

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 5, 2009
MINUTES**

The regular meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by John Yankowski at 6:35 p.m. in the Principal's Conference Room at the Copper Hill School.

Members Present

Dennis Copeland* Janine Foreman
Patrick Larmore* Laurie Markowski
Doris McGivney Joseph Zarish
John Yankowski

Members Absent

Julie Bell
Michael Bonieski

*Mr. Larmore entered the meeting at 6:37 p.m.
*Dr. Copeland entered the meeting at 6:59 p.m.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Negotiations

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

On motion of Ms. McGivney, seconded by Ms. Markowski, the meeting was adjourned, unanimously viva voce, to executive session at 6:35 p.m.

The Board returned to public session at 7:00 p.m. in the Media Center of the Copper Hill School.

On motion of Ms. McGivney, seconded by Ms. Foreman, minutes of the Strategic Planning Session of September 11, 2009 were approved, viva voce.

On motion of Ms. McGivney, seconded by Ms. Markowski, minutes of the Strategic Planning Session of September 12, 2009 were approved, viva voce.

Mr. Larmore abstained.

On motion of Ms. McGivney, seconded by Ms. Foreman, minutes of the Regular Meeting of September 14, 2009 were approved, viva voce.

On motion of Ms. McGivney, seconded by Ms. Markowski, minutes of the Executive Session of September 14, 2009 were approved, viva voce.

On motion of Ms. McGivney, seconded by Ms. Foreman, minutes of the Regular Meeting of September 21, 2009 were approved, viva voce.

Mr. Zarish abstained.

CITIZENS ADDRESS THE BOARD

No citizens addressed the Board.

SUPERINTENDENT'S REPORT

Gregory T. Nolan, Superintendent and Laura Bruhn, District Web Master and Community Outreach Coordinator presented the Presentation of Strategic Plan as attached.

Mr. Bland presented the following:

Presentation to the Flemington-Raritan Regional Board of Education and Public Hearing

**Report of Incidents of Violence, Vandalism, and Substance Use
SY 2008-2009
October 5, 2009**

Pursuant to N.J.S.A. 18A:17-46, all schools districts are required to provide a public hearing on all acts of violence, vandalism, and substance abuse which occurred in the school district during the previous school year.

The data I am about to present is based on state-mandated reports completed by our building principals. Using definitions and guidelines provided by the New Jersey Department of Education, principals are responsible for reporting all qualifying incidents of violence, vandalism, or substance use. The reports are then submitted to the Assistant Superintendent who must then review them, and ultimately is responsible for ensuring that they are electronically submitted to the New Jersey Department of Education.

During the 2008-2009 school year, the Flemington-Raritan Regional School District experienced an unduplicated count of nine incidents in our schools that met the reporting criteria established by the Department of Education. These incidents are categorized as follows:

Violence/Threats/Harassment:	8 incidents
Vandalism/Theft:	1 incident
Weapons:	0 incident
Substance Abuse:	0 incidents

As a result of these incidents, the following actions were taken by the district:

Police Notification:	1 notification
Police Complaint filed:	0 complaints
Out-of-School Suspension	10 suspension
Detentions	0 detentions
Other	0 other
Expulsions, Unilateral and ALJ Removals	0 Expulsion/Removal

Among the offenders, 5 were regular education students, 5 were students with disabilities, and 1 was unknown for an unduplicated count of 11 offenders.

Among the victims, 4 were regular education students, 1 was a student with disabilities, 0 were school personnel for an unduplicated count of 5 victims.

PERSONNEL

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

On motion of Ms. Foreman, seconded by Dr. Copeland, approval was given to amend the 2009-2010 salary of Susan **Mitcheltree**, Support Skills Teacher at Copper Hill School, from \$77,758 to \$79,985 to reflect attainment of a Master’s degree, effective August 23, 2009.

Aye:	Dr. Copeland	Ms. Foreman	Nay:	0	Abstain:	0
	Mr. Larmore	Ms. Markowski				
	Ms. McGivney	Mr. Zarish				
	Mr. Yankowski					

On motion of Ms. Foreman, seconded by Dr. Copeland, approval was given for a three day leave of absence without pay on October 5, 6 and 7, 2009 for Beverly **Bogden**, Support Skills Teacher at Reading-Fleming Intermediate School, for personal reasons.

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

On motion of Ms. Foreman, seconded by Dr. Copeland, approval was given to transfer Kathleen **Stalgaitis**, Speech Teacher at Barley Sheaf School to Copper Hill School one day per week.

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

Non Certified Staff – Appointments, Resignations and Leaves of Absence

On motion of Ms. Foreman, seconded by Dr. Copeland, approval was given to employ Dawn **Altman** as Teacher Assistant at Reading-Fleming Intermediate School, effective October 6, 2009. Salary to be \$28,924 based on Step 1 of the Teacher Assistants' 2009-2010 salary guide with a bachelor's degree and no public school experience. Fingerprinting and health exam required.

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

All Staff - Additional Compensation

On motion of Ms. Foreman, seconded by Dr. Copeland, approval was given to employ the following staff members for additional compensation during the 2009-2010 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Boelhouwer	Peter	JPC	Personal aide for Fall Intramurals	50	\$29
b.	Totten	Scott	CH	Choir Chimes	1/hr week	\$29
c.	Golding	Dawn	BS	Choir Chimes	1hr/week	\$29
d.	Billmann	Debra	FAD	Bilingual Parent Night	3.5	\$32
e.	Hlinka	Jaclyn	FAD	Bilingual Parent Night	3.5	\$32
f.	McGovern	Susan	FAD	Bilingual Parent Night	3.5	\$32
g.	Mykulak	Maria	JPC	Bilingual Parent Night	3.5	\$32
h.	Vilaragut	Lizette	RFIS	Bilingual Parent Night	3.5	\$32
i.	Neuman	Melissa	JPC	Lunch duty every other "B" day 9/21/09-12/31/09 (replaces Sally Treonze)	N/A	\$533.12
j.	Garrabrant	Lisa	JPC	Spanish translator for parent teacher conferences	6	\$32
k.	Meizanis	Mindy	JPC	Staff Training Prep Time	3	\$32
l.	Renda	Jennifer	JPC	Staff Training Prep Time	3	\$32
m.	Chardoussin	Katie	RF	CPR/AED Training	3	Hourly
n.	Kobner	Eileen	RF	CPR/AED Training	3	Hourly
o.	Szmul	Monika	RH	CPR/AED Training	3	Hourly
p.	Baden	Melissa	RF	Steppin' Out Dance Club	10	\$29
q.	Hall	Chrisha	RF	Steppin' Out Dance Club	10	\$29
r.	Sewall	Catherine	RF	Art Studio Club(in addition to Stephanie Osmond)	10	\$29

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

On motion of Ms. Foreman, seconded by Dr. Copeland, approval was given to amend the motion of September 14, 2009:

to employ the following staff members to teach the 2009-2010 Project Achieve Kindergarten program. Monies to be partially funded through the No Child Left Behind, Title I 2009-2010 Grant.

Name	Salary	District Funds	District Percentage	Title I Funds	Title I Percentage
Christine Marterella	\$48,098	\$21,644.10	50%	\$21,644.10	50%
Gabrielle Martinez	\$46,698	\$30,353.70	65%	\$16,344.30	35%
Susan Shames	\$68,778	\$34,389	50%	\$34,389	50%

to read:

to employ the following staff members to teach the 2009-2010 Project Achieve Kindergarten program. Monies to be partially funded through the No Child Left Behind, Title I 2009-2010 Grant.

Name	Salary	District Funds	District Percentage	Title I Funds	Title I Percentage
Christine Marterella	\$48,098	\$24,049	50%	\$24,049	50%
Gabrielle Martinez	\$46,698	\$30,353.70	65%	\$16,344.30	35%
Susan Shames	\$68,778	\$34,389	50%	\$34,389	50%

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

Substitutes

On motion of Ms. Foreman, seconded by Dr. Copeland, approval was given to employ the following applicants as substitutes for the 2009-2010 school year pending criminal history background checks:

Last Name	First Name	Position(s)
Bergamo	Natalie	Cafeteria Aide
Chamberlin	Cherie	Teacher
Ciarlariello	Christopher	Teacher
Corn	Nanette	Teacher
Fisher	Michelle	Teacher
Jarmicki	Michelle	Teacher
Obenauer	Paula	Teacher
Vanacore	Mary	Teacher

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

Field Placements

On motion of Ms. Foreman, seconded by Dr. Copeland, approval was given for the following students to observe classes in the district during the 2009-2010 school year:

Last Name	First Name	College/University
Adamick	Laura	Hunterdon County Polytech
Aloi	Stephanie	The College of New Jersey
Babecki	Megan	Hunterdon County Polytech
Cegielski	Megan	Hunterdon County Polytech
Colligan	Lyndsey	The College of New Jersey
Christophel	Chelsea	Hunterdon County Polytech
Corral	Patricia	Rider University
Dean	Megan	Hunterdon County Polytech
DeFalco	Nicole	The College of New Jersey
Doherty	Monica	The College of New Jersey
Gares	Heather	East Stroudsburg University
Grafer	Cori	Hunterdon County Polytech
Harabin	Celine	Hunterdon County Polytech
Hodge	Elizabeth	The College of New Jersey
Hughes	Alison	Raritan Valley Community College
Johnson	Erica	The College of New Jersey
Kelly	Makaila	The College of New Jersey
Komoroski	Kelsi	Hunterdon County Polytech
Lamendola	Hope	Hunterdon County Polytech
Letwinch	Courtney	Hunterdon County Polytech
Levy	Rachel	Hunterdon County Polytech
Lindquist	Jennifer	The College of New Jersey
Matarazzo	Brandi	Hunterdon County Polytech
Meade	Jennifer	The College of New Jersey
Morrone	Jennifer	The College of New Jersey
Murphy	Maggie	Hunterdon County Polytech
Muscatell	Heather	Hunterdon County Polytech
Obst	Amanda	The College of New Jersey
Reisinger	Kristin	The College of New Jersey
Rivera	Yaris	The College of New Jersey
Semkowycz	Anne	East Stroudsburg University
So	Audrey	The College of New Jersey
Stryker	Elizabeth	Raritan Valley Community College
White	Jaclyn	Montclair State College

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

On motion of Ms. Foreman, seconded by Dr. Copeland, approval was given for the following field placements for the 2009-2010 school year:

Candidate College/Univ.	Cooperating Teacher	Loc/Position	Dates
Kara Farruggi/TCNJ	Suzanne Petto	CH/Grade 4	1/19/10-5/7/10
Christina Burk/TCNJ	Sharon Steinmetz/Fran Ciurczak	BS/Grade 4/ Special Education	1/19/10-5/7/10

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

Professional Development/Travel

On motion of Ms. Foreman, seconded by Dr. Copeland, approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Carmona	Eva	Using WIDA Standards for Lesson Planning, Edison, NJ	Oct. 23, 2009	M	\$50
b.	DeMarco	Anthony	New Jersey Science Convention, Somerset, NJ	Oct. 14, 2009	R, M	\$175
c.	Gerry	Laurie	Professional Development at Rutgers on Reading Recovery, New Brunswick, NJ	Oct. 9, 2009	M	\$90
d.	Hart	Jonathan	Gifted & Talented Educators Conference, Montclair University, Montclair, NJ	Oct. 23, 2009	R, M	\$210
e.	Horowitz	Steven	NJSTA Science Convention, Somerset, NJ	Oct. 13, 2009 Oct. 14, 2009	R	\$95
f.	Mayers	Margaret	Attend/Present at Art Educator's Fall Conference, Somerset, NJ	Oct. 6, 2009 Oct. 7, 2009	R, M, O	\$290
g.	Miller	Jeffrey	Gifted & Talented Educators Conference, Montclair University, Montclair, NJ	Oct. 23, 2009	R, M	\$210
h.	Povall	Cynthia	NJSCA Conference, Long Branch, NJ	Oct. 18, 2009 Oct. 19, 2009	R, M, O	\$275
i.	Quattrochi	Megan	Adapted PE Workshop, Lawrenceville, NJ	Oct. 29, 2009	R	\$50
j.	Ricard	Deborah	NCTM Regional Meeting, Boston, MA	Oct. 21, 2009 Oct. 22, 2009 Oct. 23, 2009	R, M	\$365
k.	Romagna	Patricia	NJSCA Conference, Long Branch, NJ	Oct. 19, 2009	R, M	\$145
l.	Sibilia	Peter	Challenges Our Youth Face and How We Can Help, Ringoes, NJ	Oct. 29, 2009	R	\$15
m.	Stalgaitis	Kathleen	Hunterdon County Speech/Language Specialists Fall Meeting, Readington, NJ	Oct. 22, 2009	M	\$20
n.	Stewart	Barbara	Gifted & Talented Educators Conference, Montclair University, Montclair, NJ	Oct. 23, 2009	R, M	\$200
o.	Tonge	Michele	NCTM Regional Meeting, Boston, MA	Oct. 21, 2009 Oct. 22, 2009 Oct. 23, 2009	R, M, L, O	\$1,330
p.	Tormey	Richard	NJST Science Convention, Somerset, NJ	Oct. 13, 2009 Oct. 14, 2009	R	\$95

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

CURRICULUM

Dr. Copeland reported what occurred at the last Curriculum Committee meeting.

Dr. Copeland reported that the Curriculum Supervisors presented a review of all the professional development and curriculum writing performed over the last year. In addition, he noted that an update on the Gifted and Talented Program was discussed. Dr. Copeland thanked Mr. Bland and his staff for their efforts. He reviewed the components of the program. Dr. Copeland also discussed the criteria for the program that is still ongoing. An update of the District Improvement Plan for NJQSAC was also presented at the meeting.

NON-INSTRUCTIONAL

Ms. Markowski gave a brief review of the topics discussed at the last meeting. She reviewed the Non-instructional Committee minutes. The topics discussed were the removal of the tennis courts, geese droppings and the energy audit.

On motion of Ms. Markowski, seconded by Dr. Copeland, approval was given to remove the tennis courts at Barley Sheaf School immediately at a cost of approximately \$14,871. Flemington-Raritan Parks and Recreation Committee contributed \$8,000 towards this project. Robert Hunter’s tennis courts will be budgeted and removed in 2010-2011 school year.

Aye: Dr. Copeland Mr. Larmore Nay: Ms. Foreman Abstain: 0
 Ms. Markowski Ms. McGivney Mr. Zarish
 Mr. Yankowski

TRANSPORTATION

No report.

FINANCE

No report.

COUNTY SCHOOL BOARDS ASSOCIATION

Ms. Markowski reported that there is a reorganization meeting on October 7 at the J. P. Case Middle School.

NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

Ms. Markowski reported that the next meeting is October 16.

POLICY

No report.

COMMUNICATIONS

Dr. Copeland reported that there is a 5K race at J. P. Case Middle School to promote Healthy Bodies, Healthy Minds. He outlined a telephone survey to be conducted for the Strategic Plan. The district website will be live on October 5.

MISCELLANEOUS

The following information was reported:

Fire Drills to date for the 2009-2010 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RF	RH
Sept	9/15	9/15	9/15	9/15	9/14	9/23
	9/24	9/29	9/22	9/21	9/21	9/29

On motion of Ms. McGivney, seconded by Ms. Markowski, approval was given to accept the following donations:

Donor	School	Purpose/Assemblies	Date	Amount
PTO	Francis A. Desmares	Fire Fighter Phil	10/06/09	Free
PTO	Francis A. Desmares	Grow a Row Harvesting	10/23/09	Free
PTO	Francis A. Desmares	Project Impact: Maggie McGee	10/29/09	\$1,175
PTO	Francis A. Desmares	Tincup Adventures	2/10/10	\$900
PTO	Francis A. Desmares	Lenape Village	3/19/10	\$765
PTO	Francis A. Desmares	Dancing with the Honeybees	5/29/10	\$970
PTO	Francis A. Desmares	Dino-Dig	5/14/10	\$550
PTO	Francis A. Desmares	Peaceful Valley Grow a Row	5/29/10	Free
PTO	Francis A. Desmares	Ellis Island	6/02/10	\$4,000
PTO	Francis A. Desmares	Ball in the House	6/10/10	\$1,800

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

On motion of Ms. McGivney, seconded by Ms. Markowski, approval was given of the 2009-2010 School Nursing Services Plan, as per attached.

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

On motion of Ms. McGivney, seconded by Ms. Markowski, approval was given to proceed with the 2010-2015 Strategic Plan.

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

On motion of Ms. McGivney, seconded by Ms. Markowski, approval was given to appoint Gregory T. Nolan, Superintendent and Laura Bruhn, District Web Master and Community Outreach Coordinator as co-facilitators of the Strategic Plan.

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

On motion of Ms. McGivney, seconded by Ms. Markowski, approval was given to employ staff members to conduct parent survey telephone calls during the week of October 5, 2009. Compensation not to exceed \$1,500.

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

On motion of Ms. McGivney, seconded by Ms. Markowski, approval was given to confirm bedside instruction at The Children's Hospital of Philadelphia for J.P. Case student # 501720 at a rate of \$44.46 per hour for as long as medically necessary.

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

On motion of Ms. McGivney, seconded by Ms. Markowski, approval was given to employ the following consultants during the 2009-2010 school year:

Item	Last Name	First Name	Purpose	Rate
a.	Lavinia	Arin	Train Special Education teachers in Writing and Units of Study (Funded through ARRA Funds)	\$6,000
b.	Newbold	Terri	Train Special Education teachers in new math materials (Funded through ARRA Funds)	\$8,400
c.	Raritan Valley Community College		Prepare and present a 20 hour course entitled, "Survival Spanish for Educators" (Funded through No Child Left Behind Title IIA Grant)	\$4,141.05

Aye: Dr. Copeland Ms. Foreman Nay: 0 Abstain: 0
 Mr. Larmore Ms. Markowski
 Ms. McGivney Mr. Zarish
 Mr. Yankowski

CORRESPONDENCE

Mr. Yankowski received a thank you note from a staff member for recognition for years of service.

OLD BUSINESS

Ms. McGivney reviewed how fire drills are done and noted they are required by law and timed.

NEW BUSINESS

No new business was discussed.

CITIZENS ADDRESS THE BOARD

Linda Pizzico from the J. P. Case Middle School PTO, invited the Board to the 5K race on October 18. She hopes that this will be the beginning of a community event for many years to come.

Lisa Clemens stated she doesn't understand how playing a tape in a machine can meet state standards for teaching Spanish. Mr. Bland gave a brief update of assessment and budget constraints. He noted that the tape does give the students exposure. She stated she was not asking for a teacher but maybe some interactive software. Mr. Nolan will review this with Mr. Bland. He noted that this might be a great goal for the Strategic Plan.

ADJOURN

On motion of Ms. McGivney, seconded by Ms. Foreman, the meeting was adjourned, unanimously viva voce, at 7: 58 p.m.

Respectfully Submitted,

Stephanie Hope

Upcoming Meeting

- October 5
- October 19
- November 2

Regular Meeting

October 5, 2009

November 16
December 7
December 21
January 11, 2010
January 25
February 8
February 22
March 8
March 29
April 12