-Raritan Regional Schools hereby adopts the following tentative budget for the 2012-2013 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Expenditures</u>		<u>Revenue</u>	
		Fund 10	
General Current Expense	\$51,356,350	Budgeted Fund Balance	\$ 1,910,087
Capital Outlay	\$ 1,097,456	Local Tax Levy	\$44,332,300
Special Revenue Fund	\$ 809,836	Misc Revenue	\$ 150,000
Repayment of Debt	\$ 3,726,614	Ed Jobs Fund	\$ 0
		State Aid	\$ 6,061,419
		Fund 20	
		Est. Special Revenue	\$ 809,836
		Fund 40	
		Repayment of Debt	\$ 3,726,614
Total Expenditures	<u>\$56,990,256</u>	Total Revenue	<u>\$56,990,256</u>

2. Approval was given of the following resolution:

MAXIMUM TRAVEL EXPENDITURE

- WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Flemington-Raritan Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and
- WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and
- WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;

WHEREAS, The Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2011-2012 school year of \$250,000. To date \$15,361.04 has been expended from the 2011-2012 budget; be it

RESOLVED, That the Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2012-2013 school year of \$100,000.

Ms. Behn thanked Ms. Hope for the extended discussions.

Aye: Ms. Behn Ms. Fallon Nay: 0 Abstain: 0
 Dr. Bonieski Ms. McGivney
 Mr. Davidson Mr. Larmore

COUNTY SCHOOL BOARDS ASSOCIATION

No Report

NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

No Report

POLICY

The next meeting will be March 21, 2012.

No Report

INFORMATION

1. Fire and Security Drills to date for the 2011-2012 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/16	9/16	9/12	9/14	9/9	9/16
Oct	10/7	10/5	10/11	10/5	10/31	10/20
Nov	11/9	11/14	11/7	11/9	11/15	11/9
Dec	12/2	12/12	12/14	12/5	12/23	12/14
Jan	1/2	1/25	1/24	1/6	1/30	1/6

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/26	9/20	9/20	9/16	9/23	9/22
Oct	10/17	10/20	10/20	10/26	10/28	10/26
Nov	11/2&3	11/22	11/21	11/18	11/29	11/18
Dec	12/13	12/14	12/12	12/12	12/23	12/15
Jan	1/13	1/23	1/31	1/26	1/13	1/25

MISCELLANEOUS

All Miscellaneous items were approved under one motion made by Ms. McGivney, seconded by Dr. Bonieski.

1. Approval was given for the following field trips, during the 2011-2012 school year:

Item	Donor	School	Field Trip	Date	Amount
a.	Transportation paid by Musical funds	JPC-Musical Staff, cast & crew	Disney Workshop & Mary Poppins Broadway Play, New York, NY	3/24/12	Broadway tickets paid by students attending
b.	PTO	CH	New Jersey State House-4 th Grade	3/13,26 & 27	\$800.00 for buses

2. Approval was given for J.P. Case Middle School to apply for a 3M Ingenuity Grant as part of S.T.E.M. educational initiatives. Grant will be used to further increase technology use in the G&T program and enhance cross-curriculum learning experience. Possible full value of the award may be \$10,000.

- 3. Approval was given for Terrie Newbold to present a “Number World for Special Education” staff development workshop on June 19, 2012 at a cost of \$1,200. Funds to be provided through the IDEA-B Grant.
- 4. Approval was given to confirm a student, ID#2011440, to enter the integrated preschool program with a tuition of \$3,000, prorated, at Copper Hill School, effective March 1, 2012.
- 5. Approval was given to enter into agreement with Comcast to provide 100 Mbps Dedicated Internet Service, a 100 Mbps WAN serving all six buildings, and Comcast Business Class Voice phone services at a monthly cost not to exceed \$9,513.00 effective no later than August 31, 2012 for a period of 60 months.

Aye: Ms. Behn Ms. Fallon Nay: 0 Abstain: 0
 Dr. Bonieski Ms. McGivney
 Mr. Davidson Mr. Larmore

CORRESPONDENCE

None

OLD BUSINESS

Mr. Larmore noted that Read Across America was a pleasure for him to participate in as a reader.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

None

ADJOURN

On the motion of Ms. McGivney, seconded by Mr. Davidson, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Stephanie Hope
Business Administrator/Board Secretary

Upcoming Board Meetings

- March 26
- April 2
- April 23
- May 7
- May 21
- June 11
- June 18
- July 16
- August 20
- September 10
- September 24
- October 8
- October 22
- November 5
- November 19
- December 3
- December 17