

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**

**November 21, 2011**

**EXECUTIVE SESSION – 6:00 P.M. – J.P. CASE MEDIA CENTER**

**REGULAR MEETING - 7:00 P.M. – J.P. CASE AUDITORIUM**

I. Call to Order by the Board President

II. Sunshine Law Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and/or The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call

IV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Student Matter

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

V. Pledge of Allegiance

VI. District Mission Statement

The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society.

It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

VII. Approval of Minutes - Executive Session - November 7, 2011  
Regular Meeting - November 7, 2011

VIII. Citizens Address the Board

IX. Superintendent's Report

Technology Infrastructure Project Update – Mr. Daniel Bland, Assistant Superintendent

X. Reports of the Secretary and Treasurer of School Monies

XI. Report of the Standing Committees and Appointment

**A. PERSONNEL – Michael Bonieski, Chairperson – Next Meeting, December 13, 2011**

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations & Leaves of Absence**

- Approval to accept the resignation for the purpose of retirement of Shirley McPherson, half-time Library Clerk at Robert Hunter School, effective January 31, 2012.
- Approval for the following staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Loc.	Date(s)
a.	Eva	Carmona	RH	November 23, 2011
b.	Rozansky	Shelia	BS	December 9, 2011

- Approval to confirm the transfer of Jamie **Malchick** from half-time Resource Center Teacher to full-time Resource Center Teacher at Reading-Fleming Intermediate School, effective November 14, 2011.
- Approval for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	McAnlis	Melissa	JPC	Grade 8 Mathematics	Disability Leave	February 21, 2012-March 30, 2012
					Family Leave/NJ Paid	April 2, 2012-June 30, 2012

- Approval to amend the motion of November 7, 2011:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Burns	Rebecca	RFIS	Grade 6 Language Arts	Disability Leave	February 21, 2012-March 28, 2012
					Family Leave/NJ Paid	March 29, 2012-June 30, 2012

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Burns	Rebecca	RFIS	Grade 6 Language Arts	Disability Leave	<b>February 21, 2012-March 26, 2012</b>
					Family Leave/NJ Paid	<b>March 27, 2012-June 30, 2012</b>

- Approval to amend the motion of September 19, 2011:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Hutchison	Lisa	CH	Grade 2	Disability Leave	January 2, 2012-February 20, 2012
					Family Leave/NJ Paid	February 22, 2012-May 18, 2012

To read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Hutchison	Lisa	CH	Grade 2	Disability Leave	January 2, 2012-February 20, 2012
					Family Leave/NJ Paid	February 22, 2012- <b>May 1, 2012</b>

- Approval to compensate Michelle **Cheasty** for 9.5 unused vacation days and 22.5 sick days as per contract.

#### **Non-Certified Staff – Appointments, Resignations & Leaves of Absence**

- Approval to adopt the following revised job descriptions, effective November 1, 2011, as attached:

Curriculum Office Secretary  
 Personnel Secretary  
 Secretary to the Superintendent

9. Approval to adopt the following new job description:

Personnel Secretary

10. Approval to confirm the transfer of Laura **Bruhn**, Communication and Personnel Coordinator, to Executive Administrative Assistant to the Superintendent, effective November 1, 2011. Salary to be \$74,000 prorated.
11. Approval to confirm the transfer of Gina **Nobile-Liskowacki**, Personnel Secretary, to Personnel Coordinator, effective November 1, 2011.
12. Approval to employ Rita **Chow** as Personnel Secretary, effective November 22, 2011. Salary to be \$46,662, based on Step 4 of the 12-month secretarial guide. Fingerprinting and health exam required.
13. Approval to employ James **Rinaldi** for District Security, effective November 25, 2011 at a rate of \$10 per hour for a maximum of 14 hours per week.

**All Staff – Additional Compensation**

14. Approval to employ the following staff members for additional compensation during the 2011-2012 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Dibetta	Crystal	RH	Family Science	12	\$32/hr
b.	Stewart	Barbara	RH	Family Science	12	\$32/hr
c.	Gordley	Judith	FAD	CPR/AED/First Aid	3	Hourly
d.	Zacek	Laura	FAD	CPR/AED/First Aid	3	Hourly
e.	Lango	Cori	BS	Substitute Bus Shuttle Duty.5 hours per day	N/A	\$20/hr

**Substitutes**

15. Approval to employ the following applicants as Substitutes for the 2011-2012 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Krsnak	Andrea	Teacher, Teacher Assistant	County Substitute-1/2/17
b.	Schenk	Laura	Teacher, Teacher Assistant	CEAS-Elementary K-5

**Field Placements**

16. Approval of the following field placements for the 2011-2012 school year:

Candidate/College/Univ.	Cooperating Teacher	Loc/Position	Dates
Tracy Schauer/Rider	Maria Lanza	JPC/Spanish	January 23, 2012 – May 3, 2012

17. Approval for the following students to observe classes during the 2011-2012 school year:

Item	Last Name	First Name	Location
a.	Gunnlausdottir	Ingibjorg	CH
b.	Meurer	Taylor	CH
c.	Posselt	Kristine	BS
d.	Thatcher	Jennifer	CH

**Professional Development**

18. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Bond	Michelle	Literacy Consortium, Union, NJ	Dec. 1, 2011	M	\$15.00
b.	Errickson	Pamela	Literacy Consortium, Union, NJ	Dec. 1, 2011	M	\$27.90
c.	Mulligan	David	Accepted Procedures for Maintenance of Pumps, New Brunswick, NJ	Dec. 14-16, 2011	R	\$455.00
d.	Plichta	David	License Renewal for Water & Wastewater, New Brunswick, NJ	Dec. 14-16, 2011	R	\$242.50
e.	Burgos	Lillian	IEP's Required Components & Considerations Workshop, Trenton, NJ	Jan. 12, 2012	R	\$7.25
f.	Rigby	Mary	IEP's Required Components & Considerations Workshop, Trenton, NJ	Jan. 12, 2012	R	\$7.25
g.	Slagle	Karen	IEP's Required Components & Considerations Workshop, Trenton, NJ	Jan. 12, 2012	R	\$7.25
h.	Sullivan	Hildred	NJASL Fall Conference, Long Branch, NJ	Dec. 2, 2011	R, M	\$130.00
i.	Healey	Kimberly	Get a Grip; Preventing & Managing Controversy Related to Teaching Sexuality Education, Piscataway, NJ	Feb. 24, 2012	R, M	\$110.00
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

**B. CURRICULUM – Dennis Copeland, Chairperson, Next Meeting – December 14, 2011**

**C. FACILITIES/OPERATIONS – TBA, Chairperson, Next Meeting – TBA**

**D. TRANSPORTATION – Janine Foreman, Chairperson, Next Meeting – December 14, 2011**

**E. FINANCE- Bruce Davidson, Chairperson, Next Meeting –TBA**

1. Approval of the attached transfer list from October 11, 2011 to November 14, 2011.
2. Approval of the attached bill list for the month of November, 2011 totaling \$2,693,145.88.

**F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION – Robin Behn**

**G. REPRESENTATIVE TO THE NJ SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR – Dennis Copeland, Ed.D.**

**H. POLICY DEVELOPMENT- Linda Mastellone, Chairperson, Next Meeting – December 6, 2011**

XII. Miscellaneous

**Information Items**

1. Harassment, Intimidation & Bullying Investigations during the months of September and October, 2011:

School	Date of Incident	Classified as HIB (Yes or No)	Additional Action Taken
Copper Hill	September/October 2011	No	Remedial measures outlined in incident report.
Copper Hill	October 20, 2011	No	Remedial measures outlined in incident report
J.P. Case	October 18, 2011	No	None recommended.

**Action Items**

1. Approval for J.P. Case Middle School to accept a grant from the Municipal Alliance, in the amount of \$1,500 for a one day I&RS Training.
2. Approval for Northwest Area School District in Shickshinny, Pennsylvania to provide bedside instruction for student #300887 for as long as medically necessary.
3. Approval to employ Martha C. Gomez-Bryan to conduct bilingual Speech/Language evaluations during the 2011-2012 school year at a rate of \$450 per evaluation.
4. Approval to amend the 2010 IDEA-B Grant as follows:

<b>Basic</b>	<b>Preschool</b>	<b>Nonpublic</b>
\$195,911	\$2,958	\$3,156

5. Approval to accept the following donations, during the 2011-2012 school year:

<b>Donor</b>	<b>School</b>	<b>Donation</b>	<b>Date</b>	<b>Amount</b>
PTO	CH	Camp Bernie-4 <sup>th</sup> Grade Students	June 7 & 8, 2012	\$3,500
Exxon Mobil	JPC	Student Technology	N/A	\$ 500
PTO	FAD	Lenape Life Assembly	March 23, 2012	\$ 640

XIII. Correspondence

XIV. Old Business

XV. New Business

XVI. Citizens Address the Board

XVII. Sunshine Resolution

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XVIII. Adjourn

Upcoming Board Meetings – J.P. Case Middle School

December 5

December 19

January 9, 2012

January 23

February 6

February 27

March 5

March 19

April 2

April 16