

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
November 21, 2011
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by Michael Bonieski at 6:06 p.m. in the Media Center at J.P. Case Middle School.

Members Present

Robin Behn*
Michael Bonieski
Bruce Davidson
Janine Foreman
Linda Mastellone
Doris McGivney
Joseph Zarish**

Members Absent

Dennis Copeland
Patrick Larmore

*arrived 6:11 p.m.

**arrived 7:02 p.m.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in Executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Student Matter

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

On the motion of Mr. Davidson, seconded by Ms. Mastellone, the meeting was adjourned, unanimously viva voce, to executive session in the Media Center at 6:07 p.m.

The Board returned to public session at 7:06 p.m. in the Theatre at J.P. Case Middle School.

On the motion of Ms. McGivney, seconded by Mr. Davidson, minutes of the Executive Session on November 7, 2011 were approved viva voce.

On the motion of Ms. McGivney, seconded by Ms. Behn, minutes of the Regular Meeting on November 7, 2011 were approved viva voce.

CITIZENS ADDRESSED THE BOARD

Robin Smith, FREA President, stated that the Executive Assistant position and the Personnel Coordinator position were never posted. She also expressed concern regarding the Executive Assistant salary in relation to teachers. She asked the Board to think about what was offered in negotiations. It's not even close in reference to the Executive Assistant to the Superintendents position. Ms. Smith also explained that the new date chosen for fact finding was due to a conflict with 4 FREA members who have teacher conferences. She also asked the Board to think what was offered in negotiations.

Dan DeCanio, FREA Vice President, shared the teachers guide as attached. He noted that a teacher would have to work 14 years to receive the same compensation as the new Executive Assistant.

SUPERINTENDENT'S REPORT

Mr. Nolan read a letter of thanks from a veteran.

Mr. Bland updated the Board on the Technology Infrastructure Project as attached.

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of September 2011 and further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2011-2012.

I, Stephanie Hope, School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of September 30, 2011. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of school year 2011-2012.

On the motion of Ms. McGivney, seconded by Ms. Mastellone, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of September 2011.

Aye: Ms. Behn Ms. Mastellone Nay: 0 Abstain: 0
 Dr. Bonieski Ms. McGivney
 Mr. Davidson Mr. Zarish
 Ms. Foreman

PERSONNEL

The next meeting will be December 13, 2011.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations and Leaves of Absence

All Personnel items were approved under one motion made by Ms. Foreman, seconded by Ms. Mastellone.

1. Approval was given to accept the resignation for the purpose of retirement of Shirley McPherson, half-time Library Clerk at Robert Hunter School, effective January 31, 2012.
2. Approval was given for the following staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Loc.	Date(s)
a.	Eva	Carmona	RH	November 23, 2011
b.	Rozansky	Shelia	BS	December 9, 2011

3. Approval was given to confirm the transfer of Jamie Malchick from half-time Resource Center Teacher to full-time Resource Center Teacher at Reading-Fleming Intermediate School, effective November 14, 2011.
4. Approval was given for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	McAnlis	Melissa	JPC	Grade 8 Mathematics	Disability Leave	February 21, 2012-March 30, 2012
					Family Leave/NJ Paid	April 2, 2012-June 30, 2012

5. Approval was given to amend the motion of November 7, 2011:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Burns	Rebecca	RFIS	Grade 6 Language Arts	Disability Leave	February 21, 2012-March 28, 2012
					Family Leave/NJ Paid	March 29, 2012-June 30, 2012

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Burns	Rebecca	RFIS	Grade 6 Language Arts	Disability Leave	February 21, 2012-March 26, 2012
					Family Leave/NJ Paid	March 27, 2012-June 30, 2012

6. Approval was given to amend the motion of September 19, 2011:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Hutchison	Lisa	CH	Grade 2	Disability Leave	January 2, 2012-February 20, 2012
					Family Leave/NJ Paid	February 22, 2012-May 18, 2012

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Hutchison	Lisa	CH	Grade 2	Disability Leave	January 2, 2012-February 20, 2012
					Family Leave/NJ Paid	February 22, 2012-May 1, 2012

7. Approval was given to compensate Michelle Cheasty for 9.5 unused vacation days and 22.5 sick days as per contract.

Non-Certified Staff

8. Approval was given to adopt the following revised job descriptions, effective November 1, 2011, as attached:

Curriculum Office Secretary
 Personnel Secretary
 Secretary to the Superintendent

***Ms. McGivney abstained.**

9. Approval was given to adopt the following new job description:

Personnel Coordinator

***Ms. McGivney abstained.**

10. Approval was given to confirm the transfer of Laura Bruhn, Communication and Personnel Coordinator, to Executive Administrative Assistant to the Superintendent, effective November 1, 2011. Salary to be \$74,000 prorated.

***Ms. McGivney abstained.**

11. Approval was given to confirm the transfer of Gina Nobile-Liskowacki, Personnel Secretary, to Personnel Coordinator, effective November 1, 2011.

Mr. Nolan explained the process he took. He explained the reorganization.

***Ms. McGivney abstained**

12. Approval was given to employ Rita Chow as Personnel Secretary, effective November 22, 2011. Salary to be \$46,662, based on Step 4 of the 12-month secretarial guide. Fingerprinting and health exam required.

***Ms. McGivney abstained.**

13. Approval was given to employ James Rinaldi for District Security, effective November 25, 2011 at a rate of \$10 per hour for a maximum of 14 hours per week.

Mr. Nolan explained the position.

Ms. McGivney is concerned with these transitions already being in place before Board approval. She is concerned the Board will be in a bad position. She then asked about Ms. Chow's experience for Step 4. Dr. Bonieski stated these items were discussed at a Personnel Meeting. Dr. Bonieski also stated that there is a need for a Personnel Department and Communication.

All Staff – Additional Compensation

14. Approval was given to employ the following staff members for additional compensation during the 2011-2012 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Dibetta	Crystal	RH	Family Science	12	\$32/hr
b.	Stewart	Barbara	RH	Family Science	12	\$32/hr
c.	Gordley	Judith	FAD	CPR/AED/First Aid	3	Hourly
d.	Zacek	Laura	FAD	CPR/AED/First Aid	3	Hourly
e.	Lango	Cori	BS	Substitute Bus Shuttle Duty.5 hours per day	N/A	\$20/hr

Substitutes

15. Approval was given to employ the following applicants as Substitutes for the 2011-2012 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Krsnak	Andrea	Teacher, Teacher Assistant	County Substitute-1/2/17
b.	Schenk	Laura	Teacher, Teacher Assistant	CEAS-Elementary K-5

Field Placements

16. Approval was given for the following field placements for the 2011-2012 school year:

Candidate/College/Univ.	Cooperating Teacher	Loc/Position	Dates
Tracy Schauer/Rider	Maria Lanza	JPC/Spanish	January 23, 2012 – May 3, 2012

17. Approval was given for the following students to observe classes during the 2011-2012 school year:

Item	Last Name	First Name	Location
a.	Gunnlaussdottir	Ingibjorg	CH
b.	Meurer	Taylor	CH
c.	Posselt	Kristine	BS
d.	Thatcher	Jennifer	CH

Professional Development/Travel

18. Approval was given for the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	Bond	Michelle	Literacy Consortium, Union, NJ	Dec. 1, 2011	M	\$15.00
b.	Errickson	Pamela	Literacy Consortium, Union, NJ	Dec. 1, 2011	M	\$27.90
c.	Mulligan	David	Accepted Procedures for Maintenance of Pumps, New Brunswick, NJ	Dec. 14-16, 2011	R	\$455.00
d.	Plichta	David	License Renewal for Water & Wastewater, New Brunswick, NJ	Dec. 14-16, 2011	R	\$242.50
e.	Burgos	Lillian	IEP's Required Components & Considerations Workshop, Trenton, NJ	Jan. 12, 2012	R	\$7.25
f.	Rigby	Mary	IEP's Required Components & Considerations Workshop, Trenton, NJ	Jan. 12, 2012	R	\$7.25
g.	Slagle	Karen	IEP's Required Components & Considerations Workshop, Trenton, NJ	Jan. 12, 2012	R	\$7.25
h.	Sullivan	Hildred	NJASL Fall Conference, Long Branch, NJ	Dec. 2, 2011	R, M	\$130.00
i.	Healey	Kimberly	Get a Grip; Preventing & Managing Controversy Related to Teaching Sexuality Education, Piscataway, NJ	Feb. 24, 2012	R, M	\$110.00
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

19. Approval was given to employ Jill Boyd-Moscowitz as a School Social Worker, effective January 23, 2012. Salary to be \$50,498 prorated based on Step 6 of the teacher's salary guide with a master's degree and five years of public school experience. Fingerprinting and health exam required.

***Ms. McGivney abstained from Item numbers 8, 9, 10, 11 and 12.**

Aye: Ms. Behn Ms. Mastellone Nay: 0 Abstain: *
 Dr. Bonieski Ms. McGivney*
 Mr. Davidson Mr. Zarish
 Ms. Foreman

CURRICULUM

The next meeting will be December 14, 2011

No report.

FACILITIES/OPERATIONS

The next meeting is yet to be determined.

No report. Ms. Mastellone thanked Dan Bland for the Technology report.

TRANSPORTATION

The next meeting will be December 14, 2011.

Ms. Foreman noted at the last meeting, the Committee reviewed a grievance, the winter athletic bid and a personal pay request by a driver. She also noted the Committee discussed a date for negotiations. Mr. Zarish will be on the Committee for negotiations.

FINANCE

The next meeting is yet to be determined.

All Finance items were approved under one motion made by Mr. Davidson, seconded by Ms. Foreman.

1. Approval was given for the attached transfer list from October 11, 2011 to November 14, 2011.
2. Approval was given for the attached bill list for the month of November, 2011 totaling \$2,693,145.88.

Mr. Davidson stated that the Committee reviewed the preliminary budget, budget timelines and budget deficit (preliminary) of excess 1.5 million dollars. Mr. Davidson will report after each Finance Committee meeting.

Aye:	Ms. Behn	Ms. Mastellone	Nay:	0	Abstain:	0
	Dr. Bonieski	Ms. McGivney				
	Mr. Davidson	Mr. Zarish				
	Ms. Foreman					

COUNTY SCHOOL BOARDS ASSOCIATION

The next meeting will be January 17, 2011.

No Report.

NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

The next meeting is yet to be determined.

No Report

POLICY

The next meeting will be December 6, 2011.

No Report

MISCELLANEOUS

All Miscellaneous items were approved under one motion made by Ms. Mastellone, seconded by Ms. McGivney.

1. Approval was given for J.P. Case Middle School to accept a grant from the Municipal Alliance, in the amount of \$1,500 for a one day I&RS Training.
2. Approval was given for Northwest Area School District in Shickshinny, Pennsylvania to provide bedside instruction for student #300887 for as long as medically necessary.

3. Approval was given to employ Martha C. Gomez-Bryan to conduct bilingual Speech/Language evaluations during the 2011-2012 school year at a rate of \$450 per evaluation.
4. Approval was given to amend the 2010 IDEA-B Grant as follows:

Basic	Preschool	Nonpublic
\$195,911	\$2,958	\$3,156

5. Approval was given to accept the following donations, during the 2011-2012 school year:

Item	Donor	School	Donation	Date	Amount
a.*	PTO	CH	Camp Bernie-4 th Grade Students	June 7 & 8, 2012 (not overnight)	\$3,500 (2 separate trips)
b.	Exxon Mobil	JPC	Student Technology	N/A	\$ 500
c.	PTO	FAD	Lenape Life Assembly	March 23, 2012	\$ 640

***Ms. Foreman voted no on Item 5a.**

Aye: Ms. Behn Ms. Mastellone Nay: 1* Abstain: 0
 Dr. Bonieski Ms. McGivney
 Mr. Davidson Mr. Zarish
 Ms. Foreman*

CORRESPONDENCE

None

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Dan Schultz, Music Teacher, cordially invited all Board Members to the Orchestra Winter Concert on December 6, 2011 at 7:00 p.m.

ADJOURN

On the motion of Mr. Davidson, seconded by Ms. Mastellone, the meeting was adjourned at 7:47 p.m.

Respectfully Submitted,

Stephanie Hope
 Business Administrator/Board Secretary
Upcoming Board Meetings

December 5
 December 19
 January 9, 2012
 January 23
 February 6
 February 27
 March 5
 March 19
 April 2
 April 16