

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**

**February 7, 2011**

**EXECUTIVE SESSION – 6:30 P.M. – PRINCIPAL’S CONFERENCE ROOM**

**REGULAR MEETING - 7:00 P.M. – COPPER HILL MEDIA CENTER**

- I. Call to Order by the Board President
- II. Sunshine Law Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

IV. Pledge of Allegiance

V. District Mission Statement

The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society.

It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

- VI. Approval of Minutes – Board Planning Session – January 6, 2011  
Executive Session – January 24, 2011  
Regular Meeting – January 24, 2011

VII. Citizens Address the Board

VIII. Superintendent's Report

- District Advisory Committee Presentation-School Age Child Care & Recreation Program Options

IX. Report of the Standing Committees and Appointment

**A. PERSONNEL – Michael Bonieski, Ed.D., Chairperson – Next Meeting, February 21, 2011**

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations & Leaves of Absence**

1. Approval for the following staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Loc	Date(s)
a.	Bennett	Erna Robyn	CH	April 13, 14 & 15, 2011
b.	Ewing	Colleen	RH	February 14, 2011
c.	Ruppel	Ann	JPC	May 18, 19 & 20, 2011

2. Approval to employ Arthur **Berman** as Part-time Interim Vice-Principal at Robert Hunter School, effective February 8, 2011 through June 30, 2011 for a maximum of 20 hours per week at a rate of \$200 per day.
3. Approval of the resignation for the purpose of retirement of Fran R. **Ciurczak**, Resource Center Teacher at Barley Sheaf School, effective June 30, 2011.
4. Approval of the resignation for the purpose of retirement of Kristina **Kalb**, Gifted & Talented Mathematics Teacher at Barley Sheaf School, effective June 30, 2011.
5. Approval to amend the motion of January 24, 2011.

for the following staff members to take a maternity leave as follows:

b.	Madlinger	Marybeth	RFIS	Resource Center	Disability Leave	January 3, 2011-February 4, 2011
					Family Leave/NJ Paid	February 5, 2011-May 11, 2011
					Involuntary Unpaid leave	May 12, 2011-June 30, 2011

to read:

for the following staff member to take a maternity leave as follows:

b.	Madlinger	Marybeth	RFIS	Resource Center	Disability Leave	January 3, 2011- <b>February 7, 2011</b>
					Family Leave/NJ Paid	<b>February 8, 2011-May 13, 2011</b>
					Involuntary Unpaid leave	<b>May 16, 2011</b> -June 30, 2011

6. Approval to amend the motion of January 10, 2011.

for Amy-Karen Harter, Grade 8 Language Arts Teacher at J.P. Case Middle School, to take an unpaid Federal Family Leave for medical reasons from January 3, 2011 through February 11, 2011.

to read:

for Amy-Karen Harter, Grade 8 Language Arts Teacher at J.P. Case Middle School, to take an unpaid Federal Family Leave for medical reasons from January 3, 2011 through **March 25, 2011**.

7. Approval for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Dahms	Amy	CH	3	Disability Leave	April 26, 2011-June 3, 2011
					Family Leave/NJ Paid	June 6, 2011-November 11, 2011
					Child Care Leave	November 14, 2011-November 28, 2011
b.	Biedermann	Gretchen	JPC	MD	Disability Leave	May 2, 2011-June 10, 2011
					Family Leave/NJ Paid	June 13, 2011-November 11, 2011
					Childcare Leave	November 14, 2011-June 30, 2012

**All Staff – Additional Compensation**

8. Approval to employ the following staff members for additional compensation during the 2010-2011 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Alsop	Linda	CH	Family Math	12	\$32
b.	Mitcheltree	Susan	CH	Family Math	12	\$32
c.	Chesserri	Brenda	RF	Home Instruction	100	\$29
d.	Gleason	Ashley	CH	Home Instruction	100	\$29
e.	Abel	Mary Frances	RH	Project Achieve	14.5	Hourly up to \$40 per hour
f.	Adcock	Michelle	RH	Project Achieve	14.5	Hourly up to \$40 per hour
g.	Ciurczak	Frances	BS	Project Achieve	14.5	Hourly up to \$40 per hour
h.	Curella	Laura	FAD	Project Achieve	14.5	Hourly up to \$40 per hour
i.	Gleason	Ashley	CH	Project Achieve	14.5	Hourly up to \$40 per hour
j.	Glessner	Debra	CH	Project Achieve (Substitute)	14.5	Hourly up to \$40 per hour
k.	Grunstra	Kathleen	FAD	Project Achieve	14.5	Hourly up to \$40 per hour
l.	Matulay	Karen	RH	Project Achieve (Substitute)	14.5	Hourly up to \$40 per hour
m.	Reiter	Kimberly	CH	Project Achieve	14.5	Hourly up to \$40 per hour
n.	Roosa	Jane	CH	Project Achieve (Substitute)	14.5	Hourly up to \$40 per hour
o.	Strawman	Andrea	BS	Project Achieve	14.5	Hourly up to \$40 per hour

9. Approval to amend the motion of January 24, 2011 #11 item a.

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Dukette	Jacqueline	RFIS	Lunch Duty	Stipend	\$3,007 prorated

to read:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Dukette	Jacqueline	RFIS	Lunch Duty- <b>Sept. 2010 –June 2011</b>	Stipend	<b>\$3,007</b>

**Substitutes**

10. Approval to employ the following applicants as Substitutes for the 2010-2011 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)
a.	Lazauskas	Jean	Teacher
b.	Payne	Jaime	Teacher, Teacher Assistant
c.	Roethke	Melinda	Renewal Substitute Certificate
d.	Volpe	Krista	Teacher, Teacher Assistant

**Field Placements**

11. Approval for the following students to observe classes in the district during 2010-2011 school year:

Item	Last Name	First Name	College/University/School
a.	Acosta-Gutierrez	Juan	Rutgers University
b.	Barnhart	Zachary	Rutgers University
c.	Cohenson	Stacey	Rutgers University
d.	Fafara	Alexander	Rutgers University
e.	Kovach	Dani	Tulsa Trail Elementary School
f.	Panos	Nicholas	Rutgers University
g.	Pearson	John	Rutgers University
h.	Rizvi	Mohammed	Rutgers University

i.	Skiba	Jennifer	College of NJ
j.	Wuest	Heather	RVCC
k.	Zahradnick	Jennifer	Rutgers University
l.	Zan	Sarah	Raritan Valley Community College
m.	Zelinski	Victoria	Rutgers University

**Professional Development/Travel**

12. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Hoff	Kelly	Teaching Children with Autism Spectrum Disorder Using Video Modeling, Clark, NJ	Feb. 17, 2011	R	\$100
b.	Matuszkiewicz	Angela	Supporting Students with Autism & Behavioral Challenges to the Classroom Workshop, Edison, NJ	Mar. 11, 2011	R, M	\$130
c.	Slagle	Karen	Director's Academy – Legal Updates in Special Education, Long Branch, NJ	April 11, 2011	R, M	\$195
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

**B. CURRICULUM – Dennis Copeland, E.D., Chairperson, Next Meeting – February 23, 2011**

1. Approval to accept the 2010-2011 No Child Left Behind Grant (NCLB) funds as indicated below:

<b>2010-2011 NCLB Original Application</b>		
NCLB Title	Description	Amount
<b>Title I, Part A</b>	Improving Basic Programs Operated by Local Education Agencies	\$83,618
<b>Title II, Part A</b>	Teacher and Principal Training and Recruiting Fund	\$75,700
<b>Title II, Part D</b>	Enhancing Education Through Technology	\$150
<b>Title III</b>	English Language Acquisition and Language Enhancement	\$23,339
<b>Title IV</b>	Safe and Drug-Free Schools and Communities Act	\$0
<b>Title V</b>	Innovative Programs	\$0
<b>Total</b>		\$182,807

**C. FACILITIES/OPERATIONS – Laurie Markowski, Chairperson, Next Meeting – TBA**

**D. TRANSPORTATION – Bruce Davidson, Chairperson, Next Meeting – February 9, 2011**

**E. FINANCE- Joseph Zarish, Chairperson, Next Meeting – February 8, 2011**

1. Approval to amend the motion of June 28, 2010:

**CERTIFICATE OF RESOLUTION**

The undersigned Secretary of Flemington-Raritan Regional School District hereby certifies that the following resolutions were duly adopted by the Board of Education on June 28, 2010, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Cafeteria Plan effective July 1, 2010, presented to this meeting is hereby approved and adopted and that the proper officers of the Flemington-Raritan Regional School District are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Flemington-Raritan Regional School District shall act as soon as possible to notify the employees of the Flemington-Raritan Regional School District of the adoption of the Cafeteria Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Flemington-Raritan Regional Board of Education Premium Conversion Plan and the Summary Plan Description approved and adopted in the foregoing resolutions.

to read:

#### **CERTIFICATE OF RESOLUTION**

The undersigned Secretary of Flemington-Raritan Regional School District hereby certifies that the following resolutions were duly adopted by the Board of Education on June 28, 2010, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Cafeteria Plan effective July 1, 2010, **and amended effective February 1, 2011**, presented to this meeting is hereby approved and adopted and that the proper officers of the Flemington-Raritan Regional School District are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the **Amended** Plan, and to set up adequate accounting and administrative procedures to provide benefits under the **Amended** Plan.

RESOLVED, that the proper officers of the Flemington-Raritan Regional School District shall act as soon as possible to notify the employees of the Flemington-Raritan Regional School District of the adoption of the **Amended** Cafeteria Plan by delivering to each employee a copy of the summary description of the **Amended** Plan in the form of the **Amended** Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Flemington-Raritan Regional Board of Education **Amended** Premium Conversion Plan and the **Amended** Summary Plan Description approved and adopted in the foregoing resolutions.

**F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION – Laurie Markowski**

**G. REPRESENTATIVE TO THE NJ SCHOOL BOARDS ASSOCIATION/ LEGISLATIVE ADVISOR – Laurie Markowski**

**H. POLICY DEVELOPMENT- Janine Foreman, Chairperson, Next Meeting – TBA**

1. Second reading and approval of the following new policies:

**3144 Certification of Tenure Charges (New for FRSD)**

Recent changes in several sections of N.J.A.C. 6A:3-5 – Charges Under Tenure Employees’ Hearing Act require revisions and updating to Policy Guide 3144 – Certification of Tenure Charges. A new Policy Guide 3144 has been developed to replace the existing Policy Guide 3144 and a new Regulation Guide 3144 has been developed to be included in the district’s Regulation Manual. Although a Policy and Regulation are not mandated by law, Strauss Esmay recommends a Board adopt this Policy Guide and include the new Regulation Guide in its Manuals. Regulation Guide 3144 is very specific in outlining the procedures and timelines to be followed when tenure charges are instituted against tenured teaching staff members. The Policy Committee is recommending the adoption of this policy.

Policy Guide 3144 is **RECOMMENDED**

**5512.02 Cyber-Bullying (New)**

FRSD does not currently have a Cyber-Bullying policy. The Policy Committee is recommending the adoption of this policy.

X. Miscellaneous

**Information Items**

1. Fire and Security Drills to date for the 2010-2011 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RF	RH
Sept	9/16	9/20	9/20	9/10	9/10	9/10
	9/20	9/29	9/29	9/23	9/20	9/20
Oct	10/8	10/20	10/18	10/8	10/22	10/13
	10/20	10/25	10/26	10/20	10/28	10/28
Nov	11/22	11/11	11/19	11/11	11/22	11/19
Dec	12/10	12/20	12/22	12/20	12/23	12/14
Jan	1/25		1/4	1/10	1/31	1/20

Month	Security					
	BS	CH	FAD	JPC	RF	RH
Sept	9/28	9/27		9/30	9/30	9/28
Oct		10/15	10/11			
Nov	11/29	11/22	11/29	11/16	11/23	11/29
Dec	12/16	12/9	12/1	12/14	12/23	12/21
Jan	1/28		1/31	1/20	1/28	1/28

2. Out of School Suspensions for the month of January:

J.P. Case	Inappropriate bias remarks to a student	Two days
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**Action Items**

1. Approval for the Hunterdon Central Red Cross Club to conduct a 30 minute presentation on fire safety for the 4<sup>th</sup> Graders at the Copper Hill School during the month of February.

2. Approval of the following resolution:

**Resolution  
Waiver of Requirements  
Special Education Medicaid Initiative (SEMI) Program**

**Whereas**, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2011-12, and

**Whereas**, the Flemington – Raritan School District Board of Education desires to apply for this waiver due to the fact that it projects having only 51 Medicaid eligible classified students **AND** participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2011-12 budget year

**Now Therefore Be It Resolved**, that the Flemington – Raritan School District Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2011-12 school year.

3. Approval for Gene Blessing to volunteer as a Spring Lacrosse coach at J.P. Case Middle School, from March 8, 2011 through May 31, 2011, pending fingerprinting approval per Board policy #9181.
4. Approval for the Francis A. Desmares School to apply for the Grow Healthy Mini-Grant, funded by the New Jersey Department of Agriculture/USDA Team Nutrition Grant, administered by Rutgers University.
5. Approval to employ Julia Hatamyar as the Reading Fleming Intermediate School chorus accompanist for spring concerts and rehearsals during the 2010-2011 school year at rate of \$60 for a maximum of 23 hours.

XI. Correspondence

XII. Old Business

XIII. New Business

2010-2011 Student Calendar

XIV. Citizens Address the Board

XV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XVI. Adjourn

Upcoming Board Meetings – Copper Hill School

February 28

March 7

March 28

April 27 - School Elections