

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
March 28, 2011  
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by Patrick Larmore at 6:32 p.m. in the Theatre at J.P. Case Middle School.

**Members Present**

Michael Bonieski      David Paulk  
Bruce Davidson      Joseph Zarish\*  
Laurie Markowski      Patrick Larmore  
Doris McGivney

**Members Absent**

Dennis Copeland  
Janine Foreman

\* arrived at 6:45 p.m.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

**Personnel - Negotiations**

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

On motion of Dr. Paulk, seconded by Mr. Davidson, the meeting was adjourned, unanimously viva voce, to executive session at 6:32 p.m. to Room D111.

The Board returned to public session at 7:10 p.m. in the Theater at J.P. Case Middle School.

On the motion of Ms. McGivney, seconded by Mr. Davidson, minutes of the Executive Session on February 28, 2011 were approved viva voce.

On the motion of Ms. McGivney, seconded by Mr. Davidson, minutes of the Regular Meeting on February 28, 2011 were approved viva voce.

On the motion of Ms. McGivney, seconded by Ms. Markowski, minutes of the Executive Session on March 7, 2011 were approved viva voce.

On the motion of Ms. McGivney, seconded by Ms. Markowski, minutes of the Regular Meeting on March 7, 2011 were approved viva voce.

**SUPERINTENDENT’S REPORT**

Mr. Nolan presented the 2011-2012 School Budget. Ms. Hope noted several changes from previous presentations. The changes included, revised tax rates, general fund expenditure column titles and the adjustment made to expenditures to allow for an increased PERS bill.

**CITIZENS ADDRESSED THE BOARD**

Dan DeCanio, President of the FREA, thanked the Board for participating in teacher for a day. Mr. DeCanio also thanked the Board for agreeing to meet to discuss the Teacher Assistant issue. Mr. DeCanio asked if the budget was to cap. Ms. Hope stated yes, we budgeted to cap.

**REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES**

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of January 2011 and further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2010-2011.

I, Stephanie Hope, School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of January 31, 2011. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of school year 2010-2011.

On the motion of Dr. Paulk, seconded by Mr. Davidson, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of January 2011:

Aye: Dr. Bonieski      Dr. Paulk                      Nay: 0   Abstain: 0  
 Mr. Davidson      Mr. Zarish  
 Ms. Markowski      Mr. Larmore  
 Ms. McGivney

**PERSONNEL**

Dr. Bonieski noted the next meeting is April 12, 2011.

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations and Leaves of Absence**

**All Personnel items were approved under one motion made by Dr. Bonieski, seconded by Mr. Davidson.**

**All Staff – Additional Compensation**

1. Approval was given for the following staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Loc	Date(s)
a.	Kwiatek	Rebecca	RH	April 15, 2011
b.	Petersen	Christine	CH	April 15, 2011

2. Approval was given to employ the following leave replacements. The candidates are highly-qualified for these positions. Fingerprinting and health exam required. The 2010-2011 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Replacing/ Loc/Leave Type	Effective Date	Salary/Degree/Step	Certification/ College
a.	Beruta	Lauren	Grade 3/Wanda Smith/ CH/Sick Leave	March 29, 2011- June 30, 2011	\$46,298 prorated/ BA/1	CEAS-Elementary K-5 Rider University
b.	Squicciarini	Therese	Multiple Disabilities/ Gretchen Biedermann/ JPC/Maternity	April 27, 2011- June 30, 2011	\$47,098 prorated/ BA/5	Teacher of the Handicapped/ Trenton State College

3. Approval was given to amend the motion of February 28, 2011:

to employ the following leave replacements. The candidates are highly-qualified for these positions. Fingerprinting and health exam required. The 2010-2011 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Replacing/ Loc/Leave Type	Effective Date	Salary/Degree/Step	Certification/ College
a.	Camarda	Christine	Grade 8 Social Studies/Kristina Southern/JPC/Sick Leave	March 1, 2011- April 1, 2011	\$46,498 prorated/BA/2	William Paterson University Elementary K-5 Middle School Social Studies

to read:

Item	Last Name	First Name	Position/Replacing/ Loc/Leave Type	Effective Date	Salary/Degree/Step	Certification/ College
a.	Camarda	Christine	Grade 8 Social Studies/Kristina Southern/JPC/Sick Leave	March 1, 2011- March 23, 2011	\$47,498 prorated/ BA+15/2	William Paterson University Elementary K-5 Middle School Social Studies

4. Approval was given to amend the motion of February 28, 2011:

for the following staff members to take a leave as outlined below:

Item	Last Name	First Name	Loc	Position	Leave Type	Anticipated Date(s)
c.	Southern	Kristina	JPC	Grade 8 Social Studies	Federal Family Leave/ NJ Paid	February 23, 2011-April 1, 2011

to read:

Item	Last Name	First Name	Loc	Position	Leave Type	Anticipated Date(s)
c.	Southern	Kristina	JPC	Grade 8 Social Studies	Federal Family Leave/ NJ Paid	February 23, 2011-March 7, 2011

5. Approval was given to amend the motion of November 15, 2010:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Mulholland	Joey	FAD	2	Disability Leave	February 14, 2011-April 11, 2011
					Family Leave/NJ Paid	April 12, 2011-June 30, 2011

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Mulholland	Joey	FAD	2	Disability Leave	February 14, 2011-April 1, 2011
					Family Leave/NJ Paid	April 4, 2011-June 30, 2011

6. Approval was given to amend the motion of November 1, 2010:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	MacRitche	Tracey	CH	Grade 1	Disability Leave	March 25, 2011-April 29, 2011
					Family Leave/NJ Paid	May 2, 2011-June 30, 2011

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	MacRitche	Tracey	CH	Grade 1	Disability Leave	March 22, 2011-April 26, 2011
					Family Leave/NJ Paid	April 27, 2011-June 30, 2011

**Non-Certified Staff**

7. Approval was given to accept the resignation of Wayne Desjaron, Maintenance Mechanic, effective March 31, 2011.
8. Approval was given to employ the following Cafeteria Aide. Fingerprinting and health exam required. The 2010-2011 salary will be adjusted at the conclusion of negotiations.

Item	Last Name	First Name	Position/Loc	Effective Date	Salary/Step
a.	Johnson	Barbara	Cafeteria Aide 1 day week/RH	March 29, 2011, pending fingerprints	\$13.39 per hour/1

9. Approval was given to amend the 2010-2011 employment of the following staff member, effective March 29, 2011, contingent upon receipt of clearance documentation.

Item	Last Name	First Name	From	To
a.	Dierk	Carol	5 days a week	4 days a week

**All Staff – Additional Compensation**

10. Approval was given to employ the following staff members for additional compensation during the 2010-2011 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Ritter	Jaime	CH	Mentor for Anne Marie Ryfinski	N/A	\$275
b.	Griffis	Melissa	RF	Advisor for Mural Club	10	\$29
c.	Agabiti	Joseph	JPC	Preparation for Teacher Assistant Computer Training	1.5	\$32
d.	Klein	Lea	FAD	Preparation for Teacher Assistant Computer Training	1.5	\$32
e.	Truncale	Christopher	BS	Preparation for Teacher Assistant Computer Training	1.5	\$32
f.	Vala	Susan	RFIS	Preparation for Teacher Assistant Computer Training	1.5	\$32
g.	Biedermann	Gretchen	JPC	Administration of APA Test	120	\$32
h.	Chesserri	Brenda	RFIS	Administration of APA Test	60	\$32
i.	Connelly	Kathleen	JPC	Administration of APA Test	140	\$32
j.	Force	Lindsay	RFIS	Administration of APA Test	120	\$32
k.	Force	Patricia	CH	Administration of APA Test	20	\$32
l.	Hall	Kim	CH	Administration of APA Test	10	\$32
m.	Matuszkiewicz	Angela	CH	Administration of APA Test	10	\$32
n.	Miller	Lynn	FAD	Administration of APA Test	140	\$32
o.	Morganelli	Catherine	JPC	Administration of APA Test	110	\$32
p.	Reiter	Kimberly	CH	Administration of APA Test	30	\$32
q.	Renda	Jennifer	JPC	Administration of APA Test	100	\$32
r.	Custy	Mary Jane	BS/CH	Grade 4 Gifted & Talented Curriculum	10	\$32
s.	Camarda	Christine	JPC	Lunch Duty Supervision- everyday 3/4/11-3/18/11	11	\$183.76 (\$16.70/day)

11. Approval was given to amend the motion of August 23, 2010 #29, item qqqqqqqqqq.

to employ staff members for additional compensation during the 2010-2011 school year, as per attachment #1.

Item	Last Name	First Name	Loc	Purpose	Max. Days	Total Stipend
qqqqqqqqqqq.	Southern	Kristina	JPC	Lunch Duty Supervision- everyday from 9/7/10-6/16/11	180	\$3,007.00

to read:

to employ staff members for additional compensation during the 2010-2011 school year, as per attachment #1.

Item	Last Name	First Name	Loc.	Purpose	Max. Days	Total Stipend
qqqqqqqqqqq.	Southern	Kristina	JPC	Lunch Duty Supervision- everyday from 9/7/10-3/3/11  Lunch Duty Supervision- everyday from 3/21/11-6/21/11	169	\$2,823.24

**Substitutes**

12. Approval was given to employ the following applicants as a Substitute for the 2010-2011 school year pending a criminal history background check:

Item	Last Name	First Name	Position(s)
a.	Hill	Alicia	Teacher, Teacher Assistant
b.	Volpe	Krista	Teacher, Teacher Assistant
c.	Zur	Renee	Teacher, Teacher Assistant

**Field Placements**

13. Approval was given for the following students to observe classes in the district during 2010-2011 school year:

Item	Last Name	First Name	College/University/School
a.	Hering	Joanne	JFK Elementary School
b.	Mallouk	Meredith	JFK Elementary School
c.	Reading	Diana	Gwynedd-Mercy College
d.	Walsh	Joe	JFK Elementary School
e.	Guistwite	Adrienne	Raritan Valley Community College
f.	Lim	Cecelia	Raritan Valley Community College
g.	Mucyn	Catherine	Raritan Valley Community College

14. Approval was given for Kathleen Gesumaria, Grade 4 Teacher at Francis A. Desmares School, to complete her Field Supervision Internship from Centenary College with Carol Howell, Principal at Francis A. Desmares School, during the 2010-2011 school year for a maximum of 150 hours.
15. Approval was given for Tamara Hoppe, Grade 1 Teacher at Robert Hunter School, to complete her Administrative Internship with Dr. Becky Hutto during the spring 2011 semester.

**Professional Development/Travel**

16. Approval was given for the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Benz	Linda	NJ Association of School Business-Administrative Secretary Workshop, Rockaway, NJ	May 10, 2011	R, M	\$115
b.	Hope	Stephanie	NJASBO Annual Conference, Atlantic City, NJ	June 1-3, 2011	R, L, F	\$430
c.	Judson	Tommie Lou	National Association of School Nurses Annual Conference, Washington, DC	June 29-July 3, 2011	R, M, O	\$620
d.	O'Brien	Megan	HCSCA Meeting – "Reaching Unreachable Child," Whitehouse Station, NJ	April 29, 2011	M	\$5
e.	Carmona	Eva	ESL Curriculum Development, K-5, Hamilton, NJ	May 2, 2011	M	\$35
f.	Martinez-Wright	Ameloisia	ESL Curriculum Development, 6-12, Hamilton, NJ	April 11, 2011	M	\$30
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

Aye: Dr. Bonieski      Dr. Paulk  
 Mr. Davidson      Mr. Zarish  
 Ms. Markowski      Mr. Larmore  
 Ms. McGivney

Nay: 0    Abstain: 0

**CURRICULUM**

Ms. McGivney noted the next meeting will be April 20, 2011.

**FACILITIES/OPERATIONS**

The next meeting is to be determined. Ms. Markowski stated we are moving on with our Architect to the next step of investigating the Energy Project. Ms. Markowski noted that the Green Committee judged the contest entries and the winners will be announced on April 27, 2011.

**TRANSPORTATION**

Mr. Davidson noted the next meeting will be April 13, 2011.

**FINANCE**

Mr. Zarish noted the next meeting is to be determined. He also noted that at our last meeting the committee reviewed the budget.

**All Finance items were approved under one motion made by Mr. Zarish, seconded by Dr. Bonieski.**

- Approval was given for the attached transfer list from February 23, 2011 to March 22, 2011.
- Approval was given for the attached bill list for the month of February 2011 totaling \$2,170,986.43.

3. Approval was given for the following resolution:

Resolution to adopt the Final 2011-2012 budget

The Board of Education of Flemington-Raritan Regional Schools hereby adopts the following final budget for the 2011-2012 school year:

The final budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Expenditures</u>		<u>Revenue</u>	
		Fund 10	
General Current Expense	<u>\$49,938,992</u>	Budgeted Fund Balance	<u>\$ 1,223,659</u>
Capital Outlay	<u>\$ 232,467</u>	Local Tax Levy	<u>\$43,463,039</u>
Special Revenue Fund	<u>\$ 784,572</u>	Misc Revenue	<u>\$ 150,000</u>
Repayment of Debt	<u>\$ 3,984,519</u>	Ed Jobs Fund	<u>\$ 236,885</u>
		State Aid	<u>\$ 5,097,876</u>
		Fund 20	
		Est. Special Revenue	\$ 784,572
		Fund 40	
		Repayment of Debt	<u>\$ 3,984,519</u>
Total Expenditures	<u><u>\$54,940,550</u></u>	Total Revenue	<u><u>\$54,940,550</u></u>

**\*All Board Members approved the above motion with the exception of Mr. Zarish.**

4. Approval was given for the following resolution:

MAXIMUM TRAVEL EXPENDITURE

WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Flemington-Raritan Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and

WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;

WHEREAS, The Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2010-2011 school year of \$250,000. To date \$13,355.04 has been expended from the 2010-2011 budget; be it

RESOLVED, That the Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2011-2012 school year of \$100,000.

Aye: Dr. Bonieski      Dr. Paulk      Nay: 1\*    Abstain: 0  
       Mr. Davidson      Mr. Zarish\*  
       Ms. Markowski    Mr. Larmore  
       Ms. McGivney

**\*Mr. Zarish voted no on number 3.**

**COUNTY SCHOOL BOARDS ASSOCIATION**

No report.

**NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR**

Ms. Markowski noted that the budget was reviewed at the last meeting. Ms. Markowski will be attending the annual Convention in Atlantic City.

**POLICY**

Mr. Nolan noted that the next meeting will be May 23, 2011.

**MISCELLANEOUS**

**All Miscellaneous items were approved under one motion made by Dr. Paulk, seconded by Ms. Markowski.**

1. Approval was given to accept the following homeless students:

Student ID Number	School	Effective Date
2010346	Francis A. Desmares	2/23/11
2010235	Robert Hunter	2/25/11
2010237	Robert Hunter	3/22/11
2010238	Robert Hunter	3/22/11
2010239	Robert Hunter	3/22/11
2010128	Reading-Fleming Intermediate School	3/22/11

2. Approval was given for the revised 2011-2012 Student Calendar, as attached.
3. Approval was given to confirm the employment of Education, Inc. to provide bedside instruction for student #2001178 effective March 11, 2011 at a rate of \$40 per hour for as long as medically necessary.
4. Approval was given for the J.P. Case Middle School to schedule the following class trip, during the 2010-2011 school year:

Date	Field Trip	Location	Maximum # of Hours	Budgeted
3/29/11	Team 8-4 to meet with 3 <sup>rd</sup> graders at Barley Sheaf	Barley Sheaf School	9:10 a.m. – 10:40 a.m.	No cost – students will walk to Barley Sheaf

5. Approval was given for the Francis A. Desmares School to accept the following Grant during the 2010-2011 school year:

Sponsor	Grant	Amount
Rutgers Cooperative Extension	Grow Healthy	\$7,500

Aye: Dr. Bonieski      Dr. Paulk              Nay: 0    Abstain: 0  
 Mr. Davidson        Mr. Zarish  
 Ms. Markowski     Mr. Larmore  
 Ms. McGivney

**CORRESPONDENCE**

Mr. Larmore read a letter of recognition for Laurie Markowski as being a recipient of the Certified Board Leader Award through the New Jersey School Board Association Board Member Academy.



**OLD BUSINESS**

None

**NEW BUSINESS**

None

**CITIZENS ADDRESS THE BOARD**

Diana Kelly, Raritan Township resident, expressed concern with teachers telling students how to vote. Mr. Nolan will speak with the teachers although he does not have a problem with the teachers talking about the process. Mr. Nolan noted we do have events planned that evening. Ms. Kelly stated we should keep kids out of politics.

**ADJOURN**

On motion of Ms. Markowski, seconded by Ms. McGivney the meeting was adjourned, unanimously viva voce, at 7:47 p.m.

Respectfully Submitted,

Stephanie Hope  
Business Administrator/Board Secretary

Upcoming Board Meetings – Copper Hill School

April 11

April 27 – School Elections