

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

October 28, 2019

EXECUTIVE SESSION – 6:45 P.M. – J.P. CASE MIDDLE SCHOOL ROOM D-111

REGULAR MEETING - 7:00 P.M. – J.P. CASE MIDDLE SCHOOL ROOM B-132

- I. Call to Order by the Board President.
- II. In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing a notice of the time, date, location, and, to the extent known, the agenda of this meeting on December 6, 2018 to the Hunterdon County Democrat and The Courier-News. Copies of the notice have been posted in the Board Office and filed with Flemington Borough Clerk and the Raritan Township Clerk and in each of the district schools Main Offices on December 6, 2018.
- III. Roll Call
- IV. Sunshine Resolution

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will will not return to open session to conduct business at the conclusion of the executive session.

- V. Pledge of Allegiance

VI. District Mission Statement

The Flemington-Raritan Regional School District values children. Together, WE:
Foster social, emotional, and academic growth in a safe and nurturing environment.

Respect values and traditions within our families and schools.

Strive to respond to the needs of our diverse and changing community.

Develop the curiosity and creativity of critical thinkers to become collaborative problem solvers
who meet the challenges of a globally competitive society.

Every Student -Every Day -Every Opportunity

VII. Superintendent's Report -

- 2019 Title I & Title III Summer Programs presented by Leigh Ann Cascio, Christine Thompson, Jessica Grossweiler, Carla Thompson, Louise Youberg, Anabela Tavares, Carri Strunk, Nydia Peake
- Referendum Update

VIII. Approval of Minutes – Executive Session – October 14, 2019
Regular Meeting – October 14, 2019

IX. Reports of the Secretary and Treasurer of School Monies

- X. Citizens Address the Board-This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

A. PERSONNEL - Laurie Markowski, Chairperson, Next Meeting – November 21, 2019

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to accept the resignation of the following staff member(s) for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Esposito	Torie	RFIS	Resource Center	Resignation	December 13, 2019

2. Approval to voluntarily transfer the following staff member(s) during the 2019-2020 school year, as follows:

Staff Member			Current		Transfer		
Item	Last Name	First Name	Loc.	Position	Loc.	Position	Effective Date
1.	Kucharski	Amy	BS	Health & Physical Education	RFIS	Health & Physical Education	January 31, 2020

3. Approval for the following staff member(s) to extend their leave of absence during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Gutierrez	Anniely	BS/CH	K-4 Elementary Teacher (Fluent in Spanish)	Maternity	Unpaid	October 30, 2019 - November 1, 2019
2.	Hlinka	Jaclyn	FAD	Reading Support	Maternity	Childcare	November 23, 2019 - June 30, 2020

4. Approval to extend the employment of the following leave replacement(s) during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
					Extended Dates		
1.	Van Saun	Katherine	FAD	Reading Support/ Jaclyn Hlinka	September 1, 2019 – November 25, 2019 November 26, 2019- June 30, 2020	Sub Per Diem Rate (Days 1-20) \$58,300/(prorated) MA/1 (Day 21+)	Elementary School Teacher in Grades K-6/Rutgers University, Virginia Polytechnic Institute

5. Approval to amend the June 10, 2019 motion:

to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Koye	Lisa	RFIS/JPC	.40 FTE School Nurse/Melanie Rosengarden	September 1, 2019-June 30, 2020	\$55,025/(prorated)/.40 FTE/BA/1*	N.J. Registered Nurse/Rutgers University

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Koye	Lisa	RFIS/JPC	.40 FTE School Nurse/Melanie Rosengarden	September 1, 2019-November 4, 2019	\$55,025 (prorated)/.40 FTE/BA/1*	N.J. Registered Nurse/Rutgers University
				.60 FTE School Nurse/Melanie Rosengarden	November 5, 2019-January 3, 2020	\$55,025 (prorated)/.60 FTE/BA/1*	
				.40 FTE School Nurse/Melanie Rosengarden	January 4, 2020-June 30, 2020	\$55,025 (prorated)/.40 FTE/BA/1*	

*Sub per diem rate waived for continuation of service

6. Approval to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Anastasio	Samantha	JPC	Grade 8 Social Studies/Megan Julian	November 14, 2019-January 24, 2020	Sub Per Diem Rate (Day 1-60)	Teacher of Social Studies (CEAS)/Montclair State University
						\$58,300 (prorated)/MA/1 (Day 61+)	
2.	Cioni	Veronica	RFIS/JPC	.40 FTE School Nurse/Melanie Rosengarden	November 5, 2019-January 2, 2020	\$55,025/(prorated)/.40 FTE/BA/1*	School Nurse Certification, N.J. Registered Nurse/Hunter College, The College of New Jersey

*Sub per diem rate waived for continuation of service

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

7. Approval to adopt a job description for a Substitute Transportation Aide, as attached.

8. Approval to establish a pay rate of \$15.75 an hour for the position of Substitute Transportation Aide.

9. Approval to confirm the employment of the following Chaperone(s) during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate/Stipend
1.	Fenneman	Laurie	RFIS	Activity/Concert Nights/Chaperone*	10 hrs.	\$30.62 hr.
2.	Vanacore	Mary	RFIS	Activity/Concert Nights/Chaperone*	10 hrs.	\$30.62 hr.

*Staff may chaperone a maximum of six (6) 2019-2020 Reading-Fleming Intermediate School activity and/or concert nights. A maximum of eight (8) staff members will be used per activity night. A maximum of nine (9) staff members will be used per concert night.

All Staff – Additional Compensation

10. Approval for the following staff member(s) to receive an annual stipend of \$400.00 for obtaining their Black Seal License, per the Maintenance Contract, during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Rate/Stipend	Effective Date
1.	Austra	Christopher	CO	Black Seal License	\$400.00	December 15, 2019
2.	Dipple	Scott	CO	Black Seal License	\$400.00	December 15, 2019
3.	Mulligan	David	CO	Black Seal License	\$400.00	December 15, 2019
4.	Plichta	David	CO	Black Seal License	\$400.00	December 15, 2019
5.	Powers	Seaman	CO	Black Seal License	\$400.00	December 15, 2019
6.	Ruthe	Bryan	CO	Black Seal License	\$400.00	December 15, 2019
7.	Shumate	James	CO	Black Seal License	\$400.00	December 15, 2019
8.	Terelle	Frank	CO	Black Seal License	\$400.00	December 15, 2019
9.	VanGaalén	Ryan	CO	Black Seal License	\$400.00	December 15, 2019

Substitutes

11. Approval to employ the following applicant(s) as substitute(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Casey	Brigid
2.	Conover	Susan
3.	Digricoli	Amanda
4.	Kutasovic	Susan
5.	Robinson	Marisa
6.	Rumrill	Stephany

Field Placement

12. Approval for the following student(s) from Hunterdon Central Regional High School to volunteer during the 2019 Fall After School ESL Homework Club at Francis A. Desmares School:

Item	Last Name	First Name
1.	Bothe	Briana
2.	Carballal	Joey
3.	Carten	Justine
4.	Conover	Allisa
5.	Cullinane	Kaitlyn
6.	Faucett	Rachel
7.	Freeman	Sammy
8.	Kleiman	Amira
9.	Muzaffar	Meher
10.	Osman	Nariman
11.	Patel	Selena
12.	Reid	Kristof
13.	Scaler	Gabrielle

13. Approval for the following student(s) to complete their university requirements, at no cost to the District, pending fingerprints and background check, during the 2019-2020 school year, as follows:

Item	Last Name	First Name	University	Purpose	Cooperating Teacher/Position/Loc	Effective Dates
1.	Fleno	Sophie	Raritan Valley Community College	Tutoring	Colette Baills/Guidance Counselor/JPC	October 29, 2019 - December 20, 2019

14. Approval to amend the August 26, 2019 motion:

for the following student(s) to complete their university requirements, at no cost to the District, pending fingerprints and health exam, during the 2019-2020 school year, as follows:

Item	Last Name	First Name	University	Purpose	Cooperating Teacher/Position/Loc	Effective Dates
3.	Petrzela	Samantha	The College of New Jersey	Student Teaching	Karin Deneka/Grade 5/RFIS Daniel Shirvanian/Grade 5/RFIS	October 21, 2019 - December 13, 2019

to read:

Item	Last Name	First Name	University	Purpose	Cooperating Teacher/Position/Loc	Effective Dates
3.	Petrzela	Samantha	The College of New Jersey	Student Teaching	Rosemary Fleming/Resource Center/RFIS Marybeth Madlinger/Resource Center/RFIS	October 21, 2019 - December 13, 2019

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – November 20, 2019

1. Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Cinquemani	Tiffany	RH	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
2.	Curtis	Marisa	SS	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
3.	Eckhardt	Cristin	JPC	Prepare a workshop for November 5 PD Day	6 hrs.	\$33.78/hr.
4.	Flannigan	Kelly	RFIS	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
5.	Gapinski	Kelly	SS	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
6.	John	Lindsay	RFIS	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
7.	Klepper	Beth Ann	BS	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
8.	Koelle	Dawn	FAD	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
9.	Mikalsen	Kathleen	BS	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
10.	Riggins	Marisa	SS	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
11.	Rowe	Kari	BS	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
12.	Spearman	Beth	CH	Prepare a workshop for November 5 PD Day	3 hrs.	\$33.78/hr.
13.	Stumm	Donna	RFIS	Prepare a workshop for November 5 PD Day	6 hrs.	\$33.78/hr.
14.	Rosa	Julia	RH	Newcomer (ESL) Curriculum Development Committee	15 hours shared	\$33.78/hr.
15.	Youberg	Louise	FAD			
16.	Zubkova	Elena	FAD			
17.	Bontempo	Emil	JPC	QSAC Curriculum Compliance Committee	500 hours shared	\$33.78/hr.
18.	Creighton	Kimberly	JPC			
19.	Skove	Reparata	CH			

- Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the 2020 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Peake	Nydia	FAD	ESL Newcomer Academic Support Program	20-232-100-100-001-05-20	80 shared hrs.	Hourly not to exceed \$40

- Approval to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2019-2020 school year.

Item	Donation	Donor	Value	Location
1.	Stephen Hill Presentation	Central Municipal Alliance Grant	\$2,000	JPC

- Approval to dispose of the attached listed items that are no longer usable and are not required as a trade-in or a replacement purchase for the 2019-2020 school year.

Item	Description	Location
1.	Library Books	RH

- Approval of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Weil	Meredith	NJASL Conference, East Brunswick, NJ	December 9-10, 2019	R,O,M	\$300
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

- Approval for J.P. Case to apply for a grant from the Central Municipal Alliance totaling \$4,000 annually. The grant cycle runs for 5 years, beginning the 2020-2021 school year. The grant will cover drug & alcohol prevention education provided by the Central Alliance for 7th and 8th grade students.

C. FACILITIES/OPERATIONS/SECURITY – Dennis Copeland, Chairperson, Next Meeting – November 20, 2019

- Approval for Barley Sheaf Elementary School to dispose of the attached list of broken furniture that is no longer usable and is not required as a trade-in or a replacement purchase.
- Approval for Robert Hunter Elementary School to dispose of a green rug, wood bulletin board and wood/metal chairs that are no longer usable and are not required as a trade-in or a replacement purchase.
- Approval of the following resolution:

Submission of the Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Flemington-Raritan Regional School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Flemington-Raritan Regional Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Flemington-Raritan Regional School District to the Hunterdon County Superintendent of Schools in compliance with Department of Education requirements.

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – November 4, 2019

1. Approval of the 2019-2020 bus stops and routes (available upon request) and to authorize the Transportation Director to make the necessary adjustments in accordance with State and District Policy, Rules and Regulations after the opening of school to accommodate student needs.

E. FINANCE – Jessica Abbott, Chairperson, Next Meeting – November 21, 2019

1. Approval of the attached transfer list from September 25, 2019 to October 21, 2019.
2. Approval of the attached bill list for the month of October totaling \$1,723,678.68.

F. POLICY – Marianne Kenny, Chairperson, Next Meeting – TBD

1. Approval to adopt the following revised policies and regulations, as attached:
 1. P 2360 - Use of Technology (M)
 2. P 7440 - School District Security (M)
 3. R 7440 - School District Security (M)

G. SPECIAL EDUCATION – Susan Mitcheltree, Chairperson, Next Meeting – TBD

1. Approval to employ the following Translators/Interpreters for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Position	Max # of Hours	Rate
1.	Troutman	Melissa	Translator/Interpreter	300 shared hours	\$30.62/hr.

2. Approval for Third Sector New England, Inc. to provide Admin Capacity Building Sessions for the 2019-2020 school year for a day and a half in-person capacity building with the Tools of the Mind Director of Partnership Development with a focus on curriculum writing. Additional virtual support for follow up work with district administrator at a cost not to exceed \$5,000 paid out of IDEA funds.
3. Approval to contract with Doreen M. Didomenico, Ph.D. to provide program review, training and consultation services for staff, during the 2019-2020 school year at a cost not to exceed \$16,400 and paid out of IDEA funds.
4. Approval to appoint the following Teacher Assistant(s) contracted through the Hunterdon County Educational Services Commission, during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Location	New/Replacement
1.	Davis	Joan	RH	Replacement
2.	Kalnas	Dara	RH	New

5. Approval to employ the following Teacher Assistant(s) contracted through the Hunterdon County Educational Services Commission, for additional compensation during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate/Stipend
1.	Budnick	Kyle	JPC	Teacher Assistant Chaperone	3 hrs. per event*	Contracted Rate
2.	Hatfield	Christine	JPC	Teacher Assistant Chaperone	3 hrs. per event*	Contracted Rate
3.	Tolatta	Alexander	JPC	Teacher Assistant Chaperone	3 hrs. per event*	Contracted Rate

*Teacher Assistant(s) to chaperone 2019-2020 JP Case events, including Activity Nights, Family Maker Night, Music Concerts, and JP Case productions including the Drama Club, Musical, and Student Council Talent Show for a maximum of 3 hours per event. Teacher Assistants will be hired on an as needed basis.

H. MISCELLANEOUS (INFORMATION/ACTION)

Action Items

1. Approval for the following District Parents to volunteer in the District, during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.
1.	Benedict	Cindy	RH
2.	Blyskal	Laure	RH
3.	Bossio	Bethany	RH
4.	Donatello	Laura	RH
5.	Fuoti	Grace	RH
6.	Giles	Rosalinda	RH
7.	Giordano	Lauren	RH
8.	Jones	Joshua	RH
9.	LoPiccolo	Laura	RH
10.	Perdue	Stacie	RH
11.	Roper	Brittany	RH
12.	Schreil	Ashley	RH
13.	Seasongood	Courtney	RH
14.	Spence	Kelly	RH
15.	Sulligan	Jennifer	RH
16.	Weiss	Stacey	RH
17.	Whitley	Julia	RH
18.	Apel	Jill	BS
19.	Bernardoni	Pamela	BS
20.	Brown	Marissa	BS
21.	Brunetti	Cheryl	BS
22.	Cohen	Dana	BS
23.	Cooker	Janice	BS
24.	Decker	Tara	BS
25.	Fisher	Rachel	BS
26.	Katzmann	Nicki	BS
27.	Kuhn	Karen	BS
28.	Malik	Sundus	BS
29.	Meadows	Kelli	BS
30.	Petersen	Rebecca	BS
31.	Rogers	Elizabeth	BS
32.	Rogerson	Keri	BS
33.	Ruiz	Alice	BS
34.	Rymar	Lauren	BS
35.	Sanchez	Nicole	BS
36.	Schwarz	Andrea	BS
37.	Soares	Jessica	BS
38.	Truscott	Loree	BS
39.	Wilson	Brianne	BS
40.	Zhivkovikj	Danche	BS

2. Approval to accept the following donation(s) for the 2019-2020 school year:

Item	Donation	Value	Location	Funding Source
1.	STEAM (Science, Technology, Engineering, Art, Mathematics)	\$38.80	JPC-Student Activity Fund	3M Employees (anonymous)

XI. Correspondence

XII. Old Business

XIII. New Business

XIV. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XV. Sunshine Resolution (if needed)

XVI. Adjourn

2019 Board Meetings

November 12 & 25

December 16