

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
September 19, 2011  
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by Patrick Larmore, President at 7:02 p.m. in the Theatre at J.P. Case Middle School.

**Members Present**

Robin Behn  
Michael Bonieski  
Bruce Davidson  
Janine Foreman  
Linda Mastellone  
Doris McGivney  
Joseph Zarish\*  
Patrick Larmore

**Members Absent**

Dennis Copeland

\*arrived 7:30 p.m.

**CITIZENS ADDRESSED THE BOARD**

Robin Smith, FREA President, read a statement. She shared that the Union took a vote of no confidence concerning Mr. Nolan's leadership.

Michelle Cohn, Teacher & Flemington Borough Resident, shared how the Teacher Assistant outsourcing has affected her classroom. She shared the negative impact and expressed concern over the accident that took place with one of her students. She asked the Board if the outsourcing of Teacher Assistants was in the best interest of the students.

Sue Vala, Teacher, stated her class sizes were over 24 despite Mr. Nolan's letter stating there were only 21. She then shared a story about Mr. Nolan asking her to help create a new school logo and he never says that the teachers are good.

Kevin Rafferty, resident, asked if Mr. Nolan established an exit interview process as outlined in the Strategic Plan. Mr. Nolan stated, no, it is not completed. The date in the Strategic Plan is a target date. Mr. Rafferty asked if Mr. Nolan understood the value of an exit interview. Mr. Nolan stated yes and shared that we are working towards those goals.

**SUPERINTENDENT'S REPORT**

No Report

**REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES**

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of July 2011 and further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2011-2012.

I, Stephanie Hope, School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of July 31, 2011. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2011-2012.

On the motion of Ms. Mastellone, seconded by Mr. Davidson, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of July 2011.

Aye: Ms. Behn            Ms. Mastellone      Nay: 0   Abstain: 0  
      Dr. Bonieski        Ms. McGivney  
      Mr. Davidson        Mr. Larmore  
      Ms. Foreman

**PERSONNEL**

The next meeting will be held on October 18, 2011.

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations and Leaves of Absence**

**All Personnel items were approved under one motion made by Dr. Bonieski, seconded by Mr. Davidson.**

1. Approval for the following staff member to take days without pay for personal reasons:

Item	Last Name	First Name	Loc.	Date(s)
a.	Witte	Rebecca	RFIS	November 14 & 15, 2011

2. Approval to amend the 2011-2012 salary for the following staff member as follows:

Item	Last Name	First Name	From	To	Reason	Effective
a.	Laynor	Jessica	\$47,298	\$48,298	BA+15	September 1, 2011

3. Approval for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Hutchison	Lisa	CH	Grade 2	Disability Leave	January 2, 2012-February 20, 2012
					Family Leave/NJ Paid	February 22, 2012-May 18, 2012

4. Approval to amend the following motion of April 11, 2011:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Quattrochi	Megan	RFIS	PE/Health	Disability Leave	September 1, 2011-September 9, 2011
					Family Leave/NJ Paid	September 12, 2011-November 25, 2011

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Quattrochi	Megan	RFIS	PE/Health	Disability Leave	September 1, 2011-September 20, 2011
					Family Leave/NJPaid	September 21, 2011-November 25, 2011

**Non-Certified Staff**

5. Approval for Mary Ann Larsen, Cafeteria Aide at Francis A. Desmares School, to take a Federal Family Leave from September 19, 2011 through October 7, 2011.
6. Approval to accept the resignation of Patricia Bader, Treasurer of School Monies, effective no later than November 14, 2011.
7. Approval to employ the following candidate. Fingerprinting and health exam required. The 2011-2012 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Loc	Position	Salary/Effective Date
a.	Bennett	Robyn	BS	Cafeteria Aide/Supervisor	\$13.39 per hour Step 1/ no later than October 4, 2011

**All Staff – Additional Compensation**

8. Approval to employ the following staff members for additional compensation during the 2011-2012 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Errickson	Pamela	RFIS	Student Council/Character Ed. Advisor	10	\$29/hr.
b.	Shirvanian	Daniel	RFIS	Prepare for TCI Social Studies Materials 3-4 October 4 <sup>th</sup> Workshop	3	\$32

**Substitutes**

9. Approval to employ the following applicants as Substitutes for the 2011-2012 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Cuccuini	Margaret	Teacher, Teacher Assistant	CE-Elementary K-5, CE-Elementary with Specialization in Science 5-8
b.	Martin	Melanie	Teacher, Teacher Assistant	Standard K-5
c.	Ramos	Krystel	Teacher, Teacher Assistant	Substitute Certificate-expires 7/1/16
d.	Schwarz	Jennifer	Teacher, Teacher Assistant	CEAS-Preschool-Grade 3

**Field Placements**

10. Approval for the following Kean University students to serve their Sophomore Field Experience during the 2011-2012 school year:

Item	Last Name	First Name	Location
a.	Albert	Lyndsay	Robert Hunter
b.	Alcott	Ashley	Robert Hunter
c.	Blaszky	Melissa	Robert Hunter
d.	Carpino	Shannon	Robert Hunter
e.	Dioguardi	Lauren	Robert Hunter
f.	Evans	Cara	Robert Hunter
g.	Fitzgerald	Alexandria	Robert Hunter
h.	Jablonski	Sarah	Robert Hunter
i.	Jeffris	Meredith	Robert Hunter
j.	Matkov	Ariele	Robert Hunter
k.	O'dell	Kathleen	Robert Hunter
l.	Peralta	Ivelisse	Reading-Fleming Intermediate
m.	Radcliffe	Kathryn	Robert Hunter
n.	Rotella	Emma	Robert Hunter
o.	Talbot	Victoria	Robert Hunter
p.	Williamson	Samantha	Robert Hunter

**Professional Development/Travel**

11. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Baker	Carol	Common Core Standards Showcase, Union, NJ	Jan. 19, 2012	R, M	\$135
b.	Pollock	Sandra	Common Core Standards Showcase, Union, NJ	Jan. 19, 2012	R	\$99
c.	Mulligan	David	Pesticide Recertification Seminar, New Brunswick, NJ	Oct. 26, 2011	R	\$295
d.	Larkin	Donna	AENJ (Art Educator of NJ) Fall Conference, New Brunswick, NJ	Oct. 3, 2011	R, M	\$185
e.	DeMarco	Anthony	Section 504, ADA & IDEA – What's New, Annandale, NJ	Oct. 12, 2011	R	\$75
f.	Horowitz	Steven	NJ Science Convention, Somerset, NJ	Oct. 11, 2011	R, M	\$145
g.	Board Members		NJSBA Annual Workshop, Atlantic City, NJ	Oct. 24-26, 2011	M,L,F	\$3000
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

12. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	McConnell	Laura	Art Educators of NJ Conference, New Brunswick, NJ	Oct. 3, 2011	R, M	\$180
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

Aye: Ms. Behn            Ms. Mastellone        Nay: 0 Abstain: 0  
 Dr. Bonieski        Ms. McGivney  
 Mr. Davidson        Mr. Larmore  
 Ms. Foreman

**CURRICULUM**

The next meeting will be held on October 19, 2011.

**The Curriculum item was approved under one motion made by Ms. McGivney, seconded by Ms. Behn.**

1. Approval to employ Lenore Cortina, consultant, to prepare and present a half-day workshop entitled, “Differentiating Strategies for Language Arts and Social Studies,” on October 4, 2011 for an amount not to exceed \$400.

Aye: Ms. Behn            Ms. Mastellone        Nay: 0 Abstain: 0  
 Dr. Bonieski        Ms. McGivney  
 Mr. Davidson        Mr. Larmore  
 Ms. Foreman

**FACILITIES/OPERATIONS**

The next meeting will be held on October 10, 2011.

**The Facilities/Operations item was approved under one motion made by Mr. Davidson, seconded by Ms. Mastellone.**

Approval for the following resolution:

**Barley Sheaf School Water Tank Replacement Project**

**WHEREAS,** the Board sought bids for water tank replacement(s) for the Barley Sheaf Schools; and

**WHEREAS,** the Board, through its consultants, had prepared cost estimates for this project; and

**WHEREAS,** all of the bids substantially exceeded the cost estimates;

**THEREFORE,** it is Resolved, that in accordance with N.J.S.A. 18A:22 that all bids received are rejected, and that the Business Office will take all appropriate steps to re-bid this project.

Aye: Ms. Behn            Ms. Mastellone        Nay: 0 Abstain: 0  
 Dr. Bonieski        Ms. McGivney  
 Mr. Davidson        Mr. Larmore  
 Ms. Foreman

**TRANSPORTATION**

The next meeting will be held on October 12, 2011.

No Report

**\*Mr. Zarish arrived at 7:30 p.m.**

**FINANCE**

The next meeting is yet to be determined.

**All Finance items were approved under one motion made by Mr. Davidson, seconded by Dr. Bonieski.**

1. Approval was given of the attached transfer list from August 16, 2011 to September 12, 2011.
2. Approval was given of the attached bill list for the month of September, 2011 totaling \$1,086,562.02.

Aye: Ms. Behn            Ms. Mastellone      Nay: 0 Abstain: 0  
 Dr. Bonieski        Ms. McGivney  
 Mr. Davidson        Mr. Zarish  
 Ms. Foreman        Mr. Larmore

**COUNTY SCHOOL BOARDS ASSOCIATION**

The next meeting will be held on October 13, 2011.

There is a breakfast on Saturday.

**NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR**

No Report

**POLICY**

The next meeting will be held on October 4, 2011.

**The Policy item was approved under one motion made by Ms. Mastellone, seconded by Mr. Davidson.**

Approval of the following revised policy:

**0142 Board Member Qualifications and Code of Ethics**

Policy 0142 has been revised to reflect recent legislation passed by the United States Justice Department requiring board members and trustees of charter schools to submit to criminal record searches.

Aye: Ms. Behn            Ms. Mastellone      Nay: 0 Abstain: 0  
 Dr. Bonieski        Ms. McGivney  
 Mr. Davidson        Mr. Zarish  
 Ms. Foreman        Mr. Larmore

**MISCELLANEOUS**

**All Miscellaneous items were approved under one motion made by Ms. Foreman, seconded by Ms. Mastellone.**

1. Approval for Green Brook Family Medicine to conduct Flu and Tdap (Boostrix) immunization clinics for Flemington-Raritan School District, Hunterdon County ESC, Aramark and Maschio's Food Service staff, at no cost to the District, as indicated below:

School	Date	Time
Barley Sheaf	October 17, 2011	8:15-8:45 AM
Reading-Fleming Intermediate	October 20, 2011	7:30-8:00 AM
Robert Hunter	October 24, 2011	8:15-8:45 AM
Copper Hill	November 3, 2011	8:15-8:45 AM

2. Approval for Francis A. Desmares School to accept the following donations for the 2011-2012 school year:

Donor	Donation	Amount
Target-Take Care of Education	Home & School Connection Newsletter for Students/Parents K-4	\$241.74
PTO	Anti-Bully: Facts & Fun with Jim Mitchell-October 3, 2011	\$645.00
PTO	Dino Dig Assembly	\$500.00

Aye:	Ms. Behn	Ms. Mastellone	Nay:	0	Abstain:	0
	Dr. Bonieski	Ms. McGivney				
	Mr. Davidson	Mr. Zarish				
	Ms. Foreman	Mr. Larmore				

**CORRESPONDENCE**

Mr. Larmore received a request regarding transportation. He forwarded the request to the Joint Transportation Committee.

**OLD BUSINESS**

Ms. McGivney noted there will be a Curriculum Committee meeting on October 19, 2011.

**NEW BUSINESS**

Mr. Behn noted that at the Board Planning Session it was stated that Flemington-Raritan School District does have excellent staff.

**CITIZENS ADDRESS THE BOARD**

Mark Legato, Resident, asked if the Board is still considering a raise for the Superintendent. Mr. Larmore stated, Mr. Nolan withdrew his request and the Board may review it after negotiations are settled. Mr. Legato also asked about a “near tragedy” with a Teacher Assistant, he hopes the decision with the Teacher Assistants is reconsidered. Those students are the most vulnerable population at risk.

Judy Mandell, Teacher, asked the Board if they are going to talk the talk and really support teachers?

**ADJOURN**

On motion of Ms. McGivney, seconded by Mr. Davidson the meeting was adjourned, unanimously viva voce, at 7:38 p.m.

Respectfully Submitted,

Stephanie Hope  
Business Administrator/Board Secretary

Upcoming Board Meetings

- October 3
- October 17
- November 7
- November 21
- December 5
- December 19
- January 9, 2012
- January 23
- February 6
- February 27
- March 5
- March 19
- April 2
- April 16