

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 18, 2010
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by Doris McGivney at 7:00 p.m. in the Media Center at the Copper Hill School.

Members Present

Dennis Copeland
Bruce Davison
Janine Foreman*
Doris McGivney

David Paulk
Joseph Zarish
Patrick Larmore*

Members Absent

Michael Bonieski
Laurie Markowski

*Ms. Foreman arrived at 7:07 p.m.
*Mr. Larmore arrived at 7:19 p.m.

On the motion of Dr. Paulk, seconded by Mr. Zarish, minutes of the Board Planning Session on September 24, 2010 were approved, viva voce.

On the motion of Mr. Davidson, seconded by Mr. Zarish, revised minutes of the Regular Meetings on July, 19th, August 23rd, September 13th, and September 20th, 2010 were approved, viva voce.

CITIZENS ADDRESSED THE BOARD

None

SUPERINTENDENT’S REPORT

Andrew Assini, a 7th-grade Social Studies Teacher at J.P. Case Middle School, has been awarded a James Madison Fellowship by the James Madison Memorial Fellowship Foundation of Washington, D.C. Mr. Assini is one of 55 fellowship grants recipients awarded in 2009. The fellowship will fund up to \$24,000 of Mr. Assini's course of study toward a master's degree. Mr. Assini has begun his seventh year teaching in the district. He earned his bachelor's degree from Princeton University.

Annual Public Hearing: Violence, Vandalism, and Substance Abuse Incidents 2009-2010 – Daniel Bland, Assistant Superintendent as attached.

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of August 2010 and further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2010-2011.

I, Stephanie Hope, School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of August 31, 2010. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of school year 2010-2011.

On the motion of Mr. Davidson, seconded by Mr. Zarish, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of August 2010:

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

PERSONNEL

Next meeting, November 9, 2010

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations and Leaves of Absence

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to employ the following candidate. The candidate is highly-qualified for her position. Fingerprinting and health exam required. The 2010-2011 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Replacing/Loc	Effective Date	Salary/Degree/Step	Certification/College
a.	Zerella	Jessica	Half-time Support Skills Mary Jane Custy Barley Sheaf School	Oct. 19, 2010	\$50,098 prorated Master’s Degree Step 4	Elementary School Teacher Marygrove College

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to amend the motion of October 4, 2010 item 1b as follows:

to employ the following maternity leave replacements. All candidates are highly-qualified for their position. Fingerprinting and health exam required. The 2010-2011 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
b.	Albanese	Heather	School Counselor Lindsay John RFIS	Nov. 12, 2010- Feb. 14, 2011	\$49,498 prorated Master’s degree Step 1 No experience	School Counselor College of NJ

to read:

to employ the following maternity leave replacements. All candidates are highly-qualified for their position. Fingerprinting and health exam required. The 2010-2011 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
b.	Albanese	Heather	School Counselor Lindsay John RFIS	Nov. 10, 2010- Feb. 14, 2011	\$49,498 prorated Master’s degree Step 1 No experience	School Counselor College of NJ

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to amend the motion of October 4, 2010 item 10b as follows:

for the following staff members to take a maternity leave as follows:

b.	Madlinger	Marybeth	RFIS	Resource Center	Disability Leave	January 3, 2011-February 10, 2011
					Family Leave/NJ Paid	February 11, 2011-May 16, 2011

to read:

for the following staff member to take a maternity leave as follows:

b.	Madlinger	Marybeth	RFIS	Resource Center	Disability Leave	January 3, 2011-February 10, 2011
					Family Leave/NJ Paid	February 11, 2011-May 16, 2011
					Involuntary Unpaid leave	May 17, 2011-June 30, 2011

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to amend the motion of October 4, 2010 item 11b:

the following staff members to take days without pay, for personal reasons:

Item	Last Name	First Name	Loc	Date(s)
b.	Brush	Jodi	FAD	Oct. 21, 2010

to read:

the following staff members to take days without pay, for personal reasons:

Item	Last Name	First Name	Loc	Date(s)
b.	Brush	Jodi	FAD	Oct. 21, 2010-p.m. only

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to the following staff members to take days without pay, for personal reasons:

Item	Last Name	First Name	Loc	Date(s)
a.	Strunk	Carri	RFIS	Oct. 28, 2010

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to amend the motion of September 13, 2010:

to accept the resignation of Jonathan Hart, Gifted & Talented Teacher at Barley Sheaf and Copper Hill Schools, effective October 25, 2010.

to read:

to accept the resignation of Jonathan Hart, Gifted & Talented Teacher at Barley Sheaf and Copper Hill Schools, effective October 22, 2010.

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

All Staff – Additional Compensation

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to employ the following staff members for additional compensation during the 2010-2011 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Skove	Reparata	CH	Bus Shuttle Duty-.5 hours per day	N/A	\$20
b.	Dierk	Carol	RH	Right-to-Know Training	2	Hourly
c.	Manzi	Beth	RH	Right-to-Know Training	2	Hourly
d.	Zerella	Jessica	BS	Right-to-Know Training	2	Hourly
e.	Picchio	Matilde	FAD	Translator	9	\$32
f.	Spencer	Jesse	JPC	Varsity Girls Basketball Coach	N/A	\$4,872
g.	Smith	Robin	RFIS	Co-Advisor for Student Council (Fall Session)	10	\$29/hr.
h.	Hill	Jacqueline	RFIS	Lunch Duty –from 10/1/10 to 6/16/11		\$2,806, Prorated Annual Stipend
i.	Clark	Nancy	RH	CPR/AED/First Aid	3	Hourly
j.	Dierk	Carol	RH	CPR/AED/First Aid	3	Hourly
k.	Goldman	Jill	FAD	CPR/AED/First Aid	3	Hourly
l.	Pfluge	Kevin	FAD	CPR/AED/First Aid	3	Hourly
m.	Polizzi	Lucille	RH	CPR/AED/First Aid	3	Hourly
n.	Genovese	Mary	BS	Provide Speech Services to RFIS Students	70	Hourly

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to amend the motion of June 28, 2010 item 30eeee: of the following staff members to write curriculum during the 2010-2011 school year for the hours indicated. The 2010-2011 rate will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
eeee.	Scheffels	Kathryn	RFIS	Grades 5-6 Health	5	Contingent upon negotiations

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
eeee.	Scheffels	Kathryn	RFIS	Grades 5-6 Health	10	Contingent upon negotiations

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to amend the motion of September 13, 2010 item 16c:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
c.	Amundsen	Karen	RFIS	Lunch Duty	N/A	\$3,007

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
c.	Amundsen	Karen	RFIS	Lunch Duty 9/13/10 – 9/30/10	N/A	\$200.52

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

Substitutes

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to employ the following applicants as Substitutes for the 2010-2011 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)
a.	Corbin	Mellany	Renewal of Substitute Certificate
b.	Malloy	Lisa	Teacher, Teacher Assistant
c.	Patterson	Debra	Teacher, Teacher Assistant

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

Field Placements

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given for the following students to observe classes in the district during 2010-2011 school year:

Item	Last Name	First Name	College/University/School
a.	Bertocci	Susan	Rider University
b.	Ewing	Amanda	Hunterdon County Polytech
c.	Hughes	Alexandria	Hunterdon County Polytech
d.	Kapigian	Catherine	Hunterdon County Polytech
e.	Maritz	Taylor	Hunterdon County Polytech
f.	Pepino	Brennie	Hunterdon County Polytech
g.	Renner	Alexis	Hunterdon County Polytech
h.	Santulli	Biance	Centenary College

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given for Lenore Cortina, student at Seton Hall University, to complete her principal internship at the Copper Hill School with Kevin McPeek, Principal, during the 2010-2011 school year.

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

Professional Development/Travel

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given for the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Ahmed	Vanessa	Hidden Gems, Union, NJ	Oct. 28, 2010	M	\$45
b.	Amoriello	Thomas	MENC Biennial In-Service Conference, Baltimore, MD	April 1, 2011	R	\$120
c.	Baills	Colette	Hunterdon Prevention Annual Conference, Flemington, NJ	Oct. 28, 2010	R	\$15
d.	John	Lindsay	Hunterdon Prevention Workshop, Ringoes, NJ	Oct. 28, 2010	R	\$15
e.	McCarthy	Michael	Hunterdon Prevention Workshop, Ringoes, NJ	Oct. 28, 2010	R	\$15
f.	Moore	Jeffrey	Hidden Gems, Union, NJ	Oct. 28, 2010	M	\$45
g.	Quinones	Wanda	21 st Century Skills Conference, Monroe Township, NJ	Nov. 11, 2010	R, M	\$130
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

On the motion of Mr. Davidson, seconded by Dr. Copeland, approval was given to amend the motion of August 23, 2010:

of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Nobile- Liskowacki	Gina	CRS Advanced Regional Conference, Ocean City, MD.	Oct. 25-27, 2010	R, M, L, F, O	\$690

to read:

of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Nobile- Liskowacki	Gina	CRS Advanced Regional Conference, Ocean City, MD.	Oct. 25-27, 2010	R, M, L, F, O	\$720

Aye: Dr. Copeland Dr. Paulk Nay: 0 Abstain: 0
 Mr. Davidson Mr. Zarish
 Ms. McGivney

CURRICULUM

Dr. Copeland stated the Committee met to review the word study revisions.

The next meeting is scheduled November 10, 2010.

Ms. Janine Foreman arrived at 7:07 p.m. The meeting was turned over to Ms. Foreman at this time.

FACILITIES/OPERATIONS

Mr. Zarish shared the items discussed which were the energy audit, financing options and the Comprehensive Maintenance Plan. Ms. Hope shared details of SAIF award and facility use updates.

TRANSPORTATION

Negotiations are scheduled for October 27th, 2010.

FINANCE

On the motion of Mr. Zarish, seconded by Ms. McGivney, approval was given for the attached transfer list for 2010-2011.

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish

On the motion of Mr. Zarish, seconded by Ms. McGivney, approval was given for the attached bill list totaling \$2,102,640.64

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish

The next meeting is scheduled for October 25th, 2010.

COUNTY SCHOOL BOARDS ASSOCIATION

No report

NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

Ms. Foreman shared that the Board received some updates via email. Ms. Hope shared the Board Convention is October 19th and 20th. The Board Members are attending the NJSBA mandatory training.

POLICY

The next meeting is scheduled for October 28th, 2010.

Mr. Larmore arrived at 7:19 p.m.

The following policies were presented for the first reading:

0146 Board Member Authority (New & Recommended)

Several recent School Ethics Commission decisions found conduct by a Board member while visiting a school violated the School Ethics Act or the Code of Ethics for Board Members. Bylaw 0146 provides guidance to Board members when visiting a school indicating a Board member shall comply with district policy and regulations for all school visitors.

4159 Support Staff member/School District Reporting Responsibilities (New & Recommended)

N.J.A.C. 6A:9-17.1 was revised in 2009 requiring certificated staff members to report to the Superintendent of Schools their arrest or indictment for any crime or offense within fourteen days. Policy Guide 3159 was developed and provided to SEA client school districts in August 2009 in Policy Alert 186. However, N.J.A.C. 6A:9-17.1 did not establish the same reporting requirement for non-certificated staff. School administrators have requested a Policy Guide to include the same reporting requirements for non-certificated staff as required of certificated staff in accordance with N.J.A.C. 6A:9-17.1. Policy Guide 4159 has been developed to include the same reporting requirements for non-certificated staff. However, N.J.A.C. 6A:9-17.1 indicates the consequence for the failure to report by a certificated staff member could result in a certificate revocation or suspension, while this is not an option for non-certificated staff members. Policy Guide 4159 for non-certificated staff members indicates a consequence for failure to report may result in disciplinary action in accordance with law. It is recommended a district discuss this Policy Guide with non-certificated staff representatives before recommending Board adoption.

5338 Diabetes Management (New & Mandated)

Public Law 2009, Chapter 131, was signed into law on October 1, 2009 and addresses the care of pupils with diabetes in the school setting. The new statutes, N.J.S.A. 18A:40-12.11 through 18A:40-21, require school districts to take specific actions to ensure pupils with diabetes are able to manage their disease and balance food, medications, and physical activity while at school or at school-related functions. New Policy Guide has been developed listing the requirements as outlined in the new statutes. The Guide should be reviewed by the school district's health personnel, as the school nurse will be required to develop health care plans for pupils seeking diabetes care while at school. This Guide has been developed to be consistent with the statutes and may be revised in the future if the State Board of Education adopts administrative code/regulations. The new law takes effect on January 29, 2010. As these responsibilities are required, we have made the Policy guide mandated.

6112 Reimbursement of Federal and Other Grant Expenditures (New & Mandated)

Recent American Recovery and Reinvestment Act (ARRA) monitoring auditors are requiring school districts to have a formal Board approved policy concerning the reimbursement of Federal grants be submitted to the New Jersey Department of Education (NJDOE) for review. The NJDOE recently published a policy and procedure guidance, *New Jersey Department Of Education Policies And Procedures For Reimbursement Of Federal And Other Grant Expenditures – July 2008*, on the NJDOE website. New Policy Guide has been developed using this NJDOE guidance. Policy Guide 6112 is mandated as the NJDOE is requiring a policy during ARRA monitoring.

6740 Reserve Accounts (New & Recommended)

The adoption of N.J.A.C. 6A:23A on December 19, 2009 includes N.J.A.C. 6A:23A-14.1 through 14.5 concerning reserve accounts. The changes in the new code sections regarding capital reserve accounts, maintenance reserve accounts, and other reserve accounts required the development of new Policy Guide 6740. The new Policy Guide 6740 should replace the existing Policy Guide 6740.

8420 Emergency and Crisis Situations (New & Mandated)

P.L. 2009, Chapter 178 was approved on January 11, 2010 to become effective November 2010. The new law amends N.J.S.A. 18A:41-1 and reduces the number of required fire drills each month from two to one and requires one school security drill each month. The new law also requires training on school safety and security. Policy Guide 8420 has been revised to incorporate the new and amended provisions of the new law. P.L. 2009, Chapter 178 also requires the New Jersey Office of Homeland Security, working with the Department of Education and other State agencies, to develop and disseminate a building security drill guide and training materials. Strauss Esmay recommends school districts revise Policy Guide 8420 in advance of the Homeland Security Building Security Drill Guide and training material in the event these materials are not disseminated to districts before November 2010. Additional revisions to these and other crisis regulation guides may be required when the Homeland Security documents are published.

9400 News Media Relations (New)

Flemington-Raritan does not currently have a policy addressing Media Relations. The Board Policy Committee is recommending the adoption of this policy.

On the motion of Ms. Foreman, seconded by Mr. Davidson, approval was given for the following revised policies:

0171 Duties of Board President and Vice President (Revised & Recommended)

The re-codification of N.J.A.C. 6:3-1.2 to N.J.A.C. 6A:32-3.1 requires a legal citation revision in Bylaw 0171. Additional changes include a minor word change in #5 of the Bylaw and one of the optional responsibilities of the Board President has been divided into two options. These are the only revisions in the Bylaw.

0173 Duties of Public School Accountant (Revised & Recommended)

Administrative code sections in N.J.A.C. 6A:23A – Fiscal Accountability, Efficiency, and Budgeting Procedures, adopted in December 2009, replaced many of the administrative code sections of N.J.A.C. 6A:23 – Finance and Business Services. Many of the new N.J.A.C. 6A:23A administrative code sections were recodified from N.J.A.C. 6A:23 without any revisions. N.J.A.C. 6A:23-2.2 – Principles and Directives for Accounting and Reporting was relocated to N.J.A.C. 6A:23A-16.2 with minor revisions. Bylaw 0173 has been revised to include the new legal citations with a few additional minor changes.

5111 Eligibility of Resident/Nonresident Pupils (Revised & Mandated)

The New Jersey State Board of Education recently readopted N.J.A.C. 6A:22 – Student Residency with several amendments. The amendments include an expanded definition of guardian; a provision for an equitable distribution of shared responsibility for the cost of a pupil with a disability if domicile cannot be determined; a provision that a child is always entitled to attend school in his/her district of domicile even if the child may be living elsewhere with a person other than his/her parent/guardian; a provision that school districts may take applications for enrollment by appointment provided there is no delay in enrollment; and clarification on the consequences of abandoning a residency appeal prior to final adjudication or settlement. Policy Guide 5111 has been revised to incorporate these amendments.

5516 Use of Electronic Communication and Recording Devices (Revised & Mandated)

The availability and ever-changing types and uses of electronic communication and recording devices requires Policy Guide 5516 be reviewed on a regular basis. Policy Guide 5516 has been revised to provide guidance to school districts regarding a pupil's use of electronic communication and recording devices. One option prohibits the possession or use of a device on school grounds at any time. A second option does not prohibit possession or use of a device on school grounds, but only permits the device to be used during the school day with permission. Very few school districts permit electronic communication device use during class passing times or during a pupil's lunch and free period, which is not an option in this Policy Guide. This Guide also includes the remotely activated paging device mandated requirements of

N.J.A.C. 6A:16-5.8 regarding student fire fighters, first aid, and rescue squad volunteers. Districts should carefully review the two options for electronic communication and paging devices provided in the Policy Guide. Presently, the use of electronic communication devices, except paging devices, is not governed by any statute or code and a district has flexibility when developing a policy regarding these devices. The revisions to this Policy Guide are extensive and this revised Policy Guide should replace the existing Policy Guide 5516.

6111 Special Education Medicaid Initiative (SEMI) Program (Revised & Mandated)

N.J.A.C. 6A:23A-5.3 has been revised in two areas. The first revision makes the requirements for a district to obtain a waiver of the code requirement by increasing the number of projected SEMI eligible pupils in the district from thirty to forty. The second revision expands the documentation requirements for a speech therapist to be considered a qualified related service provider and eligible for SEMI reimbursement. These two revisions have been incorporated into Policy Guide 6111 along with the removal of several compliance dates that have already past.

6360 Political Contributions (Revised & Mandated)

Subsequent to the revisions made in Policy Guide 6360 in Policy Alert 187, the New Jersey Department of Community Affairs (DCA), Division of Local Government Services, published Local Finance Notice LFN 2010-3 regarding public procurement issues. Most importantly, the DCA eliminated the requirement for non-profit organizations to file Political Contribution Disclosure Forms (PCDs). School Boards are also required to incorporate certain N.J.A.C. 6A:23A accountability regulations into their policies and procedures. Policy Guide 6360 has been revised to not require PCD forms for non-profits and all required N.J.A.C. 6A:23A accountability regulations have been previously incorporated into Strauss Esmay's policy and regulation guides and have been provided to school districts in prior Policy Alerts.

6422 Budget Transfers (Revised & Mandated)

The adoption of N.J.A.C. 6A:23A on December 19, 2009 includes N.J.A.C. 6A:23A-13.1 through 13.4 concerning budget transfers. The revisions are not significant and the Budget Transfers Policy Guide has been updated to include these changes.

6830 Audit and Comprehensive Annual Financial Report (Revised & Mandated)

Administrative code sections in N.J.A.C. 6A:23A – Fiscal Accountability, Efficiency, and Budgeting Procedures, adopted in final form in December 2009, replaced many of the administrative code sections of N.J.A.C. 6A:23 – Finance and Business Services. Many of the new N.J.A.C. 6A:23A administrative code sections were just relocated from the now reserved N.J.A.C. 6A:23 chapter. N.J.A.C. 6A:23-2.2 – Principles and Directives for Accounting and Reporting was relocated to N.J.A.C. 6A:23A-16.2 with minor revisions. Policy Guide 6830 has been revised to include the new legal citations with a few additional minor changes.

8310 Public Records (Revised & Recommended)

Two recent New Jersey Appellate Court decisions and pending legislation (A559) concerning the New Jersey Open Public Records Act (OPRA) require revisions to Policy and Regulation Guides 8310. In *John Paff v. City of East Orange*, 407 N.J. Super. 221, the Court supported a Government Records Council (GRC) decision upholding the OPRA custodian's determination to not accept OPRA requests via fax and requiring all requests to be mailed or hand-delivered. This Court decision makes accepting faxed OPRA requests an option provided requests are accepted by mail or hand-delivery. In *Smith v. Hudson County Register*, 411 N.J. Super 538, the Court indicated public agencies must charge requestors of government records no more than the reasonably approximated "actual costs" of copying such records. However, subsequent to the *Smith* decision, the Senate and Assembly approved Assembly Bill 559. This legislation establishes standard fees for paper copies made pursuant to an OPRA request and will supersede the "actual cost" provisions of *Smith*. A559 is expected to become law within the immediate future and in anticipation of A559 becoming law, Policy Guide 8310 has been updated to make acceptance of OPRA requests via fax an option and the sections of the Guides concerning copy costs have been updated to

reflect the copy fee provisions of A559. A559 includes a flat rate fee of 5 cents for letter size copies and 7 cents for legal size copies. Until A559 becomes law, districts should charge the actual cost for copies as outlined in the *Smith* decision. Districts are advised to check Strauss Esmay’s website to keep informed on the effective date for A559.

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

MISCELLANEOUS

On the motion of Dr. Copeland, seconded by Ms. McGivney, approval was given for the Business Administrator to authorize and accept bids for the replacement of a hot water heater at the Reading-Fleming Intermediate School.

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

On the motion of Dr. Copeland, seconded by Ms. McGivney, approval was given for the following schools to accept the following donations, during the 2010-2011 school year:

Donor	School	Assembly Program & Donation	Date	Cost
3M Company	JPC	2010-3M Fall Supplies for Schools	2010-2011	\$2,000
Walmart	FAD	Gift Cards for General Supplies/Nutritious Snacks	2010-2011	\$ 500
PTO	BS	“Ball in the House”	11/3/2010	\$1,850
PTO	BS	“The Magic Flute”	11/11/2010	\$1,200
PTO	BS	“A Space Odyssey”	12/13/2010	\$1,000
PTO	BS	“Freespace Dance”	1/11/2011	\$1,235
PTO	BS	“American Pride Laser Spectacular”	2/23/2011	\$ 895
PTO	BS	“The Magic of Reading”	3/9/2011	\$ 400
PTO	BS	“Pat Cannon’s Foot & Fiddle Dance Company”	4/29/2011	\$1,210

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

On the motion of Dr. Copeland, seconded by Ms. McGivney, approval was given for J.P. Case Middle School to apply for a \$1,000 grant from Home Depot and The National Gardening Association. The Grant to be used to purchase materials to build an outdoor learning center in the courtyard. The design and layout will be designed by Mr. Agabiti’s Technology classes. Volunteers from the PTO will build the learning center.

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

On the motion of Dr. Copeland, seconded by Ms. McGivney, approval was given for Francis A. Desmares School to open a Student Activity Fund for the Garden Club with TD Bank.

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

On the motion of Dr. Copeland, seconded by Ms. McGivney, approval was given to accept homeless student #2001527 at J.P. Case Middle School effective September 30, 2010.

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

On the motion of Dr. Copeland, seconded by Ms. McGivney, approval was given to Pamela Mills of Hunterdon County Educational Services Commission to prepare and present a parent workshop entitled “Dealing with Your Child’s Behaviors at Home” on October 19, 2010 for a fee of \$240.

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

On the motion of Dr. Copeland, seconded by Ms. McGivney, approval was given for the following Hunterdon Central Polytech Teachers’ Academy students to volunteer during the 2010-2011 school year at Barley Sheaf School to intern for Grades 2, 3 and 4:

Last Name	First Name
Indyke	Devyn
Jacque	Sarah
Knowles	Iman
Kovacs	Heather
Porras	Daniella
Wagner	Kate

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

On the motion of Dr. Copeland, seconded by Ms. McGivney, approval was given for the following Hunterdon Central Polytech Teachers’ Academy students to volunteer during the 2010-2011 school year at Francis A. Desmares ESL Learning Lab After School program:

Last Name	First Name
Ewing	Amanda
Indyk	Devyn
Jacque	Sarah
Kapigian	Catherine
Knowles	Iman
Krasovec	Bailey
Mattis	Emily
Maritz	Taylor
Porras	Daniela
Wagner	Kait

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

On the motion of Dr. Copeland, seconded by Ms. McGivney, approval was given for the revised resolution of the Hunterdon County Educational Services Commission Non-Public Instructional Services Agreement Chapters 192/193 2010-2011 School Year to include Our Hope Christian Academy.

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

On the motion of Dr. Copeland, seconded by Ms. McGivney, approval was given to employ Rena B. Contessa, M.A., CCC-SLP, as a Speech Therapist Consultant at the Reading-Fleming Intermediate School for one hour per day three days per week at a rate of \$100 per hour, effective October 19, 2010.

Aye: Dr. Copeland Ms. Givney Nay: 0 Abstain: 0
 Mr. Davidson Dr. Paulk
 Ms. Foreman Mr. Zarish
 Mr. Larmore

The meeting was turned over to Mr. Patrick Larmore.

Mr. Zarish asked about the estimated costs for the hot water tank. Ms. Hope stated the cost was unknown at this time and that it needs to go out to bid.

Ms. Hope updated the Board on the possible pull back of the ROD Grant for the roof. Ms. Hope stated those monies are already planned to be used for the hot water tank project. Architect fees are already contracted. Ms. Hope is appealing.

Mr. Larmore asked about #9. Ms. Hope and Mrs. Slagle explained.

Dr. Paulk asked about #6. Mrs. Slagle briefly explained.

CORRESPONDENCE

Ms. Foreman received correspondence from Ms. Hatch who inquired about the District Advisory Committee for childcare.

Mrs. Murdock asked for clarification on "Lice" procedures.

Mrs. Giovanni asked about sharing information regarding possible energy savings.

Mr. Nolan received correspondence from Ms. Pizzico. Ms. Pizzico could not attend the Board Meeting but wanted to share a special thank you to the Board for their support of the 5K event. Mr. Nolan read the letter on behalf of Ms. Pizzico as attached.

OLD BUSINESS

None

NEW BUSINESS

Dr. Copeland asked about the projected budget deficit for 2011-2012. Mr. Nolan stated there are no new projections. There are many variables and we will start working to evaluate. We are still projecting a \$2 million dollar shortfall.

Ms. Foreman stated the next Negotiations meeting will be Wednesday, October 20th, 2010.

CITIZENS ADDRESS THE BOARD

Lisa Klemens, Raritan Township, asked what the District Advisory Committee will exactly be doing. Mr. Nolan stated they will evaluate options available and cost factors. Ms. Klemens asked if that committee can consider childcare for Back to School Nights and conferences. Mr. Nolan suggested that her question be brought to the PTO's.

Dana Perotti, Raritan Township, had a few questions regarding the "new" guidelines for the "Lice" procedures. Mr. Nolan shared new guidelines are being recommended by the nurses. The decisions are not finalized. Mr. Nolan stated we do rely on our health professionals to advise us. Mr. Nolan noted that we don't control the protocols of the YMCA.

Dr. Paulk stated that Harvard is a credible source. Change is sometimes difficult.

Mr. Nolan stated there are presentations on line. Mr .Cooper stated that the presentation was not clear.

ADJOURN

On motion of Ms. McGivney, seconded by Mr. Davidson, the meeting was adjourned, unanimously viva voce, at 7:45 p.m.

Respectfully Submitted,

Stephanie Hope
Business Administrator/Board Secretary

Upcoming Board Meetings – Copper Hill School

November 1

November 15 – Comprehensive Annual Financial Report

Results of 2010 New Jersey Assessment of Skills & Knowledge Presentation

Presentation of 2009-2010 Goal Outcomes & 2010-2011 Building Goals

December 6

December 20

January 6, 2011 – Board Planning Session

January 10

January 24

February 7

February 28

March 7

March 28

April 11