

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
December 5, 2011
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by Patrick Larmore at 6:09 p.m. in the Media Center at J.P. Case Middle School.

Members Present

Robin Behn* Linda Mastellone
Michael Bonieski Doris McGivney
Dennis Copeland** Joseph Zarish***
Bruce Davidson Patrick Larmore
Janine Foreman

Members Absent

*arrived 7:07 p.m.
**arrived 6:26 p.m.
***arrived 7:07 p.m.

PLANNING SESSION

Mr. Nolan reviewed the prior work on the Board Goals at the last Planning Session. The Board then continued by working on reviewing, discussing and outlining action steps for the remaining goals as attached.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in Executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Negotiations

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

On the motion of Mr. Davidson, seconded by Ms. Mastellone, the meeting was adjourned, unanimously viva voce, to executive session in the Media Center at 6:46 p.m.

The Board returned to public session at 7:07 p.m. in the Theatre at J.P. Case Middle School.

On the motion of Ms. McGivney, seconded by Ms. Mastellone, minutes of the Executive Session on November 21, 2011* were approved viva voce. ***Mr. Larmore, Dr. Copeland and Mr. Zarish abstained.**

On the motion of Ms. Foreman, seconded by Ms. Behn, minutes of the Regular Meeting on November 21, 2011* were approved viva voce. ***Mr. Larmore and Dr. Copeland abstained.**

CITIZENS ADDRESSED THE BOARD

Dan DeCanio, FREA, Vice President, was happy to see student recognitions put back on the agenda. He expressed concerns on behalf of the secretaries. The Board created issues by only offering some raises. Some of the secretaries were present at the meeting.

Robin Smith, FREA, President, is concerned with salary being offered to new secretary, when in fact the new social worker did not receive this amount. It is not an appropriate salary for the level of experience; this should apply to all positions.

SUPERINTENDENT'S REPORT

Mr. Nolan read a brief synopsis of the Harassment, Intimidation and Bullying Public Hearing report as attached. Mr. Bland presented the 2011 NJ Ask Test results as attached. The Building Principals presented their 2010-2011 School Goals Outcome and the 2011-2012 School Goals as attached.

PERSONNEL

The next meeting will be December 13, 2011.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**Certified Staff – Appointments, Resignations and Leaves of Absence**

All Personnel items were approved under one motion made by Dr. Bonieski, seconded by Dr. Copeland.

1. Approval was given to employ the following leave replacement candidate. This candidate is or will be highly-qualified for this position. Fingerprinting and health exam required. The 2011-2012 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Loc/Replacing	Dates	Salary/Degree/Step	Certification/College
a.	Davis	Lisa	Grade 2/CH/ Lisa Hutchinson	January 2, 2012- May 2, 2012	\$50,298 prorated/MA/5	Standard Elementary/ Rutgers University

2. Approval was given for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Billman	Debra	FAD	ESL	Disability Leave	April 2-19, 2012
					Family Leave/NJ Paid	April 20-June 30, 2012
					Family Leave/NJ Paid	September 4-28, 2012
					Childcare Leave	October 1-November 2, 2012

3. Approval was given to amend the motion of August 22, 2011:

to employ the following leave replacements. These candidates are or will be highly-qualified for these positions. Fingerprinting and health exam required. The 2011-2012 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
a.	Pawlikoski	Kerrie	Autism/Brenda Chesseri/CH	September 1, 2011 – December 14, 2011	\$50,298 prorated MA/5	Teacher of the Handicapped/College of New Jersey

to read:

to employ the following leave replacements. These candidates are or will be highly-qualified for these positions. Fingerprinting and health exam required. The 2011-2012 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
a.	Pawlikoski	Kerrie	Autism/Brenda Chesseri/CH	September 1, 2011 – December 16, 2011	\$50,298 prorated MA/5	Teacher of the Handicapped/College of New Jersey

Non-Certified Staff

4. Approval was given to employ the following candidate. Fingerprinting and health exam required. The 2011-2012 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/ Loc	Dates	Salary/Step
a.	Radzinski	Melanie	Part-time-20 hours per week 10-Month Health Secretary/JPC	December 6, 2011	\$36,885 prorated/2

Mr. Davidson questioned this position. He stated he had not seen this item before now and also asked where the money is coming from? Dr. Bonieski explained the need for this position, as discussed in a Personnel Committee meeting.

All Staff – Additional Compensation

5. Approval was given to employ the following staff members for additional compensation during the 2011-2012 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a. *	Andraos	Nahed	Sub	Translator	20	\$29/hr
b.	Austra	Christopher	CO	Black Seal License	N/A	\$400
c.	Mulligan	David	CO	Black Seal License	N/A	\$400
d.	Plichta	David	CO	Black Seal License	N/A	\$400
e.	Powers	Seaman	CO	Black Seal License	N/A	\$400
f.	Ruth	Bryan	CO	Black Seal License	N/A	\$400
g.	Schild	William	CO	Black Seal License	N/A	\$400
h.	Shumate	James	CO	Black Seal License	N/A	\$400
i.	Terrelle	Frank	CO	Black Seal License	N/A	\$400
j.	VanGaalén	Ryan	CO	Black Seal License	N/A	\$400
k. *	Cascio	Leigh Anne	BS	Elementary Report Card Review	3	\$32/hr
l. *	Cinquemani	Tiffany	RH	Elementary Report Card Review	3	\$32/hr
m. *	Gillberg	Janice	BS	Elementary Report Card Review	3	\$32/hr
n. *	Klein	Lea	FAD	Elementary Report Card Review	3	\$32/hr
o. *	O'Leary	Katherine	BS	Elementary Report Card Review	3	\$32/hr
p. *	Staikos	Christina	CH	Elementary Report Card Review	3	\$32/hr
q. *	Liscinsky	Linnea	FAD	Elementary Report Card Review	3	\$32/hr
r. *	Bishop	Alison	RH	Robert Hunter Homework Club	50 shared	\$29/hr
s. *	Fisher	Michele	RH	Robert Hunter Homework Club	50 shared	\$29/hr
t. *	Cinquemani	Tiffany	RH	Robert Hunter Homework Club	50 shared	\$29/hr
u. *	Leslie	Patricia	RH	Robert Hunter Homework Club	50 shared	\$29/hr
v. *	Marterella	Christine	RH	Robert Hunter Homework Club	50 shared	\$29/hr
w. *	Tremel	Jill	RH	Robert Hunter Homework Club	50 shared	\$29/hr
x. *	Abel	Mary Frances	RH	Robert Hunter Homework Club	50 shared	\$29/hr
y. *	Casterline	Christine	JPC	CPR/AED/First Aid	3	\$32/hr
z. *	Vitelli	Nicholas	RFIS	CPR/AED/First Aid	3	\$32/hr
aa. *	Errickson	Pamela	RFIS	Advisor for Student Council/ Character Education	10	\$29/hr

*Ms. Behn voted no to item number 5a, 5k through 5z.

Substitutes

6. Approval was given to employ the following applicants as Substitutes for the 2011-2012 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Caiazza	Michael	Teacher, Teacher Assistant	Standard Elementary K-5, Standard Health & PE
b.	Mazza	John	Teacher, Teacher Assistant	Standard Elementary with Specialization in Social Studies 5-8, Standard Teacher of Business, Standard Elementary K-5, Standard Teacher of Business Computer Applications
c.	Vinella	Sherri	Teacher, Teacher Assistant	Standard Teacher of Mathematics
d.	Vitovitch	Geraldine	Teacher, Teacher Assistant	Standard Elementary K-5, Standard Elementary with Specialization in Mathematics 5-8

Field Placements

7. Approval was given for the following field placements for the 2011-2012 school year:

Candidate/College/Univ.	Cooperating Teacher	Loc/Position	Dates
Alexandra Salinas/TCNJ	Tamara Hoppe	RH/Grade 2	January 17, 2012-April 27, 2012
Kristen Moronese/College of Saint Elizabeth	Julie Gravett	BS/Grade 3	January 17, 2012-May 5, 2012
Sandra Ocasio-Phillips/TCNJ	Caroline Foreman	RH/Resource Center	January 17, 2012-April 27, 2012

8. Approval was given for the following student to observe classes during the 2011-2012 school year:

Item	Last Name	First Name	Location
a.	Marin	Seiya	Hunterdon Polytech

Professional Development/Travel

9. Approval was given for the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes(See Below)	Max. Amt.
a.	Assini	Cynthia	NJASCD Annual Conference – PLC Learning & Leading, Monroe Township, NJ	Jan. 18, 2012	R, M	\$192
b.	Karney	Kurt	“Get a Grip – Managing Teaching Sex Ed.” workshop, Piscataway, NJ	Feb. 24, 2012	R, M	\$110
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

***Ms. Behn voted no to item number 5a and 5k through 5z.**

Aye: Ms. Behn* Ms. Mastellone Nay: 1* Abstain: 0
 Dr. Bonieski Ms. McGivney
 Dr. Copeland Mr. Zarish
 Mr. Davidson Mr. Larmore
 Ms. Foreman

CURRICULUM

The next meeting will be December 14, 2011

The Curriculum item was approved under one motion made by Dr. Copeland, seconded by Ms. Behn.

1. Approval was given to contract E-Rate Exchange, LLC, as the district's E-Rate consultant for a fee of \$2,950 per year to process the E-Rate application.

Aye: Ms. Behn Ms. Mastellone Nay: 0 Abstain: 0
 Dr. Bonieski Ms. McGivney
 Dr. Copeland Mr. Zarish
 Mr. Davidson Mr. Larmore
 Ms. Foreman

FACILITIES/OPERATIONS

The next meeting is yet to be determined.

All Facilities/Operations items were approved under one motion made by Ms. Mastellone, seconded by Mr. Davidson.

1. Approval was given for Design Ideas Group Architecture & Planning, LLC to provide architectural services and engineering services in the amount of \$72,500 plus reimbursable expenses for the renovation of classrooms at Robert Hunter School.
2. Approval was given to submit classroom renovations for the Robert Hunter School to the State Department of Education as an "Other Capital" Project. The Long Range Facilities Plan will also be amended to include this project.
3. Approval was given to authorize the Business Administrator/Board Secretary to advertise and accept bids for the renovation of classrooms at the Robert Hunter School.

Ms. Hope shared the Safety Award with the Board, thanking Jim Shumate, Linda Benz and the Safety Committee.

Aye:	Ms. Behn	Ms. Mastellone	Nay:	0	Abstain:	0
	Dr. Bonieski	Ms. McGivney				
	Dr. Copeland	Mr. Zarish				
	Mr. Davidson	Mr. Larmore				
	Ms. Foreman					

TRANSPORTATION

The next meeting will be December 14, 2011.

FINANCE

The next meeting will be December 16, 2011.

All Finance items were approved under one motion made by Mr. Davidson, seconded by Ms. Mastellone.

1. Approval was given to accept additional Ed Jobs Funds of \$7,421 to be used to support instructional salaries.
2. Approval was given to authorize the procurement of goods and services through the attached revised list of state contract vendors for the 2011-2012 school year.

Ms. Hope noted, Paul Freda of Suplee, Clooney & Company, the district auditors, stated there were no recommendations this year. She thanked the Principals, Secretaries and the Business Office Staff for their hard work during the year.

Aye:	Ms. Behn	Ms. Mastellone	Nay:	0	Abstain:	0
	Dr. Bonieski	Ms. McGivney				
	Dr. Copeland	Mr. Zarish				
	Mr. Davidson	Mr. Larmore				
	Ms. Foreman					

COUNTY SCHOOL BOARDS ASSOCIATION

The next meeting will be January 17, 2012.

No Report.

NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

Dr. Copeland shared that at the meeting, they discussed moving the elections and to eliminate voting on the budget.

POLICY

The next meeting will be December 6, 2011.

No Report

MISCELLANEOUS

All Miscellaneous items were approved under one motion made by Ms. McGivney, seconded by Mr. Davidson.

1. Approval was given to accept the following donation, during the 2011-2012 school year:

Item	Donor	School	Donation	Date	Amount
a.	PTO	CH	Technology Equipment	Upon Board approval	\$10,000

2. Approval was given for Gabrielle Bonnavent to serve as a Translator during the Child Study Team parent meetings at a rate of \$29 per hour for up to 20 hours during the 2011-2012 school year.*

Ms. McGivney voted no to this item.

3. Approval was given for Nina Finkler of Eden Institute to conduct a Special Education Parent Presentation on February 3, 2012 for a fee not to exceed \$500. Fee to be paid with IDEA-B Grant funds.
4. Approval was given for student #502125 to attend The Allegro School, effective December 5, 2011, at a prorated annual tuition of \$74,160. Transportation to be provided by the Flemington-Raritan Regional School District.

***Ms. McGivney voted no to item number 2.**

Aye: Ms. Behn Ms. Mastellone Nay: 1* Abstain: 0
 Dr. Bonieski Ms. McGivney*
 Dr. Copeland Mr. Zarish
 Mr. Davidson Mr. Larmore
 Ms. Foreman

CORRESPONDENCE

Dr. Copeland responded to one email from a Secretary, regarding the Central Office salaries.

OLD BUSINESS

Ms. McGivney expressed concern about visitors roaming the building without signing in at Francis A. Desmares after 3:00 p.m.

NEW BUSINESS

Ms. Behn thanked the Eagle Scout student and Ms. Schilder for work performed on the shed at Francis A. Desmares.

CITIZENS ADDRESS THE BOARD

None

ADJOURN

On the motion of Ms. Behn, seconded by Dr. Copeland, the meeting was adjourned at 8:24 p.m.

Respectfully Submitted,

Stephanie Hope
 Business Administrator/Board Secretary

Upcoming Board Meetings

December 19
 January 9, 2012
 January 23
 February 6
 February 27
 March 5
 March 19
 April 2
 April 16