



IS TOMORROW'S  
FUTURE

Flemington-Raritan Schools

# FACILITY USE APPLICATION

## Flemington-Raritan Regional School District

50 Court Street, Flemington, New Jersey 08822

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### Please Submit Application Directly To School

*All Information Must Be Complete In Order To Process*

Schedule ID #

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name Of Event: \_\_\_\_\_

Name of Organization: \_\_\_\_\_ Billing Address: \_\_\_\_\_

Person in Charge: \_\_\_\_\_ Address: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Alternate Contact \_\_\_\_\_ Address: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Facility Availability

| Barley Sheaf (K-4) | Copper Hill (K-4) | F.A. Desmares (K-4) | Robert Hunter (K-4) | RFIS (5-6)  | J.P. Case (7-8)    |
|--------------------|-------------------|---------------------|---------------------|-------------|--------------------|
| Cafeteria          | Cafeteria / Stage | Cafeteria           | Cafeteria           | Cafeteria   | Cafeteria          |
| Gym                | Gym A             | Gym                 | Gym                 | Auditorium  | Theatre            |
| Field 1 (Softball) | Gym B             | Field               | Field               | Upper Gym A | Gym A              |
| Field 2 (Softball) | Field 1 (Soccer)  |                     |                     | Upper Gym B | Gym B              |
| Field 3 (Soccer)   | Field 2 (Soccer)  |                     |                     | Lower Gym   | Gym C              |
|                    |                   |                     |                     | Field #1    | Field #1, Field #2 |
|                    |                   |                     |                     | Field #2    | Field #3, Field #4 |
| Other:             | Other:            | Other:              | Other:              | Other:      | Other:             |

**Special Request** (set up of tables/chairs, theatre tech, etc.) \_\_\_\_\_

**Special Approval** (inflatables, portable lights, portable toilets, sports equip, etc.) \_\_\_\_\_

| Date (s) Requested | Days of the Week | Hours | Total Number of Participants & Spectators |
|--------------------|------------------|-------|---|
|                    |                  |       |   |
|                    |                  |       |   |
|                    |                  |       |   |
|                    |                  |       |   |

**Food and/or beverages are only permitted in the cafeteria. (With cafeteria rental)**

**In the event of an emergency/weather related school closing or early dismissal for any reason, all events are cancelled.**

The Flemington-Raritan Regional School District Facility Use Policy, Regulations and Fees are available on the district website @ [www.frsd.k12.nj.us](http://www.frsd.k12.nj.us). Policy numbers 7510 and 2431.4, Regulation numbers 7510, 7510.1, and 2431.4. **YOUR SIGNATURE BELOW acknowledges that you have read and agree to abide by Policy numbers 7510 & 2431.4, Regulation numbers 7510, 7510.1 & 2431.4 of the Board of Education, pertaining to the use of school facilities and agree to pay all fees associated with this rental.**

**CERTIFICATE OF LIABILITY INSURANCE**     ATTACHED     ON FILE    DATE OF EXPIRATION: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

School Principal: \_\_\_\_\_ Approved  Denied  Date: \_\_\_\_\_

Superintendent or Designee: \_\_\_\_\_ Approved  Denied  Date: \_\_\_\_\_