

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**

**March 28, 2011**

**EXECUTIVE SESSION – 6:30 P.M. – ROOM D111**

**REGULAR MEETING - 7:00 P.M. – J.P. CASE MIDDLE SCHOOL**

I. Call to Order by the Board President

II. Sunshine Law Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel  
Negotiations

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

IV. Pledge of Allegiance

V. District Mission Statement

The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society.

It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

VI. Approval of Minutes – Executive Session – February 28, 2011  
Regular Meeting – February 28, 2011  
Executive Session – March 7, 2011  
Regular Meeting – March 7, 2011

VII. Citizens Address the Board

VIII. Superintendent's Report – 2011-2012 School Budget Public Hearing

IX. Reports of the Secretary and Treasurer of School Monies

X. Report of the Standing Committees and Appointment

**A. PERSONNEL – Michael Bonieski, Ed.D., Chairperson – Next Meeting, April 12, 2011**

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations & Leaves of Absence**

1. Approval for the following staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Loc	Date(s)
a.	Kwiatek	Rebecca	RH	April 15, 2011
b.	Petersen	Christine	CH	April 15, 2011

2. Approval to employ the following leave replacements. The candidates are highly-qualified for these positions. Fingerprinting and health exam required. The 2010-2011 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Replacing/ Loc/Leave Type	Effective Date	Salary/Degree/Step	Certification/ College
a.	Beruta	Lauren	Grade 3/Wanda Smith/ CH/Sick Leave	March 29, 2011-June 30, 2011	\$46,298 prorated/ BA/1	CEAS-Elementary K-5 Rider University
b.	Squicciarini	Therese	Multiple Disabilities/ Gretchen Biedermann/ JPC/Maternity	April 27, 2011-June 30, 2011	\$47,098 prorated/ BA/5	Teacher of the Handicapped/ Trenton State College

3. Approval to amend the motion of February 28, 2011:

to employ the following leave replacements. The candidates are highly-qualified for these positions. Fingerprinting and health exam required. The 2010-2011 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Replacing/ Loc/Leave Type	Effective Date	Salary/Degree/Step	Certification/ College
a.	Camarda	Christine	Grade 8 Social Studies/Kristina Southern/JPC/Sick Leave	March 1, 2011-April 1, 2011	\$46,498 prorated/BA/2	William Paterson University Elementary K-5 Middle School Social Studies

to read:

Item	Last Name	First Name	Position/Replacing/ Loc/Leave Type	Effective Date	Salary/Degree/Step	Certification/ College
a.	Camarda	Christine	Grade 8 Social Studies/Kristina Southern/JPC/Sick Leave	March 1, 2011- <b>March 23, 2011</b>	<b>\$47,498 prorated/ BA+15/2</b>	William Paterson University Elementary K-5 Middle School Social Studies

3. Approval to amend the motion of February 28, 2011:

for the following staff members to take a leave as outlined below:

Item	Last Name	First Name	Loc	Position	Leave Type	Anticipated Date(s)
c.	Southern	Kristina	JPC	Grade 8 Social Studies	Federal Family Leave/ NJ Paid	February 23, 2011-April 1, 2011

to read:

Item	Last Name	First Name	Loc	Position	Leave Type	Anticipated Date(s)
c.	Southern	Kristina	JPC	Grade 8 Social Studies	Federal Family Leave/ NJ Paid	February 23, 2011- <b>March 7, 2011</b>

4. Approval to amend the motion of November 15, 2010:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Mulholland	Joey	FAD	2	Disability Leave	February 14, 2011-April 11, 2011
					Family Leave/NJ Paid	April 12, 2011-June 30, 2011

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Mulholland	Joey	FAD	2	Disability Leave	February 14, 2011- <b>April 1, 2011</b>
					Family Leave/NJ Paid	<b>April 4, 2011</b> -June 30, 2011

6. Approval to amend the motion of November 1, 2010:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	MacRitche	Tracey	CH	Grade 1	Disability Leave	March 25, 2011-April 29, 2011
					Family Leave/NJ Paid	May 2, 2011-June 30, 2011

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	MacRitche	Tracey	CH	Grade 1	Disability Leave	<b>March 22, 2011-April 26, 2011</b>
					Family Leave/NJ Paid	<b>April 27, 2011-June 30, 2011</b>

**Non-Certified Staff**

7. Approval to accept the resignation of Wayne **Desjadon**, Maintenance Mechanic, effective March 31, 2011.
8. Approval to employ the following Cafeteria Aide. Fingerprinting and health exam required. The 2010-2011 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Loc	Effective Date	Salary/Step
a.	Johnson	Barbara	Cafeteria Aide 1 day week/RH	March 29, 2011, pending fingerprints	\$13.39 per hour/1

9. Approval to amend the 2010-2011 employment of the following staff member, effective March 29, 2011, contingent upon receipt of clearance documentation.

Item	Last Name	First Name	From	To
a.	Dierk	Carol	5 days a week	4 days a week

**All Staff – Additional Compensation**

10. Approval to employ the following staff members for additional compensation during the 2010-2011 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Ritter	Jaime	CH	Mentor for Anne Marie Ryfinski	N/A	\$275
b.	Griffis	Melissa	RF	Advisor for Mural Club	10	\$29
c.	Agabiti	Joseph	JPC	Preparation for Teacher Assistant Computer Training	1.5	\$32
d.	Klein	Lea	FAD	Preparation for Teacher Assistant Computer Training	1.5	\$32
e.	Truncale	Christopher	BS	Preparation for Teacher Assistant Computer Training	1.5	\$32
f.	Vala	Susan	RFIS	Preparation for Teacher Assistant Computer Training	1.5	\$32
g.	Biedermann	Gretchen	JPC	Administration of APA Test	120	\$32
h.	Chesserri	Brenda	RFIS	Administration of APA Test	60	\$32
i.	Connelly	Kathleen	JPC	Administration of APA Test	140	\$32
j.	Force	Lindsay	RFIS	Administration of APA Test	120	\$32
k.	Force	Patricia	CH	Administration of APA Test	20	\$32
l.	Hall	Kim	CH	Administration of APA Test	10	\$32
m.	Matuszkiewicz	Angela	CH	Administration of APA Test	10	\$32
n.	Miller	Lynn	FAD	Administration of APA Test	140	\$32
o.	Morganelli	Catherine	JPC	Administration of APA Test	110	\$32
p.	Reiter	Kimberly	CH	Administration of APA Test	30	\$32
q.	Renda	Jennifer	JPC	Administration of APA Test	100	\$32
r.	Custy	Mary Jane	BS/CH	Grade 4 Gifted & Talented Curriculum	10	\$32
s.	Camarda	Christine	JPC	Lunch Duty Supervision-everyday 3/4/11-3/18/11	11	\$183.76 (\$16.70/day)

11. Approval to amend the motion of August 23, 2010 #29, item qqqqqqqqqq.

to employ staff members for additional compensation during the 2010-2011 school year, as per attachment #1.

Item	Last Name	First Name	Loc	Purpose	Max. Days	Total Stipend
qqqqqqqqqqq.	Southern	Kristina	JPC	Lunch Duty Supervision-everyday from 9/7/10-6/16/11	180	\$3,007.00

to read:

to employ staff members for additional compensation during the 2010-2011 school year, as per attachment #1.

Item	Last Name	First Name	Loc.	Purpose	Max. Days	Total Stipend
qqqqqqqqqqq.	Southern	Kristina	JPC	<b>Lunch Duty Supervision-everyday from 9/7/10-3/3/11</b> <b>Lunch Duty Supervision-everyday from 3/21/11-6/21/11</b>	<b>169</b>	<b>\$2,823.24</b>

**Substitutes**

12. Approval to employ the following applicants as Substitutes for the 2010-2011 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)
a.	Hill	Alicia	Teacher, Teacher Assistant
b.	Volpe	Krista	Teacher, Teacher Assistant
c.	Zur	Renee	Teacher, Teacher Assistant

**Field Placements**

13. Approval for the following students to observe classes in the district during 2010-2011 school year:

Item	Last Name	First Name	College/University/School
a.	Hering	Joanne	JFK Elementary School
b.	Mallouk	Meredith	JFK Elementary School
c.	Reading	Diana	Gwynedd-Mercy College
d.	Walsh	Joe	JFK Elementary School
e.	Guistwite	Adrienne	Raritan Valley Community College
f.	Lim	Cecelia	Raritan Valley Community College
g.	Mucyn	Catherine	Raritan Valley Community College

14. Approval for Kathleen Gesumaria, Grade 4 Teacher at Francis A. Desmares School, to complete her Field Supervision Internship from Centenary College with Carol Howell, Principal at Francis A. Desmares School, during the 2010-2011 school year for a maximum of 150 hours.
15. Approval for Tamara Hoppe, Grade 1 Teacher at Robert Hunter School, to complete her Administrative Internship with Dr. Becky Hutto during the spring 2011 semester.

**Professional Development/Travel**

16. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	Benz	Linda	NJ Association of School Business-Administrative Secretary Workshop, Rockaway, NJ	May 10, 2011	R, M	\$115
b.	Hope	Stephanie	NJASBO Annual Conference, Atlantic City, NJ	June 1-3, 2011	R, L, F	\$430
c.	Judson	Tommie Lou	National Association of School Nurses Annual Conference, Washington, DC	June 29-July 3, 2011	R, M, O	\$620
d.	O’Brien	Megan	HCSCA Meeting – “Reaching Unreachable Child,” Whitehouse Station, NJ	April 29, 2011	M	\$5
e.	Carmona	Eva	ESL Curriculum Development, K-5, Hamilton, NJ	May 2, 2011	M	\$35
f.	Martinez-Wright	Ameloisa	ESL Curriculum Development, 6-12, Hamilton, NJ	April 11, 2011	M	\$30
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

**B. CURRICULUM – Dennis Copeland, E.D., Chairperson, Next Meeting – April 20, 2011**

**C. FACILITIES/OPERATIONS – Laurie Markowski, Chairperson, Next Meeting – TBA**

**D. TRANSPORTATION – Bruce Davidson, Chairperson, Next Meeting – April 13, 2011**

**E. FINANCE- Joseph Zarish, Chairperson, Next Meeting – TBA**

1. Approval of the attached transfer list from February 23, 2011 to March 22, 2011.
2. Approval of the attached bill list for the month of February 2011 totaling \$2,170,986.43.
3. Approval of the following resolution:

**Resolution to adopt the Final 2011-2012 budget**

The Board of Education of Flemington-Raritan Regional Schools hereby adopts the following final budget for the 2011-2012 school year:

The final budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Expenditures</u>		<u>Revenue</u>	
		Fund 10	
General Current Expense	\$49,938,992	Budgeted Fund Balance	\$ 1,223,659
Capital Outlay	\$ 232,467	Local Tax Levy	\$43,463,039
Special Revenue Fund	\$ 784,572	Misc Revenue	\$ 150,000
Repayment of Debt	\$ 3,984,519	Ed Jobs Fund	\$ 236,885
		State Aid	\$ 5,097,876
		Fund 20	
		Est. Special Revenue	\$ 784,572
		Fund 40	
		Repayment of Debt	\$ 3,984,519
Total Expenditures	<u>\$54,940,550</u>	Total Revenue	<u>\$54,940,550</u>

4. Approval of the following resolution:

**MAXIMUM TRAVEL EXPENDITURE**

- WHEREAS,** Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Flemington-Raritan Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and
- WHEREAS,** The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and
- WHEREAS,** The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;
- WHEREAS,** The Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2010-2011 school year of \$250,000. To date \$13,355.04 has been expended from the 2010-2011 budget; be it

**RESOLVED,** That the Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2011-2012 school year of \$100,000.

**F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION – Laurie Markowski**

**G. REPRESENTATIVE TO THE NJ SCHOOL BOARDS ASSOCIATION/ LEGISLATIVE ADVISOR – Laurie Markowski**

**H. POLICY DEVELOPMENT- Janine Foreman, Chairperson, Next Meeting – TBA**

XI. Miscellaneous

**Action Items**

1. Approval to accept the following homeless students:

<b>Student ID Number</b>	<b>School</b>	<b>Effective Date</b>
2010346	Francis A. Desmares	2/23/11
2010235	Robert Hunter	2/25/11
2010237	Robert Hunter	3/22/11
2010238	Robert Hunter	3/22/11
2010239	Robert Hunter	3/22/11
2010128	Reading-Fleming Intermediate School	3/22/11

2. Approval of the revised 2011-2012 Student Calendar, as attached.
3. Approval to confirm the employment of Education, Inc. to provide bedside instruction for student #2001178 effective March 11, 2011 at a rate of \$40 per hour for as long as medically necessary.
4. Approval for the J.P. Case Middle School to schedule the following class trip, during the 2010-2011 school year:

<b>Date</b>	<b>Field Trip</b>	<b>Location</b>	<b>Maximum # of Hours</b>	<b>Budgeted</b>
3/29/11	Team 8-4 to meet with 3 <sup>rd</sup> graders at Barley Sheaf	Barley Sheaf School	9:10 a.m. – 10:40 a.m.	No cost – students will walk to Barley Sheaf

5. Approval for the Francis A. Desmares School to accept the following Grant during the 2010-2011 school year:

<b>Sponsor</b>	<b>Grant</b>	<b>Amount</b>
Rutgers Cooperative Extension	Grow Healthy	\$7,500

XII. Correspondence

XIII. Old Business

XIV. New Business

XV. Citizens Address the Board

XVI. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XVII. Adjourn

Upcoming Board Meetings – Copper Hill School

April 11

April 27 - School Elections