

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
October 3, 2011
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by Patrick Larmore at 6:33 p.m. in the Theatre at J.P. Case Middle School.

Members Present

Robin Behn
Dennis Copeland
Bruce Davidson
Janine Foreman*

Linda Mastellone
Joseph Zarish
Patrick Larmore

Members Absent

Michael Bonieski
Doris McGivney

*arrived 7:04 p.m.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Negotiations

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

On the motion of Ms. Mastellone, seconded by Mr. Davidson, the meeting was adjourned, unanimously viva voce, to executive session in Room D111 at 6:34 p.m.

The Board returned to public session at 7:10 p.m. in the Theatre at J.P. Case Middle School.

On the motion of Mr. Davidson, seconded by Ms. Mastellone, minutes of the Executive Sessions on September 12, 2011* were approved viva voce. *Ms. Behn abstained.

On the motion of Ms. Mastellone, seconded by Mr. Davidson, minutes of the Regular Meetings on September 12, 2011*, September 16, 2011, September 19, 2011** were approved viva voce. *Ms. Behn abstained. **Dr. Copeland abstained.

CITIZENS ADDRESSED THE BOARD

Phil Sorge, Raritan Township, asked the Board what Fact Finding is. Mr. Larmore explained. Mr. Larmore also stated negotiations are now heading towards a Fact-Finding hearing. They are trying to schedule a date for the hearing. Once the hearing occurs, it could be 2 to 4 months before a report is issued. Mr. Sorge asked if the Board is spending money on the process. Mr. Larmore stated yes, there are spending money on an attorney. The Fact-Finding fees are shared with the NJEA. He asked the Board to settle. He would rather use additional aid to pay for the teachers rather than the attorneys.

John Hyman, Raritan Township, asked why Mr. Nolan's retraction of his contract extension was not in the minutes. Ms. Hope and Ms. Behn both noted it is in the minutes. Ms. Behn stated where it was in the minutes.

SUPERINTENDENT'S REPORT

Mr. Nolan read a statement regarding the "Week of Respect". He then introduced Mr. DeMarco and Mr. Bland who presented a report on Harassment, Intimidation and Bullying as attached.

PERSONNEL

The next meeting will be October 18, 2011.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations and Leaves of Absence

All Personnel items were approved under one motion made by Dr. Copeland, seconded by Ms. Foreman.

1. Approval to accept the resignation for purpose of retirement of Eileen Glaser, Social Worker, effective December 31, 2011.
2. Approval to accept the resignation of Kathleen Gesumaria, Grade 3 Teacher at Francis A. Desmares School, no later than November 21, 2011.
3. Approval to employ the employment of the following candidates. These candidates are or will be highly-qualified for these positions. Fingerprinting and health exam required. The 2011-2012 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Loc	Dates	Salary/Degree/Step	Certification/College
a.	Dmitrenko	Irina	Half-time ESL/CH	No later than December 5, 2011	\$47,298 prorated/ BA+15/1	CE – Teacher of English as Second Language/ CEAS- Students with Disabilities, Rider University

4. Approval for the following staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Loc.	Date(s)
a.	Assini	Cynthia	JPC	September 30, 2011
b.	Assini	Andrew	JPC	September 30, 2011
c.	Kassick	Joseph	BS	October 24, 2011
d.	Moore	Jeffrey	CH	September 30, 2011
e.	Petersen	Christine	FAD	September 30, 2011

5. Approval to amend the motion of September 12, 2011:

of the following salary adjustments for the 2011-2012 school year:

Item	Last Name	First Name	Title	From/To	Reason
a.	Bader	Patricia	Treasurer of School Monies	\$8,504.23/\$8,674.31	2% Increase

to read:

Item	Last Name	First Name	Title	From/To	Reason
a.	Bader	Patricia	Treasurer of School Monies	\$8,405.23/\$8,573.33	2% Increase

Non-Certified Staff

6. Approval to accept the resignation for purpose of retirement of Christine Lesko, Secretary to the Superintendent, effective October 31, 2011.
7. Approval of the following revised job descriptions:

Secretary to the Superintendent
Personnel Secretary

All Staff – Additional Compensation

8. Approval to employ the following staff members for additional compensation during the 2011-2012 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Albanese	Heather	RFIS	Right-to know training	4	Hourly
b.	Spearman	Beth	CH	Right-to know training	4	Hourly
c.	Zemeckis	Cynthia	RFIS	Right-to know training	4	Hourly
d.	Bennett	Erna Robyn	BS	Café Aide/Supervisor	Annual Stipend	\$1,000
e.	Nagy	Rosemary	JPC	Practice for Welcome Back Day	2	Hourly
f.	Billmann	Debra	FAD	ESL Learning Lab	168 Shared	\$29/hr
g.	Harley	Adrienne	FAD	ESL Learning Lab	168 Shared	\$29/hr

h.	Hlinka	Jaclyn	FAD	ESL Learning Lab	168 Shared	\$29/hr
i.	McGovern	Susan	FAD	ESL Learning Lab	168 Shared	\$29/hr
j.	Liscinsky	Linnea	FAD	ESL Learning Lab	168 Shared	\$29/hr
k.	Shirvanian	Lindsay	FAD	ESL Learning Lab	168 Shared	\$29/hr
l.	Tonge	Michele	FAD	ESL Learning Lab	168 Shared	\$29/hr
m.	Billmann	Debra	FAD	Bilingual Night	3.5	\$32/hr
n.	Carmona	Eva	RH	Bilingual Night	3.5	\$32/hr
o.	McGovern	Susan	FAD	Bilingual Night	3.5	\$32/hr
p.	Vilaragut	Lizette	RFIS	Bilingual Night	3.5	\$32/hr
q.	Reed	Christine	RFIS	Mentor Training	2	\$32/hr
r.	Agabiti	Joseph	JPC	CPR/AED/First Aid	3	\$32/hr
s.	Benedetti	Anthony	CH	CPR/AED/First Aid	3	\$32/hr
t.	Boelhouwer	Peter	JPC	CPR/AED/First Aid	6	\$32/hr
u.	Borawski	Jason	JPC	CPR/AED/First Aid	3	\$32/hr
v.	Broderick	Sharon	BS	CPR/AED/First Aid-Cafeteria Aide	3	Hourly
w.	Burns	Rebecca	RFIS	CPR/AED/First Aid	3	\$32/hr
x.	Cagenello	Stacey	RFIS	CPR/AED/First Aid	3	\$32/hr
y.	Culcasi	Lindsey	RFIS	CPR/AED/First Aid	3	\$32/hr
z.	Deneka	Karen	RFIS	CPR/AED/First Aid	3	\$32/hr
aa.	England	Sharon	BS	CPR/AED/First Aid	3	\$32/hr
bb.	Frost	Brenda	BS	CPR/AED/First Aid-Cafeteria Aide	3	Hourly
cc.	Headley	Ana	FAD	CPR/AED/First Aid-Cafeteria Aide	3	Hourly
dd.	Healy	Kim	JPC	CPR/AED/First Aid	3	\$32/hr
ee.	Heierling	Kimberly	JPC	CPR/AED/First Aid	3	\$32/hr
ff.	Ibach	Benjamin	RFIS	CPR/AED/First Aid	3	\$32/hr
gg.	Judson	Tommie Lou	RH	CPR/AED/First Aid	3	\$32/hr
hh.	Larson	Maryann	FAD	CPR/AED/First Aid-Cafeteria Aide	3	Hourly
ii.	Mack	Paul	RFIS	CPR/AED/First Aid	3	\$32/hr
jj.	Malzberg	Sharon	JPC	CPR/AED/First Aid	3	\$32/hr
kk.	Mandal	Mitra	FAD	CPR/AED/First Aid-Cafeteria Aide	3	Hourly
ll.	Mandell	Judy	CH	CPR/AED/First Aid	3	\$32/hr
mm.	Olivo	Christine	BS	CPR/AED/First Aid-Cafeteria Aide	3	Hourly
nn.	Osmond	Stephanie	RFIS	CPR/AED/First Aid	3	\$32/hr
oo.	Ostenso	Ruth	RFIS	CPR/AED/First Aid	3	\$32/hr
pp.	Quattrochi	Megan	RFIS	CPR/AED/First Aid	6	\$32/hr
qq.	Schilder	Kathy	RFIS	CPR/AED/First Aid	3	\$32/hr
rr.	Shirvanian	Daniel	RFIS	CPR/AED/First Aid	3	\$32/hr
ss.	Stalgaitis	Kathleen	BS	CPR/AED/First Aid	3	\$32/hr
tt.	Szmul	Monica	FAD	CPR/AED/First Aid-Cafeteria Aide	3	Hourly
uu.	Whale	Barbara	BS	CPR/AED/First Aid-Cafeteria Aide	3	Hourly

9. Approval to appoint the following mentor for the 2011-2012 school year. Stipend to be \$550 and \$1,000 for alternate route mentoring per year. Prorated as needed.

Item	Mentor	Mentor's Location	Novice Teacher
a.	Christine Reed	RFIS	Marisa Handren

Substitutes

10. Approval to employ the following applicants as Substitutes for the 2011-2012 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Barbato	Sally	Teacher, Teacher Assistant	Elementary School Teacher

b.	Blampey	Zoey	Teacher, Teacher Assistant	CEAS-Elementary School Teacher K-5
c.	Dillman	Mary	Teacher, Teacher Assistant	Teacher of Mathematics
d.	Egan	Ellen	Teacher, Teacher Assistant	Elementary School Teacher
e.	Karas	Daria	Teacher, Teacher Assistant	Substitute Certificate–expires 1/2/14
f.	Imam	Farah	Teacher, Teacher Assistant	Teacher of Psychology
g.	Galloway	Christine	Teacher, Teacher Assistant	Substitute Certificate–expires 1/2/17
h.	Lloyd	Mary	Teacher, Teacher Assistant	Elementary School Teacher, Teacher of Math
i.	MacKellar	Julie	Teacher, Teacher Assistant	Elementary School Teacher K-5
j.	Matheny	Karen	Teacher, Teacher Assistant	Teacher of Health & Physical Education
k.	Minch	Pamela	Teacher, Teacher Assistant	Elementary School Teacher
l.	Patterson	Debra	Teacher, Teacher Assistant	Substitute Certificate–expires 1/2/16
m.	Temple	Natalie	Teacher, Teacher Assistant	Elementary School Teacher
n.	Sampson	Amanda	Teacher, Teacher Assistant	CEAS-Elementary School Teacher K-5
o.	Skinner	Karen	Teacher, Teacher Assistant	Teacher of Comprehensive, Teacher of Data Processing
p.	Stafford	Jennifer	Teacher, Teacher Assistant	Teacher of Art

Field Placements

11. Approval for the following students to observe classes during the 2011-2012 school year:

Item	Last Name	First Name	Location
a.	Gargano	Ashley	FAD
b.	Hernandez	Laura	JPC
c.	Molle	Sara	RH
d.	Bradley	Alyssa	JPC/CH

12. Approval for the following student to complete her elementary internship at Barley Sheaf School during the month of October and November 2011:

Item	Last Name	First Name	Location
a.	Ashforth	Brielle	Hunterdon County Polytech

13. Approval for the following Rutgers University students to do field observations during the 2011-2012 school year:

Item	Last Name	First Name	Location
a.	Gouge	Victoria	Copper Hill
b.	Inzerillo	Anna	Copper Hill
c.	Nevarez	Joyce	Copper Hill
d.	Obertlik	Jamie	Copper Hill
e.	Patel	Aditi	Copper Hill
f.	Carlson	Kyle	Francis A. Desmares
g.	Chunn	Daniel	Francis A. Desmares
h.	Conter	Nicole	Francis A. Desmares
i.	Germak	Christina	Francis A. Desmares
j.	Lee	Seokwoo	Francis A. Desmares
k.	Ra	Joan	Francis A. Desmares
l.	Shein	Morgan	Francis A. Desmares
m.	Taylor	Henna	Francis A. Desmares
n.	Weidlich	Brooke	Francis A. Desmares
o.	Wiskow	Chloe	Francis A. Desmares
p.	Santora	Carissa	Reading-Fleming
q.	Trivedi	Mohini	Reading-Fleming
r.	Lee	Christopher	Reading-Fleming

s.	Davidove	Erin	Reading-Fleming
t.	Ellis	Lauren	Reading-Fleming
u.	Kang	Min	Reading-Fleming
v.	Liska	Thomas	Reading-Fleming
w.	Norris	Daniel	Reading-Fleming
x.	Wong	Janice	Reading-Fleming
y.	Yi	Christina	Reading-Fleming
z.	Acree	Tara	Robert Hunter
aa.	Alexander	Kaitlin	Robert Hunter
bb.	Chopra	Kanika	Robert Hunter
cc.	Collado	Shirley	Robert Hunter
dd.	Gillar	Heather	Robert Hunter
ee.	Hansen	Kelly	Robert Hunter
ff.	Herskovitz	Noah	Robert Hunter
gg.	Hewitt	Christopher	Robert Hunter
hh.	Min	Clara	Robert Hunter
ii.	Smith	Veronica	Robert Hunter
jj.	Udovich	Nicole	Robert Hunter

Professional Development/Travel

14. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	Baker	Carol	Kindergarten – Pre-K-3 Continuum, Lincroft, NJ	Oct. 28, 2011	R, M	\$55
b.	Pollock	Sandra	Kindergarten – Pre-K-3 Continuum, Lincroft, NJ	Oct. 28, 2011	R, M	\$55
c.	Goodfellow	Ellen	Late, Lost & Unprepared, Princeton, NJ	Nov. 4, 2011	R, O	\$215
d.	Handren	Marisa	NJASL Conference, Long Branch, NJ	Dec. 2, 3011	R, M	\$165
e.	Povall	Cynthia	NJSCA Conference, Long Branch, NJ	Oct. 17, 2011	R	\$205
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

Mr. Nolan noted Chris Lesko is a valuable member of our organization. He thanked her for her help and support. Mr. Nolan appreciates her and will miss her.

Dr. Copeland recognized Eileen Glaser for her service to the Flemington-Raritan School District. He noted we used to do Board recognitions.

Aye: Ms. Behn Ms. Mastellone Nay: 0 Abstain: 0
 Dr. Copeland Mr. Zarish
 Mr. Davidson Mr. Larmore
 Ms. Foreman

CURRICULUM

The next meeting will be October 19, 2011.
 No report

FACILITIES/OPERATIONS

The next meeting will be October 10, 2011.
 No report

TRANSPORTATION

The next meeting will be October 12, 2011.
No Report

FINANCE

The next meeting will be October 14, 2011.

The Finance item was approved under one motion made by Mr. Davidson, seconded by Ms. Mastellone.

1. Approval to authorize the procurement of goods and services through the attached revised list of state contract vendors for the 2011-2012 school year.

Aye: Ms. Behn Ms. Mastellone Nay: 0 Abstain: 0
 Dr. Copeland Mr. Zarish
 Mr. Davidson Mr. Larmore
 Ms. Foreman

COUNTY SCHOOL BOARDS ASSOCIATION

The next meeting will be October 13, 2011.
No Report

NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

Dr. Copeland mentioned the upcoming convention for Board Members and reminded everyone regarding mandated training.

POLICY

The next meeting will be October 4, 2011.
No Report

MISCELLANEOUS

All Miscellaneous items were approved under one motion made by Mr. Zarish, seconded by Ms. Foreman.

1. Approval for the following schools to take a field trip during the 2011-2012 school year:

Item	Date	School	Field Trip	Cost
a.	11/22/11	JPC	8 th Grade Music Orientation @ Hunterdon Central High School	District
b.	6/6/2012	RFIS	6 th Grade Orientation @ J.P. Case Middle School	District

2. Approval to apply for the fiscal year 2012 IDEA-B Grant in the following amounts:

Basic	Pre-school	Allocation
\$726,350	\$33,898	\$760,248

3. Approval to contract with CRS Advanced Technology (SubFinder) as our service provider for substitute employees for the 2011-2012 school year at an annual cost of \$6,024.90.
4. Approval to employ Mary Donovan, consultant from MDZ Company, Incorporated, to prepare and present workshops entitled, "Planning and Implementing RtI," for three days during the 2011-2012 school year for a maximum amount of \$6,000.
5. Approval to confirm the employment of Healthmaster to provide software training for District Nurses from August 29 through August 31, 2011 at a cost not to exceed \$300.
6. Approval of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials in accordance with N.J.A.C. 6:16-6.2(b) with Raritan Township and Flemington Borough Police Departments.
7. Approval to accept the following homeless students:

Student ID	School	Effective
2010241	FAD	9/16/11

2011225	RH	9/19/11
2011027	JPC	9/26/11
2011024	JPC	9/13/11
2011025	JPC	9/13/11

8. Approval for Green Brook Family Medicine to conduct Flu and Tdap (Boostrix) immunization clinics for the Flemington-Raritan School District, Hunterdon County ESC, Aramark and Maschio’s Food Service staff, at no cost to the District, as indicated below:

School	Date	Time
JPC	November 7, 2011	7:30-8:00 AM

9. Approval for Andrea Freeman, Interim Director of Special Education, South Hunterdon Regional High School to visit/observe the Integrated Preschool Program at Copper Hill School during October 2011.
10. Approval to increase (amendment #2) the 2009-2010 IDEA Consolidated Grant in the amount of \$35,845. The 2009-2010 IDEA Consolidated Grant total is \$729,173. The increase accounts for prior year carry over funds.

Aye: Ms. Behn Ms. Mastellone Nay: 0 Abstain: 0
 Dr. Copeland Mr. Zarish
 Mr. Davidson Mr. Larmore
 Ms. Foreman

CORRESPONDENCE

Dr. Copeland received an email as did all the Board Members regarding the Superintendents contract. Mr. Larmore received a request for bus service. He sent the request to the Joint Transportation Committee. He also received a request from the wrestling community to meet with him. Ms. Hope explained the wrestling issue.

OLD BUSINESS

Mr. Larmore reminded the Board they must go through the criminal history process and that they will be reimbursed for the fees.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Jim O’Donnell, Raritan Township, made a statement regarding Mr. Nolan. He noted Mr. Nolan has always been respectful and answered all his questions. He also noted that Mr. Nolan stabilized taxes and spending which was a tough task. He had to make difficult decisions. Mr. O’Donnell stated he wants the additional aid to go to tax relief. He is very pleased with Mr. Nolan and gives his 100% support.

ADJOURN

On the motion of Ms. Behn, seconded by Ms. Mastellone, the meeting was adjourned at 7:57 p.m.

Respectfully Submitted,

Stephanie Hope
 Business Administrator/Board Secretary

Upcoming Board Meetings

October 17	February 6
November 7	February 27
November 21	March 5
December 5	March 19
December 19	April 2
January 9, 2012	April 16
January 23	