

District Facility Confirmation Form (DFC)

**Please complete this form for each facility use application submitted.*

- In the event of an emergency/weather related school closing or early dismissal for any reason, all events are cancelled.

- Food and/or beverages are only permitted in the cafeteria. (with cafeteria rental).

- User renting facilities is aware that the district recommends individuals who are in direct contact with and responsible for the supervision of minors have been fingerprinted and have completed and passed a criminal background check.

- User renting facilities is aware that the district recommends that those individuals who are in direct contact with and responsible for the supervision of minors should be CPR certified.

- User renting indoor facilities certifies that all individuals who are in direct contact with and responsible for the supervision of minors have been notified by district office, via user applicant, the placement of an AED equipment located in the facility.

- You confirm that an adult will monitor the attendance and safe departure from the facilities by 9:00 pm. (List the first and last name of the adult) _____

- You confirm that an adult will monitor the attendance and safe departure from all fields and by dusk. (List the first and last name of the adult) _____

- Does your organization have 50% or more of participants within the school district?
(Flemington-Raritan youth participants are those participants whose address fall within the Hunterdon Central Regional High School sending area
Yes _____ No _____ Unsure _____

- The Flemington-Raritan School District reserves the right to audit participants' district eligibility. Facility user applicant should include most recent participant roster. Participant roster must include participant's name and home address. Please attach a participant roster and update roster as needed.

- Student and staff safety is of the utmost importance to Flemington-Raritan School District. When requested by the Principal and/or Superintendent/Designee, police, security guards, and/or firefighters will be required to be present on the premises during school sponsored and/or outside vendors' use of the facility, grounds, or parking areas. Steps will be taken by the District to provide security in the form of local police as appropriate for groups in Tier 1. The non-district sponsored organizations will be responsible for payment of security. For indoor events in excess of 200 participants or spectators, local police will be required. The cost of local police is approximately \$100 per hour with a four hour minimum.

- Prior notice within seven business days is required to cancel an event. If prior notice within seven business days is not provided, all fees will apply.

Signature of Applicant _____ Date _____

Organization Name _____

For Office Use Only: Tier I, II, III, IV, V, VI (please circle one) rev. 8/14/19